



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Draft BOARD OF SUPERVISORS

Tuesday, October 23, 2018

9:00 AM

Board Chambers

1. Call to Order

The meeting was called to order at 9:02 a.m. by Chair Steele. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Carolyn Purdy were present, along with the following Supervisors:

Present: Supervisor Simon, Supervisor Brown and Chair Steele

Absent: Supervisor Smith and Supervisor Scott

2. Moment of Silence

A moment of silence was observed.

3. Pledge of Allegiance

Let by Chair Steele.

4. Consideration of Extra Items Not Appearing on the Posted Agenda

There were no extra items to consider.

5. Current Construction Projects - Contract Change Orders

- 5.1** ADDENDUM - Consideration of Change Order No. Thirteen for Eastlake Elementary SRTS & CDBG Project, in Clearlake Oaks, CA, Bid No. 16-16, Federal Aid No. SRTSL-5914(097) for an increase of \$15,798.14, for a revised contract amount of \$5,399,820.83; and authorize the Chair to sign

This item has been continued to the November 6, 2018 Board meeting due to a lack of 4/5ths vote.

No action taken.

- 5.2** ADDENDUM - Consideration of Change Order No. Fourteen for Eastlake Elementary SRTS & CDBG Project, in Clearlake Oaks, CA, Bid No. 16-16, Federal Aid No. SRTSL-5914(097) for an increase of \$30,982.79, for a revised contract amount of \$5,430,803.62, and authorize the Chair to sign

This item has been continued to the November 6, 2018 Board meeting due to a lack of 4/5ths vote.

No action taken.

- 5.3** ADDENDUM - Consideration of Change Order No. Fifteen for Eastlake Elementary SRTS & CDBG Project, in Clearlake Oaks, CA, Bid No. 16-16, Federal Aid No. SRTSL-5914(097) for an increase of \$43,390.86, for a revised contract amount of \$5,474,194.48, and authorize the Chair to sign

This item has been continued to the November 6, 2018 Board meeting due to a lack of 4/5ths vote.

No action taken.

- 5.4** ADDENDUM - Consideration of Change Order No. Sixteen for Eastlake Elementary SRTS & CDBG Project, in Clearlake Oaks, CA, Bid No. 16-16, Federal Aid No. SRTSL-5914(097) for an increase of \$35,650.45, for a revised contract amount of \$5,509,844.93, and authorize the Chair to sign

This item has been continued to the November 6, 2018 Board meeting due to a lack of 4/5ths vote.

No action taken.

- 5.5** ADDENDUM - Consideration of Change Order No. Seventeen for Eastlake Elementary SRTS & CDBG Project, in Clearlake Oaks, CA, Bid No. 16-16 Federal Aid No. SRTSL-5914(097) for a decrease of \$16,347.72, for a revised contract amount of \$5,493,497.21, and authorize the Chair to sign

This item has been continued to the November 6, 2018 Board meeting due to a lack of 4/5ths vote.

No action taken.

6. Approval of the Consent Agenda

Consent agenda items 6.9 and 6.10 were pulled for continuance on November 6, 2018 due to lack of 4/5ths vote.

- 6.1** Approve Minutes of the Board of Supervisors meetings held July 10, 2018, September 18, 2018 and September 25, 2018
- 6.2** Approve Leave of Absence Request for Deputy Probation Officer III Kristine Weigel from October 16, 2018 through December 3, 2018 and authorize the Chair to sign
- 6.3** a) Authorize the Purchase of one 2019 Chevrolet Express Passenger Van pursuant to the attached quotes; and b) Authorize the Behavioral Health Services Administrator to issue a purchase order to Elk Grove/Winner Chevrolet in the amount not to exceed \$28,106.87
- 6.4** Authorize Long Distance Travel to New Orleans, Louisiana from November 26, 2018 to November 30, 2018 to attend Emergency Preparedness for Iyesha Miller-Health Services Manager, Dean Eichelmann-Emergency Preparedness Program Coordinator and Christine Hannigan-Emergency Preparedness Support Specialist, Public Health Division.

6.5 (Sitting as the Lake County Watershed Protection District, Board of Directors) Approve Purchase of Grant-Funded Oil Spill Response Equipment and Authorize the Water Resources Department Director/Assistant Purchasing Agent to Issue and Sign Purchase Order not to Exceed \$35,000.

