



SONIA Y. ANGELL, MD, MPH  
State Public Health Officer & Director

State of California—Health and Human Services Agency  
California Department of Public Health



GAVIN NEWSOM  
Governor

December 4, 2019

Gary Pace, MD, MPH, MCP  
Health Officer  
Lake County Health Department, Communicable Disease Control  
922 Bevins Court  
Lakeport, CA 95453-9754

Dear Dr. Pace:

**LETTER OF AWARD:**

**Real-time Allotment Number: 1917R-TA00**

**FUNDING PERIOD: July 1, 2019 through June 30, 2020**

This letter is confirmation of your local assistance award to support tuberculosis (TB) prevention and control activities in fiscal year (FY) 2019-2020.

**REAL-TIME ALLOTMENT**

The California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) is increasing the amount of the Real-time Allotment awarded to the Lake County Health Department, Communicable Disease Control by \$9,513, with the understanding that your staff will work with CDPH TBCB staff in carrying out your program's TB control efforts. This revised installment is comprised of \$4,257 state and \$5,256 federal funds.\*

The amount is based on the number of TB cases and case characteristics reported by your jurisdiction between June 1 and October 31, 2019. A final installment of your Real-time Allotment may be sent to your jurisdiction if additional or previously unreported TB cases, case characteristics and/or completed B1-notification evaluations are reported between November 1 and December 31, 2019. Funds are issued for up to five TB cases and/or case characteristics per calendar year; completed B1-notification evaluations are not limited.

This award is valid and enforceable only if the enacted State of California FY 2019-2020 budget and the 2019 and 2020 Federal budgets make sufficient funds available for the purposes of this program.

\*Federal funds fiscal information: CFDA number – 93.116; grant number - 6NU52PS004656

California Department of Public Health • Tuberculosis Control Branch  
850 Marina Bay Parkway • Building P, 2<sup>nd</sup> Floor • Richmond, CA 94804-6403  
(510) 620-3000 • (510) 620-3034 FAX  
Internet Address: <https://cdph.ca.gov/tbcb>



Real-time Allotment Summary for FY 2019-2020 Lake County Health Department, Communicable Disease Control			
Real-time Allotment Awarded	State Funds	Federal Funds	Total
Initial installment - June			
Revised installment - November	\$4,257	\$5,256	\$9,513
<b>Total Real-time Allotment</b>	<b>\$4,257</b>	<b>\$5,256</b>	<b>\$9,513</b>

### MANAGING YOUR REAL-TIME ALLOTMENT

The allotment can be used for allowable expenditures listed on page 12 of the FY 2019-2020 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual, available at: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>.

Reimbursement of your expenditures is contingent upon compliance with these standards and procedures. To comply with federal restrictions on fund use, reimbursement of medication expenditures is limited to the amount of the state fund portion of the award.

Approximately 6% of Real-time Allotments are derived from funds intended to be used to enhance treatment adherence, prevent homelessness, and/or promote least restrictive alternatives that decrease or obviate the need for detention. Allotment recipients may use the funds awarded, as needed, for food, shelter, incentives and enablers (FSIE) for TB patients, contacts to TB patients and patients who are suspected of having TB.

### SUBMITTING REAL-TIME ALLOTMENT INVOICES

- A signed (in blue ink) original invoice must be submitted on your organization's letterhead. Please see the FY 2019-2020 Tuberculosis Control Local Assistance Fund Standards and Procedures Manual for invoicing guidance. Invoice templates are also available on the CDPH TBCB internet site at:  
<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>.
  - Bill to: California Department of Public Health, Tuberculosis Control Branch
  - Mail invoices to:  
California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attn: Fiscal Analyst
- The amount in the "Total" line of Column "A" (Allotment Amount) should reflect the total amount of state and federal funds awarded to date ("Total Real-time Allotment") in the above table.
- Invoices for FY 2019-2020 will not be processed until:
  - Signed copies of the certifications listed below have been received, and
  - The CDPH TBCB has received a signed "Acceptance of Award."

➤ Real-time Allotment invoices are due on:

<u>Quarter</u>	<u>Period Covered</u>	<u>Due Date</u>
First	July 1 through September 30	November 15
Second	October 1 through December 31	February 17
Third	January 1 through March 31	May 15
Fourth	April 1 through June 30	August 17

If an invoice will not be emailed by the quarterly due date, please contact the CDPH TBCB Fiscal Analyst to request an extension.

**ACCEPTING YOUR REAL-TIME ALLOTMENT**

To acknowledge acceptance of this award and the conditions attached to it, please return a hard-copy of the enclosed "Acceptance of Award" form with an authorized original signature. No further documentation is necessary.

The following hard-copy forms require an original signature and should be sent by mail with the signed Acceptance of Award if not submitted previously for FY 2019-2020.

- Darfur Contracting Act
- Special Terms and Conditions
- Contractor Certification Clauses
- Certification of Established Electronic Directly Observed Therapy (eDOT) Policies and Procedures (if applicable)

Mail your signed acceptance and completed forms to:

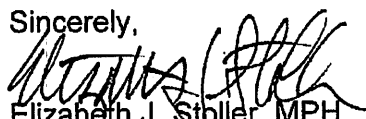
California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attn: Fiscal Analyst

**REQUESTING FUNDS FOR ADDITIONAL FSIE EXPENDITURES**

Should you need FSIE funds in excess of your Real-time Allotment, a written request (via e-mail) for additional FSIE funds can be made at any time. Requests will be approved if unexpended funds are available. For complete information regarding requests for additional funds, please refer to Part 2, Section 3 of the FY 2019-2020 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual.

Fiscal questions should be directed to the TBCB Fiscal Analyst. Programmatic questions should be directed to your TBCB Program Liaison.

Sincerely,

  
Elizabeth J. Stoller, MPH  
Assistant Chief

# ACCEPTANCE OF AWARD

## Lake County Health Department, Communicable Disease Control

**Real-time Allotment Number: 1917R-TA00**

**Funding Period: July 1, 2019 through June 30, 2020**

**Funding: \$9,513**

<b>Real-time Allotment Summary for FY 2019-2020 Lake County Health Department, Communicable Disease Control</b>			
<b>Real-time Allotment Awarded</b>	<b>State Funds</b>	<b>Federal Funds</b>	<b>Total</b>
Initial installment - June			
Revised installment - November	\$4,257	\$5,256	\$9,513
<b>Total Real-time Allotment</b>	<b>\$4,257</b>	<b>\$5,256</b>	<b>\$9,513</b>

I hereby accept this award. By accepting this award, I agree to the requirements as described in the FY 2019-2020 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual and any other conditions stipulated by the California Department of Public Health Tuberculosis Control Branch.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Dénise Pomeroy  
Print Name

Health Services Director  
Title