

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1011 – Board of Supervisors

DEPARTMENT OVERVIEW

The five-member Board of Supervisors (BOS) serves as executive and legislative governing body for the County of Lake, pursuant to State law. The Board establishes County priorities and operating policies, adopts ordinances and ensures mandated functions are properly discharged. The Board directs financial resources through adoption of the annual County budget, selects and supervises non-elected County department heads, makes important land use decisions and provides an informed framework to prepare for the County's future. Board Members concurrently serve as Directors of numerous Special Districts and entities. This is a General Fund budget unit, financed by General Fund discretionary revenues. Requested appropriations are needed to maintain normal operations in the Board's office and provide for Board travel to various meetings and conferences.

ACCOMPLISHMENTS IN FY 2019-20

See BU 1012

GOALS FOR FY 2020-21

- Continuing focus on "Vision 2028: Reimagining Lake County"
- Consider and promote the well-being and economic resilience of every Lake County resident.
- Maintain a transparent County government that is responsive, efficient, effective and fair.
- Continue rebuilding and all efforts to recover from our recent disasters.
- Enhance Public Safety and clean up our neighborhoods through Code Enforcement.
- Grow our economy and spur creation of quality local jobs:
 - Focused Economic Development
 - Clean up our neighborhoods through Code Enforcement
 - Foster a business-friendly environment
 - Pursue funding to strengthen communities
 - Market Lake County as a premier California outdoor recreation destination
 - Advocate for Lake County's needs through targeted political action
- Improve our infrastructure:
 - Roads and transportation
 - Internet access for all
- Support the County workforce, through targeted training, retention and recruitment initiatives.
- Collaborate with Tribes, Cities and community groups to maximize opportunities.
- Care for our County's defining feature: Clear Lake.
- Invest in Lake County's richest resource: our People
 - Provide pathways for Lake County's children to invest in their future and their community's
 - Encourage volunteerism, service and action toward the common good
 - Recognize the wisdom and experience of Senior Citizens and serve them well

COUNTY ADMINISTRATIVE OFFICE

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BU 1011 – Board of Supervisors

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

See BU 1012	Project description, progress thus far, barriers to completion
See BU 1012	Support needed to overcome any barriers
See BU 1012	How to better serve the public with the services provided

Revenue and Appropriation Detail

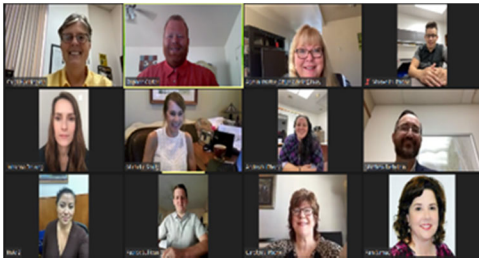
Fund: 1 : General County

Budget Unit: 1011 : Administration, Board of Supervisors

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
52-60 State Taxes-Motor Vehicle In Lieu	25,000	25,000	0	0	25,000
Revenue - Summary	25,000	25,000	0	0	25,000
Appropriation					
01-11 Salaries & Wages-Permanent	320,965	320,965	500	0	321,465
02-21 Retirement Contributions-FICA	25,059	25,059	233	0	25,292
02-22 Retirement Contributions-PERS	66,639	66,639	5,050	0	71,689
03-30 Insurance-Health/Life	21,611	21,611	867	0	22,478
03-32 Insurance-Opt Out	7,200	7,200	0	0	7,200
04-00 Worker's Compensation-	3,414	3,414	(440)	0	2,974
12-00 Communications-	5,500	5,500	(1,000)	0	4,500
15-12 Insurance-Public Liability	2,549	2,549	5,213	0	7,762
15-13 Insurance-Fire & Allied Cvrgrs	146	146	9	0	155
17-00 Maintenance-Equipment-	500	500	(250)	0	250
22-70 Office Expense-Supplies	3,000	3,000	(1,000)	0	2,000
22-71 Office Expense-Postage	500	500	(250)	0	250
22-72 Office Expense-Books & Periodicals	100	100	0	0	100
24-00 Publications & Legal Ntcs-	1,324	1,324	168	0	1,492
28-30 Special Departmental Exp-Supplies & Services	7,000	7,000	(3,000)	0	4,000
29-50 Transportation & Travel- Transportation & Travel	7,500	7,500	(3,500)	0	4,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	500	500	0	0	500
38-00 Inventory Items-	2,600	2,600	(2,600)	0	0
Appropriation - Summary	476,107	476,107	0	0	476,107
NET COST	451,107	451,107	0	0	451,107

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1012 – County Administrative Office

DEPARTMENT OVERVIEW

The County Administrative Office performs general administration and management of County government functions, under the direction of the Board of Supervisors (BOS). The County Administrative Officer also serves as Clerk of the Board of Supervisors and the County Purchasing Agent. The Office is responsible for direct administration of more than 20 Budget Units, covering a wide range of County government functions including CDBG grants, Economic Development, the Public Defender program, Geothermal Resource Royalties, Grand Jury, the Domestic Violence Prevention Program, Trial Court Funding, and other important functions of County government.

One of the primary functions of the CAO is to oversee preparation, adoption and administration of the annual County budget, which serves as the driver for virtually all services provided by County government. The CAO serves as the Chief of Staff to the Board of Supervisors, assisting the Board in implementing, administering and monitoring Board policies and directives. The CAO provides support and leadership to the County Department Heads. Lake County's State and Federal legislators, and numerous State and Federal agencies, rely upon the CAO's input on matters of significance to County residents.

ACCOMPLISHMENTS IN FY 2019-20

- Supported the Board's priority for tax sales, by dedicating our Accountant I Confidential to this function in support of the Treasurer-Tax Collectors Office.
- Through the Comprehensive Classification and Total Compensation Study, positioned the County to strengthen our workforce over the years to come
- Supported Public Information needs of County Departments and the Board, including significant work toward production of Virtual Town Hall meetings in the early stages of the COVID-19 pandemic
- Supported the adaptation of County departments to precautions and changes of business practices and developed policies to provide security and opportunity for employees in the face of COVID-19
- Enhanced County social media reach, in partnership with IT, reaching 11,440 Facebook Followers, and bringing greater definition to the customary use of our YouTube Channel
- Formed multi-jurisdictional Lake County PSPS Committee, to advocate for Lake County's needs
- Fostered partnership with Sonoma Clean Power for advocacy in areas of mutual interest
- Subdivided County owned property located in Clearlake in preparation for the vacant land sale to the Lake Transit Authority for the construction of a Regional Transportation Hub
- Provided support to Community Development Department by developing Requests for Proposals for the Lower Lake Area Plan Update, Housing Element Update, Public Nuisance Abatement and Abandoned Vehicle Program
- Provided assistance to Public Services in developing the Lucerne Harbor Request for Proposals and the Energy Services Request for Proposals
- Developed the CDBG Cobb Water Area District Subrecipient Agreement for public water improvements

COUNTY ADMINISTRATIVE OFFICE

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BU 1012 – County Administrative Office

- Continued work to update the Public Defender Agreement, and improve program efficacy with available State funding opportunities
- Worked with the State's Department of Housing and Community Development toward completion of the 2018 CDBG-DR Action Plan, in preparation for a \$1B dollar NOFA to be released this fall
- Maintained Technology Modernization Reserve, paving the way for customer service and business process innovations in the remaining years of FCMP implementation
- Managed Pension Stabilization Reserves created in FY 2017-18, coordinated with the Auditor-Controller to complete the transfer of these funds to the PARS Trust

GOALS FOR FY 2020-21

- Continue to support the Board in implementing Vision 2028, through actionable steps in alignment with our ten-year plan with particular focus on Economic Development and support the newly formed Economic Development (ED) Task Force.
- Work with departments and/or contractors to cultivate data sets necessary to monitor progress against long-term goals.
- Continue with our Fiscal Crisis Management Plan, starting the year with flat Net County Cost for General Fund Budgets, transitioning said plan to an Economic Development Plan to keep pace with the priorities of the Board and the ED Taskforce; integrate plans for any new or unanticipated revenue with long-term County priorities
- Develop and recommend solutions to the Board to address the critical needs of our workforce, despite having implementation of the Classification and Total Compensation Study on pause due to the ongoing pandemic.
- Support implementation of credit card payments for all fees, County-wide.
- Bring forward a recommendation for a permanent teleworking policy and through the Space Committee, initiate the process of rethinking our use of facilities.
- Continue Master Fee Schedule updates during the annual budget process, and at other times of the fiscal year, as necessary, to enable appropriate cost sharing for County services.
- Communicate and partner with Tribal Nations in areas of mutual priority to optimally meet community needs
- Partner with our State and Federal representatives to advocate for our needs of Lake County through targeted political action
- Continue efforts to update the County of Lake Policy & Procedures Manual
- Continue focus on increasing and enhancing public communications, including traditional media releases and social media posts, to tell our story and to raise awareness of and promote engagement with ongoing County efforts
- Ensure completion of debris insurance collections for 2016-2018 wildfires per CalOES/FEMA mandate
- Support departments in their purchasing duties, including RFPs and Contracts

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- We contracted with Host Compliance, resulting in identification of 184 Short-Term Rental properties, increasing TOT revenues by 40% in 2019 and strengthening our inventory to attract future events with overnight stays. Investing in this area has borne significant fruit, but a backlog of unconfirmed properties remains; continued support for assigning Administration staff resources to eliminate this backlog is recommended.

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- We are supporting the Tourism Improvement District (TID) and Tourism Lake County Stakeholder Group, in recognition of Tourism as a major economic driver for Lake County. The TID has already made positive changes in Lake County, but it will require strong multi-jurisdictional support to really thrive, and many will need to contribute to strengthening this coalition.
- We have assisted with Cannabis Tax collection, supporting ongoing revenues. This is a promising industry for Lake County. However, any lack of clarity in policy can threaten the stability of these revenues.
- Through the Business Attraction and Retention Committee (BARC) and our relationship with Community Development Services and Lake County Economic Development Corporation, we have been providing resources to local businesses, including hosting a “Makers Forum” to connect local businesses.
- We initiated engagement with USDA’s Community Mitigation Assistance Team (Lake County first in CA to be accepted), which promises to bring all wildfire mitigation partners into unprecedented and sustainable alignment. For this to be broadly successful, many local agencies must contribute.
- We have supported communities becoming Firewise and proactively addressed risks through the Lake County Community Risk Reduction Authority (RRA). There are opportunities to further align the mission of this group with other regional groups.
- We have developed a more thoughtful approach to Broadband deployment, in coordination with Upstate Connect California Consortium. Despite the logic of the approach, we have yet to adopt a “Dig Once” Ordinance, and it is critical that we notify community partners when there are opportunities to install fiber optic cable.
- We have participated in the Cyanobacteria outreach committee, resulting in reformatting of releases in a manner that better approximates the actual threat level.
- We contributed to initial Census efforts, and provided budgetary support.
- Staffing is lean in every department, and that brings prioritization to the fore. We have to do the right work, and Administration wants to support and not frustrate the effectiveness of all departments.

Support needed to overcome any barriers

- Direction regarding timelines for Economic Development priorities. There are many areas that would benefit from intensified focus, and staff time is limited.
- As has recently been implemented through our “County Insights” publication series, positive messaging from your Board regarding ongoing work makes it easier to accomplish future initiatives.
- Any work your Board can do to enhance relationships cross-jurisdictionally, and at the State and Federal levels is always welcomed and valuable.
- Greater clarity with regard to the coordination oversight relationships between Administration and Departments would help not only interdepartmental relationships, but the general public, as well.

How to better serve the public with the services provided

- Enhance digital processes, including digitization of records
- Development of “Playbooks” for service delivery, to enable initial and cross-training; if each department had such tools, training and business continuity measures would be more effective, leading to improved customer service.
- More effective use of our website to deliver content – if people are able to find an answer to their question, they generally prefer not to have to call or come in.
- Policy direction from the Board with regard to areas of interdepartmental or interjurisdictional priority – What role should each department play? What will your Board do to support that work?

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1012 : Administration, Administrative Office

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	5,000	5,000	0	0	5,000
69-20 Other Current Services-Other	0	0	10	0	10
Revenue - Summary	5,000	5,000	10	0	5,010

Appropriation

01-11 Salaries & Wages-Permanent	760,088	760,088	22,915	0	783,003
01-12 Salaries & Wages-Extra Help	27,212	27,212	0	0	27,212
01-13 Salaries & Wages-OT, Holiday, Stby	150	150	350	0	500
01-14 Salaries & Wages-Other, Term	12,000	12,000	3,000	0	15,000
02-21 Retirement Contributions-FICA	58,069	58,069	3,059	0	61,128
02-22 Retirement Contributions-PERS	157,840	157,840	17,270	0	175,110
03-30 Insurance-Health/Life	131,447	131,447	(17,365)	0	114,082
03-31 Insurance-Unemployment	5,511	5,511	194	0	5,705
03-32 Insurance-Opt Out	2,400	2,400	2,400	0	4,800
04-00 Worker's Compensation-	1,191	1,191	(296)	0	895
12-00 Communications-	4,000	4,000	0	0	4,000
14-00 Household Expense-	500	500	0	0	500
15-10 Insurance-Other	9,100	9,100	1,182	182	10,464
15-12 Insurance-Public Liability	2,504	2,504	165	0	2,669
15-13 Insurance-Fire & Allied Cvrsg	673	673	40	0	713
17-00 Maintenance-Equipment-	900	900	0	0	900
20-00 Memberships-	13,836	13,836	945	0	14,781
22-70 Office Expense-Supplies	10,000	10,000	0	0	10,000
22-71 Office Expense-Postage	500	500	0	0	500
22-72 Office Expense-Books & Periodicals	0	0	200	173	373
23-80 Prof & Specialized Svcs-Professional & Specialize	109,000	109,000	(2,567)	(1,645)	104,788
24-00 Publications & Legal Ntcs-	1,000	1,000	1,500	1,290	3,790
28-30 Special Departmental Exp-Supplies & Services	4,500	4,500	0	0	4,500
29-50 Transportation & Travel-Transportation & Travel	3,500	3,500	0	0	3,500

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1012 : Administration, Administrative Office

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	200	200	(200)	0	0
38-00 Inventory Items-	4,065	4,065	(4,065)	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(118,762)	(118,762)	(12,573)	0	(131,335)
80-81 Other Financing Uses-Intrafund Reimbursements	(114,000)	(114,000)	(16,144)	0	(130,144)
Appropriation - Summary	1,087,424	1,087,424	10	0	1,087,434
NET COST	1,082,424	1,082,424	0	0	1,082,424

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1014 – Clerk of the Board of Supervisors

DEPARTMENT OVERVIEW

The Clerk of the Board is a statutory office responsible to maintain the official records of the Board of Supervisors (BOS), prepare the Board's agendas, take minutes at each Board meeting, maintain the County Ordinance Code, publish legal notices mandated for many types of Board hearings and perform many related duties. The Clerk of the Board assists all County departments and extensively interacts with County staff, other governmental and non-governmental agencies and members of the general public.

The source of funding for this Budget Unit is General Fund discretionary revenue.

ACCOMPLISHMENTS IN FY 2019-20

- As a result of the COVID-19 pandemic, successfully converted the ACOB function to a remote working environment
- As a result of the COVID-19 pandemic, successfully created a hybrid model for BOS meetings to include both in-person and online participation via ZOOM.
- As a result of the COVID-19 pandemic, implemented the electronic signature process which has resulted in accelerated execution of documents.

GOALS FOR FY 2020-21

- Implement the E-comment function for public comments on Board of Supervisors agenda items.
- Digitize and archive public documents for access by both staff and residents.
- Provide professional, courteous and timely service to the Board, County departments and members of the general public
- Keep all records necessary to update the County Code with new Ordinances passed by the Board, and properly maintain the online Code
- Support Advisory Boards by maintaining and updating records and other information, including their membership and meeting dates; ensure each has an appropriate County webpage
- Maintain and update records necessary to conduct Assessment Appeals, including correspondence, scheduling and hearings

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1014 : Administration, Clerk to Bd of Supervisor

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	50	50	(50)	0	0
79-90 Other-Miscellaneous	2,100	2,100	(600)	0	1,500
Revenue - Summary	2,150	2,150	(650)	0	1,500
Appropriation					
01-11 Salaries & Wages-Permanent	40,796	40,796	(1,181)	0	39,615
01-13 Salaries & Wages-OT, Holiday, Stby	500	500	0	0	500
02-21 Retirement Contributions-FICA	3,442	3,442	(216)	0	3,226
02-22 Retirement Contributions-PERS	9,240	9,240	(417)	0	8,823
03-30 Insurance-Health/Life	11,232	11,232	(11,194)	0	38
03-31 Insurance-Unemployment	312	312	(21)	0	291
03-32 Insurance-Opt Out	0	0	2,400	0	2,400
04-00 Worker's Compensation-	125	125	(20)	0	105
12-00 Communications-	60	60	(60)	0	0
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	175	175	10	0	185
17-00 Maintenance-Equipment-	19,750	19,750	4,192	0	23,942
20-00 Memberships-	450	450	50	0	500
22-70 Office Expense-Supplies	4,067	4,067	33	0	4,100
22-71 Office Expense-Postage	500	500	500	0	1,000
24-00 Publications & Legal Ntcs-	2,300	2,300	700	0	3,000
28-30 Special Departmental Exp-Supplies & Services	5,909	5,909	4,415	0	10,324
29-50 Transportation & Travel- Transportation & Travel	500	500	0	0	500
Appropriation - Summary	101,820	101,820	(650)	0	101,170
NET COST	99,670	99,670	0	0	99,670

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1072 – Cannabis Program (Fund 64)

DEPARTMENT OVERVIEW

This Budget Unit captures cannabis revenues that would otherwise be commingled with the General Fund. The funding for this Budget Unit comes from cannabis cultivation taxes, grow site development and environmental planning permits and administrative fees related to cannabis activities.

