

COUNTY OF LAKE  
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

**BUDGET TRANSFER**

Fiscal Year: 19/20

Budget Title: Victim-Witness  
Budget Unit No. 2113

**Budget Transfer #B** \_\_\_\_\_  
(Admin. Office Completes this section)

**TRANSFER FROM:**

**TRANSFER TO:**

From: Fund 001 Dept 2113  
(000) (0000)

To: Fund 001 Dept 2113  
(000) (0000)

Account (000.00-00)	Account Title	Amount
721.01-12	Salaries&Wages:Extra Help	\$ 13,000
721.28-30	Special Dept Exp:Supp&Svcs	\$ 22,000
		\$
		\$
		\$

Account (000.00-00)	Account Title	Amount
721.62-74	Cap FA-Equipment:Other	\$ 35,000
		\$
		\$
		\$

*Department's explanation of why savings will be available in the account from which the money is requested to be transferred:*

01-12: The last day for one of the Extra Help employees will be July 12, 2019.

28-30: The grant expenditures for the Victim Services grant will be reduced.

*Department's justification & explanation of why transfer is necessary (A brief statement such as, "To cover anticipated deficit," is not adequate and, therefore, not acceptable.)*

62-74: The purchase and installation of a back-up generator was not anticipated nor budgeted for

Authorized Department Signature: Susan Thoms

Date: 7/3/19

☐ APPROVED

☐ DENIED

COUNTY ADMINISTRATIVE OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

CHAIRPERSON, BOARD OF SUPERVISORS \_\_\_\_\_ DATE \_\_\_\_\_

Auditor-Controller Use Only

Date \_\_\_\_\_ JE# \_\_\_\_\_ By: \_\_\_\_\_