



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Meeting Minutes - Draft BOARD OF SUPERVISORS

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Tuesday, February 7, 2017

9:00 AM

Board Chambers

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### 1. Call to Order

*The meeting was called to order at 9:00 a.m. by Vice-Chair Steele. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:*

**Present:** 4 - Vice Chair Steele, Supervisor Brown, Supervisor Scott and Supervisor Simon

**Absent:** 1 - Chair Smith

### 2. Moment of Silence

*A moment of silence was observed.*

### 3. Pledge of Allegiance

*Led by Rob Brown.*

### 4. Presentation of Animals Available for Adoption at the Animal Care and Control Shelter

*Animal Care and Control Director Bill Davidson presented one canine currently available for adoption.*

### 5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

*There were no extra items to consider.*

### 6. Current Construction Projects - Contract Change Orders

*There were no contract change orders to consider.*

### 7. Approval of the Consent Agenda

- 7.1 Adopt Resolution expressing support for Lower Lake Parade and Barbecue (May 28, 2017).

Enactment No: Reso. No. 2017-14

- 7.2 Approve Leave of Absence Request for Selena Jackson, Substance Abuse Counselor, from January 1, 2017 to February 28, 2017 or until such time as the Behavioral Health Department has completed a recruitment and is ready to make an offer of employment to fill the position, whichever date is sooner.

- 7.3 Approve Leave of Absence Request for Robert Montgomery, Behavioral Health Case Manager, from February 19, 2017 to August 1, 2017 or until such time as the Behavioral Health Department has completed a recruitment and is ready to make an offer of employment to fill the position, whichever date is sooner.

- 7.4 Adopt Resolution Approving Conflict of Interest Codes of Certain Local Agencies Located Wholly Within the County

Enactment No: Reso. No. 2017-15

- 7.5 (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Aurora Santa Rosa Hospital for the Fiscal Year 2016-17 for a contract maximum of \$50,000 and authorize the Chair to sign.

- 7.6 Approve Minutes of the Board of Supervisors meetings held October 18, 2016, October 25, 2016, November 1, 2016, November 8, 2016, November 15, 2016 and November 22, 2016.

- 7.7 Adopt Resolution Authorizing the Public Works Director to Sign the Notice of Completion for Mathews Road at Manning Creek Bridge Replacement Project; Bid No. 16-02

Enactment No: Reso. No. 2017-16

- 7.8 Adopt Resolution Authorizing the Public Works Director to Sign the Notice of Completion for Lake County Fire Damage Sign Replacement; Bid No. 15-16

Enactment No: Reso. No. 2017-17

- 7.9 Approve First Amendment to Contract Between County of Lake and Lake Family Resource Center (LFRC) for Child Abuse Prevention, Intervention, and Treatment (CAPIT) Services, V-2 to extend services through June 30, 2017; and authorize Chair to sign.

- 7.10 Adopt Resolution Re-establishing a Change Fund for the Water Resources Department in the amount of \$25 to make change for customers when collecting fees.

On motion of Supervisor Scott, and by vote of the Board, approved Consent Agenda items 7.1 through 7.10. The motion carried by the following vote:

**Ayes- Supervisors:** 4 - Steele, Brown, Scott and Simon

**Absent- Supervisors:** 1 - Smith

Enactment No: Reso. No. 2017-18

## 8. Timed Items

**8.1 9:05 A.M. - Public Input**

*There was no public input.*

**8.2 9:15 A.M. - Consideration of Continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer**

*Lake County Public Health Officer Dr. Karen Tait presented the item to the Board. Dr. Tait will be recommending one more renewal of this proclamation in two weeks. Environmental Health Specialist Supervisor James Scott was present and gave a report on the current status of the Clayton Fire cleanup as of Feb 6th. There are 21 private clean ups in progress, with 28 private clean ups complete. The 3 abatement clean ups are now complete. CalRecycle debris removal cost has been invoiced at around \$7,000,000. Invoices for the Clayton Fire cleanup are still being compiled.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Scott, and by vote of the Board, approved the Continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer. The motion carried by the following vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

**8.3 9:30 A.M. - PUBLIC HEARING - Consideration of Resolution Adopting a Master Fee Schedule for Departmental Services Rendered by the County**

*Chief Deputy County Administrative Officer Jeff Rein presented the item to the Board.*

*Chair Steele opened the public hearing and asked if anyone present wished to speak. No one wished to speak and the public hearing was closed.*

**Supervisor Scott offered the Resolution and it was passed by roll call vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

Enactment No: Reso. No. 2017-19

**9. Non-Timed Items****9.1 Supervisors' weekly calendar, travel and reports**

**9.2 (a) Consideration of Lease Agreement between the County of Lake and Hope City; and (b) Consideration of Request to Waive Building Permit Fees for Hope City's Remodeling Work of County-Owned Facility.**

