



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Draft BOARD OF SUPERVISORS

Tuesday, September 11, 2018

9:00 AM

Board Chambers

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Steele. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:

Present: 5 - Supervisor Simon, Supervisor Smith, Vice Chair Scott, Supervisor Brown and Chair Steele

2. Moment of Silence

A moment of silence was observed in the memory of 9/11.

3. Pledge of Allegiance

Led by Chairman Steele.

4. Consideration of Extra Items Not Appearing on the Posted Agenda

There were no extra items to consider.

5. Current Construction Projects - Contract Change Orders

There were no contract change orders to consider.

6. Approval of the Consent Agenda

- 6.1 Adopt Proclamation Posthumously Recognizing Battalion Chief Matthew Burchett for His Dedication, Service, and Ultimate Sacrifice while responding to the Ranch Fire of the Mendocino Complex
- 6.2 Approve County Administrative Officer (CAO) request for authority to contract with CPS-HR during Fiscal Year 2018-2019 for up to three executive search recruitments at a cost of \$10,500 to \$17,000 per recruitment plus advertising and professional fees ranging from \$3,000 to \$7,000
- 6.3 Authorize Payment of Smart Phone Stipend to Nathan Spangler, River/Ranch Fire Recovery Coordinator given the unique nature of his temporary assignment
- 6.4 Approve Leave of Absence Request for Behavioral Health Client Support Assistant Melinda Daunis from July 20, 2018 through October 20, 2018 and authorize the Chair to sign

- 6.5** Adopt Proclamation designating the month of September 2018 as Alcohol and Drug Addiction Recovery Month in Lake County
- 6.6** (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Willow Glen Care Center for Adult Residential Support Services and Specialty Mental Health Services for Fiscal Year 2018-19 for a contract maximum of \$50,000 and authorize the Board Chair to sign the Agreement.
- 6.7** (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Konocti Senior Support, Inc. for Senior Support Counseling Services for Fiscal Year 2018-19 for a contract maximum of \$108,378 and authorize the Board Chair to sign the Agreement.
- 6.8** (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; (b) Approve the Agreement between County of Lake and Kings View Corporation for MIS Support Services for Fiscal Year 2018-19 for a contract maximum amount of \$63,360 and to authorize the Board Chair to sign the Agreement.
- 6.9** Approve Long Distance Travel for Child Support Director Gail Woodworth and Deputy Director Tammie Widener to attend the Western Interstate Support Enforcement Council (WICSEC) Annual Training Conference Oct. 14-18, 2018 In Omaha, Neb.
- 6.10** (a) Approve Agreement between the County of Lake and Coleman Environmental Engineering Inc., for an amount not to exceed \$17,193.00, for asbestos removal and demolition of sub-standard structure located at 145 Hamilton Lane, Lakeport (APN 028-321-10 - Ashley Potter); and (b) Approve Agreement between the County of Lake and Coleman Environmental Engineering Inc., for an amount not to exceed \$21,443.00, for asbestos removal and demolition of sub-standard structure located at 6948 Junipero Avenue, Kelseyville (APN 044-372-08 - Benjamin Espinoza III); and authorize the Community Development Director to sign both agreements.
- 6.11** Approve the School and Special Districts Resolutions Requesting the Consolidation of each Districts' Election with the November 6, 2018 Statewide General Election
- 6.12** Adopt a Resolution Amending Resolution No. 2018-73 Establishing Position Allocations for Fiscal Year 2018-19, Budget Unit No. 1341, Human Resources Retroactive to August 30, 2018

Enactment No: Resolution No. 2018-116

- 6.13** (Sitting as the Lake County Sanitation District, Board of Directors) Approve purchase of budgeted Vac-Con Model V311E/1300 Hydro excavating/mainline cleaning vacuum truck for LACOSAN Southeast and authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$476,332.
- 6.14** (Sitting as the Lake County Sanitation District, Board of Directors) Approve purchase of budgeted Flygt lift station pumps for LACOSAN Southeast and authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$93,000.00
- 6.15** (Sitting as the Lake County Sanitation District, Board of Directors) Approve purchase of budgeted 317hp 460V 3 phase lift station pump for LACOSAN Southeast and authorize Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$100,416.
- 6.16** Adopt Resolution Temporarily Authorizing a Road Closure, Prohibiting Parking and Authorizing Removal of Vehicles and Ordering the Department of Public Works to Post Signs in Kelseyville for the Kelseyville Pear Festival (September 28 - 29, 2018)

Enactment No: Resolution No. 2018-117

- 6.17** Adopt Resolution Temporarily Authorizing a Road Closure, Prohibiting Parking and Authorizing Removal of Vehicles and Ordering the Department of Public Works to Post signs on Main Street in Kelseyville for the Kelseyville Pear Festival Farm to Fork Dinner and Street Dance (September 28, 2018)

Enactment No: Resolution No. 2018-118

- 6.18** (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2 as it is not in the public interest due to the unique nature of the goods and (b) Approve purchase of budgeted SCADA system for CSA-13 Kono Tayee authorizing the Special Districts Administrator acting as the Assistant Purchasing Agent to issue and sign purchase order not to exceed \$41,000
- 6.19** Approve Long Distance Travel for Invasive Species Coordinator Angela De Palma-Dow to Attend the Western Regional Panel on Aquatic Nuisance Species in Tacoma, Washington on October 24 and 25

On motion of Supervisor Simon, and by vote of the Board, approved Consent Agenda Items 6.1 through 6.19. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

7. Timed Items

7.1 9:05 A.M. - Public Input

County Administrative Officer Carol Huchingson introduced Human Resources Director Pamela Nichols to the Board. Gene Paleno, Richard Durham and Cheri Kessner spoke.