ACCOMPLISHMENTS IN FY 2019-20

- Utilized fees to fund Tax Administrator position, to support administration and collection of cannabis taxes
- Supported staffing in departments responsible for policy development and permitting activities related to cannabis cultivation
- Successfully applied for a Cannabis Equity Grant – Type 1 Funding. The State awarded \$150,000 to conduct an equity assessment and develop an equity program to support local applicants.
- Developed and submitted a Proposition 64 Public Health & Safety Grant proposal in collaboration with Code Enforcement and the Lake County Office of Education.

GOALS FOR FY 2020-21

- Reimburse responsible departments for cannabis-related activities
- Promote the stability of cannabis tax revenues and, at the direction of the Board, plan for long-term use to mitigate societal impacts
- Continue analysis of market trends and regulatory changes for impact on the cannabis program revenue.
- Develop a Board approved policy to set guidelines and goals for allocation of cannabis tax revenue.
- Complete the required equity assessment and program development necessary to apply for the primary State funding in 2021.
- Continue to identify State grant funding opportunities stemming from Proposition 64.
- Develop and implement the Cannabis Tax Internal Grant Program to provide targeted funding to departments.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 64 : Cannabis Fees & Taxation

Budget Unit: 1072 : Administration, Cannabis Program

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-95 Other Taxes-Cannabis	500,000	500,000	4,500,000	0	5,000,000
21-10 Development Permits-Development Permits	100,000	100,000	100,000	0	200,000
42-01 Revenue from Use of Money-Interest	4,000	4,000	11,000	0	15,000
66-12 Charges for Services-Environment Planning Fees	50,000	50,000	75,000	0	125,000
66-45 Charges for Services-Cannabis Program Fee	30,000	30,000	170,000	0	200,000
Revenue - Summary	684,000	684,000	4,856,000	0	5,540,000
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	684,000	684,000	1,506,000	(720,979)	1,469,021
Appropriation - Summary	684,000	684,000	1,506,000	(720,979)	1,469,021
NET COST	0	0	(3,350,000)	(720,979)	(4,070,979)

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1120 – Non-Departmental Revenue

DEPARTMENT OVERVIEW

The purposes of this Budget Unit are to:

- Account for various general discretionary revenues that cannot be initially assigned to any specific department of County government.
- Provide for the permanent transfer of funding from the General fund to other Budget Units to provide required matching funds or operating subsidies.
- Serve as a revolving loan fund providing for the temporary transfer of funding from the General Fund to other Budget Units as interim financing and the consequent repayment of such interim financing.

This Budget Unit accounts for various sources of General Fund discretionary revenue and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. The most significant source of funding comes from the County's share of property taxes and sales taxes.

For 2020-21, sales tax is estimated at 80% of prior year due to the ongoing COVID-19 pandemic.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1120 : Finance, Non Departmental Revenue

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	15,550,000	15,550,000	797,835	0	16,347,835
10-20 Property Taxes-Current Unsecured	325,000	325,000	75,163	0	400,163
10-25 Property Taxes-Supp 813-Current	0	0	75,000	0	75,000
10-30 Property Taxes-Prior Secured	800,000	800,000	(800,000)	0	0
10-35 Property Taxes-Supp 813-Prior	0	0	30,000	0	30,000
10-40 Property Taxes-Prior Unsecured	10,000	10,000	(5,000)	0	5,000
10-56 Property Taxes-Prop Tax In-Lieu of VLF	6,750,000	6,750,000	550,000	0	7,300,000
10-60 Other Taxes-Retail Sales and Use	3,200,000	3,200,000	(574,395)	0	2,625,605
10-70 Other Taxes-Timber Yield	1,000	1,000	1,500	0	2,500
10-92 Other Taxes-Aircraft	17,500	17,500	3,500	0	21,000
10-93 Other Taxes-Property Transfer	475,000	475,000	0	0	475,000
21-50 Permits-Franchises	645,000	645,000	0	0	645,000
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	475,000	475,000	(50,000)	0	425,000
42-01 Revenue from Use of Money-Interest	700,000	700,000	0	0	700,000
52-90 State Taxes-Other In Lieu	11,653	11,653	(1,393)	0	10,260
54-60 State Aid-HOPTR	165,000	165,000	0	0	165,000
54-70 State Aid-Disaster Rev Loss Backfil	292,515	292,515	(53,021)	0	239,494
54-90 State Aid-Other	193,000	193,000	0	0	193,000
54-91 State Aid-Other (SB 90)	33,000	33,000	(3,000)	0	30,000
54-99 State Aid-Sales & Use Tax Reimburse	3,100,000	3,100,000	(511,676)	0	2,588,324
55-90 Other Federal-In Lieu Taxes	125,000	125,000	205,000	0	330,000
56-30 Other Government Agencies-Other	1,619,246	1,619,246	1,937,507	0	3,556,753
66-40 Charges for Services-Assess & Tax Collection	110,000	110,000	140,000	0	250,000
79-90 Other-Miscellaneous	590,000	590,000	102,000	0	692,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	3,296,393	3,296,393	(3,296,393)	0	0
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(3,276,393)	(3,276,393)	3,276,393	0	0
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	255,000	255,000	1,532,966	0	1,787,966

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1120 : Finance, Non Departmental Revenue

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
81-22 Operating Transfers-In	0	0	500,000	0	500,000
81-23 Operating Transfers-Out	(2,857,592)	(2,857,592)	2,126,904	492,833	(1,223,521)
Revenue - Summary	32,605,322	32,605,322	6,058,890	(492,833)	38,171,379

Appropriation

23-80 Prof & Specialized Svcs- Professional & Specialize	57,500	57,500	0	0	57,500
52-10 Other Charges-Contrib to Non-Co GovAgen	3,000,000	3,000,000	0	0	3,000,000
Appropriation - Summary	3,057,500	3,057,500	0	0	3,057,500

NET COST	(29,547,822)	(29,547,822)	(6,058,890)	492,833	(35,113,879)
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AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk



BU 1121 – Auditor-Controller/County Clerk

DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in law.

Functions of the Auditor-Controller include financial reporting, general ledger accounting for all County departments, budgeting, property tax administration and allocation, administration and processing of the County payroll and accounts payable, A-87 Cost Plan development and coordination, annual audit(s) coordination, SB90 claiming, and court settlement distribution for Superior Court/Collections/Probation. Divisions include Payroll, Property Tax, and General Ledger/Financial Reporting. The Auditor-Controller's Office was tasked with the responsibility of coordination, claiming and financial disaster recovery as a result of the multiple fires during the summer of 2015 and the department is now coordinating eleven separate claiming disasters. The Auditor-Controller provides services to twenty-one independent special districts (fire/water/cemetery), the Lake County Office of Education, the First Five Commission and our local transit agencies. Services provided to those customers include accounting support, budget and general ledger transaction processing.

Functions of the County Clerk include marriage licensing, fictitious business name statement filing, notary oaths, fish and wildlife administrative fees, Form 700 processing, Conflict of Interest Code maintenance and administration, as well as a variety of additional County Clerk filings and duties as required by the County Board of Supervisors and the State of California.

This department is a general fund service department. The net County cost of this department is not reflective of all revenues generated by department services provided. Revenues are recorded in BU 1120 for A-87 Cost Plan and represent services provided by the Auditor-Controller and other central service departments and represents \$7.9 million for services rendered. The Auditor-Controller total budget is currently funded 87% by those services rendered. The revenue source composition of this budget unit is 22% fees, 70% A-87 costs and 8% unbilled to Independent Special Districts.

ACCOMPLISHMENTS IN FY 2019-20

- Continued to receive an unqualified or clean opinion on the County annual audit, receive the Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting for the County Annual Financial Report (CAFR), as well as the State Controller's Office (SCO) Award for the County Annual Financial Transaction Report.
- Continued to meet all statutory deadlines for financial reporting within constraints of staffing resources.
- Re-tooled business processes to meet the demands of a dispersed workforce due to COVID-19.
- Updated all department Policies and Procedures.
- Began finance system cloud migration to be completed in 2020-21.

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk
BU 1121 – Auditor-Controller/County Clerk

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Auditor-Controller

Project-Enhance and maintain a high level of expertise for accurate and timely reporting of financial transactions to maximize cost recovery, provide for grant reporting requirements, support all County department fiscal stability, and ensure full transparency for the public and cognizant agencies.

Progress-Continued finance team building.

Barriers-skilled accounting talent interested in a County government career.

County Clerk

Project-Expand Clerk services, including online processing and payments.

Progress-expansion occurred during the recent courthouse closure.

Barriers-staffing resources to address full scale implementation of online, as well as County inability to coordinate an efficient countywide online payment portal.

Support needed to overcome any barriers

Auditor-Controller – To be successful in filling all current allocated positions and maintaining the stability of those positions with adequate compensation, robust training with focused and supportive measures taken by the County as a whole.

County Clerk – Maintaining the stability of the position allocated in this function with adequate compensation, robust training with focused and supportive measures taken by the County as a whole.

How to better serve the public with the services provided

Auditor-Controller – Near term – Finance, timekeeping and online payment system conversion and implementation completion.

County Clerk – Online payment system implementation.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1121 : Finance, Auditor-Controller

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
66-40 Charges for Services-Assess & Tax Collection	166,000	166,000	16,000	0	182,000
66-50 Charges for Services-Auditing & Accounting	20,428	20,428	572	0	21,000
66-85 Charges for Services-County Clerk	37,029	37,029	(979)	0	36,050
69-20 Other Current Services-Other	400	400	0	0	400
Revenue - Summary	223,857	223,857	15,593	0	239,450

Appropriation

01-11 Salaries & Wages-Permanent	663,973	663,973	(2,225)	0	661,748
01-12 Salaries & Wages-Extra Help	9,513	9,513	(5,153)	0	4,360
01-13 Salaries & Wages-OT, Holiday, Stby	1,695	1,695	158	0	1,853
02-21 Retirement Contributions-FICA	52,088	52,088	(783)	0	51,305
02-22 Retirement Contributions-PERS	137,854	137,854	9,612	0	147,466
03-30 Insurance-Health/Life	125,557	125,557	22,910	0	148,467
03-31 Insurance-Unemployment	3,764	3,764	37	0	3,801
03-32 Insurance-Opt Out	4,800	4,800	(4,800)	0	0
04-00 Worker's Compensation-	1,747	1,747	(426)	0	1,321
12-00 Communications-	3,120	3,120	300	0	3,420
14-00 Household Expense-	400	400	200	0	600
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	739	739	44	0	783
17-00 Maintenance-Equipment-	1,800	1,800	(300)	0	1,500
20-00 Memberships-	1,975	1,975	(404)	0	1,571
22-70 Office Expense-Supplies	24,550	24,550	(250)	0	24,300
22-71 Office Expense-Postage	12,000	12,000	(900)	0	11,100
22-72 Office Expense-Books & Periodicals	900	900	46	0	946
23-80 Prof & Specialized Svcs-Professional & Specialize	193,100	193,100	3,646	0	196,746
24-00 Publications & Legal Ntcs-	0	0	750	0	750
28-30 Special Departmental Exp-Supplies & Services	13,111	13,111	(700)	3,300	15,711
29-50 Transportation & Travel-Transportation & Travel	13,730	13,730	(6,680)	0	7,050

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1121 : Finance, Auditor-Controller

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	300	300	(250)	0	50
38-00 Inventory Items-	4,440	4,440	602	0	5,042
80-80 Other Financing Uses-Interfund Reimbursements	(56,650)	(56,650)	0	0	(56,650)
80-81 Other Financing Uses-Intrafund Reimbursements	(4,380)	(4,380)	0	0	(4,380)
Appropriation - Summary	1,212,588	1,212,588	15,593	3,300	1,231,481
NET COST	988,731	988,731	0	3,300	992,031

TREASURER-TAX COLLECTOR

BARBARA C. RINGEN, Treasurer-Tax Collector



BU 1122 – Treasurer-Tax Collector

DEPARTMENT OVERVIEW

The Treasurer-Tax Collector operates three divisions; Treasury, Tax and Court/County Debt Collections. Treasury functions include banking and cash flow management, pooled investments, depository services, warrant maintenance, unclaimed estates and deferred compensation administration. Tax Collector functions include the billing and collection of property tax and transient occupancy tax, preparation of tax liens and coordination of tax defaulted land auctions. The Collection division collects court fines/fees and other county-wide debts. The Treasurer-Tax Collector operations are funded through service fees, reimbursements and general funding. The majority of revenue is generated from delinquent property tax fees and penalties, accounting and treasury administrative fees, and cost reimbursement for delinquent court fines.

ACCOMPLISHMENTS IN FY 2019-20

- Successfully collected in excess of \$98 million in property taxes and assessments for the County, School Districts and Independent Special Districts.
- Purchased and started the implementation of Megabyte TOT system which will allow electronic filing.
- Filled two vacancies

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Regularly Conduct Tax Defaulted Land Sales (TDLS). Due to the COVID pandemic, the Governor required we postpone all tax sales to avoid leaving property owners homeless. We plan to conduct the TDLS previously scheduled for May 2020 in October 2020. If that sale is able to proceed, the next sale will occur in May 2021.
- Implement process to send checks to bank electronically. One of the most common complaints our department receives is checks take a long time to cash. At current staffing levels, we cannot reduce payment processing time, due to the volume received at peak times. We have reached out to our bank for requirements to set up this electronic process, and anticipate a significant reduction in cash checking time.
- Develop informational handouts to clarify the tax process. Staff has drafted FAQ's and informational handouts that we will post online. These include detailed information on the annual tax cycle and do's and don'ts related to annual tax bills, as well as information regarding avoiding penalties, and what authority our office has to waive penalties. We anticipate distributing these by the end of August 2020.

TREASURER-TAX COLLECTOR

BARBARA C. RINGEN, Treasurer-Tax Collector
BU 1122 – Treasurer-Tax Collector

Support needed to overcome any barriers

- Potential Barriers to Regular Tax Defaulted Land Sales (TDLS): Any additional postponements mandated by the Governor. Administration has provided staff support for associated research. With this support, we should be able to overcome any barriers to conducting a subsequent tax sale in 20/21.
- Barriers to Electronic Check Processing: None. Once we roll over into the new tax year, we will work with our check processing vendor to meet any bank requirements. We expect to implement this no later than the end of 2020.
- Barriers to Clarifying Tax Process: None

How to better serve the public with the services provided

- TDLS: Once tax sales regularly occur, more taxpayers will be encourage to redeem their properties. We will also be positioned to do more outreach with property owners prior to us offering their properties at tax sale.
- Electronic Checks: This electronic process should largely resolve complaints from the public regarding this issue.
- Clarifying the Tax Process: By providing this information online and at our counters, taxpayers will become better educated, reducing frustration.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	160,000	160,000	0	0	160,000
66-40 Charges for Services-Assess & Tax Collection	220,000	220,000	40,000	0	260,000
66-50 Charges for Services-Auditing & Accounting	330,835	330,835	(3,835)	0	327,000
66-52 Charges for Services-Data Processing Charges	4,685	4,685	2,052	0	6,737
66-90 Charges for Services-Legal Services	161	161	(161)	0	0
Revenue - Summary	715,681	715,681	38,056	0	753,737
Appropriation					
01-11 Salaries & Wages-Permanent	492,071	492,071	12,440	0	504,511
01-12 Salaries & Wages-Extra Help	44,703	44,703	(12,987)	0	31,716
01-13 Salaries & Wages-OT, Holiday, Stby	1,149	1,149	(149)	0	1,000
01-14 Salaries & Wages-Other, Term	4,350	4,350	0	0	4,350
02-21 Retirement Contributions-FICA	39,240	39,240	(278)	0	38,962
02-22 Retirement Contributions-PERS	102,164	102,164	10,342	0	112,506
03-30 Insurance-Health/Life	90,272	90,272	1,306	0	91,578
03-31 Insurance-Unemployment	2,731	2,731	88	0	2,819
03-32 Insurance-Opt Out	4,800	4,800	0	0	4,800
04-00 Worker's Compensation-	6,843	6,843	(2,260)	0	4,583
12-00 Communications-	2,000	2,000	(1,040)	0	960
15-12 Insurance-Public Liability	4,494	4,494	3,816	0	8,310
15-13 Insurance-Fire & Allied Cvrgrs	455	455	28	0	483
17-00 Maintenance-Equipment-	207,751	207,751	8,715	0	216,466
20-00 Memberships-	500	500	(100)	0	400
22-70 Office Expense-Supplies	20,600	20,600	(1,600)	0	19,000
22-71 Office Expense-Postage	60,000	60,000	0	0	60,000
22-72 Office Expense-Books & Periodicals	150	150	0	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	136,736	136,736	(6,736)	0	130,000
24-00 Publications & Legal Ntcs-	8,444	8,444	(444)	0	8,000

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	4,340	4,340	(250)	0	4,090
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	600	600	(300)	0	300
38-00 Inventory Items-	2,225	2,225	(25)	0	2,200
62-71 Cap. FA-Equipment-Office	25,000	25,000	(14,100)	0	10,900
80-80 Other Financing Uses-Interfund Reimbursements	(63,590)	(63,590)	41,590	0	(22,000)
Appropriation - Summary	1,198,028	1,198,028	38,056	0	1,236,084
NET COST	482,347	482,347	0	0	482,347

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 1123 – Assessor

DEPARTMENT OVERVIEW

The Assessor's Office is required to assess all taxable property in the county, except for state assessed property. The duties of the Assessor's Office include: discover all assessable property, inventory and list all taxable property, value all assessable property and enroll all taxable property on the local assessment roll. This roll must be completed by July first of each year. The roll provides values for property tax computations that are the basis for the following fiscal year's tax bills. Approximately 23% of the revenue generated from property taxes collected goes to the county General Fund.

