

MID-YEAR BUDGET HIGHLIGHTS

RESERVE ADJUSTMENTS

BU 1120 – Non Departmental Revenue

The Budget Stabilization Reserve is being requested to increase due to the sale of a surplus property known as the Lucerne Hotel. (More information below under revenues BU 1120)

BU 4121 – Solid Waste

Solid Waste's reserves are being requested to be increased by \$836,000 for the future expansion of facilities.

REVENUES

BU 1120 – Non Departmental Revenues

As your Board is aware, closure of escrow on the \$2,500,000 sale of the Lucerne Castle is scheduled to take place soon. With this in mind, staff proposes placing proceeds from the sale into your Budget Stabilization Reserve and the adjustments you are considering today reflect that recommendation. You may recall that said reserve established by your Board for the purpose of incrementally reducing reliance on one-time funds to balance the budget. This reserve will be essential, as we weather the financial crisis we are facing in the years to come.

BU 1123 – Assessor

Lake County was selected to participate in the State Supplementation for County Assessors Program and Lake County was awarded \$60,000.

BU 1451 – Registrar of Voters

The California Secretary of State has allocated Lake County \$246,000 for the replacement of our current voting system, which requires a dollar-for-dollar match. Additionally, \$10,000 has been allocated for cyber security and \$10,000 for polling place accessibility that do not require a County match.

BU 1892 – Marketing & Economic Development

Lake County was allocated \$75,000 by the State to perform activities related to Census 2020.

BU 2601 – Agricultural Commissioner / Sealer

Unanticipated revenue from the unrefundable gas tax in the amount of \$82,333.

BU 2704 – Emergency Services

Recommended adjustments include unanticipated revenue from the FY 2017/2018 Homeland Security Grant in the amount of \$139,563.

BU 4121 – Solid Waste

Recommended adjustments include unanticipated revenue from fire debris disposal in the amount of \$1,200,000.

BU 5011 – Social Services Administration

The Social Services Department is requesting to increase overall revenue projections by \$838,733. The reason for the adjustments are related to changes in allocations from the State and Federal government.

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APPROPRIATIONS

BU 1012 – County Administrative Office

Appropriations are being requested to be increased for Board-approved executive recruitments, leadership training, and BOS chambers upgrades.

BU 1123 – Assessor

The Assessor's office is requesting a \$60,000 increase to appropriations to utilize the new grant funds by hiring temporary employees through a temp agency.

BU 1451 – Registrar of Voters

Registrar of Voters is requesting new appropriations in the amount of \$492,000 for the replacement of our current voting system, which includes the required a dollar-for-dollar match. Additionally, \$10,000 for cyber security and \$10,000 for polling place accessibility that do not require a County match. As noted under BU 1451 on page 1, \$266,000 of the requested appropriations are State funded.

BU 1671 – Buildings & Grounds

\$170,000 is being requested to perform necessary upgrades and maintenance including HR office remodel, Elevator repair, and Probation roofing.

BU 2602 – Building & Safety

Requested new appropriations include two new vehicles for field staff and completion of the office remodel that was started under the previous department head.

BU 2704 – Emergency Services

The unanticipated FY2017 Homeland Security Grant revenue will be utilized for EOC equipment.

STAFFING

BU 1123-Assesor

Assessor is requesting the addition of two Auditor-Appraiser I/II/III positions. Once these two positions are filled, the remaining two Auditor-Appraiser I/II/III positions will be eliminated upon vacancy.

BU 1451 - Elections

Elections is requesting to convert one of their .75 time Elections Assistant I/II positions to full time.

BU 2113 – Victim Witness

Victim Witness is requesting the addition of one limited term position for a grant-funded project.

1 – Victim Advocate I/II (limited term)

BU 2602 – Building & Safety

Building & Safety is requesting the addition of a new .5 position.

.5 – Deputy Building Official

MID-YEAR BUDGET HIGHLIGHTS

BU 2711 – Vet Medical Clinic

Animal Control is requesting the addition of one full time position to provide veterinarian medical services.

- 1 – Veterinarian

BU 4010 – Environmental Health

Environmental Health is requesting the deletion of one vacant position and the addition of one position.

- (1) – Office Assistant
- 1 – Environmental Health Aide

BU 4011 – Public Health

Public Health is requesting the deletion of three vacant position allocations and the addition of three positions.