6.6 (Sitting as the Lake County Watershed Protection District, Board of Directors) Adopt Resolution Authorizing the Water Resources Director to Execute a Funding Agreement for a State of California Parks and Recreation, Department of Boating and Waterways, SAVE-18 Grant in the amount of \$50,000, with a project budget of \$60,000

Enactment No: Resolution No. 2018-139

6.7 (Sitting as the Lake County Watershed Protection District, Board of Directors) Approve Amendment One to Agreement Number 4600011952 AM-01 between the County of Lake and California Department of Water Resources to Increase the Grant Amount from \$41,075.00 to \$65,084.94 and Authorize the Chair to Sign

6.8 (a) Waive the competitive bidding process, pursuant to Lake County Code Section 2-38.2, based on the determination that competitive bidding would produce no economic benefit to the County; and (b) Authorize the Public Services Director / Assistant Purchasing Agent to issue a purchase order not to exceed \$246,139 to Peterson CAT for a Caterpillar 330F Hydraulic Excavator

6.9 Approve Amendment Eight to the Agreement for Engineering Services for Four (4) Bridge Replacement Projects and Two (2) Bridge Rehabilitation Projects in Lake County, CA, with Quincy Engineering, Inc. in the amount not to exceed \$1,370,973.05 (an increase of \$6,965.59) and authorize the Chair to sign

No action taken.

6.10 Approve Amendment Two to the Agreement for Construction Management Services for the Eastlake Elementary Safe Routes to School & Community Development Block Grant Project with 4 Leaf, Inc. for an increase of \$153,908.70, and an amount not to exceed \$351,325.61; and authorize the Chair to sign

No action taken.

6.11 Approve Aeronautical Activities Permit at Lampson Field Airport between the County of Lake and Jones Flying Services, Inc. for Fiscal Year 2018/2019, and authorize the Chair to sign

6.12 Authorize Long Distance Travel to Las Vegas, Nevada, for two detectives to attend the California Homicide Investigators Association Conference

6.13 Approve Memorandum of Agreement (MOA) with various entities for mutual aid provided during the River and Ranch (Mendocino Complex) fires.

- 6.14** Approve Five Year Lease between Penna Realty Property Management and County of Lake for the Annual Amount of \$48,000, and authorize the Chair to sign
- 6.15** Approve Late Mileage Claim for Social Services Director in the Amount of \$74.88; and Authorize the Auditor to Process Payment
- 6.16** Authorize Long Distance Travel for Water Resources Engineer II Yuliya Osetrova to Attend the FEMA Community Rating System (CRS) Workshop in Carson City, Nevada on October 30 and 31, 2018

On motion of Supervisor Simon, and by vote of the Board, approved Consent Agenda Items 6.1 through 6.16, with the exception of Items 6.9 and 6.10, which have been continued to November 6, 2018. The motion carried by the following vote:

Ayes- Supervisors: 3 - Simon, Brown and Steele

Absent- Supervisors: 2 - Smith and Scott

7. Timed Items

7.1 9:05 A.M. - Public Input

Shayna Dickenson spoke.

- 7.2** 9:06 A.M. - Consideration of Continuing a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Pawnee Fire Incident

Interim Public Health Officer Erin Gustafson presented the item to the Board. Environmental Health Director Jasjit Kang was also present and spoke. Debris removal on 5 parcels has been completed as of October 20, 2018 by the State program. 2 parcels have chosen private clean up.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Simon, and by vote of the Board, approved the continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Pawnee Fire Incident. The motion carried by the following vote:

Ayes- Supervisors: 3 - Simon, Brown and Steele

Absent- Supervisors: 2 - Smith and Scott

7.3 9:07 A.M. - (a) Consideration of Continuing a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Mendocino Complex Fire; and (b) Status Report on Mendocino Complex Fire also known as the River and Ranch Fires

a) Interim Public Health Officer Erin Gustafson presented the item to the Board. Environmental Health Director Jasjit Kang was also present and spoke.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

b) Environmental Health Director Jasjit Kang reported that 150 Right of Entry forms have been submitted from property owners as of October 20, 2018. A total of 44 properties have been cleaned up by the State debris clean up program, 7 properties for private clean up and 13 properties for modified clean up. County Recovery Coordinator Nathan Spangler was present and spoke.

Chair Steele asked if anyone present wished to speak and Shayna Dickenson spoke. No one else wished to speak and the public input portion of this item was closed.

(a) On motion of Supervisor Simon, and by vote of the Board, approved the continuation of a Proclamation of a Local Health Emergency by the Lake County Health Officer due to the Mendocino Complex Fire. The motion carried by the following vote:

Ayes- Supervisors: 3 - Simon, Brown and Steele

Absent- Supervisors: 2 - Smith and Scott

7.4 9:15 A.M. - PUBLIC HEARING - Consideration of a Resolution amending the Master Fee Schedule for Departmental Services Rendered by the County

Deputy County Administrative Officer Stephen Carter presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Supervisor Simon offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 3 - Simon, Brown and Steele

Absent- Supervisors: 2 - Smith and Scott

Enactment No: Resolution No. 2018-140

7.5 9:30 A.M. - PUBLIC HEARING - Consideration of Proposed Property Assessment for County Service Area #16 to Complete the Water System Consolidation with Clearlake Oaks County Water District

Special Districts Administrator Jan Coppinger presented the item to the Board. Deputy Administrator Dan Janakes was also present.

