



County of Lake
Auditor-Controller/County Clerk

MEMORANDUM

To: Board of Supervisors

From: Cathy Saderlund
Auditor-Controller/County Clerk

By: Jenavive Herrington
Assistant Auditor-Controller

Ref No.: 23M-003

Date: July 15, 2022

Subject: Approve Reissuance of Payroll Check

The Auditor-Controller's office has received two separate requests to reissue a check that was not cashed within six months of the issuance date and is void.

Check number 515476, was issued to Casse Forczek on 11/1/2018, for \$1,098.36.

Check number 517827, was issued to Kelly Kobetsky on 10/1/2019, for \$827.09.

Government Code 29802 sets guidelines by which the Auditor-Controller or your board may authorize replacement for void checks. The date of the check falls outside the two year timeframe allowable for the Auditor-Controller to approve reissuance; therefore, I respectfully request your approval to reissue check 517827 and 515476, as listed above.