



## Memorandum

7/9/2019

Item#:7.7

### MEMORANDUM

**TO:** Lake County Sanitation District, Board of Directors

**FROM:** Jan Coppinger, Administrator  
Scott Harter, Deputy Administrator

**DATE:** July 9, 2019

**SUBJECT:** Consideration of Contract Change Order #2 for the Relocation of Sewer Facilities in Middletown, Bid No. 18-23; Contract Change Order #2 amount is \$(2,964.00); Revised Contract Amount \$368,149.97.

**EXECUTIVE SUMMARY:** This Contract Change Order proposes to adjust the estimated Contract quantities to reflect actual in place quantities. Attached for reference is a spreadsheet identifying the original contract quantities and prices as well as the final in place quantities. There was a slight increase in the distance of the force main installed, however there was a 25% reduction in the Bypass Pumping item and the elimination of the ARV Relocation item. This results in a net savings of \$2,964.00 to the project.

**FISCAL IMPACT:** ☐ None ☒ Budgeted ☐ Non-Budgeted

Original Contract Amount:	\$341,449.00
Total Amount of all Change Orders:	\$26,700.97
Percentage Total CCO to Initial Contract:	7.8%
Amount Budgeted:	n/a
Additional Amount Requested:	n/a

**FISCAL IMPACT (Narrative):** This CCO reduces the contract amount by \$2,964.00 and provides a net savings to the project..

**STAFFING IMPACT (if applicable):** n/a

**RECOMMENDED ACTION:** Staff recommends that the Board of Directors approve Contract Change Order #2 in the amount of \$(2,964.00) and authorize the Chair to sign it bringing the revised contract price to \$368,149.97.