ACCOMPLISHMENTS IN FY 2019-20

- Continued training of inexperienced staff
- Reduced backlog of transferred properties

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Move forward with implementing E-Filing for Recorded Documents: This will enable documents recorded remotely in a more efficient manner.

Progress to date: We have started the process (approx. a two year process) and are close to sending a resolution to the BOS to provide powers to contract with outside agencies.

Barriers to completion: Staff training and ability to understand the process. Training, especially outside, will be crucial.

Finance offices are very light in experience and precarious in depth at this moment. These offices are your primary revenue generating business units and need to be supported, not all offices are created equal when it comes to solving our fiscal issues. When healthy fiscal offices will always provide guidance and have the ability to find ways to help the fiscal situation.

Support needed to overcome any barriers

Funds to provide for possible travel to other counties that have implemented the same system. Possible legal support as we sign contracts with the outside agencies.

How to better serve the public with the services provided

We already train and will continue to train Monday through Thursday every week. We are moving towards digitizing the documents needed for processing appraisals. We are developing a plan to telework one day a week to resolve and perfect our systems to be ready and able to function with limited office interaction if needed in the future.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1123 : Finance, Assessor

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-90 State Aid-Other	60,000	60,000	0	0	60,000
66-10 Charges for Services-Planning & Engineering	4,400	4,400	(400)	0	4,000
66-11 Charges for Services-Subdivision Insp Fees	100	100	0	0	100
66-40 Charges for Services-Assess & Tax Collection	121,876	121,876	18,124	0	140,000
69-20 Other Current Services-Other	300	300	0	0	300
79-70 Sales-Other Sales-Miscellaneous	21,000	21,000	(9,000)	0	12,000
79-90 Other-Miscellaneous	100	100	0	0	100
Revenue - Summary	207,776	207,776	8,724	0	216,500

Appropriation

01-11 Salaries & Wages-Permanent	828,846	828,846	(26,456)	0	802,390
01-12 Salaries & Wages-Extra Help	32,823	32,823	0	0	32,823
01-13 Salaries & Wages-OT, Holiday, Stby	0	0	19,000	0	19,000
01-14 Salaries & Wages-Other, Term	4,327	4,327	(1,327)	0	3,000
02-21 Retirement Contributions-FICA	64,799	64,799	(808)	0	63,991
02-22 Retirement Contributions-PERS	172,542	172,542	10,628	0	183,170
03-30 Insurance-Health/Life	167,814	167,814	17,040	0	184,854
03-31 Insurance-Unemployment	5,107	5,107	(78)	0	5,029
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	43,814	43,814	(33,790)	0	10,024
11-00 Clothing & Personal Suppl-	1,375	1,375	0	0	1,375
12-00 Communications-	3,200	3,200	0	0	3,200
15-12 Insurance-Public Liability	7,426	7,426	(2,137)	0	5,289
15-13 Insurance-Fire & Allied Cvrsg	412	412	24	0	436
17-00 Maintenance-Equipment-	5,900	5,900	0	0	5,900
20-00 Memberships-	3,800	3,800	(464)	0	3,336
22-70 Office Expense-Supplies	5,000	5,000	(500)	0	4,500
22-71 Office Expense-Postage	8,000	8,000	0	0	8,000
22-72 Office Expense-Books & Periodicals	2,200	2,200	0	0	2,200
23-80 Prof & Specialized Svcs-	183,909	183,909	(26,670)	90,000	247,239

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1123 : Finance, Assessor

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Professional & Specialize					
24-00 Publications & Legal Ntcs-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	2,500	2,500	0	0	2,500
29-50 Transportation & Travel- Transportation & Travel	9,000	9,000	1,000	5,000	15,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	9,000	9,000	554	489	10,043
38-00 Inventory Items-	1,000	1,000	(500)	0	500
80-80 Other Financing Uses-Interfund Reimbursements	(49,810)	(49,810)	0	0	(49,810)
80-81 Other Financing Uses-Intrafund Reimbursements	(22,404)	(22,404)	0	0	(22,404)
Appropriation - Summary	1,493,980	1,493,980	(44,484)	95,489	1,544,985
NET COST	1,286,204	1,286,204	(53,208)	95,489	1,328,485

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1124 – Central Services

DEPARTMENT OVERVIEW

The division's primary responsibilities are:

- 1) Processing incoming and outgoing mail at the Courthouse
- 2) Managing the photocopier pool
- 3) Administering various contracts such as the equipment maintenance contract
- 4) Coordinating various purchasing programs such as the CAL-Card VISA program
- 5) Assisting County departments in their purchase of supplies, materials and other items in accordance with the County Purchasing Ordinance, including assisting departments with the preparation of bids, RFP's and contracts
- 6) Coordinating the collection, redistribution and disposal of surplus property.

The funding for this Budget Unit is provided primarily by general fund discretionary revenues. The requested appropriations reflect application of reimbursements for printing and paper from other County departments, which are accounted for as operating transfers. Revenues include reimbursement from contract service providers and outside governmental agencies, such as public defenders and the superior court, for the use of copy machines.

ACCOMPLISHMENTS IN FY 2019-20

- Processed 183,693 pieces of mail during FY 19/20, a 16% decrease over prior year

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1124 : Finance, Central Services

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	7,000	7,000	500	0	7,500
Revenue - Summary	7,000	7,000	500	0	7,500
Appropriation					
01-11 Salaries & Wages-Permanent	23,361	23,361	339	0	23,700
02-21 Retirement Contributions-FICA	1,787	1,787	48	0	1,835
02-22 Retirement Contributions-PERS	4,850	4,850	524	0	5,374
03-30 Insurance-Health/Life	11,231	11,231	431	0	11,662
03-31 Insurance-Unemployment	164	164	2	0	166
04-00 Worker's Compensation-	512	512	(66)	0	446
12-00 Communications-	350	350	0	0	350
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	215	215	13	0	228
17-00 Maintenance-Equipment-	4,000	4,000	1,825	0	5,825
22-70 Office Expense-Supplies	400	400	(150)	0	250
22-71 Office Expense-Postage	20,000	20,000	0	0	20,000
23-91 Prof & Specialized Svcs-Intra-Div Services	25,000	25,000	0	0	25,000
24-00 Publications & Legal Ntcs-	200	200	0	0	200
25-00 Rents & Leases-Equipment-	1,200	1,200	87	0	1,287
28-30 Special Departmental Exp-Supplies & Services	159,973	159,973	27	0	160,000
38-00 Inventory Items-	239	239	(239)	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(70,000)	(70,000)	(1,500)	0	(71,500)
80-81 Other Financing Uses-Intrafund Reimbursements	(80,000)	(80,000)	(1,000)	0	(81,000)
Appropriation - Summary	105,944	105,944	500	0	106,444
NET COST	98,944	98,944	0	0	98,944

COUNTY COUNSEL

ANITA L. GRANT, County Counsel



BU 1231 – County Counsel

DEPARTMENT OVERVIEW

The Office of the County Counsel is presently composed of the following staff: County Counsel, three staff attorneys, a Risk Manager, and one legal secretary. We currently have one staff attorney position open. We were attempting to fill that position, which has been open for 18 months, prior to the onset of the pandemic. Those attempts have obviously been put on hold.

This office provides legal advice and assistance to the Board of Supervisors and all County departments. We also advise various County commissions, boards, and agencies. Legal advice and assistance may involve, but is not limited to, issues relating to land use, employment, taxation, contracts, public works, water rights and water resources, personnel, conservatorships and probate, juvenile dependency, mental health, parks, sewers, water systems, landfills, real property sales and acquisitions, elections, public records, and law enforcement. We draft contracts, ordinances, resolutions, requests for proposals, and policy documents.

We oversee all matters of liability and workers' compensation, property damage claims, and any other matters covered under the County's membership in the CSAC-EIA Insurance Authority risk-sharing pool. We prepare findings of fact for various administrative matters before the Board of Supervisors and respond to writs of habeas corpus, prohibition, and mandate. We provide Brown Act training to various County agencies upon request.

ACCOMPLISHMENTS IN FY 2019-20

- We continue to develop legally-defensible options for departments when the lack of any such options would have slowed/stopped them from going forward with a plan/project.
- At the outset of the public health emergency in Lake County, we quickly made the transition to telework and teleconferencing without any break in our service to County departments.
- We have maintained our regular work load as much as reasonably possible when the demands of major projects in the County and significant litigation and administrative proceedings have demanded a significant amount of our focused attention and time.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

As the County legal office, we do not generate projects for economic development. However, there are areas where my office could assist those efforts. One such area is to review and consider what contracting efforts can be made to facilitate county projects and reduce expenditures. An example is the use of Job Order Contracting used by many counties to reduce project cost and expedite project completion. Another example is to create a regional approach to certain contracts where the County joins with other counties to fulfill the same goals at a shared, and thereby reduced, contract cost. The Assessor Offices will frequently seek to use the same firm for specialized appraisals and either contract together or coordinate their contracts to achieve better pricing and faster results..

COUNTY COUNSEL

ANITA L. GRANT, County Counsel
BU 1231 – County Counsel

Another area that could assist in economic development is to facilitate County response to development projects by the coordinated response of all agencies involved in such projects which would consider at the earliest possible time what actions will be necessary in order to bring a project to fruition. That would include not only what other agencies are involved but what actions are likely to be necessary and when – ordinances, resolutions, policy changes, etc. Such a coordinated response could also include a projected time line with all legally-required deadlines for certain actions clearly marked. Attorneys routinely prepare something similar in order to be ready for trial. My office would be happy to work with departments on such an effort if the Board and the affected departments are interested.

Economic development is not successful if it remains only theoretical. It requires a focused plan and momentum. Agriculture and tourism have always been the mainstays, but what else does the Board want for Lake County? Now is the time to consider this carefully as developments and businesses come to Lake County and put down roots as part of our community.

Any basic college economics class will tell you that economic growth is created by discretionary income, the extra money people have to spend. Given that Lake County has been hit very hard in the last few years by disaster, where are people here likely to want to spend those hard-earned extra dollars? What, if anything, will they invest in?

A good economic development plan will foster and facilitate the growth of business and entrepreneurship without sacrificing the charm and natural beauty of the area. It will include not only what the County can do now, but what the County will do five and ten years from now. It should not be an aspirational plan. It must be an action plan containing concrete goals and benchmarks achieved and to be achieved.

Support needed to overcome any barriers

The only real barrier is time, but the expenditure of some time now could result in the development of responsible time-saving measures. That will mean reduced cost and less frustration of effort so if the Board wants to give my office direction to bring back more definitive proposals/outlines in either or both of these areas, I am happy to do so.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 1231 : Counsel, County Counsel

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
66-90 Charges for Services-Legal Services	65,000	65,000	(22,410)	0	42,590
Revenue - Summary	65,000	65,000	(22,410)	0	42,590

Appropriation

01-11 Salaries & Wages-Permanent	592,507	592,507	3,238	0	595,745
01-12 Salaries & Wages-Extra Help	25,238	25,238	(25,238)	0	0
01-14 Salaries & Wages-Other, Term	12,918	12,918	1,133	0	14,051
02-21 Retirement Contributions-FICA	45,753	45,753	547	0	46,300
02-22 Retirement Contributions-PERS	123,015	123,015	9,836	0	132,851
03-30 Insurance-Health/Life	79,120	79,120	(262)	0	78,858
03-31 Insurance-Unemployment	4,150	4,150	21	0	4,171
04-00 Worker's Compensation-	878	878	(141)	0	737
12-00 Communications-	2,500	2,500	(500)	0	2,000
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	243	243	(21)	0	222
16-00 Jury and Witness Expense-	100	100	0	0	100
17-00 Maintenance-Equipment-	100	100	0	0	100
18-00 Maint-Bldgs & Imprvmnts-	7,259	7,259	(7,259)	15,000	15,000
20-00 Memberships-	7,211	7,211	789	0	8,000
22-70 Office Expense-Supplies	4,000	4,000	(1,000)	0	3,000
22-71 Office Expense-Postage	2,000	2,000	(1,000)	0	1,000
22-72 Office Expense-Books & Periodicals	5,712	5,712	4,288	0	10,000
23-80 Prof & Specialized Svcs-Professional & Specialize	5,650	5,650	(3,150)	0	2,500
24-00 Publications & legal Ntcs-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	23,850	23,850	(3,850)	0	20,000
29-50 Transportation & Travel-Transportation & Travel	1,000	1,000	0	0	1,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	100	100	0	0	100
38-00 Inventory Items-	3,000	3,000	0	0	3,000
80-80 Other Financing Uses-Interfund Reimbursements	(158,888)	(158,888)	0	(15,000)	(173,888)

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1231 : Counsel, County Counsel

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation - Summary	790,878	790,878	(22,410)	0	768,468
NET COST	725,878	725,878	0	0	725,878

HUMAN RESOURCES

CAROL J. HUCHINGSON, County Administrative Officer



BU 1341 – Human Resources

DEPARTMENT OVERVIEW

Delivers human resources services which include workforce planning, employee recruitment, benefits administration, employee performance management, policy development and training and development. The Human Resources Department ensures the maintenance of high quality workforce for the provision of critical services to the public.

The mission of the Human Resources Department is to promote the power of public service by fostering a positive, productive and collaborative workplace where all employees are qualified, empowered, respected, and valued. The vision of the department is, as an employer of choice, to maximize individual and organizational success through strategic partnerships and collaboration by implementing and supporting programs, processes, and services that add value to both the County of Lake employees and the community.

The Human Resources Office is funded primarily by General Fund sources, with one position jointly funded by the Department of Child Support Services and Department of Social Services. In addition, some funding is received from the Countywide Cost Allocation Plan, reimbursement from self-funded departments, and reimbursements from the Unemployment Insurance Fund. Insignificant revenue is generated by ID badge replacement fees, subpoena fees, and photocopy fees.

