

Fy 18/19  
Budget

## FORM A - BUDGET COVER SHEET

FUND TITLE: APCO's Special Projects - EnforcementFUND NUMBER: 298BUDGET TITLE: Air Quality Management DistrictBUDGET UNIT: 8798Requested Budget: \$1,201,298Estimated Revenue: \$855,500Permanent Positions: 0

Prior Fiscal Year

Prior Fiscal Year

Adopted Budget: \$ 976,742Permanent Positions: 0Estimated Fund Balance Carryover: \$345,798

Before submitting your completed packet please review and initial each of the items on the below checklist and sign the bottom of the form.


CHECKLIST

- ☒ All calculations have been double checked to ensure accuracy of totals.
- ☒ Form #2 has been printed and included in the budget packet with the other forms. The first sheet titled "Worksheet Information" has not been included.
- ☒ The Revenue total shown on Form #2 equals the total on Form #3 - Departmental Revenue.
- ☒ The Salaries and Benefits total shown on Form #2 equals the total on Form #4 - Salaries and Benefits.
- ☒ The combined total of Services & Supplies, Other Charges, and Other Financing Uses shown on Form #2 equals the total on Form #5 - Services & Supplies, Other Charges & Other Financing Uses.
- ☒ The Capital Assets total shown on Form #2 equals the total on Form #6 - Capital Asset Detail.
- ☒ The Expenditure total shown on Form #2 equals the total on Form #7 - Budget Request Summary.
- ☒ Forms are assembled in numerical order.
- ☒ Pages are numbered consecutively in the upper right corner of the finished packet.
- ☒ An electronic copy of Form #1 has been submitted to your budget analyst

Budget prepared by:

  
Douglas Gearhart, Air Pollution Control Officer

Budget approved for submission by:

  
Douglas Gearhart, Air Pollution Control Officer

# Air Quality Management District

Douglas Gearhart, Air Pollution Control Officer



## BU 8798 – Air Quality Management District

### DEPARTMENT OVERVIEW

This budget, #8798 was created from the discontinued APCO's Trust Fund. That fund was limited to enforcement related expenses (testing, litigation, expert witnesses, etc.) and specific special projects. A Designated Reserve for enforcement activities exists.

The 8798 budget, for administrative reasons, covers multi-year projects, grants, and processes and thus is not completely expended, though budgeted to cash balance on a yearly basis. Some projects and funding have explicit constraints on spending and accounting and are in this budget to ensure a separation from AQMD operational budget and state subvention supported activities.

### GOALS FOR FY 2018-19

- Goal #1: To protect and preserve our air quality through an active and effective enforcement program that is adequately funded and has reserves for the unexpected situation as outlined in the purpose of the fund.
- Goal #2: Adopt and adapt state and federal programs for air quality that require specialized project/grant specific fiscal tracking and accounting over a multi-year period utilizing the least complex method possible that is compatible with the County Auditor's system and is compliant with program requirements.

### ACCOMPLISHMENTS IN FY 2017-18

- Replaced 2 school buses with the Carl Moyer Grant Funds.
- Woodstove Change out Program guidance adopted by CARB. Program should be implemented in FY 18/19.

**SUMMARY OF MAJOR ACCOUNTS****Revenues**

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Acct. 53-81 Multi-year and ongoing grants where funding use is specified by the grant and not part of the ongoing state subsidized portion of the air quality management program nor eligible to be claimed as a match expenditure.

Acct. 42-01 Interest on Money

**Services & Supplies**

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Acct. 23-80 For enforcement purposes as necessary for expert witnesses, laboratory analysis, source testing, process evaluation, and/or trial preparation and special project consultants. Project includes hiring specialized consultant to review all LCAQMD Rules and Regulations and provide recommendations to update rules to current CA Health and Safety Code standards.

Acct. 23-90 Estimated costs per Administrative Office. A-87 Cost Allocation Plan.

Acct. 28-30 Public seminars, education, programs and recognition of individuals, companies and agencies when the Board of Directors endorses such. This shall include the use of funds in preparation for such activities when partial re-imbursement is anticipated from attendees at such functions (e.g., paying registration costs or other charges).

