

COUNTY OF LAKE
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

BUDGET TRANSFER

Fiscal Year: 19/20

Budget Title: Building & Safety
Budget Unit No. 2602

Budget Transfer #B _____
(Admin. Office Completes this section)

TRANSFER FROM:

From: Fund 109 Dept 2602
(000) (0000)

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
726.23-80	Professional & Spec Svcs	\$22,100.00
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

TRANSFER TO:

To: Fund 109 Dept 2602
(000) (0000)

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
726.61-60	Cap FA-Bldgs & Improvmnt	\$22,100.00
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Department's explanation of why savings will be available in the account from which the money is requested to be transferred:

Scanning services will be provided in-house by staff instead of paying an outside vendor for services.

Department's justification & explanation of why transfer is necessary (A brief statement such as, "To cover anticipated deficit," is not adequate and, therefore, not acceptable.)

Construction bids came in much higher than original estimate. Additional funds necessary to complete the front counter remodel.

Authorized Department Signature: _____

Date: 9/25/19

☐ APPROVED

☐ DENIED

COUNTY ADMINISTRATIVE OFFICER

DATE

CHAIRPERSON, BOARD OF SUPERVISORS

DATE

Auditor-Controller Use Only

Date _____

JE# _____

By: _____