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State Public Health Officer & Director

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

January 17, 2020

Dr. Gary Pace, MD, MPH, MCP
Health Officer
County of Lake
922 Bevins Court
Lakeport, CA 95453

**SUBJECT: NOTICE OF AWARD – INFECTIOUS DISEASE PREVENTION AND
CONTROL LOCAL INFRASTRUCTURE FUNDS**

Dear Dr. Pace,

On July 1, 2019, the California Department of Public Health (CDPH), Division of Communicable Disease Control (DCDC) received \$35,000,000 in one-time funds for local public health infrastructure to address infectious disease prevention and control. These funds are to be granted in one lump sum and available for expenditure through June 30, 2023.

CDPH/DCDC is pleased to announce the intent to award \$158,987.47 in one-time funding beginning February 1, 2020. To secure these funds, an official grant agreement will be developed and executed between your agency and CDPH covering the period of February 1, 2020 through June 30, 2023.

Instructions

Attached are the documents that will assist DCDC staff in preparing your grant agreement. Please submit the completed documents via email to LHJDCDC@cdph.ca.gov no later than February 18, 2020 and include your agency's name in the subject line to help us easily identify which local health jurisdiction you represent.

Enclosures

1. Exhibit A – Scope of Work with chosen options, identified activities, and deliverables
2. Exhibit B – Budget and Payment Details

CDPH Division of Communicable Disease Control, MS 7300 • P.O. Box 997377 •
Sacramento, CA 95899-7300
(916) 552-9700 • (916) 552-8973 FAX
Internet Address: www.cdph.ca.gov



3. Exhibit B – Budget for Fiscal Year 2019 – 2023
4. Exhibit C – Standard Grant Conditions
5. Exhibit E – Standards, General Terms, and Conditions
6. Exhibit E1 – Appendix
7. Government Agency Taxpayer Identification Form (CDPH 9083)
8. Local Health Jurisdiction Contact Information Form
9. Fiscal Year 2019/2020 Indirect Cost Rate (ICR) Form
10. Payer's Payee Data Record Form (Std. 204)

Scope of Work

The Scope of Work (SOW) is enclosed. You will be responsible for all selected activities in the SOW in the core public health function areas. Your jurisdiction will select an area by marking the box adjacent to the option with an X. More than one option can be selected.

Indirect Costs

Beginning with Fiscal Year (FY) 2014/15, CDPH negotiated the Indirect Cost Rate (ICR) with each local health jurisdiction in an effort to standardize the rate. This rate is applied to all contracts that CDPH has with your agency. Please see the attached FY 2019/2020 ICR for your use in completing your budgets. Please note that most of the local health jurisdictions apply the ICR to the total personnel costs only. However, there are a few that apply the rate to the total direct costs (personnel, benefits, operating expenses, travel, and subcontract line items). Your ICR cannot exceed the negotiated amount, nor can the application of the ICR be changed. However, you may elect to reduce the published ICR percentage or not include Indirect Costs in the budget.

Board of Resolution or Minute Order Requirements

All agreements with the local health jurisdictions must have a current Board of Resolution or Minute Order. If the grant is amended during the term of the agreement, a new Board of Resolution or Minute Order must be obtained unless the original resolution clearly states the allowance for amendments, extensions, and renewals to be approved without going through the Board of Supervisors.

County of Lake
January 17, 2020
Page 3

Data Use Agreement

All counties must have a current CalREDIE data use agreement (DUA) with CDPH. If you are a CalREDIE user there should already be a data use agreement in place with your agency. If your jurisdiction does not have a current CalREDIE DUA in place, DCDC staff will work with your agency to execute an agreement.

If you have any questions, please feel free to contact Stacie Johnson by email at Stacie.Johnson@cdph.ca.gov or by phone at (916) 552-8624 or Bill Rhinehart by email at Bill.Rhinehart@cdph.ca.gov or by phone at (916) 440-7282.

Sincerely,



Amy Kile-Puente
Assistant Division Chief
Division of Communicable Disease Control

Enclosures

cc:

Dr. James Watt, Chief, DCDC
Drew Johnson, Assistant Deputy Director, Center for Infectious Disease
Bill Rhinehart, Staff Services Manager II, DCDC
Michelle Gibbons, Executive Director, The County Health Executives Association of California
Denise Pomeroy, Director, Health Services Department