

VENDOR COPY

PURCHASE ORDER
COUNTY OF LAKE
Department of Social Services
P.O. Box 9000
LOWER LAKE, CALIFORNIA
95457

DATE: May-26-2017

This is An Original Order

All prices listed below are F.O.B. delivery point

Purchase
Order No. 5011 16/17 040
Reference Reba McCauley
Department 5011 Social Services
Delivery Date A.S.A.P.
Delivery Point Lake County Social Services
15975 Anderson Ranch Parkway
Lower Lake, CA. 95457

INTERIORS INCORPORATED
1325 N DUTTON AVE
SANTA ROSA CA 95401
Attention: STEVE WORTH Fax: 707-544-0722

QUANTITY	DESCRIPTION	UNIT COST	TOTAL
1.	Compose and Enclose Haworth Furniture State Contract# 4400003402	\$288,172.25	\$288,172.25

Total Before Tax: \$288,172.25

Sales Tax: \$23,053.78

Total This Purchase Order: \$311,226.03

SIGNATURE: _____

NAME: Crystal Markytan
TITLE: Social Services Director

BILLING INSTRUCTIONS ON REVERSE SIDE

GENERAL CONDITIONS

The following provisions are hereby made a part of the Purchase Order contract and Vendor by his acceptance of this order agrees thereto:

1. No alteration in any of the terms, conditions, delivery, price, quality, quantities, or specifications of this order will be effective without prior consent of the Purchasing Agent of the County of Lake.
2. No charges will be allowed for packing, wrapping bags, containers, reels, etc., unless otherwise specified.
3. Time of delivery is part of the essence of this contract and the order is subject to cancellation for failure to deliver on time.
4. For any exception to the delivery date as specified on this purchase order, the vendor shall give prior notification and obtain approval thereto from the Purchasing Agent of the County of Lake.
5. Materials purchased are subject to the approval of the County of Lake and if rejected are held subject to the Vendor's risk and expenses incurred for their return.
6. PURCHASE ORDER NUMBER MUST appear on all invoices, packing lists, packages, shipping notices, instruction manuals, and any correspondence.
7. ITEMIZED PACKING LIST shall be enclosed in each box or package.
8. All specifications and plans referred to in this order shall form a part of the contract.
9. The vendor warrants articles supplied under this contract to conform to specifications herein, to be fit and sufficient for the purpose manufactured, merchantable, of good material and workmanship, and free from defect.
10. Cash discount period on all invoices shall commence date correctly completed vouchers or shipment received by the County of Lake, whichever is later. If an adjustment or damage occurs on a shipment subject to cash discount, discount will be taken effective on date final approval for payment is authorized.
11. The County of Lake must pay California state and local sales tax, unless purchase order specifically indicates exemption.
12. The County of Lake is exempt from Federal Excises and Transportation taxes. Exemption certificate will be furnished upon request.
13. Liens: Vendor, by accepting this purchase order, warrants and represents that the goods, wares or merchandises ordered herein are free and clear from all claims and liens of whatsoever nature.

BILLING INSTRUCTIONS:

RETAIN VENDOR COPY - RETURN THREE (3) COPIES OF INVOICE TO ORDERING DEPARTMENT.