Acct. 28-73 Specialized programs in the advancement of air quality, or state and federal mandates when the Board of Directors endorses such programs.

Acct. 55-20 Research or special programs on air quality that will utilize funds on a temporary basis and which are anticipated to generate income to reimburse the trust from revenue received after completion of work.

**CHANGES IN BUDGET FROM PRIOR YEAR**

**New Requests or Significant Changes from Prior Year:** A new Woodstove Replacement Grant is anticipated to be available for FY 18/19. We have multiple years of Moyer Grant funds anticipated, with changes to the grant requirements, we are now able to fund some projects, such as school buses. We anticipate needing to hire a consultant to review our Rules and Regulations and recommend updates to meet current Health and Safety Code and Clean Air Act requirements.

# ATTACHMENT 2 - BUDGET #8798

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PREPARED 04/11/18, 11:01:04  
PROGRAM GM601L  
Board of Supervisors- Sar

Dept Budget Requests Rev/Exp  
FOR FISCAL YEAR 2018/19

RUN DATE ACCOUNTING PERIOD 10/2018  
DEPTREQS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	15/16 ACTUALS	16/17 ACTUALS	17/18 ADJUSTED BUDGET	17/18 AS OF RUN DATE	2018-2019 DEPT REQ\$
Air Cntrl Officer Sp Prog						
Air Control Spec Programs						
298-8798-441.42-01 Interest		396-	2,127-	5,500-	2,515-	5,500-
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*		396-	2,127-	5,500-	2,515-	5,500-
298-8798-452.53-81 ARB Funding		200,000-	200,000-	497,899-	0	850,000-
		-----	-----	-----	-----	-----
*		200,000-	200,000-	497,899-	0	850,000-
		=====	=====	=====	=====	=====
**	Air Control Spec Programs	200,396-	202,127-	503,399-	2,515-	855,500-
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***	REVENUE	200,396-	202,127-	503,399-	2,515-	855,500-

# ATTACHMENT 2 - BUDGET #8798

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PREPARED 04/11/18, 11:01:04

Dept Budget Requests Rev/Exp

PROGRAM GM601L

FOR FISCAL YEAR 2018/19

RUN DATE ACCOUNTING PERIOD 10/2018

Board of Supervisors- Sar

DEPTREQS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	15/16 ACTUALS	16/17 ACTUALS	17/18 ADJUSTED BUDGET	17/18 AS OF RUN DATE	2018-2019 DEPT REQ
Air Control Spec Programs						
298-8798-787.23-80	Professional & Specialize	0	0	30,517	0	40,517
298-8798-787.23-90	Administrative Services	0	26	60	60	176
298-8798-787.28-30	Supplies & Services	0	0	32,200	0	22,200
298-8798-787.28-73	Moyer	0	0	904,764	330,000	1,129,204
298-8798-787.55-20	GAMP I Data Mgmt System	0	0	9,201	0	9,201
		-----	-----	-----	-----	-----
*		0	26	976,742	330,060	1,201,298
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**	Air Control Spec Programs	0	26	976,742	330,060	1,201,298
		-----	-----	-----	-----	-----
***	EXPENDITURE	0	26	976,742	330,060	1,201,298
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****	Air Cntrl Officer Sp Prog	200,396-	202,101-	473,343	327,545	345,798