*County Administrative Officer Carol Huchingson presented the item to the Board. Sheriff Brian Martin and Undersheriff Chris Macedo were present and spoke. Public Services Director Lars Ewing and Community Development Director Bob Massarelli gave input regarding the construction and permit fees of the building.*

*Chair Steele asked if anyone present wished to speak and the following person spoke: Hope City CEO Kevin Cox. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Brown, and by vote of the Board, approved as amended, the Lease Agreement between the County of Lake and Hope City as Hope Crisis Response Network. The motion carried by the following vote:**

**Supervisors - Simon, Scott, Brown and Steele**  
**Absent - Supervisor Smith**

**On motion of Supervisor Brown, and by vote of the Board, approved the Request to Waive Building Permit Fees for Hope City's Remodeling Work of County-Owned Facility. The motion carried by the following vote:**

**Supervisors - Simon, Scott, Brown and Steele**  
**Absent - Supervisor Smith**

**9.3 Consideration of Appointment of One Supervisor to the Governing Board of the Napa, Marin and Lake Counties (Workforce Innovation and Opportunity Act/Workforce Alliance of the North Bay Workforce Development Area) Joint Powers Agreement (JPA)**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Scott, and by vote of the Board, appointed Supervisor Simon to the Governing Board of the Napa, Marin and Lake Counties (Workforce Innovation and Opportunity Act/Workforce Alliance of the North Bay Workforce Development Area) Joint Powers Agreement (JPA). The motion carried by the following vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

**9.4 Consideration of Letter of Support for Yolo County's Low Water Bridge Replacement Project**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Brown, and by vote of the Board, approved the Letter of Support for Yolo County's Low Water Bridge Replacement Project. The motion carried by the following vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors:** 1 - Smith

**9.5 Consideration of Staff's Request for Direction Regarding the Lakeport Courthouse Construction Project**

*County Administrative Officer Carol Huchingson presented the item to the Board. Sheriff Brian Martin and Public Health Director Denise Pomeroy were present and spoke. Undersheriff Chris Macedo and District Attorney Don Anderson also spoke.*

*Lakeport City Manager Margaret Silveira discussed the different potential locations for the Lakeport Courthouse Construction Project with pros and cons for each location.*

*Chair Steele asked is anyone present wished to speak and the following people spoke: John Snyder, Bill Brunetti and Melissa Fulton. No one else wished to speak and the public input portion of this item was closed.*

**There was Board Consensus for staff to submit a letter to the State Administrative Office of the Court (AOC) expressing the Board's preference for supporting the location of the Courthouse Construction Project to be in the city limits of Lakeport for presentation at the March 17, 2017 AOC meeting held in San Francisco, CA.**

**9.6 Consideration of Revision to Exhibit "A" of the Uniform and Clothing Purchase Policy**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Simon, and by vote of the Board, approved the Revision to Exhibit "A" of the Uniform and Clothing Purchase Policy and directed Human Resources Director to Conduct a Meet and Confer. The motion carried by the following vote:**

**Ayes- Supervisors:** 4 - Steele, Brown, Scott and Simon

**Absent- Supervisors:** 1 - Smith

**9.7 Consideration of a Memorandum of Understanding (MOU) between Hammers for Hope and the County of Lake, authorizing the County Administrative Officer to sign.**

*Supervisor Brown recused himself from this item as he is a member of the Board for Hammers for Hope and signed the MOU.*

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak and the following person spoke: Joan Moss. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Simon, and by vote of the Board, approved a Memorandum of Understanding (MOU) between Hammers for Hope and the County of Lake, authorizing the County Administrative Officer to sign. The motion carried by the following vote:**

**Ayes- Supervisors:** 3 - Steele, Scott and Simon

**Absent- Supervisors:** 1 - Smith

**Recused- Supervisors:** 1 - Brown

**9.8 Consideration of Request for Interim Appointment to Cadastral Mapping Specialist - Kristina Jefferies**

*Assessor-Recorder Richard Ford presented the item to the Board. Human Resources Director Kathy Ferguson was present and spoke.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Simon, and by vote of the Board, approved the Request of an Interim Appointment to Cadastral Mapping Specialist - Kristina Jefferies. The motion carried by the following vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

**9.9 Consideration of the following appointments:**

**Fish and Wildlife Advisory Committee**

**Kelseyville Cemetery District**

**Middle Region Town Hall (MRTH)**

*Chair Steele presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Brown, and by vote of the Board, appointed the following people to the Fish and Wildlife Advisory Committee: Roland LeDoux, Greg Guisti, Randall Williams, Bobby Dutcher, Terrence Knight and Patricia Evans. The motion carried by the following vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

**On motion of Supervisor Brown, and by vote of the Board, appointed the following person to the Kelseyville Cemetery District: Paul Lauenroth. The motion carried by the following vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

**On motion of Supervisor Steele, and by vote of the Board, appointed the following people to the Middle Region Town Hall (MRTH): Beth Shaver, Daniel DeBonis, Virginia Graziani, Robert Gardner and Paul Smith. The motion carried by the following vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

