

1                   **BOARD OF SUPERVISORS, COUNTY OF LAKE, STATE OF CALIFORNIA**

2                                   **RESOLUTION NO. \_\_\_\_\_**

3                   **RESOLUTION REGARDING ACCEPTANCE OF DONATIONS BY THE LAKE COUNTY LIBRARY IN**  
4                                   **THE COUNTY'S BEST INTEREST**

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6   **WHEREAS**, section 10, subsection 40 of the County Policy and Procedures manual states that any  
7 department that routinely receives, or anticipates routinely receiving, donations that preclude practical  
8 exercise of the County's broad Donations Policy shall seek this Board's approval, by Resolution, to  
9 allow ready accept such donations in the County's best interest; and

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11   **WHEREAS**, our County Library branches routinely receive book and other material donations, many of  
12 which are left anonymously and/or after public hours; and

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14   **WHEREAS**, written acknowledgment of each individual donation, as required by County policy, is  
15 impractical for our Library system, given both their present staffing levels and the volume and nature of  
16 donations they receive; and

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18   **WHEREAS**, the Library has published guidelines for material donations that have well served our  
19 community; and

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21   **WHEREAS**, almost all donations of books and other materials made to the County Library have a  
22 depreciated value far less than \$1,000; and

23  
24   **WHEREAS**, in some cases, donations are unique and the value cannot be readily determined.

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26   **NOW, THEREFORE BE IT RESOLVED:**

- 27       1. The County Librarian is hereby authorized to accept books and other regularly donated and  
28       typical library materials in the best interest of the County, when the Librarian determines the  
29       depreciated value to be \$1,000 or less.

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2. The County Library system is authorized to continue its customary practice of providing a receipt during business hours, and no further written acknowledgment to the donor, in cases where the depreciated value of the donation is \$1,000 or less, and in all cases wherein the donor cannot be determined.
3. The County Librarian may consult the County Administrative Officer (CAO), in cases of unusual donations where the value is difficult to determine, but may exceed \$1,000.
4. The County Librarian shall be responsible to consult the CAO in cases where the depreciated value of a donation is anticipated to be greater than \$1,000. The CAO, in those cases, shall provide direction regarding donation acceptance and acknowledgment.

**THIS RESOLUTION** was passed and adopted by the Board of Supervisors of the County of Lake at a regular meeting thereof on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 by the following vote:

**AYES:**  
**NOES:**  
**ABSENT OR NOT VOTING:**

**ATTEST: CAROL J. HUCHINGSON**  
Clerk to the Board of Supervisors

**COUNTY OF LAKE**  
  
\_\_\_\_\_  
Chair, Board of Supervisors

By: \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:  
**ANITA L. GRANT**  
County Counsel

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