



FS Agreement No.	16-LE-11051360-002
Cooperator Agreement No.	
Modification No.	012

EXHIBIT B**COOPERATIVE LAW ENFORCEMENT ANNUAL DRUG OPERATIONS PLAN &
FINANCIAL PLAN**

**Between The
LAKE COUNTY SHERIFF'S OFFICE
And the
USDA, FOREST SERVICE
MENDOCINO NATIONAL FOREST**

2020 CONTROLLED SUBSTANCE ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Lake County Sheriff's Office, hereinafter referred to as "LCSO," and the USDA, Forest Service, Mendocino National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #16-LE-11051360-002 executed on December 9, 2015. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 01, 2019 and ending September 30, 2020.

Previous Year Carryover: \$19,000
FY 2020 Obligation: \$0
FY 2020 Total Annual Operating Plan: \$19,000

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Brian Martin, Sheriff Lake County 1220 Martin Street Lakeport, CA 95453 707-262-4098 FAX: 707-263-4220 E-mail: brian.martin@lakecountyca.gov	Mary Beth Strong Lake County Sheriff Department 1220 Martin Street Lakeport, CA 95453 Phone: 707-262-4218 FAX: 707-262-4225 E-mail: MBStrong@co.lake.ca.us

**Cooperator Alternate Contact**

Chris Macedo, Undersheriff
Lake County Sheriff Department
1220 Martin Street
Lakeport, CA 95453
707-262-4200
FAX: 707-263-4220
E-mail:

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Roger Mayo, Special Agent Upper Lake Ranger District 10025 Elk Mountain Road Upper Lake, CA 95485-9500 Office: (707) 275-1404 FAX: (707) 275-0676 E-mail: rmayo@usda.gov	Heather Rivera, Administrative Specialist Pacific Southwest Regional Office – LEI 1323 Club Drive Vallejo, CA 94592 Office: (707)562-8646 FAX: 707-562-9031 E-mail: heather.rivera@usda.gov

**U.S. Forest Service
Program Coordinator Contact**

Tony Magarrell
Assistant Special Agent in Charge
Pacific Southwest Regional Office – LEI
1323 Club Drive
Vallejo, CA 94592
Telephone: (707)562-8662 (office)
FAX: (707)-562-9031
E-mail: tony.magarrell@usda.gov

II. CONTROLLED SUBSTANCE OPERATIONS

Pursuant to IV- J of Agreement No. 16-LE-11051360-002, the following is in support of operations to suppress manufacturing and trafficking of controlled substances on or affecting the administration of National Forest System lands, with an emphasis on identification, apprehension and prosecution of suspects engaged in these activities:



A. The *U.S. Forest Service* agrees:

1. To reimburse **LCSO** for expenditures associated with the detection of locations and activities related to illegal production and trafficking of controlled substances, including:
 - a. Ground reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.
 - b. Aerial reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.
2. To reimburse **LCSO** for certain expenses resulting from investigative activities associated with investigating cases involving the illegal production or trafficking of controlled substances on or affecting the administration of National Forest system lands, including:
 - a. Surveillance operations to identify persons illegally producing or trafficking controlled substances.
 - b. Apprehension of persons suspected of producing or trafficking controlled substances.
 - c. Collection of evidence to support prosecution of persons suspected of illegally producing or trafficking controlled substances.
 - d. Prosecution of persons suspected of producing or trafficking controlled substances.
3. To reimburse **LCSO** for expenses resulting from the removal of cannabis plants from National Forest System lands. When circumstances indicate that removal of the cannabis plants is required before an investigation to determine the person(s) responsible can be completed, eradication operations must be approved by the U.S. Forest Service prior to taking place.

Note: **LCSO** retains the authority to eradicate cannabis plants from National Forest System lands without reimbursement from the U.S. Forest Service at its discretion.

4. To reimburse **LCSO** for the costs of purchasing supplies and equipment used exclusively for activities described in items A.1, A.2 and A.3 of this Plan. Purchases must be agreed to and approved by the U.S. Forest Service.

