

**COUNTY OF LAKE**  
**FISCAL YEAR 2020-2021**

**Cannabis Tax Internal Grant Program**

Submission Deadline: July 15, 2020 at 2:00 P.M.

The purpose of the Cannabis Tax Internal Grant Program (Cann Grants) is to provide County Departments an annual opportunity to access cannabis general tax funds collected from commercial cannabis cultivation operations to expand our organizational capacity to provide public services.

Cann Grants can be used for salaries, travel, training, programs, capital projects, grant matches, equipment, and other direct costs such as materials, supplies, and computer services not normally approved through the annual budget process. Ineligible items include lobbying and the re-granting of funds to other entities or persons.

Departments may submit a single grant proposal for fiscal year 2020-21 for an amount not to exceed \$100,000. For FY 2020-2021, a total amount of \$500,000 will be made available for Cann Grants. Departments will be required to complete the attached document and submit a detailed budget using the Cannabis Tax Internal Grant Program – Detailed Request Form. Priority will be given to proposals that support law enforcement, environmental protection, water quality resources, and youth programs relating to drug and alcohol use. A panel will be established to review the submissions. Notice of awards will be announced as soon as possible following the grant proposal deadline.

Approved grantees must follow the County of Lake Purchasing procedures found in the Lake County Code Chapter 2, Article X. Departments will then submit IDC-IDS Forms with accompanying receipts for reimbursement to the Administrative Office for review and approval before submission to the Auditor-Controller's office for processing. All Cann Grant requests for reimbursement must be submitted no later than June 1, 2021.

Near the end of the funding cycle, grantees will be required to submit a brief narrative (no more than 300 words) describing the public benefit of their resulting Cann Grant expenditures no later than June 1, 2021 for inclusion in the Cann Grant Annual Report.

All proposal materials must be submitted electronically as PDF documents to the Administrative Office at [patrick.sullivan@lakecountyca.gov](mailto:patrick.sullivan@lakecountyca.gov). Please identify your electronic file using the following format: Department Name\_CannGrant2021.

Department Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Grant Amount Requested: \_\_\_\_\_ Proposal Title: \_\_\_\_\_

Proposal Description:

(Attach a Separate Sheet if Needed)