## FORM #3 - DEPARTMENT REVENUE

BUDGET UNIT: 8798

FUND TITLE: AFPO's Special Projects - Enforcement

BUDGET TITLE: Air Quality Management District

A	B	C	D	E	F	G	H	I	J
FUND NO.	ACCT. NO. AND TITLE	DESCRIPTION OF REVENUE, HOW IT IS GENERATED & REASON FOR ESTIMATING INCREASE/DECREASE FROM PRIOR YEAR	ACTUAL REVENUE RECEIVED THROUGH 2/28/18	TOTAL AMOUNT DEPARTMENT ANTICIPATING RECEIVING IN FY 17/18	MO/YEAR GRANT APPROVED BY BOS	TOTAL AMOUNT OF GRANT	AMOUNT REC'D FY 17/18 AND PRIOR	AMOUNT TO BE RECEIVED AFTER FY 18/19	REVENUE ESTIMATE FOR FY 19/19
					COMPLETE THESE COLUMNS IF REVENUE IS FROM A GRANT WHICH CROSSES FISCAL YEARS. G MUST EQUAL H+I+J				
298	5381	GGRF Woodstove Replacement Grant *	\$0	\$0	"TBD"	\$250,000	\$0	\$0	\$250,000
298	5381	Carl Moyer 18/19 (Year 21) *	\$0	\$0	"TBD"	\$200,000	\$0	\$0	\$200,000
298	5381	Carl Moyer 17/18 (Year 20) *	\$0	\$0	"TBD"	\$200,000	\$0	\$0	\$200,000
298	5381	Carl Moyer 16/17 (Year 19) *	\$0	\$0	"April 2017"	\$200,000	\$0	\$0	\$200,000
298	5381	Carl Moyer 15/16 (Year 18) *	\$0	\$200,000	"April 2016"	\$200,000	\$0	\$0	\$0
298	4201	Interest on Money	\$536	\$0					\$5,500
<b>TOTAL</b>			<b>\$536</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$1,050,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$855,500</b>
Justification for fund balance carry-over: Carryover is primarily the result of multi-year grants, and special project funds.									Estimated Fund Balance Carry-over:
									<b>\$345,798</b>
									<b>Total Estimated Revenue:</b>
									<b>\$1,201,298</b>

# ATTACHMENT 2 - BUDGET #8798

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## FORM #5 - SERVICES & SUPPLIES, OTHER CHARGES & OTHER FINANCING USES

FUND TITLE: APCO's Special Projects - Enforcement

FUND NUMBER: 298

BUDGET TITLE: Air Quality Management District

BUDGET UNIT: 8798

OBJECT CODE/TITLE	BUDGET 17/18	REQUESTED 18/19	DETAIL/JUSTIFICATION/EXPLANATION
23.80 Professional & Specialized Services	\$30,517	\$40,517	Funds are for legal representation, expert witnesses, laboratory or source testing, process evaluation or trial preparation and associated activity. This may include the hiring of outside counsel, or help by County Counsel to assist the District in enforcement cases. Increase results from interest earned. Efforts requiring specialized professional service testing, modeling, etc. Air Quality consultant services to review District Rules and/or provide other assistance.
23.90 Administrative Services	\$60	\$176	Estimated costs per Administrative Office. A-87 Cost Allocation Plan.
28.30 Special Department Supplies & Services	\$32,200	\$22,200	Training, office supplies, legal references, travel and other costs of enforcement, and for research or special programs addressing air quality that will utilize funds on a temporary basis and which are anticipated to generate income to reimburse the trust from revenue received after completion of work. Public seminars, education programs, and recognition of individuals, companies and agencies when the Board of Directors endorses such. This shall include the use of funds in preparation for such activities when partial reimbursement is anticipated by attendee at such functions (i.e. paying registration costs or other charges). Additionally, costs for a Clean Air Awards Luncheon are included.
28.73 ARB "Moyer Diesel Grant"	\$804,264	\$879,004	ARB's "Carl Moyer" diesel engine switch out program is available with funding revenue anticipated to be up to \$600,000 in FY 18/19. Appropriation factors in projected interest earned, per grant requirements must be expended as grant funding or returned to the State. The AQMD is compensated 10-12.5% of actual grant funding.
28.73 GGRF "Woodstove Replacement Grant"	\$100,500	\$250,200	The State of California through AB 1613 created the Woodsmoke Reduction Program to fund replacing uncertified, inefficient wood burning devices with cleaner devices. The allocation for Lake County is still unknown, but we estimate an allocation of \$150,000 in the first round of funding, but could receive \$250,000 if funding is expended quickly. The AQMD is compensated 5% of actual grant funding.
55.20 GAMP I Data Management	\$9,201	\$9,201	Funds to be utilized for improvement and ongoing operation of the Geothermal air monitoring data systems.
<b>TOTAL:</b>	<b>\$976,742</b>	<b>\$1,201,298</b>	

Use this form for appropriation requests in the following categories: Services and Supplies, Other Charges, and Other Financing Uses. Double space between object codes. If correct amount of justification and explanation is provided for each line item request, most departments will need to use several copies of this form.