Purchases may **not exceed 10% of the total allocation** without prior approval by the U.S. Forest Service Designated Representative.

**B. LCSO agrees:**

1. Within its capability, to perform the following activities on National Forest System lands:
 - a. Detect and inventory locations associated with illegal production or trafficking of controlled substances, and notify the U.S. Forest Service of such locations as soon as possible.
 - b. Investigations to determine the person(s) responsible for manufacturing or trafficking controlled substances.
 - c. Upon request and prior approval of the U.S. Forest Service, remove cannabis plants from National Forest System lands.
2. To furnish all activity reports, crime reports, investigation reports, and other reports or records, resulting from activities identified in **Section II, A** of this Operating and Financial Plan to the affected Forests for review and forwarding to the Regional Office for processing.

C. The U.S. Forest Service and LCSO mutually agree to the following:

1. The following rate schedule will apply to all expenditures that may be reimbursed to LCSO under this agreement;

Salary (base)	\$52.00 per hour,
Salary (overtime)	\$62.50 per hour,
Per diem costs	\$39/M&IE + \$60/Lodging,
Travel (mileage and fares)	\$0.41 per mile,
Helicopter flight time	Actual documented costs,
Supplies or equipment	Actual documented costs

2. The total expenditures of LCSO that may be reimbursed may not exceed.... **\$19,000**
The total expenditures for item **A.4** may not exceed..... **10%** of the total allocation.

D. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service.

**III. BILLING FREQUENCY:**

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

LCISO will furnish monthly itemized statements of expenses to the U.S. Forest Service for expenditures that may be reimbursed as identified in items II A.1, A.2, A.3, and A.4 of this Plan. Attachment A, Law Enforcement Billing Summary, Drug Enforcement, must be completed and submitted to the contacts in (a) below for each billing statement.

- a. Mail copies of itemized billing statements (Attachment A) to:

Heather Rivera, Administrative Specialist
Pacific Southwest Regional Office - LEI
1323 Club Drive
Vallejo, CA 94592

Send photo copy to:
Roger Mayo, Special Agent
Upper Lake Ranger District
10025 Elk Mountain Road
Upper Lake, CA 95485-9500

- b. **Send hard copy invoices to:**

U.S. Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101 B Sun Ave NE
Albuquerque, NM 87109

Or fax to: (877) 687-4894

Or e-mail scanned invoice to:

- c. Final billings for reimbursement on this Annual Operating Plan (AOP) must be received by the U.S. Forest Service before October 30, 2020 in order to receive payment.
- d. **Annually update the registration of the County Sheriff's DUNS# on the System for Award Management (SAM) website at _____ for the verification of the EFT (Electronic Funds Transfer) banking information.**

Job Code: NFLE05120 1360 \$19,000



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

BRIAN MARTIN, SHERIFF
Lake County

Date

Chairperson, BOARD OF SUPERVISORS
Lake County

Date

DON HOANG, Special Agent in Charge
U.S. Forest Service, Pacific Southwest Region

Date

The authority and format of this agreement has been reviewed and approved for signature.

Karen McWilliams
KAREN MCWILLIAMS
U.S. Forest Service, Grants Management Specialist

3-5-20
Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

2020 Annual Controlled Substances Operating
and Financial Plan

IN WITNESS THEREOF, the parties hereto have executed this
Operating Plan:

COOPERATOR:

Chair, Board of Supervisors

Date: _____

Approved:

Sheriff, Lake County

Date: _____

ATTEST:

Carol J. Huchingson
Clerk of the Board

By: _____
Deputy Clerk

Date: _____

SERVICE:

REVIEWED BY:

Special Agent
Pacific Southwest Region

Date: _____

Forest Supervisor
Regional Special Agent
in Charge

Date: _____

APPROVED AS TO FORM:

Anita Grant
County Counsel

Date: _____