7.2 9:06 A.M. - Presentation of Proclamation designating the Month of September 2018 as Alcohol and Drug Addiction Recovery Month in Lake County

Supervisor Scott read the proclamation into the record and presented it to Behavioral Health Substance Abuse Program Manager April Giambra. Behavioral Health Administrator Todd Metcalf and Substance Abuse Counselor Randall Cole spoke. Kayla Martini from Redwood Children's Services spoke. Lori Carter-Runyon from Hilltop Recovery Services spoke.

This Ceremonial Item was read into the record and presented.

7.3 9:30 A.M. - Public Hearing: Consideration of a Resolution to Commit Program Income in Community Development Block Grant Agreement No. 12-CDBG-8395

County Administrative Officer Carol Huchingson presented the item to the Board.

Chair Steele opened the public hearing and asked if anyone present wished to speak. No one wished to speak and the public hearing was closed.

Supervisor Smith offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

Enactment No: Resolution No. 2018-119

7.4 9:45 A.M. - Presentation of Proclamation Posthumously Recognizing Battalion Chief Matthew Burchett for His Dedication, Service, and Ultimate Sacrifice while responding to the Ranch Fire of the Mendocino Complex

Chairman Steele read the proclamation into the record and announced the County will be sending the document to the family of Battalion Chief Matthew Burchett. Local Firefighters and the Lake County Undersheriff were present for the ceremony.

This Ceremonial Item was read into the record and presented.

7.5 10:00 A.M. - Consideration of Continuing a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Pawnee Fire Incident

Deputy Health Officer Erin Gustafson presented the item to the Board. Environmental Health Director Jasjit Kang and Environmental Health Specialist Supervisor James Scott were present and spoke. Mr. Kang reported the County is coordinating with CalOES and Cal Recycle to initiate the clean up date.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Simon, and by vote of the Board, approved the continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Pawnee Fire Incident. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

7.6 10:01 A.M. - (a) Consideration of Continuing a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Mendocino Complex Fire; and (b) Status Report on Mendocino Complex Fire also known as the River and Ranch Fires

(a) Deputy Public Health Officer Erin Gustafson presented the item to the Board. Environmental Health Director Jasjit Kang spoke.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item

(b) Lake County Recovery Coordinator Nathan Spangler reported that a virtual meeting will be held on Wednesday at 6:00 p.m. to update the public on the River, Ranch and Pawnee Fire debris clean up. Mr. Spangler thanked Lake Transit Authority, who had provided resources to help with the evacuation. The Disaster Resource Center (DRC) will close on September 15, 2018 and will transition to a Disaster Loan Outreach Center which will open September 17, 2018 in the Community Center located in Upper Lake. FEMA Division Supervisor Christine Borginoni reported that there have been 1,000 registrations and funds in the amount of \$1,400,000 awarded. Environmental Health Director Jasjit Kang reported 3 private clean ups and 5 modified clean ups have been approved. Environmental Health Specialist Supervisor James Scott reported on the Right of Entry Forms needed to complete the clean up. Small Business Administration (SBA) Public Information Officer Susheel Kumar reported there have been 58 registrations at the Upper Lake location and October 3, 2018 is the registration deadline. Lake Transit Authority Executive Director Lisa Davey Bates and Paratransit Services Project Manager Wanda Gray spoke.

On motion of Supervisor Simon, and by vote of the Board, approved the continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Mendocino Complex Fire. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

8. Non-Timed Items

8.1 Supervisors' weekly calendar, travel and reports

8.2 Consideration of Appointment of District 4 Planning Commissioner

Supervisor Scott presented the item to the Board. One application was received for the remaining term of District 4 Planning Commissioner, Matt Levesque, due to his resignation. Supervisor Scott has recommended applicant Daniel Camacho for this position.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Simon, and by vote of the Board, appointed Daniel (Dan) Camacho as District 4 Planning Commissioner. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

9. Closed Session

Chair Steele announced that the Board would now go into Closed Session for the reasons stated on the agenda.

9.1 Conference with Labor Negotiator: (a) Chief Negotiator: M. Long; County Negotiators: C. Huchingson, P. Nichols and J. Puett; and (b) Employee Organizations: DDAA, DSA, LCCOA, LCEA, LCSEA and LCSMA

9.2 Public Employee Evaluations
Title: Air Pollution Control Officer

9.3 Public Employee Appointment Pursuant to Gov. Code Section 54957(b)(1):
Appointment of Interim Public Health Officer

The Board reconvened into Regular Session at 9:40 a.m. having taken the following action:

On motion of Supervisor Scott, and by vote of the Board, appointed Erin Gustafson as Interim Public Health Officer, effective October 1, 2018. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Smith, Scott, Brown and Steele

10. Adjournment

There being no further business, the Board of Supervisors adjourned at 11:37 a.m.

CAROL J. HUCHINGSON
Clerk of the Board

By: _____
Carolyn Purdy
Assistant Clerk of the Board

Chair-Lake County Board of Supervisors