ACCOMPLISHMENTS IN FY 2019-20

- Implemented Live Scan background checks to improve hiring time
- Engaged new background company
- Supported and helped complete Classification and Total Compensation Study
- Reorganized Human Resources Department to improve service delivery
- Partnered with Departments to identify and resolve long term employee issues
- Implemented employee online benefits enrollment
- Annual Immunization and wellness day for County Employees

GOALS FOR FY 2020-21

- Identify HR training needs, develop, and host HR Training
- Review and update County policies
- Implement virtual open enrollment
- Develop and Implement HR Records Retention Policy
- Maintain collaborative and integrated processes for HR service delivery

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

HUMAN RESOURCES

CAROL J. HUCHINGSON, County Administrative Officer
BU 1341 – Human Resources

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1341 : Personnel, Human Resources

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	60	60	30	0	90
Revenue - Summary	60	60	30	0	90
Appropriation					
01-11 Salaries & Wages-Permanent	484,952	484,952	(35,100)	0	449,852
01-13 Salaries & Wages-OT, Holiday, Stby	0	0	500	0	500
01-14 Salaries & Wages-Other, Term	0	0	10,000	0	10,000
02-21 Retirement Contributions-FICA	37,099	37,099	(2,432)	0	34,667
02-22 Retirement Contributions-PERS	100,686	100,686	(369)	0	100,317
03-30 Insurance-Health/Life	87,756	87,756	(7,240)	0	80,516
03-31 Insurance-Unemployment	3,395	3,395	(229)	0	3,166
03-32 Insurance-Opt Out	0	0	2,400	0	2,400
04-00 Worker's Compensation-	4,181	4,181	(3,497)	0	684
12-00 Communications-	1,788	1,788	732	0	2,520
15-12 Insurance-Public Liability	2,462	2,462	2,781	0	5,243
15-13 Insurance-Fire & Allied Cvrgrs	209	209	13	0	222
17-00 Maintenance-Equipment-	11,536	11,536	1,800	0	13,336
20-00 Memberships-	1,300	1,300	199	0	1,499
22-70 Office Expense-Supplies	13,405	13,405	4,745	0	18,150
22-71 Office Expense-Postage	350	350	50	0	400
23-80 Prof & Specialized Svcs-Professional & Specialize	91,312	91,312	8,743	0	100,055
24-00 Publications & Legal Ntcs-	6,500	6,500	0	0	6,500
28-30 Special Departmental Exp-Supplies & Services	42,715	42,715	27,965	0	70,680
29-50 Transportation & Travel-Transportation & Travel	5,000	5,000	0	0	5,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	1,200	1,200	(200)	0	1,000
38-00 Inventory Items-	3,500	3,500	(3,500)	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(117,743)	(117,743)	(9,377)	0	(127,120)
80-81 Other Financing Uses-Intrafund Reimbursements	(36,166)	(36,166)	2,046	0	(34,120)

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1341 : Personnel, Human Resources

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation - Summary	745,437	745,437	30	0	745,467
NET COST	745,377	745,377	0	0	745,377

REGISTRAR OF VOTERS

MARIA VALADEZ, Registrar of Voters



BU 1451 – Registrar of Voters

DEPARTMENT OVERVIEW

The Registrar of Voters office is responsible for conducting all Federal, State, County, Municipal, and local district elections in Lake County. This department is responsible for all components of election management, including voter registration, poll worker recruitment and training, locating and reserving polling place locations that meet accessibility requirements, ballot creation, voting system security, ballot processing and vote tallying, community outreach and education, and candidate services such as candidate filing and campaign finance.

There is one (1) election scheduled for fiscal year 2020-2021; the November 3, 2020 Statewide General Election. The November 3, 2020 Presidential General Election will include Presidential candidates from each qualified political party; Congressional offices; Legislative office; runoff of County Supervisor, District 5; candidates for City of Clearlake City Council, City of Lakeport City Council; school and college district candidates; special district candidates; as well as numerous State Propositions and possibly local measures on the ballot.

This budget unit has two (4) full-time permanent employees and will be hiring one (1) 20 hour/0.50 time permanent employee. However, during peak election periods it is necessary to employ many part-time extra help employees to work in the office to assist permanent staff with the heavy workload. Without extra help workers it would be impossible to conduct an election, especially a statewide election since there are so many tasks to complete in a short period of time.

This budget unit is primarily funded by general fund discretionary revenues with limited reimbursement from the State and local jurisdictions.

ACCOMPLISHMENTS IN FY 2019-20

- Conducted two (2) elections; a Special District Election in November 2019 and the Presidential Primary Election in March 2020.
- Conducted the required pre-election residency confirmation procedure before the 2020 Presidential Primary Election.
- Staff successfully processed 13,619 voter records (new & updates) and successfully cancelled/inactivated 3,428 voter records between the period of 7/1/19 to 6/23/2020.
- Received 100% reimbursement from the State for the Voting System purchased in FY 18/19.
- Verified signatures on 8 statewide petitions, 7 of which have qualified for the November Election.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1451 : Elections, Registrar of Voters

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-90 State Aid-Other	43,250	43,250	52,850	0	96,100
66-70 Charges for Services-Election Services	70,000	70,000	3,921	0	73,921
69-20 Other Current Services-Other	28	28	(3)	0	25
79-72 Sales-Great Register	4,500	4,500	(1,300)	0	3,200
Revenue - Summary	117,778	117,778	55,468	0	173,246

Appropriation

01-11 Salaries & Wages-Permanent	198,468	198,468	3,110	0	201,578
01-12 Salaries & Wages-Extra Help	33,270	33,270	(33,270)	32,795	32,795
01-13 Salaries & Wages-OT, Holiday, Stby	9,000	9,000	3,042	0	12,042
01-14 Salaries & Wages-Other, Term	0	0	2,646	0	2,646
02-21 Retirement Contributions-FICA	16,098	16,098	1,349	0	17,447
02-22 Retirement Contributions-PERS	41,206	41,206	3,746	0	44,952
03-30 Insurance-Health/Life	46,722	46,722	251	0	46,973
03-31 Insurance-Unemployment	1,619	1,619	1	0	1,620
04-00 Worker's Compensation-	794	794	(478)	0	316
12-00 Communications-	2,000	2,000	(20)	0	1,980
14-00 Household Expense-	250	250	300	0	550
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrsg	482	482	33	0	515
17-00 Maintenance-Equipment-	24,500	24,500	10,077	0	34,577
20-00 Memberships-	250	250	0	0	250
22-70 Office Expense-Supplies	11,000	11,000	0	0	11,000
22-71 Office Expense-Postage	54,000	54,000	468	10,382	64,850
22-72 Office Expense-Books & Periodicals	230	230	30	0	260
24-00 Publications & Legal Ntcs-	2,000	2,000	1,000	0	3,000
25-00 Rents & Leases-Equipment-	24,000	24,000	1,500	0	25,500
26-00 Rents & Leases-Bldg & Imp-	6,500	6,500	116	0	6,616
28-30 Special Departmental Exp-Supplies & Services	230,000	230,000	(9,330)	24,365	245,035
29-50 Transportation & Travel- Transportation & Travel	6,988	6,988	(3,962)	0	3,026

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1451 : Elections, Registrar of Voters

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	2,500	2,500	400	0	2,900
38-00 Inventory Items-	20,000	20,000	74,300	(52,000)	42,300
62-74 Cap. FA-Equipment-Other	0	0	0	52,000	52,000
Appropriation - Summary	734,339	734,339	55,468	67,542	857,349
NET COST	616,561	616,561	0	67,542	684,103

PUBLIC SERVICES

LARS EWING, Director



BU 1671 – Buildings and Grounds

DEPARTMENT OVERVIEW

The Facilities Maintenance division is responsible for the maintenance and improvement of approximately 500,000 square feet of over 60 county owned and/or operated facilities. Division staff consists of one facilities maintenance superintendent, one facilities maintenance lead worker, four facilities maintenance technicians, and up to three part-time extra help facilities maintenance workers, who in combination have expertise in multiple trades including carpentry, plumbing, electrical, boilers, HVAC, welding, equipment mechanics, locksmithing, mold remediation, and much more, as well as certifications for mold testing and asbestos sampling.

The primary source of funding for this budget unit is the County's discretionary general fund revenues. Other self-funded departments are billed for buildings and grounds services through the county cost allocation plan or direct billings. Another source of funding comes from lease agreements with telecommunications companies for antenna space on the courthouse roof. Additional revenues are derived from reimbursements from the Administrative Office of the Courts (AOC) for their prorated share of maintenance and repairs to common courthouse areas.

ACCOMPLISHMENTS IN FY 2019-20

- LED lighting retrofits for 20 buildings
- Provided emergency support for facilities work in response to COVID such as customer counter shields, provision and distribution of supplies, sanitizing common facility areas, and upgrades to the vacant juvenile hall facility in preparation for potential temporary housing
- Provided emergency support for facilities work in response to PG&E PSPS events such as generator maintenance and generator installations
- Completed nearly 1,000 general work order requests ranging from roof leaks to plumbing problems to elevator maintenance/repair to HVAC unit replacement to construction and remodeling projects and everything in between.
- Renovation/remodels: Gibson museum restroom, Lampson Field pilots lounge, courthouse floors, agricultural center laboratory, CDD front counter, environmental health negative pressure room and front counter.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Countywide energy efficiency/conservation program; facilities assessment to determine project priorities
Progress: LED lights and HVAC upgrades have been largely completed by county staff; energy contractor is being selected; research completed on department needs for the facilities assessment and maintenance management program

Barriers: competing priorities and urgent needs that spur reactivity rather than proactivity; expectation that solar is THE solution, which is simply not true – we get more bang for our buck with the small-scale facilities upgrades that our staff has already completed

PUBLIC SERVICES

LARS EWING, Director
BU 1671 – Buildings and Grounds

Support needed to overcome any barriers

See BU 7011

How to better serve the public with the services provided

See BU 7011

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1671 : Property Management, Buildings & Grounds

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	248,351	248,351	0	0	248,351
54-90 State Aid-Other	5,000	5,000	225,000	0	230,000
79-90 Other-Miscellaneous	800	800	(300)	0	500
81-22 Operating Transfers-In	0	0	(400,000)	(400,000)	0
Revenue - Summary	254,151	254,151	(175,300)	400,000	478,851

Appropriation

01-11 Salaries & Wages-Permanent	341,259	341,259	61,475	0	402,734
01-12 Salaries & Wages-Extra Help	131,717	131,717	(93,917)	0	37,800
01-13 Salaries & Wages-OT, Holiday, Stby	6,000	6,000	(1,000)	0	5,000
01-14 Salaries & Wages-Other, Term	4,249	4,249	5,002	0	9,251
02-21 Retirement Contributions-FICA	29,634	29,634	2,922	0	32,556
02-22 Retirement Contributions-PERS	71,735	71,735	20,138	0	91,873
03-30 Insurance-Health/Life	56,929	56,929	18,765	0	75,694
03-31 Insurance-Unemployment	2,866	2,866	282	0	3,148
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	54,184	54,184	20,826	0	75,010
11-00 Clothing & Personal Suppl-	6,762	6,762	750	0	7,512
12-00 Communications-	7,500	7,500	0	0	7,500
14-00 Household Expense-	56,719	56,719	281	0	57,000
15-12 Insurance-Public Liability	12,364	12,364	766	0	13,130
15-13 Insurance-Fire & Allied Cvrsg	66,398	66,398	17,218	0	83,616
17-00 Maintenance-Equipment-	8,000	8,000	(2,000)	0	6,000
18-00 Maint-Bldgs & Imprvmnts-	185,000	185,000	85,000	0	270,000
20-00 Memberships-	150	150	0	0	150
22-70 Office Expense-Supplies	2,500	2,500	0	0	2,500
22-71 Office Expense-Postage	200	200	0	0	200
23-80 Prof & Specialized Svcs-Professional & Specialize	48,660	48,660	7,340	0	56,000
23-91 Prof & Specialized Svcs-Intra-Div Services	46,594	46,594	1	0	46,595
25-00 Rents & Leases-Equipment-	2,500	2,500	0	0	2,500

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1671 : Property Management, Buildings & Grounds

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
26-00 Rents & Leases-Bldg & Imp-	34,000	34,000	0	0	34,000
27-00 Small Tools & Instruments-	8,000	8,000	360	0	8,360
28-30 Special Departmental Exp-Supplies & Services	17,500	17,500	0	0	17,500
29-50 Transportation & Travel- Transportation & Travel	10,000	10,000	0	0	10,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	18,600	18,600	26,400	0	45,000
30-00 Utilities-	294,201	294,201	35,799	0	330,000
38-00 Inventory Items-	3,000	3,000	1,000	0	4,000
48-00 Taxes & Assessments-	3,400	3,400	0	0	3,400
61-60 Cap. FA-Bldgs & Imp-Current	0	0	25,000	84,000	109,000
62-79 Cap. FA-Equipment-Prior Years	67,900	67,900	(67,900)	67,900	67,900
80-80 Other Financing Uses-Interfund Reimbursements	(45,000)	(45,000)	0	0	(45,000)
Appropriation - Summary	1,555,921	1,555,921	164,508	151,900	1,872,329
NET COST	1,301,770	1,301,770	339,808	(248,100)	1,393,478

WATER RESOURCES

SCOTT DE LEON, Director



BU 1672 – Lakebed Management (Fund 133)

DEPARTMENT OVERVIEW

This budget is used to maintain and enhance navigation, aquatic life, habitat, commerce, and recreation in Clear Lake. It is funded through lakeshore construction permit fees, aquatic vegetation control permit fees and annual lake encroachment lease payments through Budget Unit 1673. Budgeted activities include plant and algae control, buoy maintenance, water and sediment monitoring and the administration of permits for lakeshore construction and the encroachment leases.

Boat lanes are created by removing about 421 acres of aquatic vegetation. This activity has historically been performed by a contractor and funded through the General Fund through income from the Geyser Electric Project.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained 421 acres of boat lanes through herbicide application, harvesting and buoy placement
- Collected and analyzed monthly water and sediment samples from Clear Lake
- Performed needed repairs of swim lines and recreational buoys.
- Work with tribes and other county departments to create, purchase and install cyanobacteria signs at public beaches.
- Worked in cooperation with Habematolel Pomo of Upper Lake on an EPA Grant for Water Quality Data Management

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 133 : Lakebed Management

Budget Unit: 1672 : Property Management, Lakebed Management

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-60 Permits-Other	30,000	30,000	0	0	30,000
31-82 Fines, Forfeit, Penalties-Criminal Fines	35,000	35,000	(3,985)	0	31,015
42-01 Revenue from Use of Money-Interest	4,000	4,000	7,501	0	11,501
56-30 Other Government Agencies-Other	50,000	50,000	5,000	0	55,000
79-90 Other-Miscellaneous	0	0	572	0	572
81-22 Operating Transfers-In	300,000	300,000	0	0	300,000
Revenue - Summary	419,000	419,000	9,088	0	428,088

Appropriation

11-00 Clothing & Personal Suppl-	1,000	1,000	0	0	1,000
14-00 Household Expense-	0	0	1,500	0	1,500
15-10 Insurance-Other	1,000	1,000	500	0	1,500
17-00 Maintenance-Equipment-	3,500	3,500	0	0	3,500
22-70 Office Expense-Supplies	2,500	2,500	0	0	2,500
22-71 Office Expense-Postage	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	51,300	51,300	51,700	0	103,000
23-81 Prof & Specialized Svcs-Engineering In-House	400	400	0	0	400
23-90 Prof & Specialized Svcs-Administrative Services	1,437	1,437	3,607	0	5,044
23-91 Prof & Specialized Svcs-Intra-Div Services	375,440	375,440	(8,204)	0	367,236
24-00 Publications & Legal Ntcs-	200	200	0	0	200
26-00 Rents & Leases-Bldg & Imp-	1,100	1,100	1,400	0	2,500
27-00 Small Tools & Instruments-	350	350	0	0	350
28-30 Special Departmental Exp-Supplies & Services	9,500	9,500	12,000	0	21,500
29-50 Transportation & Travel-Transportation & Travel	2,000	2,000	3,000	0	5,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	600	600	400	0	1,000
53-48 Other Charges-Water Quality Improvement	25,250	25,250	15,500	0	40,750

Revenue and Appropriation Detail

Fund: 133 : Lakebed Management

Budget Unit: 1672 : Property Management, Lakebed Management

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
90-91 Transfers & Contingencies- Contingencies	1,000	1,000	0	0	1,000
Appropriation - Summary	479,077	479,077	81,403	0	560,480
NET COST	60,077	60,077	72,315	0	132,392

WATER RESOURCES

SCOTT DE LEON, Director



BU 1673 – Lakebed Special Programs (Fund 179)

DEPARTMENT OVERVIEW

The Lakebed Management fund was established under the State Trust on Clear Lake, Chapter 639, Statute of 1973: the furtherance of navigation, commerce, fisheries, recreation and wherever possible and appropriate, preservation of the land and waters in their natural state. Revenue from BU 1673 is derived solely from permits and annual encroachment lease payment for structures on Clear Lake and are used to fund BU 1672 - Lakebed Management.

ACCOMPLISHMENTS IN FY 2019-20

- Collected Lakebed building permit fees
- Billed and collected annual Lakebed encroachment fees
- Collected past due lakebed encroachment fees

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 179 : Lakebed Special Programs

Budget Unit: 1673 : Property Management, Lakebed Special Programs

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-60 Permits-Other	25,000	25,000	0	0	25,000
42-01 Revenue from Use of Money-Interest	2,500	2,500	10,323	0	12,823
79-97 Other-Contributions Lakebed	272,500	272,500	2,000	0	274,500
81-23 Operating Transfers-Out	(300,000)	(300,000)	0	0	(300,000)
Revenue - Summary	0	0	12,323	0	12,323
NET COST	0	0	(12,323)	0	(12,323)

WATER RESOURCES

SCOTT DE LEON, Director



BU 1674 – Flood Corridor Maintenance (Fund 136)

DEPARTMENT OVERVIEW

The Flood Protection Corridor Program consists of purchasing flood prone property for future implementation of the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project (Middle Creek Project). The County currently own and maintains 38 properties and expects to purchase some or all of the properties using a \$15,000,000 grant from California Department of Water Resources.

