



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Draft BOARD OF SUPERVISORS

Tuesday, March 20, 2018

9:00 AM

Board Chambers

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Steele. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:

Present: Supervisor Simon, Supervisor Smith, Supervisor Scott, Supervisor Brown and Chair Steele

2. Moment of Silence

A moment of silence was observed.

3. Pledge of Allegiance

Led by Chair Steele.

4. Presentations by County Departments:

(a) Animal Care & Control - Animals Available for Adoption

Animal Care and Control Officer Alicia Brisker presented one canine available for adoption.

5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

There were no extra items to consider.

6. Current Construction Projects - Contract Change Orders

There were no contract change orders to consider.

7. Approval of the Consent Agenda

- 7.1 Adopt Proclamation Designating March 20, 2018 as National Agriculture Day in Lake County, CA
- 7.2 Approve Minutes of the Board of Supervisors meeting held February 6, 2018
- 7.3 Adopt Resolution Consolidating the Human Resources Department into a Division of the Administrative Office and Amending Resolution No. 2017-25 Establishing Position Allocations for Fiscal Year 2017-2018, Budget Unit No. 1012, Administrative Office.

Enactment No: Resolution No. 2018-36

- 7.4** Approve Letter to Bruce Wilson, Executive Director of the Workforce Alliance of the North Bay, Urging that the Lake County Employment Development Office (EDD) remain open

This item was pulled at the request of the Board for further discussion.

County Administrative Officer Carol Huchingson presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, approved the letter to Bruce Wilson, Executive Director of the Workforce Alliance of the North Bay, to ensure that the Lake County Employment Development Office (EDD) will remain open. The motion carried by the following vote:

Ayes- Supervisors: 4 - Smith, Scott, Brown and Steele

Absent- Supervisors: 1 - Simon

- 7.5** Approve Request for Advance Step Hiring of Mental Health Specialist II, Step 5 for Dr. Peter Galagar
- 7.6** Adopt Resolution Authorizing Access to State and Local Summary Criminal History Information by the Department of Child Support Services

Enactment No: Resolution No. 2018-37

- 7.7** (Sitting as the Kelseyville County Waterworks District #3, Board of Directors) (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of a vehicle to be utilized within the Kelseyville County Waterworks District #3; and (b) Authorize the Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford of Sacramento in the amount of \$33,067.50

This item was pulled at the request of a public member for further discussion.

Special Districts Administrator Jan Coppinger introduced the item. Special Districts Deputy Administrator Scott Harter was also present.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

(a) On motion of Supervisor Smith, and by vote of the Board, approved to waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of a vehicle to be utilized within the Kelseyville County Waterworks District #3. The motion carried by the following vote:

Ayes: Supervisors Simon, Smith, Scott, Brown and Steele

(b) On motion of Supervisor Smith, and by vote of the Board, authorized the Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford of Sacramento in the amount of \$33,067.50. The motion carried by the following vote:

Ayes: Supervisors Simon, Smith, Scott, Brown and Steele

- 7.8** (Sitting as the Lake County Sanitation District, Board of Directors) (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of a vehicle within the Lake County Sanitation District Southeast division; and (b) Authorize the Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford of Sacramento in the amount of \$33,067.50.

This item was pulled at the request of a public member for further discussion.

Special Districts Administrator Jan Coppinger presented the item to the Board. Special Districts Deputy Administrator Scott Harter was also present.

Chari Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

(a) On motion of Supervisor Smith, and by vote of the Board, approved to waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of a vehicle to be utilized within the Lake County Sanitation District Southeast division. The motion carried by the following vote:

Ayes: Supervisors Simon, Smith, Scott, Brown and Steele

(b) On motion of Supervisor Smith, and by vote of the Board, authorized the Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Downtown Ford of Sacramento in the amount of \$33,067.50. The motion carried by the following vote:

Ayes: Supervisors Simon, Smith, Scott, Brown and Steele

- 7.9** (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 as it is not in the public interest due to the unique nature of the goods; and (b) Approve to issue a purchase order in the amount of \$30,700.31 to ProForce Law Enforcement for the purchase of 25 - X26P Taser units.
- 7.10** Approve Waiver of the 900 Hour Limit for Certain Janitorial Positions within the Department of Social Services
- 7.11** Approve Waiver of the 900 Hour Limit for Certain Facility Maintenance Positions within the Department of Social Services

- 7.12** (a) Waive the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of a vehicle within the Special Districts Administration division; and (b) Authorize the Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Winner Chevrolet in the amount of \$24,005.40.

This item was pulled at the request of a public member for further discussion.

Special Districts Administrator Jan Coppinger presented the item to the Board. Special Districts Deputy Administrator Scott Harter was also present and spoke.

Chari Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

- (a) On motion of Supervisor Smith, and by vote of the Board, waived the normal sealed bid process under Ordinance #2406, Section 38.2 because there is no economic benefit to the County, for the purchase of a vehicle within the Special Districts Administration division. The motion carried by the following vote:

Ayes: Supervisors Simon, Smith, Scott, Brown and Steele

- (b) On motion of Supervisor Smith, and by vote of the Board, authorized the Special Districts Administrator/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract to Winner Chevrolet in the amount of \$24,005.40. The motion carried by the following vote:

Ayes: Supervisors Simon, Smith, Scott, Brown and Steele

On motion of Supervisor Smith, and by vote of the Board, approved Consent Agenda Items 7.1 through 7.12, with the exception of 7.4, 7.7, 7.8 and 7.12, which were pulled and taken up immediately after approval of the Consent Agenda. The motion carried by the following vote:

Ayes: Supervisors Simon, Smith, Scott, Brown and Steele

8. Timed Items

8.1 9:05 A.M. - Public Input

Public Works Surveyor Gordon Haggitt recognized National Surveyors Week in Lake County, CA. Courtney Blackburn, Christine Sowka and James Reed spoke.

