



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Draft BOARD OF SUPERVISORS

Tuesday, June 5, 2018

9:00 AM

Board Chambers

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Steele. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:

Present: Supervisor Simon, Supervisor Smith, Supervisor Scott, Supervisor Brown and Chair Steele

2. Moment of Silence

A moment of silence was observed.

3. Pledge of Allegiance

Led by Chairman Steele.

4. Presentation by Animal Care & Control - Animals Available for Adoption

Animal Care & Control was not present.

5. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

There were no extra items to consider.

6. Current Construction Projects - Contract Change Orders

There were no contract change orders to consider.

7. Approval of the Consent Agenda

- 7.1 Approve Minutes of the Board of Supervisors meeting held March 6, 2018
- 7.2 Approve Salary/Grade Step Report attached to the Memorandum of Understanding between the County and the Lake County Correctional Officers Association
- 7.3 (a) Appoint Senior HR Analyst Jesse Puett to Interim Deputy HR Director effective May 29, 2018, and; (b) Appoint HR Analyst II Diana Rico to Interim Senior HR Analyst effective May 29, 2018

- 7.4 Approve Amendment 1 to the Agreement between the County of Lake and Lake County Office of Education for School-Based Medi-Cal Specialty Mental Health Services for Fiscal Year 2017-18 for a decrease of \$45,000 for a new contract maximum of \$205,000 and authorize the Chair to sign the Amendment.
- 7.5 Approve Amendment 3 to the Agreement between County and Charis Youth Center for Fiscal Year 2017-18 for a new contract maximum of \$20,000 and to authorize the Board Chair to sign the Amendment.
- 7.6 Authorize Advanced Step 5 Hiring of Extra Help Office Assistant, Myriam Herrera
- 7.7 Approve Resolution of the City Council of Lakeport calling for and providing for and giving notice of the General Municipal Election to be held in the City of Lakeport, County of Lake, State of California, on the 6th Day of November, 2018, for the purpose of electing two (2) City Council Members, each to hold office for a term of four years, or until their successors are elected and qualified, requesting consolidation of that election with the State General Election and requesting approval of the Lake County Board of Supervisors for election services to be provided by the Lake County Registrar of Voters
- 7.8 Authorize Advanced Step 5 Hiring of Ms. Trina Maia, Physical Therapist
- 7.9 Approve Budget Transfer for Purchase of a Color Plotter, Copier, Scanner for the Environmental Health Division's Certified Unified Program Agency (CUPA) Program and Appropriate \$7,000 from 170-410-740-38.00 Inventory to 170-410-740-62.71 Office Equipment
- 7.10 (a) Waive the normal bidding requirements because to do so would produce no economic benefit for the county due to the unique nature of services, and (b) Approve purchase of consulting services from Superior in the amount of \$13,930 plus travel expenses and authorize IT Director to issue Purchase Order.
- 7.11 (Sitting as the Lake County Watershed Protection District, Board of Directors) - Approve joint funding agreement between the U.S. Geological Survey, U.S. Dept. of the Interior and Lake County Watershed Protection District for annual maintenance of the Kelsey Creek flow gauge station in the amount of \$15,300 for the period November 1, 2017 to October 31, 2018; and authorize the Chair to sign
- 7.12 Approve Agreement between the County of Lake and MGE Engineering, Inc. for Construction Management Services for Replacement of Robinson Creek Bridge at Mockingbird Lane (14C-0086), Lake County, CA for an amount not to exceed \$240,986.90; and authorize the Chair to sign
- 7.13 Approve a Travel Claim Reimbursement for Hotel Bill Incorrectly Charged on Personal Credit Card in the amount of \$276.76; and authorize the Chair to sign.

- 7.14 Approve Extension of Lease Agreement between County of Lake and Pauline Usher Revocable Trust for the facility located at 9245 Hwy 53 # 14, Lower Lake, CA , and an annual amount of \$6,002.52, through June 30, 2021; and authorize the Chair to sign.
- 7.15 Approve Long Distance Travel for Jan Coppinger to speak at the National Association of Clean Water Agencies 2018 Utility Leadership Conference in Boston, MA from July 23, 2018 through July 26, 2018.
- 7.16 Approve the Creation of an Extra Help Construction Inspector in County Service for use in Anderson Springs Sewer Project.

On motion of Supervisor Scott, and by vote of the Board, approved Consent Agenda Items 7.1 through 7.16. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

8. Timed Items

8.1 9:05 A.M. - Public Input

Bob Scalla, Eric Sklar, William Dawson and Bobby Dutcher spoke.

- 8.2 9:10 A.M. - Consideration of Acceptance of \$8,590 Donation from the Friends of the Lake County Library

County Librarian Christopher Veach presented the item to the Board. The President of the Friends of the Lake County Library, Debbie Zachariason was present and spoke. Ms. Zachariason presented the library with a \$8,590 donation.

Ceremonial item only.

- 8.3 9:15 A.M. - Consideration of Continuing a Proclamation of a Local Emergency Due to the Sulphur Fire Incident

Sheriff Brian Martin presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Smith, and by vote of the Board, approved continuing a Proclamation of a Local Emergency Due to the Sulphur Fire Incident. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

8.4 9:16 A.M. - Consideration of Continuing a Proclamation of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires

Sheriff Brian Martin presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Simon, and by vote of the Board, approved continuing a Proclamation of a Local Emergency due to Wildfire Conditions, pertaining to the Rocky, Jerusalem and Valley Fires. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

8.5 9:17 A.M. - Consideration of Continuing a Proclamation of a Local Emergency due to Clayton Fire

Sheriff Brian Martin presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Simon, and by vote of the Board, approved continuing a Proclamation of a Local Emergency due to Clayton Fire. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

8.6 9:18 A.M. - Consideration of Continuing a Proclamation of a Local Emergency due to the Atmospheric River Storm

Sheriff Brian presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Scott, and by vote of the Board, approved continuing a Proclamation of a Local Emergency due to the Atmospheric River Storm. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

9. Non-Timed Items

9.1 Supervisors' weekly calendar, travel and reports

9.2 Discussion and Consideration of the Possible Creation of a Joint Powers Authority Dedicated to Risk Reduction

County Counsel Anita Grant presented the item to the Board.

Chair Steele asked if anyone present wished to speak and Jeff Tunnell spoke. No one else wished to speak and the public input portion of this item was closed.

There was Board consensus to move forward with the creation of a Joint Powers Authority dedicated to Risk Reduction.

- 9.3 Adopt Resolution conveying personal property from the County of Lake to the City of Clearlake for use by the Clearlake Police Department.

Sheriff Brian Martin presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

- 9.4 Adopt Resolution conveying personal property from the County of Lake to the Northshore Fire Protection District

Sheriff Brian Martin presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

10. Closed Session

Chair Steele announced that the Board would now go into Closed Session for the reasons stated on the agenda.

- 10.1 Conference with Legal Counsel: Decision whether to Initiate Litigation Pursuant to Gov. Code sec. 54956.9(d)(4): One Potential Case

- 10.2 Conference with Legal Counsel: Decision whether to Initiate Litigation Pursuant to Gov. Code sec. 54956.9(d)(4): PG&E

The Board reconvened into Regular Session at 12:10 p.m. having taken no action.

11. Adjournment

There being no further business, the Board of Supervisors adjourned at 12:10 p.m.

CAROL J. HUCHINGSON
Clerk of the Board

By: _____
Carolyn Purdy
Assistant Clerk of the Board

Chair-Lake County Board of Supervisors