This budget unit allows regular maintenance and structures must be demolished or relocated.

ACCOMPLISHMENTS IN FY 2019-20

- Leased land to rice farmer
- Collection and payment of assessed fees to State Flood Control Board for maintenance of Maintenance Area 17
- Recovered partial electrical expenses from agricultural lease holder
- Engaged Corps of Engineers to begin planning levee decommissioning process

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 136 : Flood Corridor Prop Maint

Budget Unit: 1674 : Property Management, Flood Corridor Prop Maint

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	8,000	8,000	2,000	0	10,000
54-90 State Aid-Other	232,639	232,639	806,663	0	1,039,302
Revenue - Summary	240,639	240,639	808,663	0	1,049,302
Appropriation					
18-00 Maint-Bldgs & Imprvmnts-	50,000	50,000	977,000	0	1,027,000
23-80 Prof & Specialized Svcs-Professional & Specialize	3,000	3,000	2,000	0	5,000
23-81 Prof & Specialized Svcs-Engineering In-House	4,000	4,000	0	0	4,000
23-90 Prof & Specialized Svcs-Administrative Services	1,470	1,470	580	0	2,050
23-91 Prof & Specialized Svcs-Intra-Div Services	63,901	63,901	6,341	0	70,242
28-30 Special Departmental Exp-Supplies & Services	39,100	39,100	(7,900)	0	31,200
30-00 Utilities-	23,000	23,000	(3,000)	0	20,000
48-00 Taxes & Assessments-	300	300	0	0	300
90-91 Transfers & Contingencies-Contingencies	1,000	1,000	0	0	1,000
Appropriation - Summary	185,771	185,771	975,021	0	1,160,792
NET COST	(54,868)	(54,868)	166,358	0	111,490

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1778 – Capital Projects (Fund 978)

DEPARTMENT OVERVIEW

This Budget Unit is utilized for the purpose of appropriating funds for miscellaneous capital projects, including South Main Lakeport and roof replacement for the Jail and the Courthouse.

ACCOMPLISHMENTS IN FY 2019-20

- Retained a fiscal/economic consultant to assist County in the process of reviewing both the analysis completed by the City of Lakeport and LAFCo's independent third party review to prepare for South Main Annexation negotiations that would best serve the community

GOALS FOR FY 2020-21

- Defer determination on water system feasibility for the South Main Street area in Lakeport until after the next phase of annexation negotiations with the City, expected to start immediately. In the event a satisfactory agreement can be reached and the Board determines not to go forward with the water project for South Main, the Board may consider re-appropriating funds to other one-time priorities or projects.
- In collaboration with Public Services:
 - Move forward with energy upgrades and efficiencies
 - Assess condition of existing facilities to prioritize projects and appropriately direct funds budgeted for Deferred Maintenance of County facilities
 - Replace Jail Phase 3 and Courthouse roofs

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 978 : Capital Projects

Budget Unit: 1778 : Special Projects, Capital Projects

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
81-22 Operating Transfers-In	2,554,273	2,554,273	(2,554,273)	0	0
Revenue - Summary	2,554,273	2,554,273	(2,554,273)	0	0
Appropriation					
18-00 Maint-Bldgs & Imprvmnts-	9,273	9,273	0	0	9,273
28-30 Special Departmental Exp-Supplies & Services	45,000	45,000	0	0	45,000
61-60 Cap. FA-Bldgs & Imp-Current	2,000,000	2,000,000	0	0	2,000,000
63-04 Construction in Progress-Water Systems	2,400,000	2,400,000	413,423	0	2,813,423
Appropriation - Summary	4,454,273	4,454,273	413,423	0	4,867,696
NET COST	1,900,000	1,900,000	2,967,696	0	4,867,696

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1781 – Special Projects

DEPARTMENT OVERVIEW

This Budget Unit is used for special projects that are not applicable to any other Budget Unit, and to provide funding for a variety of special projects involving other departments. This is a General Fund Budget Unit financed primarily by one-time discretionary revenues, with some carried over from prior years. Specifically, revenues include PEG franchise fees, and rental fees from Harbor Village. This BU provides a small amount of funding for Lampson Field infrastructure match and for the lease of the pilot's lounge. Appropriations are included for Water Quality Improvement projects, wildfire stable housing assistance funded by GSFA, and one-time monies budgeted for Code Enforcement activities. This BU includes funding for the Lucerne Harbor Docks and Dredging project and seed money for needed energy upgrades and efficiencies in County facilities.

ACCOMPLISHMENTS IN FY 2019-20

- Provided \$9,000 for the 9 month lease of the pilot's lounge.
- Provided \$36,220 as County match for the Runway 10-28 Pavement Rehabilitation Construction Grant
- Provided \$3,000 in operational support for Lampson Airport
- Provided funding for Code Enforcement Manager
- Provided \$175,000 from the GSFA grant to North Coast Opportunities to help wildfire survivors
- Final payments made for the installation of Courthouse generator

GOALS FOR FY 2020-21

- Partner with the Animal Control Director to allocate Indian Gaming SDF funds approved and budgeted since 2010, but never used
- Continue to provide funding for Code Enforcement Manager with one time monies
- Provide \$18,000 for the lease of the pilot's lounge and associated amenities
- Provide \$12,000 as County match for the Airport Layout Plan grant
- In coordination with Public Services, provide partial funding for engineering costs for the Lucerne Harbor dredging and dock project

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1781 : Special Projects, Administration

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-50 Permits-Franchises	40,000	40,000	0	0	40,000
42-10 Rents & Concessions-Rents & Concessions	12,600	12,600	(5,600)	0	7,000
52-90 State Taxes-Other In Lieu	3,000	3,000	0	0	3,000
81-23 Operating Transfers-Out	(52,341)	(52,341)	22,341	0	(30,000)
Revenue - Summary	3,259	3,259	16,741	0	20,000

Appropriation

12-00 Communications-	540	540	10	0	550
15-12 Insurance-Public Liability	12,308	12,308	(4,444)	0	7,864
15-13 Insurance-Fire & Allied Cvrgrs	7,954	7,954	(6,421)	0	1,533
18-00 Maint-Bldgs & Imprvmnts-	129,953	129,953	(119,953)	0	10,000
23-80 Prof & Specialized Svcs-Professional & Specialize	145,000	145,000	(9,985)	0	135,015
23-91 Prof & Specialized Svcs-Intra-Div Services	9,000	9,000	0	0	9,000
30-00 Utilities-	7,500	7,500	0	0	7,500
48-00 Taxes & Assessments-	3,500	3,500	0	0	3,500
52-10 Other Charges-Contib to Non-Co Gov Agen	80,500	80,500	0	0	80,500
53-48 Other Charges-Water Quality Improvement	84,338	84,338	0	0	84,338
53-54 Other Charges-Law Enforcement	27,688	27,688	(19,027)	0	8,661
55-07 Other Charges-Community Revitalization	394,238	394,238	64,445	0	458,683
57-05 Prof & Specialized Svcs-Tenant Based Rental Assis	525,000	525,000	0	0	525,000
63-03 Construction in Progress-Drainage Systems	150,000	150,000	0	0	150,000
63-11 Construction in Progress-Docks/ Piers	250,000	250,000	0	100,000	350,000
63-13 Construction in Progress-Buildings & Improvements	37,884	37,884	112,116	0	150,000
80-80 Other Financing Uses-Interfund Reimbursements	0	0	0	(100,000)	(100,000)
Appropriation - Summary	1,865,403	1,865,403	16,741	0	1,882,144

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1781 : Special Projects, Administration

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
NET COST	1,862,144	1,862,144	0	0	1,862,144



BU 1785 – Public Safety Facilities (Fund 960)

DEPARTMENT OVERVIEW

This budget was established as part of the SB 1022 Jail expansion project. It was to be used to complete a separate project while the construction of the new wing was being completed. SB 1022 funds were returned to the state, however, this project still needs to be completed due to aging equipment.

*The new project is the replacement and consolidation of the two separate tower and control panels (locations) into one control panel (location).

It is estimated this project will cost 1,650,000 before it is completed, leaving a balance of nearly 500,000 unfunded at this time.

ACCOMPLISHMENTS IN FY 2019-20

- Received plans for project construction from vendor
- Plans submitted to engineering/construction vendor for review
- Pre-bid walkthrough will be rescheduled in July/ August of 2020

Revenue and Appropriation Detail

Fund: 960 : Public Safety Facilities

Budget Unit: 1785 : Special Projects, Public Safety Facilities

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
81-22 Operating Transfers-In	0	0	0	(492,833)	492,833
Revenue - Summary	0	0	0	492,833	492,833
Appropriation					
63-13 Construction in Progress-Buildings & Improvements	1,159,744	1,159,744	(2,606)	492,832	1,649,970
Appropriation - Summary	1,159,744	1,159,744	(2,606)	492,832	1,649,970
NET COST	1,159,744	1,159,744	(2,606)	(1)	1,157,137

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1794 – CDBG Program Income (Fund 94)

DEPARTMENT OVERVIEW

CDBG Loan payments and payoffs accumulate in this fund and must be used pursuant to the terms of the Program Income Reuse Agreement approved by the Board of Supervisors. If program income exceeds \$35,000 in any fiscal year, it must be used for other CDBG projects and is transferred to Budget Unit 1796 CDBG Capital Projects. Annual amounts less than \$35,000 can be retained by the General Fund.

ACCOMPLISHMENTS IN FY 2019-20

See BU 1012

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 94 : CDBG Program Income

Budget Unit: 1794 : Special Projects, CDBG Projects

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	200	200	(100)	0	100
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	1,000	1,000	0	0	1,000
81-31 Residual Equity Transfers-Residual Equity Transfer	(1,200)	(1,200)	(524)	620	(2,344)
Revenue - Summary	0	0	(624)	(620)	(1,244)
NET COST	0	0	624	620	1,244

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1796 – CDBG Capital Projects (Fund 936)

DEPARTMENT OVERVIEW

This Budget Unit provides funding to capital projects financed by the Community Development Block Grant (CDBG) program, presently including the Anderson Springs Sewer project and pass through of funds for the Cobb Water Consolidation project.

ACCOMPLISHMENTS IN FY 2019-20

- Successfully executed a Subrecipient Agreement to reimburse the Cobb Area County Water District just over \$5.5M to improve water services in the Cobb and Summit Areas.

GOALS FOR FY 2020-21

- As Notices of Funding Availability are released, utilize the services of our consultant to apply for new project funds, to support local area water delivery and fire suppression improvements, business and technical assistance needs, unmet needs from both the 2017 and 2018 Wildfire disasters, Covid-19 urgent related needs, Area/General Plan updates and Code Enforcement (V2028; FCMP)
- Manage CDBG accounting for Special Districts' Anderson Springs Project and the Cobb Area County Water District
- Partner with regional agencies to seek grant funding for low to mod income housing

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

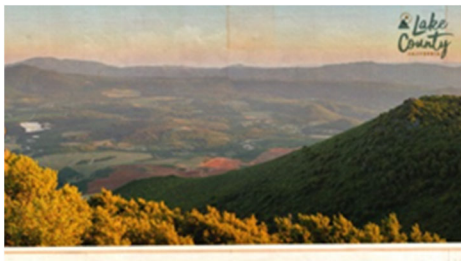
Fund: 936 : CDBG-Capital Projects

Budget Unit: 1796 : Special Projects, CDBG-Capital Projects

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-90 State Aid-Other	2,084,263	2,084,263	4,120,126	192,087	6,012,302
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	2,064,263	2,064,263	(2,064,263)	0	0
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(2,084,263)	(2,084,263)	950,387	(458,876)	(675,000)
Revenue - Summary	2,064,263	2,064,263	3,006,250	266,789	5,337,302
Appropriation					
23-30 Prof & Specialized Svcs-General Admin	90,000	90,000	273,606	(54,609)	308,997
23-31 Prof & Specialized Svcs-Activity Delivery	50,000	50,000	(50,000)	0	0
28-30 Special Departmental Exp-Supplies & Services	0	0	5,207,197	0	5,207,197
63-05 Construction in Progress-Sewer Systems	1,924,263	1,924,263	(1,424,591)	0	499,672
Appropriation - Summary	2,064,263	2,064,263	4,006,212	(54,609)	6,015,866
NET COST	0	0	999,962	(321,398)	678,564

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 1892 – Marketing and Economic Development

DEPARTMENT OVERVIEW

Budget Unit 1892 promotes the marketing of Lake County as a tourist destination; serves to increase local tourism and commerce; and fosters local economic development.

Tourism is one of the major economic generators of Lake County. Thanks to the support of the Board of Supervisors, the new destination marketing entity, Lake County Tourism Improvement District (LCTID) “Visit Lake County, CA” (VLCC) was established in 2018 and took off running. VLCC's Board is comprised of a majority of lodging owners or their representatives, as well as seats held by the County of Lake, the City of Clearlake, and the City of Lakeport. VLCC is dedicated solely to attracting visitors to our county; to spend the night in our lodging businesses and spend visitor dollars in our community. VLCC is supported through the 1.5% assessment charged to visitors on overnight stays, as well as by partnerships with the County of Lake, The City of Clearlake, The City of Lakeport, Middletown Rancheria of Pomo Indians of California, Robinson Rancheria Pomo Indians of California.

This budget unit supports the efforts of VLCC through a financial contribution of \$78,000 towards those efforts in addition to the funds received through the assessment and other partnerships. Since its creation, VLCC undertook a rebranding effort, a new website, new social media efforts, and developed a marketing strategy to increase those overnight stays.

Through your Board's Support, this budget unit provided financial support for economic development in collaboration with the Lake County Economic Corporation. In January 2019 your Board adopted a Resolution Adopting the Lake County Economic Development Strategy 2018. As per Vision 2028, your Board and the County of Lake are committed to economic resilience for its citizens by growing our economy and spurring the creation of quality local jobs through focused Economic Development. Through that support we brought forward the Lake County Broadband Plan, the Dig Once Ordinance, the Lake Leadership Summit, Maker's Workshops, development of the We Care Pledge placard for local businesses to use in response to the COVID-19 pandemic; as well as other efforts to support local economic development efforts.

Through your Board's efforts and support, we participate in two exciting collaborative entities and processes for marketing and economic development with the newly formed Visit Lake County CA TID and partnership with the Lake County Economic Development Corporation.

ACCOMPLISHMENTS IN FY 2019-20

- As Board member of the LCTID, staff was part of the Communications Committee that oversaw the brand immersion trip for the rebranding of Lake County as a visitor destination
- Part of the committee that oversaw creation of the new website, media campaign, stakeholder outreach
- Tribal partnership development with the LCTID

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer
BU 1892 – Marketing and Economic Development

- Initiated cross-jurisdictional discussion with Upstate California Connect Consortia and identification of broadband assets, resulting in your Board's adoption of the Lake County Broadband Plan, Dig Once Ordinance discussions
- As Board member of the Lake County Economic Development Corporation (LCEDC) , staff chaired the Business Attraction and Retention Committee; implemented the Lake Leadership Summit 19, identification of the local makers and producers with the Maker's Workshops

GOALS FOR FY 2020-21

- Through LCEDC continue to reach out to vital sectors in our community to identify broadband needs and projects
- Continued growth and establishment of the LCTID as a cross-jurisdictional economic development resource
- Continued development of VLCC to support overnight stays and TOT revenue

AT RISK OPERATIONS, PRIORITIES OR EXPENDITURES FOR FY 2020-21

- Through LCEDC continue to reach out to vital sectors in our community to identify broadband needs and projects
- Continued growth and establishment of the LCTID as a cross-jurisdictional economic development resource
- Continued development of VLCC to support overnight stays and TOT revenue

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1892 : Promotion, Marketing & Econ Dvlpmnt

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-91 Other Taxes-Transient Occupancy	520,000	520,000	0	0	520,000
54-90 State Aid-Other	75,000	75,000	(75,000)	0	0
56-30 Other Government Agencies-Other	10,000	10,000	(10,000)	0	0
Revenue - Summary	605,000	605,000	(85,000)	0	520,000
Appropriation					
12-00 Communications-	1,000	1,000	0	0	1,000
15-12 Insurance-Public Liability	2,580	2,580	5,418	0	7,998
17-00 Maintenance-Equipment-	50	50	0	0	50
20-00 Memberships-	1,404	1,404	10,833	0	12,237
22-70 Office Expense-Supplies	300	300	0	0	300
22-71 Office Expense-Postage	50	50	0	0	50
23-80 Prof & Specialized Svcs- Professional & Specialize	206,000	206,000	(76,279)	0	129,721
23-91 Prof & Specialized Svcs-Intra-Div Services	86,144	86,144	0	0	86,144
28-30 Special Departmental Exp-Supplies & Services	75,000	75,000	(25,000)	0	50,000
28-91 Special Departmental Exp- Advertising & Promotion	10,222	10,222	(222)	0	10,000
29-50 Transportation & Travel- Transportation & Travel	250	250	250	0	500
53-48 Other Charges-Water Quality Improvement	65,000	65,000	0	0	65,000
53-54 Other Charges-Law Enforcement	150,000	150,000	0	0	150,000
55-02 Other Charges-Highway Signage	7,000	7,000	0	0	7,000
Appropriation - Summary	605,000	605,000	(85,000)	0	520,000
NET COST	0	0	0	0	0

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 1903 – Department of Public Works Administration

DEPARTMENT OVERVIEW

The management of the Department of Public Works is provided by this Budget Unit, DPW Administration. The Division includes the Director, the DPW Fiscal Coordinator, an Accountant II, an Account Tech Senior, a Secretary III and a Public Works Service Technician. The Director and Fiscal Coordinator oversee and facilitate the preparation of the eleven General Fund, Special Fund and Special District Budgets within the department for the Board of Supervisors' consideration and subsequently assists in supervising the control of the fiscal appropriations following approval of such budgets.