- 9.10** Consideration of Resolution Approving the Extension for Increase in Penalties on Specific Offenses Including Moving Traffic Violations by Two Dollars for Every Ten Dollars Collected to Provide a Specific Share for Emergency Departments Approved for Pediatrics and Additional Funding for Maddy Fund Recipients, Including North Coast EMS to January 1, 2027

*Public Health Director Denise Pomeroy presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Supervisor Scott offered the Resolution and it was passed by roll call vote:**

**Ayes- Supervisors:** 4 - Steele, Brown, Scott and Simon

**Absent- Supervisors:** 1 - Smith

Enactment No: Reso. No. 2017-20

- 9.11** Consideration of (a) Approval of the amended Facility Agreement between the County of Lake and Chapel of the Lakes for FY 16-17, retroactive to July 1, 2017, and authorize the Chair to sign; (b) Approval of the amended Agreement between the County of Lake and Chapel of the Lakes for FY 16-17, retroactive to July 1, 2017, and authorize the Chair to sign; (c) Approval of amended Agreement between the County of Lake and Jones Mortuary for FY 16-17, retroactive to July 1, 2017 and authorize the Chair to sign; and (d) Approval of amended Agreement between the County of Lake and Jones and Lewis Mortuary for mortuary services for FY 16-17, retroactive to July 1, 2017 and authorize the Chair to sign.

*Sheriff Brian Martin presented the item to the Board.*

*Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

- (a) On motion of Supervisor Simon, and by vote of the Board, approved the Facility Agreement between the County of Lake and Chapel of the Lakes for FY 16-17, retroactive to July 1, 2017, and authorized the Chair to sign. The motion carried by the following vote:

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**  
**Absent- Supervisors: 1 - Smith**

- (b) On motion of Supervisor Simon, and by vote of the Board, approved the Agreement between the County of Lake and Chapel of the Lakes for FY 16-17, retroactive to July 1, 2017, and authorized the Chair to sign. The motion carried by the following vote:

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**  
**Absent- Supervisors: 1 - Smith**

- (c) On motion of Supervisor Simon, and by vote of the Board, approved the Agreement between the County of Lake and Jones Mortuary for FY 16-17, retroactive to July 1, 2017 and authorized the Chair to sign. The motion carried by the following vote:

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**  
**Absent- Supervisors: 1 - Smith**

- (d) On motion of Supervisor Simon, and by vote of the Board, approved the Agreement between the County of Lake and Jones and Lewis Mortuary for mortuary services for FY 16-17, retroactive to July 1, 2017 and authorized the Chair to sign. The motion carried by the following vote:

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**  
**Absent- Supervisors: 1 - Smith**



**9.12 Consideration of Modification of the Boat Speed Urgency Ordinance**

*Water Resources Director Phil Moy presented the item to the Board. Sheriff Brian Martin was present and spoke.*

*Chair Steele asked if anyone present wished to speak and the following people spoke: Joan Moss, George Hill and Melissa Fulton. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Simon, and by vote of the Board, waived the reading of the ordinance, to be read in title only (Clerk did so).**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

**Supervisor Scott offered Ordinance No. 3058, as amended, and it was passed by roll call vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

**10. Closed Session**

*Chair Steele announced that the Board would now go into Closed Session at 12:00 p.m. for the reasons stated on the agenda.*

**10.1 Conference with Labor Negotiator: (a) County Negotiators: A. Grant, S. Harry, C. Huchingson, K. Ferguson and S. Jansen; and (b) Employee Organizations: DDAA, DSA, LCCOA, LCEA and LCSEA**

**10.2 Public Employee Evaluations**

**Title: Human Resources Director**

**10.3 Conference with Legal Counsel: Existing litigation pursuant to Gov. Code sec. 54956.9(d)(1) – Hittle v. County of Lake, et al.**

**10.4 Conference with Legal Counsel: Existing litigation pursuant to Gov. Code sec. 54956.9(d)(1) – Loberg v. County of Lake, et al.**

**10.5 Conference with Legal Counsel: Existing litigation pursuant to Gov. Code sec. 54956.9(d)(1) – Lake County Correctional Officers' Association v. County of Lake, et al.**

**10.6 Conference with Legal Counsel: Significant exposure to litigation pursuant to Government Code section 54956.9 (d)(2), (e)(5).**

*The Board reconvened into Regular Session at 12:17 p.m. having taken the following action:*

**On motion of Supervisor Brown, and by vote of the Board, approved outside counsel for Sheriff Martin. The motion carried by the following vote:**

**Ayes- Supervisors: 4 - Steele, Brown, Scott and Simon**

**Absent- Supervisors: 1 - Smith**

## 11. Adjournment

*There being no further business, the Board of Supervisors adjourned at 12:17 p.m.*

**CAROL J. HUCHINGSON**  
Clerk of the Board

By: \_\_\_\_\_  
Carolyn Purdy  
Assistant Clerk of the Board

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Chair-Lake County Board of Supervisors