- (1) – Staff Services Analyst I/II
- (2) – Office Assistant
- 1 – Staff Services Analyst Senior
- 2 – Health Program Support Specialist I/II

BU 4014 – Behavioral Health

Behavioral Health is requesting the deletion of one vacant position and the addition of four full-time positions and one half-time position.

- (1) – Accounting Technician, Senior
- 1 – Facilities Maintenance Worker
- 1 – Behavioral Health Program Manager
- 1 – Mental Health Team Leader I/II/Senior
- .5 – LVN I/II/Sr-Mental Health/Registered Nurse I/II-Mental Health/Psychiatric Technician I/II/Sr.
- 1 – Accountant I/II
- 1 – Business Software Analyst (limited term)

BU 4015 – Alcohol & Other Drugs

Alcohol & Other Drugs is requesting the addition of two new positions.

- 1 – Compliance Review Technician
- 1 – Prevention Specialist I/II

BU 4121 – Integrated Waste Management

Integrated Waste Management is requesting the addition of one new position.

- 1 – Public Services Analyst

BU 5011 – Department of Social Services

Social Services is requesting the addition of one position.

- 1 – Eligibility Special Supervisor

MID-YEAR BUDGET HIGHLIGHTS

CAPITAL ASSETS

Using One-Time Funds

CAPITAL ASSET LIST	New / Increase / Decrease of Asset	Adopted Budget Amount	Mid-Year Adjustment Amount	Revised Appropriation Amount
<u>1451 ELECTIONS</u>				
62-74 - Equipment - Other				
Voting System Replacement	NEW	\$0	\$492,000	\$492,000
<u>1671 BUILDINGS AND GROUNDS</u>				
62-74 - Equipment - Other				
Bucket Truck	INCREASE	\$50,000	\$2,000	\$52,000
<u>2113 DISTRICT ATTORNEY / VICTIM-WITNESS PROGRAM</u>				
62-71 - Equipment - Office				
Canopy Tent	NEW	\$0	\$12,000	\$12,000
<u>2202 SHERIFF - CENTRAL DISPATCH</u>				
62-74 - Equipment - Other				
Switches/Servers/Storage Upgrades	NEW	\$0	\$91,441	\$91,441
<u>2602 Building and Safety</u>				
61-60 - Buildings & Improvements - Current				
Building Remodel	NEW	\$0	\$60,000	\$60,000
62-72 - Equipment - Autos & Light Trucks				
2 Additional Vehicles for field Staff	NEW	\$0	\$60,000	\$60,000
<u>2704 SHERIFF - OES</u>				
62-74 - Equipment - Other				
Repeater Equipment/Upgrades	NEW	\$0	\$80,899	\$80,899
<u>4011 PUBLIC HEALTH</u>				
62-74 - Equipment - Other				
Portable Generator	NEW	\$0	\$5,850	\$5,850
Trailer for PHEP and HPP programs	NEW	\$0	\$7,000	\$7,000
<u>8354 LACOSAN SE REGIONAL SYSTEM</u>				
61-60 - Buildings & Improvements - Current				
Replacement of 88HP pump for Lift Station #2	NEW	\$0	\$22,000	\$22,000
Sewer Manhole Improvements in City of Clearlake	NEW	\$0	\$73,000	\$73,000
16" Replacement Watermaster Flow Meter	NEW	\$0	\$6,000	\$6,000
<u>8355 LACOSAN NW REGIONAL SYSTEM</u>				
61-60 - Buildings & Improvements - Current				
Replacement of spare 88HP Flygt Pump for Lift Station #2	NEW	\$0	\$22,000	\$22,000

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8481 CSA #21 N LAKEPORT WATER

61-60 - Buildings & Improvements - Current

Engineering Design for Replacement of Zone 3 Water Tanks

NEW

\$0

\$30,000

\$30,000

8695 SPECIAL DISTRICTS ADMINISTRATION

61-60 - Buildings & Improvements - Current

Repair & Upgrade Unisex Restroom

NEW

\$0

\$20,000

\$20,000

8799 AIR QUALITY MANAGEMENT

61-69 - Buildings & Improvements - Prior Year

Solar & parking lot seal coat

NEW

\$0

\$50,042

\$50,042

62-72 - Equipment - Autos & Light Trucks

Inspection Vehicle

NEW

\$0

\$30,000

\$30,000

9905 CENTRAL GARAGE

62-72 - Equipment - Autos & Light Trucks

5 Pool Vehicles

INCREASE

\$125,500

\$5,000

\$130,500