



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Final BOARD OF SUPERVISORS

Tuesday, December 10, 2019

9:00 AM

Board Chambers

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Scott. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Johanna DeLong were present along with the following Supervisors:

Present: Supervisor Simon, Supervisor Sabatier, Supervisor Crandell, Supervisor Brown, and Chair Scott

2. Moment of Silence

A moment of silence was observed.

3. Pledge of Allegiance

Led by Supervisor Crandell.

4. Consideration of Extra Items Not Appearing on the Posted Agenda

There were no extra items to consider.

5. Approval of the Consent Agenda

5.1 Approve the Amended County Vehicle Policy following Meet and Confer

5.2 Approve Long Distance Travel from May 16, 2020 to May 21, 2020 for Auditor-Controller Cathy Saderlund and Deputy County Administrative Officer III Stephen Carter to attend the Government Finance Officers Association annual conference in New Orleans, Louisiana

5.3 Adopt Resolution Approving Agreement No. 19-0774-000-SG with California Department of Food and Agriculture for compliance with the Bee Safe Program for period July 1, 2019 through June 30, 2020

Enactment No: Resolution No. 2019-174

5.4 Approve Animal Care and Control to be closed Saturday December, 28th, 2019 to observe the County Winter Holiday.

5.5 Approve Request to Close Behavioral Health Services offices from 12:00 noon to 5:00 p.m. on Friday December 13, 2019 for Holiday All-Staff Training Meeting.

- 5.6** (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2 as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Ford Street Project for Substance Use Disorder Residential and Detoxification Services for FY 2019-20, for a contract maximum of \$75,000 and authorize the Board Chair to sign the Agreement.

- 5.7** Approve Minutes of the Board of Supervisors meeting held October 1, 2019.

- 5.8** Adopt Resolution Approving a request from Health Services Department to submit an application for the Medical Reserve Corps (MRC) Operational Readiness Award (ORA) Funds through the National Association of County and City Health Officials (NACCHO) and authorize the Director of Health Services to sign said application.

Enactment No: Resolution No. 2019-175

- 5.9** a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest because doing so would produce no economic benefit to the County. b) Approve the purchase of e-mail security services from Mimecast in the amount of \$13,900.00 and authorize the IT Director to issue a purchase order.

- 5.10** (Sitting as the Lake County Watershed Protection District Board of Directors) Adopt Resolution Authorizing the Lake County Watershed Protection District to File Grant Application for a Prop 68 Watershed Restoration Planning Grant with a focus on establishing a Streams and Shorelines Monitoring and Assessment Program.

Enactment No: Resolution No. 2019-176

- 5.11** (Sitting as the Lake County Watershed Protection District Board of Directors) Adopt Resolution Authorizing the Lake County Watershed Protection District to File a Grant Application for a Pre-Disaster and Flood Mitigation Assistance Grant Program for FY 2019/2020 Titled Lake County Flood Prevention through Creek Vegetation Management.

Enactment No: Resolution No. 2019-177

- 5.12** (Sitting as the Lake County Watershed Protection District, Board of Directors) Approve the Joint Funding Agreement with the U.S. Geological Survey, U.S. Dept. of the Interior (USGS) for annual maintenance of the Kelsey Creek flow gauge station in the amount of \$15,800 and authorize the Chair to sign.

- 5.13** Approve the library to be closed to the public from Tuesday, December 24th through Saturday, December 28th to observe the County Winter Holiday.

- 5.14** Authorize the Public Services Director to appoint Dave Hendrick as Interim Facilities Maintenance Superintendent at Step 3, retroactive to October 03, 2019

- 5.15** (a) Adopt Resolution approving the Lake County Sheriff's Office to apply for State of California, Department of Parks and Recreation Off-Highway Vehicle Grant funds and (b) authorize the Sheriff/Coroner or his designee to sign the Project Agreement

Enactment No: Resolution No. 2019-178

- 5.16** Approve sealed bid #19-17 to Adamson Police Products in the amount of \$67,708.44 for the purchase of Active Shooter kits
- 5.17** Approve the Acceptance of the local Edward Byrne Memorial Justice Assistance Grant (JAG) program application for FY 2019/20 in the amount of \$14,054 and Authorize the Chair to sign
- 5.18** Approve the Department of Boating and Waterways 2020/21 Application for Financial Aid in the amount of \$373,119.82 and authorize the Sheriff to sign.
- 5.19** Approve the Sun Ridge Systems Software Support Services Agreement for the FY 2019/20 in the amount of \$36,698 for the support of its Law Enforcement Software Suite, and authorize the Chair to sign.
- 5.20** Approve Late Travel Claim for Analyst Hatti Mayer for the Total Amount of \$78.00 and Authorize the Auditor to Process Payment.
- 5.21** Approve Amendment 1 to CivicSpark Agreement Reducing Amount From \$51,000 to \$26,000 to Account For Change From Two Fellows to One Fellow and Authorize Special Districts Administrator to Sign.
- 5.22** Approve Public Works Director/Assistant Purchasing Agent to issue a purchase order through the Statewide Bid Contract in the amount of \$29,388.61 to Wondries Fleet Group and Authorize Public Works Director/Assistant Purchasing Agent to sign.

On motion of Supervisor Simon, and by vote of the Board, approved Consent Agenda Items 5.1 through 5.22. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

6. Timed Items

6.1 9:05 A.M. - Public Input

There was no public input.

6.2 9:30 A.M. - Presentation of 2018 Annual Crop Report

Agriculture Commissioner Steve Hajik presented the item to the Board.