The Director is responsible to the Board of Supervisors and held accountable for the conduct and activities of the Department, including strategic planning, policy development and implementation. The Fiscal Coordinator's primary responsibility is to oversee the fiscal and clerical operations of the Division.

The fiscal segment of the Division is responsible for the development, implementation and accomplishment of detailed cost accounting, providing billing services, supervising accounts receivable functions, and serving as the focal point for internal and external financial audits. The clerical staff provide point of contact for interaction with the public, both on the phone and at the counter. The clerical staff also handles bid documents, coordination with the Administrative Staff for placing items on the Board agenda, and all tasks associated with Human Resources, including tracking of required trainings and certifications.

This Division will be expanding with the combining of Water Resources and Community Development Departments, discussed later in this Form.

ACCOMPLISHMENTS IN FY 2019-20

- Assisted the State Controller's Office with the completion of the annual audit of the Road Fund with no findings. This annual exercise culminates a year's effort in providing accurate and organized accounting records and its successful completion is a highlight of the fiscal year
- Processed over 500 Service Requests by the public for road maintenance
- Processed consultant invoices and contractor pay requests for multiple project design contracts and three bridge construction projects
- Processed 100 encroachment permits and 214 transportation permits
- Began a trail leasing program for the replacement of vehicles in the Central Garage fleet, in lieu of purchasing replacement vehicles

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1903 : General, Public Works Admin

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
66-10 Charges for Services-Planning & Engineering	4,900	4,900	(2,500)	0	2,400
66-50 Charges for Services-Auditing & Accounting	782,726	782,726	572,780	(67,661)	1,423,167
69-20 Other Current Services-Other	12	12	0	0	12
79-71 Sales-Books	32	32	0	0	32
Revenue - Summary	787,670	787,670	570,280	67,661	1,425,611
Appropriation					
01-11 Salaries & Wages-Permanent	436,266	436,266	331,414	42,571	810,251
01-14 Salaries & Wages-Other, Term	2,320	2,320	1,424	0	3,744
02-21 Retirement Contributions-FICA	33,942	33,942	25,072	3,257	62,271
02-22 Retirement Contributions-PERS	91,636	91,636	79,556	9,493	180,685
03-30 Insurance-Health/Life	82,704	82,704	59,919	12,042	154,665
03-31 Insurance-Unemployment	3,048	3,048	2,352	298	5,698
04-00 Worker's Compensation-	1,993	1,993	(277)	0	1,716
12-00 Communications-	5,520	5,520	1,200	0	6,720
14-00 Household Expense-	0	0	560	0	560
15-12 Insurance-Public Liability	7,385	7,385	479	0	7,864
15-13 Insurance-Fire & Allied Cvrgrs	1,273	1,273	(111)	0	1,162
17-00 Maintenance-Equipment-	17,730	17,730	6,900	0	24,630
18-00 Maint-Bldgs & Imprvmnts-	500	500	0	0	500
20-00 Memberships-	1,589	1,589	0	0	1,589
22-70 Office Expense-Supplies	18,000	18,000	(500)	0	17,500
22-71 Office Expense-Postage	3,800	3,800	(800)	0	3,000
22-72 Office Expense-Books & Periodicals	450	450	0	0	450
23-80 Prof & Specialized Svcs-Professional & Specialize	16,325	16,325	0	0	16,325
23-90 Prof & Specialized Svcs-Administrative Services	36,169	36,169	58,392	0	94,561
24-00 Publications & Legal Ntcs-	500	500	0	0	500
28-30 Special Departmental Exp-Supplies & Services	9,025	9,025	1,700	0	10,725
29-50 Transportation & Travel-Transportation & Travel	6,450	6,450	3,000	0	9,450

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1903 : General, Public Works Admin

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	6,720	6,720	0	0	6,720
38-00 Inventory Items-	4,325	4,325	0	0	4,325
Appropriation - Summary	787,670	787,670	570,280	67,661	1,425,611
NET COST	0	0	0	0	0

INFORMATION TECHNOLOGY

SHANE FRENCH, Director



BU 1904 – Information Technology

DEPARTMENT OVERVIEW

The Information Technology Department acts as a strategic partner to all County agencies in the development, implementation, support and maintenance of the County's technology infrastructure. The department's eleven (11) employees perform work that can be classified into five broad categories: Desktop Computer Support, Network and Infrastructure Support, Software Development and Support, Geographical Information Systems (GIS) Support, and Telecommunications support for voice-over-internet-protocol systems.

The Desktop Support function maintains hardware and software for over 750 desktop computers, and associated printers. Network and Infrastructure supports miles of copper and fiber optic cabling, over 100 servers, and the Wide Area Network (WAN) connections for more than 50 remote sites providing government services throughout the County. In addition, this function coordinates the County's internet presence and connections to State and Federal agencies.

Software Development and Support is primarily responsible for providing technical assistance to agencies in managing the County's myriad of software solutions with private-sector software providers, which are the County's primary source of business software solutions. In addition, the software team develops and supports a small amount of custom software for various agencies.

The telephone support role involves the support of the County's Voice Over Internet Protocol (VOIP) phone system used in most county office locations.

Finally, our GIS Specialist provides support for and maintains the County's investment in GIS data. As a group, the department provides technical assistance and consultation to all of the various agencies in support of their technology initiatives.

This budget unit is funded by General Fund discretionary revenues with reimbursement for services provided to self-funded departments.

ACCOMPLISHMENTS IN FY 2019-20

- Implemented new e-mail security system
- Implemented work-from-home systems and processes
- Added resiliency and performance to core network systems

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Paperless initiatives: We have been working on deploying e-signature and paperless processes
- Electronic payments as a standard (this is not an IT project, specifically, but IT does participate in implementation and planning activities)

INFORMATION TECHNOLOGY

SHANE FRENCH, Director
BU 1904 – Information Technology

Support needed to overcome any barriers

- Better inter-departmental collaboration and coordination
- An agreed upon project priority list amongst departments, preferable set by the BOS

How to better serve the public with the services provided

- IT does not offer many direct-to-the-public services outside of mapping and web resources. We have discussed a redesign of the website in the past but have not had the budget or resources to get started.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1904 : General, Information Technology

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
66-52 Charges for Services-Data Processing Charges	335,000	335,000	(121,000)	0	214,000
69-20 Other Current Services-Other	750	750	0	0	750
Revenue - Summary	335,750	335,750	(121,000)	0	214,750

Appropriation

01-11 Salaries & Wages-Permanent	629,577	629,577	(19,402)	0	610,175
01-13 Salaries & Wages-OT, Holiday, Stby	33,700	33,700	(10,150)	0	23,550
02-21 Retirement Contributions-FICA	48,782	48,782	(1,484)	0	47,298
02-22 Retirement Contributions-PERS	130,713	130,713	5,356	0	136,069
03-30 Insurance-Health/Life	77,917	77,917	(870)	0	77,047
03-31 Insurance-Unemployment	4,457	4,457	(135)	0	4,322
03-32 Insurance-Opt Out	7,200	7,200	0	0	7,200
04-00 Worker's Compensation-	3,748	3,748	(482)	0	3,266
12-00 Communications-	61,320	61,320	1,800	0	63,120
15-12 Insurance-Public Liability	2,680	2,680	188	0	2,868
15-13 Insurance-Fire & Allied Cvrgrs	386	386	23	0	409
17-00 Maintenance-Equipment-	85,500	85,500	(21,000)	0	64,500
22-70 Office Expense-Supplies	1,200	1,200	0	0	1,200
22-71 Office Expense-Postage	300	300	0	0	300
22-72 Office Expense-Books & Periodicals	200	200	0	0	200
23-80 Prof & Specialized Svcs-Professional & Specialize	7,000	7,000	(7,000)	0	0
26-00 Rents & Leases-Bldg & Imp-	1,000	1,000	0	0	1,000
27-00 Small Tools & Instruments-	1,000	1,000	(500)	0	500
28-30 Special Departmental Exp-Supplies & Services	141,800	141,800	(59,300)	0	82,500
28-31 Special Departmental Exp-Geographical Inform Sys	9,250	9,250	0	0	9,250
29-50 Transportation & Travel-Transportation & Travel	3,000	3,000	(2,250)	0	750
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	6,000	6,000	1,500	0	7,500
62-71 Cap. FA-Equipment-Office	9,000	9,000	(9,000)	0	0

Revenue and Appropriation Detail

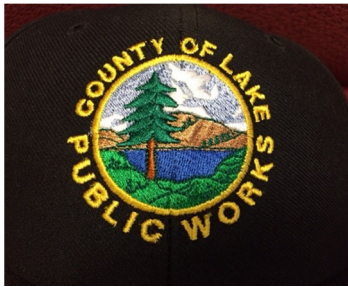
Fund: 1 : General County

Budget Unit: 1904 : General, Information Technology

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation - Summary	1,265,730	1,265,730	(122,706)	0	1,143,024
NET COST	929,980	929,980	(1,706)	0	928,274

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 1908 – Engineering and Inspection

DEPARTMENT OVERVIEW

This budget unit was established to fund the activities of the Engineering and Inspection Division. Revenues are received from the recipients of this Division's services as well as a general county fund contribution for the Surveyor functions.

The Design Engineering segment provides for the design or oversight of contracted professional services for a wide variety of Public Works projects serving county roads, bridges, drainage structures, bikeways, pedestrian facilities, parks, county building improvements and modifications, support facilities and other engineering or architectural needs.

The Construction Supervision segment provides contract administration for all county capital investments -- roads, buildings, airport, flood control projects -- to assure conformance to the plans, specifications and county standards. This segment also inspects improvements to assure compliance to the approved plans and specifications that are constructed with private capital, some of which may eventually be operated and maintained by the county (i.e. - land development improvements, such as streets and utilities).

The Surveyor segment is responsible for checking and processing of Parcel and Subdivision Maps, Final Maps, and Records of Survey for accuracy and compliance with county ordinances and with the Subdivision Map Act of the State of California. Additionally, staff reviews and recommends conditions to the Community Development Department on all tentative parcel and subdivision maps, voluntary mergers, lot line adjustments, waivers, zoning maps, certificates of compliance, and related proposals. They also prepare related agreements and resolutions for Board of Supervisors' approval. The Surveyor segment is responsible for the preparation of maps and legal descriptions for fee title deeds and easements for a variety of public works projects; and for the formation of, or boundary changes for, special Service Areas, Maintenance Districts, Assessment Districts, and jurisdictional boundaries such as Supervisorial Districts. This segment also oversees the County Master Address Grid System, processes request for naming of roads and road name changes.

The "Property Services" segment includes the obtaining of professional property appraisals, developing agreements with property owners or their agent's relative to purchase of land and easements for public improvement purposes. This segment negotiates and formalizes leases of county facilities (airports) and manages such leases. Additionally, staff processes those actions necessary to dispose of surplus county property, easements, and similar assets.

The Traffic Engineering and Transportation Planning segment provides traffic engineering services including the maintenance of a traffic accident database, countywide speed and volume studies, participates in the Traffic Advisory Committee (TRAC), researches and responds to traffic regulatory requests (speed limits, stop sign, etc.), reviews land development proposals as they impact traffic safety and operations, investigates and makes recommendations on the elimination of hazardous road conditions, reviews transportation permit applications, and provides staff with information for use in designing road projects. It also pursues various transportation grant funds to improve traffic safety within the county road system.

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director

BU 1908 – Engineering and Inspection

ACCOMPLISHMENTS IN FY 2019-20

- Completed the construction of sign and striping safety improvement projects
- Completed the construction of a pedestrian project in Upper Lake
- Completed the construction of two culvert replacement projects funded by FEMA
- Worked with our consultants to advance the design for a number of bridge replacement projects and secure federal funding for various phases of project development
- Successfully hired additional consultants for technical services on several bridge design projects
- Completed the construction of the Clark Drive rehabilitation project
- Completed the construction of several overlay projects funded through SB-1

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1908 : General, Engineering & Inspection

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-30 Permits-Road Privileges & Permit	50,000	50,000	0	0	50,000
21-60 Permits-Other	6,000	6,000	14,000	0	20,000
66-10 Charges for Services-Planning & Engineering	1,094,728	1,094,728	(493,377)	0	601,351
66-11 Charges for Services-Subdivision Insp Fees	6,000	6,000	0	0	6,000
79-73 Sales-Surveyor Maps	3,000	3,000	0	0	3,000
79-90 Other-Miscellaneous	5	5	0	0	5
Revenue - Summary	1,159,733	1,159,733	(479,377)	0	680,356

Appropriation

01-11 Salaries & Wages-Permanent	766,904	766,904	(258,234)	30,697	539,367
01-12 Salaries & Wages-Extra Help	25,200	25,200	(25,200)	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	3,000	3,000	2,000	0	5,000
01-14 Salaries & Wages-Other, Term	3,548	3,548	(1,774)	0	1,774
02-21 Retirement Contributions-FICA	60,046	60,046	(20,614)	2,348	41,780
02-22 Retirement Contributions-PERS	159,225	159,225	(45,791)	6,845	120,279
03-30 Insurance-Health/Life	125,860	125,860	(39,101)	9,006	95,765
03-31 Insurance-Unemployment	5,570	5,570	(1,997)	215	3,788
03-32 Insurance-Opt Out	2,400	2,400	(2,400)	0	0
04-00 Worker's Compensation-	12,299	12,299	(8,031)	0	4,268
11-00 Clothing & Personal Suppl-	800	800	(100)	0	700
12-00 Communications-	1,300	1,300	750	0	2,050
15-12 Insurance-Public Liability	7,436	7,436	487	0	7,923
17-00 Maintenance-Equipment-	6,385	6,385	70	0	6,455
20-00 Memberships-	1,815	1,815	(1,095)	0	720
22-72 Office Expense-Books & Periodicals	2,200	2,200	(1,000)	0	1,200
23-80 Prof & Specialized Svcs-Professional & Specialize	15,230	15,230	(800)	0	14,430
23-85 Prof & Specialized Svcs-DPW Services	74,592	74,592	(40,758)	0	33,834
23-90 Prof & Specialized Svcs-Administrative Services	12,248	12,248	20,379	0	32,627
24-00 Publications & Legal Ntcs-	500	500	0	0	500

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1908 : General, Engineering & Inspection

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
26-00 Rents & Leases-Bldg & Imp-	0	0	1,320	0	1,320
27-00 Small Tools & Instruments-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	17,670	17,670	(4,020)	0	13,650
29-50 Transportation & Travel- Transportation & Travel	3,600	3,600	(1,000)	0	2,600
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	19,000	19,000	1,000	0	20,000
38-00 Inventory Items-	3,000	3,000	0	0	3,000
62-71 Cap. FA-Equipment-Office	22,000	22,000	(22,000)	0	0
Appropriation - Summary	1,352,828	1,352,828	(447,909)	49,111	954,030
NET COST	193,095	193,095	31,468	49,111	273,674

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Office



BU 1918 – Geothermal Resource Royalties (Fund 118)

DEPARTMENT OVERVIEW

This Budget Unit is used to account for Geothermal Resource Royalty payments received from the Federal and State governments. This is a non-General Fund revenue source. The portion of these revenues received from the State are commonly referred to as AB 1905 funds and have some restrictions. Funding from this Budget Unit consists of projects to mitigate the impact of geothermal development, park acquisition, maintenance and preservation, planning and resource management and various other special projects.