- 8.2 9:10 A.M. - Presentation of Proclamation Designating March 20, 2018 as National Agriculture Day in Lake County, CA**

Supervisor Brown read the proclamation into the record and presented it to the attending members of Future Farmers of America (FFA), 4-H and the local farming community. Brenna Sullivan accepted the proclamation.

This Ceremonial Item was read into the record and presented.

8.3 9:15 A.M. - PUBLIC HEARING - (Continued from March 6, 2018) Consideration of a Resolution Imposing the County's Last, Best, and Final Offer to Lake County Employees Association, Unit 4

County Administrative Officer Carol Huchingson presented the item to the Board.

Chair Steele opened the Public Hearing and asked if anyone present wished to speak. No one wished to speak and the public hearing was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

8.4 9:30 A.M. - PUBLIC HEARING - Consideration of Resolution Approving Resolutions and Capital Fire Facility and Equipment Plans Submitted by Lake County Fire Agencies and Updating the Lake County Capital Fire Facility and Equipment Plan. (Staff requesting continuation of this item to March 27th @ 9:30 A.M.)

County Administrative Officer Carol Huchingson presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, continued the Resolution Approving Resolutions and Capital Fire Facility and Equipment Plans Submitted by Lake County Fire Agencies and Updating the Lake County Capital Fire Facility and Equipment Plan to March 27, 2018 @ 9:30 A.M. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

8.5 9:45 A.M. - (a) Consideration of waiving the normal sealed bid process under Ordinance #2406, Section 38.2 as it is not in the public interest due to the unique nature of goods; and (b) Consideration of the Everbridge Mass Notification User Agreement

Undersheriff Chris Macedo presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

(a) On motion of Supervisor Smith, and by vote of the Board, approved waiving the normal sealed bid process under Ordinance #2406, Section 38.2 as it is not in the public interest due to the unique nature of goods. The motion carried by the following vote:

Ayes: Supervisors Simon, Smith, Scott, Brown and Steele

(b) On motion of Supervisor Smith, and by vote of the Board, approved the Everbridge Mass Notification User Agreement and authorized the Chair to sign. The motion carried by the following vote:

Ayes: Supervisors Simon, Smith, Scott, Brown and Steele

9. Non-Timed Items

9.1 Supervisors' weekly calendar, travel and reports

9.2 Consideration of Staff Recommendation to Adjourn the April 19, 2018 Cannabis Workshop and Reschedule the May 17, 2018 Cannabis Workshop

County Administrative Officer Carol Huchingson presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

There was Board consensus to adjourn the April 19, 2018 Cannabis Workshop and reschedule the May 17, 2018 workshop to May 22, 2018 at 1:30 p.m.

9.3 SECOND READING - Consideration of Ordinance for Proposed Amendments to Chapter 21, Article 27 of the Lake County Code to Regulate the Cultivation of Cannabis

Community Development Director Bob Massarelli presented the item to the Board.

Chair Steele asked if anyone present wished to speak and the following people spoke: Armand Ketcham, Richard Durham, Michael Green, Joan Moss, Richard Knoll, Eric Sklar and Dave Lawrey. No one else wished to speak and the public input portion of this item was closed.

Supervisor Smith offered Ordinance No. 3073, with two clerical errors corrected, and it was passed by roll call vote:

Ayes- Supervisors: 4 - Simon, Smith, Scott and Steele

Nayes- Supervisors: 1 - Brown

Enactment No: Ordinance No. 3073

9.4 Consideration of a Resolution Expressing the Intent of the Board of Supervisors in its Adoption of Urgency Ordinance Number 3071

County Counsel Anita Grant presented the item to the Board. Community Development Director Bob Massarelli was present and spoke. Senior Planner Michelle Irace was also present.

Chair Steele asked if anyone present wished to speak and the following people spoke: Eric Sklar, Richard Knoll, Michael Green, Bob Scala and Lance Williams. No one else wished to speak and the public input portion of this item was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 3 - Smith, Scott and Steele

Nayes- Supervisors: 1 - Brown

Absent- Supervisors: 1 - Simon

Enactment No: Resolution No. 2018-39

9.5 Consideration of a Resolution Authorizing Hiring Incentives for Deputy Sheriff I/II Job Classifications

Sheriff Brian Martin presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Supervisor Brown offered the Resolution, as amended to become effective April 1, 2018, and it was passed by roll call vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

Enactment No: Resolution No. 2018-40

10. Closed Session

Chair Steele announced that the Board would now go into Closed Session for the reasons stated on the agenda.

10.1 Employee Disciplinary Appeal (EDA 16-04) Pursuant to Gov. Code sec. 54957

The Board reconvened into Regular Session at 11:32 a.m. having taken no action.

11. Adjournment

There being no further business, the Board of Supervisors adjourned at 11:32 a.m.

CAROL J. HUCHINGSON
Clerk of the Board

By: _____
Carolyn Purdy
Assistant Clerk of the Board

Chair-Lake County Board of Supervisors