Chair Steele opened the public hearing and asked if anyone present wished to speak and Carol Schepper spoke. No one else wished to speak and the public hearing was closed.

On motion of Supervisor Simon, and by vote of the Board, waived the reading of the ordinance to be read in title only (Clerk so did).

Ayes: Supervisors Simon, Brown and Steele

Absent: Supervisors Smith and Scott

On motion of Supervisor Simon, and by vote of the Board, advanced the Ordinance two weeks to November 6, 2018. The motion carried by the following vote:

Ayes: Supervisors Simon, Brown and Steele

Absent: Supervisors Smith and Scott

7.6 10:00 A.M. - (Continued from September 18, 2018, August 21, 2018 and August 7, 2018) - Public Hearing - Consideration of Resolution Declaring the Results of the Majority Protest Proceedings and Establishing the Lake County Tourism Improvement District (LCTID) "Resolution of Formation"

Deputy County Administrative Officer Michelle Scully presented the item to the Board. Civitas Project Manager Rachael Taylor was also present and spoke.

Chair Steele asked if anyone present wished to speak and Melissa Fulton spoke. No one else wished to speak and the public input portion of this item was closed.

Supervisor Simon offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 3 - Simon, Brown and Steele

Absent- Supervisors: 2 - Smith and Scott

Enactment No: Resolution No. 2018-141

8. Non-Timed Items

8.1 Supervisors' weekly calendar, travel and reports

- 8.2** ADDENDUM - Consideration of (a) Board appointment of delegate and alternate to the Rural County Representatives (RCRC) Board of Directors for 2019; (b) Board appointment of delegate and alternate to Golden State Finance Authority (GSFA) Board of Directors for 2019; and (c) Board appointment of delegate and alternate to the Rural Counties Representatives of California Environmental Services Joint Powers Authority (ESJPA) Board of Directors for 2019

County Administrative Officer Carol Huchingson presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

(a) On motion of Supervisor Simon, and by vote of the Board, appointed Supervisor Brown as the delegate and Supervisor Simon as the alternate to the Rural County Representatives (RCRC) Board of Directors for 2019. The motion carried by the following vote:

Ayes: Supervisors Simon, Brown and Steele

Absent: Supervisors Smith and Scott

(b) On motion of Supervisor Simon, and by vote of the Board, appointed Supervisor Brown as the delegate and Supervisor Simon as the alternate to the Golden State Finance Authority (GSFA) Board of Directors for 2019. The motion carried by the following vote:

Ayes: Supervisors Simon, Brown and Steele

Absent: Supervisors Smith and Scott

(c) On motion of Supervisor Simon, and by vote of the Board, appointed Supervisor Brown as the delegate and Supervisor Simon as the alternate to the Rural Counties Representatives of California Environmental Services Joint Powers Authority (ESJPA) Board of Directors for 2019. The motion carried by the following vote:

Ayes: Supervisors Simon, Brown and Steele

Absent: Supervisors Smith and Scott

- 8.3** Consideration of Resolution Amending Resolution No. 2018-132 Establishing Position Allocations for Fiscal Year 2018-2019, Budget Unit No. 1012, Administrative Office

County Administrative Officer Carol Huchingson presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Supervisor Simon offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 3 - Simon, Brown and Steele

Absent- Supervisors: 2 - Smith and Scott

Enactment No: Resolution No. 2018-142

8.4 Consideration of Amendment to Resolution 2018-137 Approving Additional Victim-Witness Assistance Program Grant Funding

Victim Witness Program Administrator Crystal Martin presented the item to the Board.

Chair Steele asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Supervisor Simon offered the Resolution and it was passed by roll call vote:

Ayes- Supervisors: 3 - Simon, Brown and Steele

Absent- Supervisors: 2 - Smith and Scott

Enactment No: Resolution No. 2018-143

8.5 Consideration of Request for Board Validation of the Public Works Directors Emergency Action in the Robinson Creek Bridge Rehabilitation Project

This item has been continued to the November 6, 2018 Board meeting due to a lack of 4/5ths vote.

No action taken.

9. Closed Session

Chair Steele announced that the Board would now go into Closed Session for the reasons stated on the agenda.

9.1 Public Employee Evaluations

Title: Child Support Services Director

The Board reconvened into Regular Session at 10:40 a.m. having taken no action.

10. Adjournment

There being no further business, the Board of Supervisors adjourned at 10:40 a.m.

CAROL J. HUCHINGSON
Clerk of the Board

By: _____
Carolyn Purdy
Assistant Clerk of the Board

Chair-Lake County Board of Supervisors