ACCOMPLISHMENTS IN FY 2019-20

- Limited expenditures in response to the instability of this revenue stream
- Provided support to Park and Rec \$200,000
- Provided support to Planning for Resource Planner and resource management \$230,000
- Provided support to Animal Control Clinic \$130,000
- Paid for Geothermal appraisal services contract related to the geysers
- Paid \$42,437 for aquatic weed abatement
- Provided \$100,000 support to Sheriff for Middletown patrol services

GOALS FOR FY 2020-21

- Provide funds to Public Services for Middletown Library/Senior Center landscaping; funds were previously set aside for the facility's parking lot project, now complete
- Partner with the Water Resources Director to optimize use of Aquatic Weed Spraying funds
- Support BU 2702's Resource Planner Position and resource management
- Provide \$100,000 to the Lake County Sheriff's Office

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 118 : Geo Resource Royalties

Budget Unit: 1918 : General, Geo Resource Royalties

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	15,000	15,000	0	0	15,000
54-90 State Aid-Other	475,000	475,000	(75,000)	0	400,000
56-01 Other Federal-Other	710,000	710,000	(110,000)	0	600,000
56-30 Other Government Agencies-Other	17,000	17,000	0	0	17,000
81-23 Operating Transfers-Out	(715,000)	(715,000)	(15,000)	0	(730,000)
Revenue - Summary	502,000	502,000	(200,000)	0	302,000
Appropriation					
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
23-80 Prof & Specialized Svcs-Professional & Specialize	30,000	30,000	20,000	0	50,000
23-91 Prof & Specialized Svcs-Intra-Div Services	20,000	20,000	0	0	20,000
28-30 Special Departmental Exp-Supplies & Services	372,162	372,162	347,838	(40,518)	679,482
53-48 Other Charges-Water Quality Improvement	150,000	150,000	0	0	150,000
53-50 Other Charges-Resource Management	125,000	125,000	0	0	125,000
53-54 Other Charges-Law Enforcement	100,000	100,000	0	0	100,000
53-90 Other Charges-Library & Community Svcs	20,000	20,000	0	0	20,000
55-07 Other Charges-Community Revitalization	377,581	377,581	342,419	(40,518)	679,482
61-69 Cap FA-Bldgs & Imp-Prior	386,453	386,453	(386,453)	0	0
Appropriation - Summary	1,583,658	1,583,658	323,963	(81,036)	1,826,585
NET COST	1,081,658	1,081,658	523,963	(81,036)	1,524,585

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk



BU 1920 – Disaster Response and Recovery (Fund 110)

DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in Government Code. Functions of the Auditor-Controller and County Clerk are described in Form 1 – BU 1121 Auditor-Controller/County Clerk.

The Disaster Response and Recovery budget unit was established to assist with tracking and claiming of general fund obligations as they relate to disaster, and the Auditor-Controller absorbed responsibility for this additional budget unit in September 2015.

Since 2015 Lake County has faced eleven declared disasters. Current active disasters include the Valley Fire in the summer of 2015, the Clayton Fire in the summer of 2016, the Winter Storm events of 2017, the Sulphur Fire of 2017, the Pawnee and River/Ranch Fire of 2018, the Atmospheric River storm event of 2019, and now COVID -19 in 2020. These nine different claiming disasters have varying funding sources, including Federal Fire Management Assistance Grant (FMAG), California Disaster Assistance Act (CDAA) grant, Federal Public Assistance (PA) grant, PSPS allocations, PG&E Settlement, and CARES Act funding.

Funding within this budget includes a transfer of \$2,150,000 from the general fund in 2016 which provided the seed money to manage the reimbursement nature of federal and state disaster funding sources, and was intended to address a portion of the required County share of cost that ranges from 2.5% to 25% of eligible costs. The cumulative estimate of all disaster costs (excluding COVID-19) incurred to date since 2015 is \$21,981,585, with federal, state and insurance reimbursements of \$21,021,536. Current active disasters include ongoing projects in eight of the eleven disasters. This fact prevents us from closing out disasters and finalizing costs, claims and payments, and delays the receipt of an Audit Waiver Letter that sets the three year audit period. In fiscal year 2020 an additional \$2,000,000 was contributed from the general fund to address the inherent exposure risk due to audit exceptions with disaster grants. Due to the number and magnitude of disasters we are managing, as well as the current active COVID - 19 situation, it is prudent to proceed cautiously and prepare for funding challenges in the future.

As noted, during fiscal year 2021 this budget unit will include the ongoing COVID-19 disaster, as well as the distribution of PSPS funds made available to Lake County in November 2019, the PG&E Sulphur Fire settlement received in July 2020, and CARES Act monies available to Lake County for COVID-19 activities.

ACCOMPLISHMENTS IN FY 2019-20

- Continued to close out projects for Valley Fire, Winter Storms 2017, Sulphur Fire, Mendocino Fire, submitted Pawnee Fire FMAG claiming, coordinated and worked collaboratively with DPW to submit Winter Storms 2019.
- Set up accounting necessary for COVID-19 funding and began compiling claims.
- Continued to track and monitor all eleven disasters – claiming, payment and insurance reconciliation, and audit files.

AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk
BU 1920 – Disaster Response and Recovery

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Disaster Events – Continue to maximize disaster cost recovery to enable re-investment and reimbursement to departments for their operations.

Progress – all eleven of the ongoing disasters have seen significant reimbursement progress in the past two months. Further analysis is ongoing.

Barriers – staff resources, given the stacked disasters currently in progress.

CARES Act – Gather, review, analyze CARES Act funding criteria. Set up program maximizing reimbursement potential for Lake County.

Progress – established framework for categories of eligible cost reimbursement, met with stakeholders, program scheduled for release by the end of August.

Barriers – stakeholder priorities, suitable staffing resources for program management, monitoring and reporting.

Support needed to overcome any barriers

Disaster Events – To be successful in filling all current allocated positions and maintaining the stability of those positions with adequate compensation, robust training with focused and supportive measures taken by the County as a whole.

CARES Act – Establish position allocation suitable for this project with adequate compensation, robust training with focused and supportive measures taken by the County as a whole.

How to better serve the public with the services provided

Disaster Events – Overcome the above listed barriers.

CARES Act – Remove the above listed barriers.

Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov
Budget Unit: 1920 : General, Disaster Response/Recover

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	50,000	50,000	50,000	0	100,000
54-40 State Aid-Disaster Relief	1,256,710	1,256,710	(1,243,450)	0	13,260
54-45 State Aid-Coronavirus	0	0	6,590,000	0	6,590,000
55-40 Other Federal-Disaster Relief	5,026,839	5,026,839	(4,276,839)	0	750,000
81-01 Other-Settlements	0	0	3,495,234	0	3,495,234
Revenue - Summary	6,333,549	6,333,549	4,614,945	0	10,948,494

Appropriation

01-11 Salaries & Wages-Permanent	47,324	47,324	11,616	0	58,940
01-13 Salaries & Wages-OT, Holiday, Stby	1,791	1,791	(1,791)	0	0
02-21 Retirement Contributions-FICA	3,758	3,758	751	0	4,509
02-22 Retirement Contributions-PERS	9,826	9,826	2,104	0	11,930
03-30 Insurance-Health/Life	12,029	12,029	(24)	0	12,005
03-31 Insurance-Unemployment	327	327	86	0	413
23-01 Prof & Specialized Svcs-COVID19-LABOR	0	0	500,000	0	500,000
23-02 Prof & Specialized Svcs-COVID19-S&S	0	0	1,000,000	0	1,000,000
23-64 Prof & Specialized Svcs-Valley Fire-Svcs & Suppl	3,000,000	3,000,000	(3,000,000)	0	0
23-65 Prof & Specialized Svcs-Valley Fire-Labor in-hous	1,088,549	1,088,549	(888,549)	0	200,000
23-66 Prof & Specialized Svcs-Clayton Fire-Svcs & Suppl	100,000	100,000	36,470	0	136,470
23-67 Prof & Specialized Svcs-Clayton Fire-Labor in-hse	50,000	50,000	25,000	0	75,000
23-69 Prof & Specialized Svcs-Winter Storms 2017-Labor	500,000	500,000	(475,000)	0	25,000
23-70 Prof & Specialized Svcs-Sulphur Fire-S & S	0	0	136,470	0	136,470
23-71 Prof & Specialized Svcs-Sulphur Fire-Labor	110,000	110,000	(60,000)	0	50,000
23-72 Prof & Specialized Svcs-Pawnee Fire- S & S	10,000	10,000	17,555	0	27,555
23-73 Prof & Specialized Svcs-Pawnee	75,000	75,000	(65,000)	0	10,000

Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov

Budget Unit: 1920 : General, Disaster Response/Recover

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Fire-Inhouse Labor					
23-74 Prof & Specialized Svcs- RiverRanch Fire-S&S	100,000	100,000	64,025	0	164,025
23-75 Prof & Specialized Svcs- RiverRanch Fire-Labor	200,000	200,000	550,000	0	750,000
23-76 Prof & Specialized Svcs- Atmospheric River 2019	1,024,945	1,024,945	(1,014,945)	0	10,000
28-30 Special Departmental Exp-Supplies & Services	0	0	10,085,233	0	10,085,233
62-74 Cap. FA-Equipment-Other	0	0	343,200	0	343,200
Appropriation - Summary	6,333,549	6,333,549	7,267,201	0	13,600,750
NET COST	0	0	2,652,256	0	2,652,256

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Office



BU 2101 – Trial Courts

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to receive revenues from the collection of court imposed fines and fees, a portion of which are then paid to the State as required by State law. The other function of this Budget Unit is to appropriate funding and receive State reimbursement for County costs related to the transfer of court facilities. This Budget Unit also receives reimbursement from the Superior Court for the cost of providing mailroom services and reimbursement from the State for maintenance and operating costs of the fourth floor of the Courthouse.

The net benefit (revenues less appropriations) to the General Fund from this Budget Unit are declining as follows:

FY 08/09 \$567,713
FY 09/10 \$388,515
FY 10/11 \$391,287
FY 11/12 \$351,011
FY 12/13 \$300,552
FY 13/14 \$358,189
FY 14/15 \$283,685
FY 15/16 \$222,096
FY 16/17 \$287,039
FY 17/18 \$225,603
FY 18/19 \$257,908
FY 19/20 \$201,343 estimated

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2101 : Judicial, Trial Courts

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	162,186	162,186	0	0	162,186
31-82 Fines, Forfeit, Penalties-Criminal Fines	5,000	5,000	0	0	5,000
31-83 Fines, Forfeit, Penalties-Parking Fines	200	200	0	0	200
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	79,000	79,000	0	0	79,000
31-91 Fines, Forfeit, Penalties-Traffic School Bail	115,000	115,000	0	0	115,000
54-90 State Aid-Other	70,000	70,000	0	0	70,000
66-50 Charges for Services-Auditing & Accounting	2,600	2,600	0	0	2,600
66-80 Charges for Services-Law Enforcement Services	600	600	0	0	600
66-91 Charges for Services-Recording Fees	50,000	50,000	0	0	50,000
67-50 Judicial-Court Fees and Costs	3,000	3,000	0	0	3,000
67-63 Judicial-Admin Screen/Cite Process	1,800	1,800	0	0	1,800
67-64 Judicial-Traffic School Fee	21,000	21,000	0	0	21,000
Revenue - Summary	510,386	510,386	0	0	510,386
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	3,500	3,500	0	0	3,500
52-10 Other Charges-Contib to Non-Co Gov Agen	276,158	276,158	0	0	276,158
Appropriation - Summary	279,658	279,658	0	0	279,658
NET COST	(230,728)	(230,728)	0	0	(230,728)

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Office



BU 2106 – Grand Jurors

DEPARTMENT OVERVIEW

The Lake County Grand Jury is a State mandated function that the County General Fund is required to finance. The Grand Jury serves as a group of impartial citizens that review the work of the County, cities, schools, special districts, and other local agencies to determine whether they can be made more efficient, effective and responsive to the needs of our community.

ACCOMPLISHMENTS IN FY 2019-20

- Completion of Grand Jury report.

GOALS FOR FY 2020-21

- Completion of Grand Jury report.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2106 : Judicial, Grand Jurors

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation					
12-00 Communications-	1,600	1,600	50	0	1,650
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	63	63	4	0	67
16-00 Jury & Witness Expense-	30,000	30,000	0	0	30,000
22-70 Office Expense-Supplies	3,290	3,290	87	0	3,377
22-71 Office Expense-Postage	150	150	0	0	150
28-30 Special Departmental Exp-Supplies & Services	3,000	3,000	0	0	3,000
29-50 Transportation & Travel- Transportation & Travel	24,500	24,500	0	0	24,500
38-00 Inventory Items-	300	300	(300)	0	0
Appropriation - Summary	65,365	65,365	0	0	65,365
NET COST	65,365	65,365	0	0	65,365

DISTRICT ATTORNEY

SUSAN J. KRONES, District Attorney



BU 2110 – District Attorney

DEPARTMENT OVERVIEW

The District Attorney's Office has the responsibility to prosecute all criminal felony and misdemeanors in Lake County. In addition to prosecuting cases the Deputy District Attorneys write and respond to a wide variety of pre- and post-trial motions. Prosecutors are also responsible for responding to local appeals and criminal habeas corpus petitions. Our office provides a prosecutor for Juvenile and Veterans Court. Prosecutors review all search warrants before submission to the Judge. Our Investigators assist the Deputy District Attorneys in trial preparation as well as respond to crime scenes to assist in investigations, conduct Critical Incident Investigations, write search warrants, interview applicants for good cause requests and conduct background investigations for new hires. This budget unit is funded 90% by General Fund discretionary revenues, 6% by AB 109 State funding, and 4% from other State allocations such as the Vehicle Theft Allocations from \$1 California DMV surcharge and Supplemental Law Enforcement Services as well as from other miscellaneous sources.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained a high volume of successful prosecutions despite a continuing shortage of staff
- Successfully prosecuted several high profile cases, including a double homicide, serial arsonist and child sexual assaults
- Updated our Criminal Case Data Management System to enable more efficient case tracking
- Began update of website to provide more information to the public

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Project: Providing clear step by step information on the DA website that includes a How Do I ... section so they know how to get information and what our office can do for them. Also include links to State Agencies that can assist in areas of Consumer Protection.

Barriers: We are in the beginning stages of this. We don't have anyone who has the technical proficiency and the time needed to work on this. It is likely we would need to hire an outside web designer and someone to provide frequent upkeep.

Project: Establishing a Mental Health Court in cooperation with the Courts to maximize assistance to individuals with mental health issues who continue to go through the court system, usually for minor offenses. This would also reduce the burden on the courts.

Barriers: This is in the early stages and needs the Court's leadership and action. With all the upcoming backlog due to COVID 19 this will be put further on the back burner

Project: Using technology more to improve public outreach and efficiently within the office.

Barriers: Use of technology takes specific training and money for the new software or equipment needed. It also needs a tech advisor which costs money.

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney
BU 2110 – District Attorney

Support needed to overcome any barriers

- Money to contract with companies who already do this for other offices. This would not be new staff, but limited project personnel.

How to better serve the public with the services provided

- All of the above. (Completion of the detailed projects would enhance customer service)

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2110 : Judicial, District Attorney

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-01 State Aid-Supplemental Law Enf Svcs	18,000	18,000	(2,000)	0	16,000
54-02 State Aid-Local Comm. Corrections	148,000	148,000	0	0	148,000
54-04 State Aid-DA & Public Defender	38,000	38,000	0	0	38,000
54-90 State Aid-Other	89,824	89,824	(17,824)	0	72,000
68-80 Public Protection-Educational Svcs (POST)	500	500	0	0	500
79-90 Other-Miscellaneous	10,000	10,000	10,000	0	20,000
Revenue - Summary	304,324	304,324	(9,824)	0	294,500

Appropriation

01-11 Salaries & Wages-Permanent	1,892,945	1,892,945	(28,484)	0	1,864,461
01-12 Salaries & Wages-Extra Help	72,240	72,240	(9,105)	0	63,135
01-13 Salaries & Wages-OT, Holiday, Stby	10,931	10,931	(1,882)	0	9,049
01-14 Salaries & Wages-Other, Term	32,909	32,909	47,789	0	80,698
02-21 Retirement Contributions-FICA	150,977	150,977	624	0	151,601
02-22 Retirement Contributions-PERS	480,742	480,742	21,493	0	502,235
03-30 Insurance-Health/Life	284,570	284,570	(34,305)	0	250,265
03-31 Insurance-Unemployment	12,871	12,871	(220)	0	12,651
03-32 Insurance-Opt Out	9,600	9,600	6,150	0	15,750
04-00 Worker's Compensation-	21,736	21,736	(8,260)	0	13,476
11-00 Clothing & Personal Suppl-	2,500	2,500	0	0	2,500
12-00 Communications-	5,364	5,364	60	0	5,424
15-12 Insurance-Public Liability	9,664	9,664	6,462	0	16,126
15-13 Insurance-Fire & Allied Cvrsgs	2,528	2,528	81	0	2,609
16-00 Jury & Witness Expense-	6,000	6,000	0	0	6,000
17-00 Maintenance-Equipment-	56,625	56,625	(39,875)	0	16,750
18-00 Maint-Bldgs & Imprvmnts-	200	200	3,800	0	4,000
20-00 Memberships-	11,422	11,422	(113)	0	11,309
22-70 Office Expense-Supplies	21,920	21,920	2,035	0	23,955
22-71 Office Expense-Postage	1,165	1,165	0	0	1,165
22-72 Office Expense-Books & Periodicals	39,020	39,020	(4,644)	0	34,376
23-80 Prof & Specialized Svcs-	17,924	17,924	1,580	0	19,504

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2110 : Judicial, District Attorney

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Professional & Specialize					
24-00 Publications & Legal Ntcs-	150	150	0	0	150
26-00 Rents & Leases-Bldg & Imp-	8,400	8,400	0	0	8,400
28-30 Special Departmental Exp-Supplies & Services	9,000	9,000	0	0	9,000
28-34 Special Departmental Exp-D.A.	1,500	1,500	0	0	1,500
28-36 Special Departmental Exp-P.O.S.T. Training	2,500	2,500	1,500	0	4,000
29-50 Transportation & Travel- Transportation & Travel	21,500	21,500	5,500	0	27,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	16,200	16,200	600	0	16,800
38-00 Inventory Items-	710	710	(710)	0	0
48-00 Taxes & Assessments-	3	3	0	0	3
80-80 Other Financing Uses-Interfund Reimbursements	(59,600)	(59,600)	20,100	0	(39,500)
Appropriation - Summary	3,144,216	3,144,216	(9,824)	0	3,134,392
NET COST	2,839,892	2,839,892	0	0	2,839,892

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Office



BU 2111 – Public Defender

DEPARTMENT OVERVIEW

Pursuant to State and Federal law, legal representation must be provided to indigent defendants who, in the opinion of the Court, do not have the financial resources to retain the services of a private attorney. In May 2017, the Administrative Office administers the contract with Lake Indigent Defense, LLP (LID) to provide these services.