Chair Scott asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Presentation only.

6.3 9:35 A.M. - Presentation of Crop Report Plus- Economic Contributions of Lake County Agriculture

Agriculture Commissioner Steve Hajik introduced the item to the Board. Dr. Jeff Langholz presented the PowerPoint Presentation to the Board.

Chair Scott asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Presentation only.

6.4 10:00 A.M. - Presentation on the Point In Time (PIT) Count

Lake County Continuum of Care Chair Chris Taliaferro presented the item to the Board. Point In Time Count Committee Chair Jordan O'Halloran spoke.

Chair Scott asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Presentation only.

7. Non-Timed Items

7.1 Supervisors' weekly calendar, travel and reports

7.2 Consideration of the early release of two members of the Lower Lake County Waterworks District #1 Board of Directors and the appointment of new candidates to fill the remainder of the unexpired term and a new term beginning January 1, 2020.

Supervisor Simon presented the item to the Board.

Chair Scott asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Simon, and by vote of the Board, approved the early release of District 1 Board members Cynthia LeBrun and Stacey Armstrong from the Lower Lake Water District effective December 11, 2019. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

On motion of Supervisor Simon, and by vote of the Board, appointed Coleta Barnhart Proctor to fill the remainder of the unexpired term at the Lower Lake Water District from December 11, 2019 to January 1, 2020. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

On motion of Supervisor Simon, and by vote of the Board, appointed Coleta Barnhart Proctor to the Lower Lake Water District for a term beginning January 1, 2020. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

On motion of Supervisor Simon, and by vote of the Board, appointed Martin Eugene Schleif to fill the remainder of the unexpired term at the Lower Lake Water District from December 11, 2019 to January 1, 2020. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

On motion of Supervisor Simon, and by vote of the Board, appointed Martin Eugene Schleif to the Lower Lake Water District for a term beginning January 1, 2020. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

7.3 Continued Discussion and Consideration of options for the Elections function, including keeping it as a standalone department or consolidating it with another department

County Administrative Officer Carol Huchingson presented the item to the Board.

Chair Scott asked if anyone present wished to speak. Michael Green spoke. No one else wished to speak and the public input portion of this item was closed.

There was Board Consensus to keep the Elections function as a standalone department.

**7.4 Consideration of the following appointments:
Cobb Municipal Advisory Council**

Supervisor Brown presented the item to the Board.

Chair Scott asked if anyone present wished to speak and the following people spoke: Joan Moss and Jessica Pyska. No one else wished to speak and the public input portion of this item was closed.

On motion of Supervisor Brown, and by vote of the Board, appointed Jessica Pyska and Cynthia Leonard as members and Donald Strickler as an alternate to the Cobb Municipal Advisory Council. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

7.5 Consideration of an Ordinance Amending Chapter 5 of the Lake County Code and Adopting by Reference the 2019 California Building Standards Code

Community Development Director Michalyn DeValle introduced the item to the Board. Chief Building Official David Casian presented a PowerPoint Presentation to the Board.

Chair Scott asked if anyone present wished to speak and the following people spoke: Jessica Pyska and Joan Moss spoke. No one else wished to speak and the public input portion of this item was closed.

On motion of Supervisor Crandell, and by vote of the Board, waived the reading of the ordinance to be read in title only (Clerk so did). The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

On motion of Supervisor Crandell, and by vote of the Board, advanced the ordinance one week to December 17, 2019. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

7.6 Consideration of Change Order No. Two for Three SB1 Rehabilitation Improvement Projects, Bid No. 19-10, for a decrease of \$7,218.08 and a Revised Contract amount of \$553,500.15 and authorize the Chair to sign.

Public Works Director Scott De Leon presented the item to the Board.

Chair Scott asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Sabatier, and by vote of the Board, approved Change Order No. Two for Three SB1 Rehabilitation Improvement Projects, Bid No. 19-10, for a decrease of \$7,218.08 and a Revised Contract amount of \$553,500.15 and authorized the Chair to sign. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

8. Closed Session

Chair Scott announced that the Board would now go into Closed Session at 11:44 a.m. for the reasons stated on the agenda.

The Board went into recess at 1:10 p.m.

The Board reconvened into Closed Session at 4:00 p.m.

The Board reconvened into Regular Session at 4:04 p.m. having taken the following action:

- 8.1** Conference with Legal Counsel: Existing Litigation pursuant to Gov. Code sec. 54956.9 (d)(1): Flesch v Lake County District Attorney's Office, et al.

No action taken.

- 8.2** Conference with Legal Counsel: Existing Litigation pursuant to Gov. Code sec. 54956.9 (d)(1): Global Industries v. Barbara Ringen

No action taken.

- 8.3** Conference with Legal Counsel: Existing Litigation pursuant to Gov. Code section 54956.9 (d)(1): FERC Project No. 77, Potter Valley Hydroelectric Project

No action taken.

- 8.4** Public Employee Appointment Pursuant to Gov. Code Section 54957(b)(1):

(a) Interviews of Registrar of Voters/ Interim Registrar of Voters

(b) Appointment of Registrar of Voters/ Interim Registrar of Voters

On motion of Supervisor Simon, and by vote of the Board, appointed Diane Fridley as Interim Registrar of Voters effective December 11, 2019 at salary step 8. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Brown, and Scott

9. Adjournment

There being no further business, the Board of Supervisors adjourned at 4:05 p.m.

CAROL J. HUCHINGSON
Clerk of the Board

By: _____
Johanna DeLong
Assistant Clerk of the Board

Chair-Lake County Board of Supervisors