In addition to the legal proceedings funded by a flat fee, this Budget Unit includes funding for court ordered services to provide ancillary services including expert witnesses, verbatim transcription, interpreter services, polygraph testing, psychological evaluations, forensic testing and the cost of court appointed attorneys that are legally mandated when contract public defenders cannot serve because they have a conflict of interest with a case.

The General Fund provides the majority of funding for this Budget Unit. Pursuant to AB 109, the Public Safety Realignment Act and AB 118, Realignment 2011, the State provides funding for revocation hearings of Post-Release Community Supervision persons.

ACCOMPLISHMENTS IN FY 2019-20

- Stayed within allocated budget
- Adjusted to the digital records sharing in response to the Covid-19 pandemic.
- Assisted Courts with transitioning to video conferences for formal proceedings.

GOALS FOR FY 2020-21

- Stay within allocated budget
- Explore cost recovery mechanisms by developing an internal eligibility application and work with Courts improve fee recovery
- Further explore performance metrics and contractor development of information releases and seminars to improve public access, for the purpose of expunging criminal records

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2111 : Judicial, Public Defender

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-04 State Aid-DA & Public Defender	45,000	45,000	0	0	45,000
Revenue - Summary	45,000	45,000	0	0	45,000
Appropriation					
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
23-80 Prof & Specialized Svcs- Professional & Specialize	210,171	210,171	(96,159)	0	114,012
23-91 Prof & Specialized Svcs-Intra-Div Services	10,000	10,000	0	0	10,000
23-98 Prof & Specialized Svcs-Attorney Contracts	1,320,000	1,320,000	96,000	0	1,416,000
Appropriation - Summary	1,542,633	1,542,633	0	0	1,542,633
NET COST	1,497,633	1,497,633	0	0	1,497,633

CHILD SUPPORT SERVICES

GAIL WOODWORTH, Director



BU 2112 – Child Support Services (Fund 107)

DEPARTMENT OVERVIEW

This department provides services for the establishment of paternity, child support, and medical support, and the enforcement of these support orders. The establishment staff works to ensure that appropriate orders are established by engaging the parents as much as possible in the process. Enforcement workers then work to enforce those orders using a variety of measures.

In 2019 the department collected \$4,722,163 in child support of which \$3,632,181 went out to Custodial parents. The department also recouped \$45,230 welfare recoupment that came back to the county general fund.

Due to Covid19, and the State's financial situation, this department has been cut by \$369,000 for FY 20/21. We have eliminated 5 unfilled positions and cut our expenditure accounts significantly.

This budget unit is a mandated program and is funded at 66% by the Federal government and 34% by the State.

ACCOMPLISHMENTS IN FY 2019-20

- We were able to hire, train, and retain, 3 child support officers
- We have streamlined our incoming mail process to further reduce the time it takes for case managers to receive their mail and reduce the flow of paper in the office
- We streamlined our Review and Adjustment process to decrease the time it takes to modify an order
- We were able to get 17 staff members working from home in 3 days after the SIP was declared

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Modifications – we have started to step up our review of our older child support orders to determine if the current child support amount is still appropriate. These include both money orders and zero orders. The process of screening and then modifying these orders is very time consuming but have the potential to increase child support payments to custodial parents. Time is our biggest barrier.
- Texting customers for reminders for; needed information, court dates, etc. This has just begun and we are working out the kinks and getting cell phone numbers for our customers

Support needed to overcome any barriers

- It takes a lot of time to complete a Modification of an order. Continuation of Friday closures will be key to staff to enable them to have dedicated time to work on this project. Our lobby remains open on Fridays for payments and we do make appointments for customers that can only come in on Friday.

CHILD SUPPORT SERVICES

GAIL WOODWORTH, Director
BU 2112 – Child Support Services

- To enable texting to work most effectively the county needs to have good, reliable, Internet and WIFI. Any assistance the county can give to increase the Cellular Companies services would be greatly appreciated.

How to better serve the public with the services provided

- We continually work on ways to advertise and improve on the services that we provide. Much of this falls on the state. I am not sure what else the county can do for us in this area.

Revenue and Appropriation Detail

Fund: 107 : Child Support Services

Budget Unit: 2112 : Judicial, Child Support Services

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	3,000	3,000	2,000	0	5,000
53-02 State Assistance Program-Child Support Incentive	915,726	915,726	(125,604)	0	790,122
55-02 Federal Assist Program-Child Support Admin	1,777,586	1,777,586	(243,819)	0	1,533,767
Revenue - Summary	2,696,312	2,696,312	(367,423)	0	2,328,889

Appropriation

01-11 Salaries & Wages-Permanent	1,323,613	1,323,613	(101,776)	42,400	1,264,237
01-12 Salaries & Wages-Extra Help	18,279	18,279	(18,279)	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	7,447	7,447	553	0	8,000
01-14 Salaries & Wages-Other, Term	8,295	8,295	0	5,000	13,295
02-21 Retirement Contributions-FICA	109,838	109,838	(14,975)	3,300	98,163
02-22 Retirement Contributions-PERS	292,456	292,456	(19,986)	9,500	281,970
03-30 Insurance-Health/Life	274,869	274,869	(48,567)	0	226,302
03-31 Insurance-Unemployment	9,927	9,927	(1,324)	0	8,603
03-32 Insurance-Opt Out	9,600	9,600	(2,400)	0	7,200
04-00 Worker's Compensation-	36,697	36,697	(7,399)	0	29,298
12-00 Communications-	10,780	10,780	0	0	10,780
14-00 Household Expense-	23,640	23,640	8,884	0	32,524
15-12 Insurance-Public Liability	19,003	19,003	2,046	0	21,049
15-13 Insurance-Fire & Allied Cvrgrs	295	295	113	0	408
17-00 Maintenance-Equipment-	17,644	17,644	0	0	17,644
18-00 Maint-Bldgs & Imprvmnts-	31,360	31,360	(15,000)	3,000	19,360
20-00 Memberships-	3,150	3,150	144	0	3,294
21-00 Miscellaneous-	15,329	15,329	0	0	15,329
22-70 Office Expense-Supplies	34,900	34,900	(4,800)	0	30,100
22-71 Office Expense-Postage	20,064	20,064	(7,099)	0	12,965
22-72 Office Expense-Books & Periodicals	2,850	2,850	850	0	3,700
23-21 Prof & Specialized Svcs-Transcripts	500	500	0	0	500
23-41 Prof & Specialized Svcs-District Attorney	40,000	40,000	(10,000)	0	30,000

Revenue and Appropriation Detail

Fund: 107 : Child Support Services

Budget Unit: 2112 : Judicial, Child Support Services

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
23-42 Prof & Specialized Svcs-Data Processing	5,000	5,000	(1,000)	0	4,000
23-44 Prof & Specialized Svcs-Credit/ Fingerprints	2,250	2,250	(1,950)	0	300
23-45 Prof & Specialized Svcs-Genetic Testing	2,880	2,880	(2,880)	0	0
23-47 Prof & Specialized Svcs-Service Fees	20,000	20,000	0	0	20,000
23-48 Prof & Specialized Svcs-P.O.P.	3,200	3,200	0	0	3,200
23-80 Prof & Specialized Svcs-Professional & Specialize	10,925	10,925	(9,128)	0	1,797
23-90 Prof & Specialized Svcs-Administrative Services	66,823	66,823	(7,924)	0	58,899
23-91 Prof & Specialized Svcs-Intra-Div Services	4,500	4,500	500	0	5,000
24-00 Publications & Legal Ntcs-	2,800	2,800	(2,000)	0	800
26-00 Rents & Leases-Bldg & Imp-	120,000	120,000	0	0	120,000
28-30 Special Departmental Exp-Supplies & Services	22,065	22,065	(15,680)	0	6,385
29-50 Transportation & Travel-Transportation & Travel	34,562	34,562	(22,246)	0	12,316
30-00 Utilities-	30,000	30,000	0	0	30,000
38-00 Inventory Items-	12,000	12,000	(12,000)	10,000	10,000
62-71 Cap. FA-Equipment-Office	30,000	30,000	(20,000)	8,787	18,787
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	0	0	25,000	25,000
62-74 Cap. FA-Equipment-Other	85,000	85,000	(85,000)	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(15,329)	(15,329)	0	0	(15,329)
Appropriation - Summary	2,747,212	2,747,212	(418,323)	106,987	2,435,876
NET COST	50,900	50,900	(50,900)	106,987	106,987

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney



BU 2113 – Victim Witness Division

DEPARTMENT OVERVIEW

The Victim Witness division is an essential part of the Office of the District Attorney. Its main purpose is to provide comprehensive services to victims and witnesses of all types of crimes as outlined in Section 13835.5 of the California Penal Code.

The staff of Victim-Witness coordinates with law enforcement agencies to provide immediate crisis response to victims of crime – for which the staff is available 24 hours a day. They also serve as the liaison between witnesses and prosecuting attorneys, throughout the entire justice process, and thereby add to the conviction of offenders.

All of our Victim Advocates are able to provide services to any victim of any crime. In addition, because we have been fortunate in obtaining funding from the crime-specific grants in the past, we have specialized Advocates for domestic violence, sexual assault, elder/dependent adult abuse and child abuse. We also received special funding to hire a mass victimization advocate who has received specialized training in providing services should such an event occur.

ACCOMPLISHMENTS IN FY 2019-20

- Provided victims with quality service while managing a high volume of cases
- Assisted victims in meeting with prosecutors, ensuring their questions are answered and their rights protected
- Continued to receive funds for the Child Advocacy Center grant by California Office of Emergency Services which allowed us to purchase and update recording equipment for Hope House, our Child Advocacy Center
- All advocates were able to work from home, assisting victims of crime throughout the duration of the Shelter in Place

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2110

Support needed to overcome any barriers

See BU 2110

How to better serve the public with the services provided

See BU 2110

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-90 State Aid-Other	502,641	502,641	(52,267)	0	450,374
Revenue - Summary	502,641	502,641	(52,267)	0	450,374
Appropriation					
01-11 Salaries & Wages-Permanent	214,180	214,180	22,769	0	236,949
01-12 Salaries & Wages-Extra Help	40,169	40,169	(24,320)	0	15,849
01-13 Salaries & Wages-OT, Holiday, Stby	1,067	1,067	62	0	1,129
01-14 Salaries & Wages-Other, Term	1,292	1,292	4,300	0	5,592
02-21 Retirement Contributions-FICA	18,211	18,211	865	0	19,076
02-22 Retirement Contributions-PERS	44,468	44,468	8,372	0	52,840
03-30 Insurance-Health/Life	45,448	45,448	24,244	0	69,692
03-31 Insurance-Unemployment	1,888	1,888	(118)	0	1,770
03-32 Insurance-Opt Out	2,400	2,400	(2,400)	0	0
04-00 Worker's Compensation-	2,174	2,174	(284)	0	1,890
11-00 Clothing & Personal Suppl-	400	400	100	0	500
12-00 Communications-	1,872	1,872	60	0	1,932
15-12 Insurance-Public Liability	2,661	2,661	(40)	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	180	180	7	0	187
17-00 Maintenance-Equipment-	1,000	1,000	0	0	1,000
18-00 Maint-Bldgs & Imprvmnts-	2,600	2,600	(1,850)	0	750
20-00 Memberships-	485	485	0	0	485
22-70 Office Expense-Supplies	2,080	2,080	0	0	2,080
22-71 Office Expense-Postage	640	640	0	0	640
22-72 Office Expense-Books & Periodicals	450	450	35	0	485
23-80 Prof & Specialized Svcs- Professional & Specialize	7,436	7,436	(700)	0	6,736
28-30 Special Departmental Exp-Supplies & Services	49,100	49,100	(16,600)	0	32,500
29-50 Transportation & Travel- Transportation & Travel	7,600	7,600	(200)	0	7,400
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	3,120	3,120	0	0	3,120
38-00 Inventory Items-	400	400	(400)	0	0

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2113 : Judicial, DA/Victim-Witness Program

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
62-74 Cap. FA-Equipment-Other	108,600	108,600	(66,169)	0	42,431
Appropriation - Summary	559,921	559,921	(52,267)	0	507,654
NET COST	57,280	57,280	0	0	57,280

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 2115 – Domestic Violence Programs (Fund 180)

DEPARTMENT OVERVIEW

This Budget Unit collects funds from marriage license fees and domestic violence fines. In turn, the County contracts with Lake Family Resource Center (LFRC) to provide crisis intervention shelter care for local victims of domestic violence.

ACCOMPLISHMENTS IN FY 2019-20

- Continued contract with Lake Family Resource Center (LFRC)
- During the last reported quarter, LFRC responded to 239 domestic violence (DV) calls, held 800+ individual and group counseling sessions and provided 1,552 bed nights to 27 women, 24 children and one man

GOALS FOR FY 2020-21

- Continue our auto-renewal of contract with LFRC for the provision of DV services, given that they are the sole provider of such services in Lake County.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 180 : Domestic Violence Prgms

Budget Unit: 2115 : Judicial, Domestic Violence Prgms

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-82 Fines, Forfeit, Penalties-Criminal Fines	3,500	3,500	0	0	3,500
69-20 Other Current Services-Other	6,500	6,500	(184)	(1)	6,317
Revenue - Summary	10,000	10,000	(184)	1	9,817
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	12,500	12,500	0	0	12,500
Appropriation - Summary	12,500	12,500	0	0	12,500
NET COST	2,500	2,500	184	(1)	2,683

DISTRICT ATTORNEY

SUSAN KRONES, District Attorney



BU 2116 – District Attorney-Asset Forfeiture (Fund 80)

DEPARTMENT OVERVIEW

The purpose of this fund is to account for the portion of asset forfeiture monies distributed to the District Attorney's Office. Although these funds cannot be used to supplant County funds that would normally support the DA's law enforcement and prosecution efforts, they can be used to enhance the DA's resources.

ACCOMPLISHMENTS IN FY 2019-20

- Used funds to contribute to the Prosecutor's Diversity Project, sponsored by the California District Attorneys Association (CDAA) to promote diversity in District Attorney's Offices throughout the state
- Purchased a shielded test enclosure for cell phones to preserve data on the phones pending forensic examination in criminal case

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2110

Support needed to overcome any barriers

See BU 2110

How to better serve the public with the services provided

See BU 2110

Revenue and Appropriation Detail

Fund: 80 : DA-Asset Forfeiture

Budget Unit: 2116 : Judicial, DA Asset Forfeiture

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	5,000	5,000	0	0	5,000
42-01 Revenue from Use of Money-Interest	1,400	1,400	(400)	0	1,000
Revenue - Summary	6,400	6,400	(400)	0	6,000
Appropriation					
22-70 Office Expense-Supplies	250	250	250	0	500
22-71 Office Expense-Postage	125	125	75	0	200
23-91 Prof & Specialized Svcs-Intra-Div Services	10,000	10,000	(10,000)	0	0
24-00 Publications & Legal Ntcs-	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	4,500	4,500	0	0	4,500
29-50 Transportation & Travel-Transportation & Travel	4,000	4,000	0	0	4,000
38-00 Inventory Items-	3,500	3,500	(3,500)	0	0
Appropriation - Summary	24,375	24,375	(13,175)	0	11,200
NET COST	17,975	17,975	(12,775)	0	5,200

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2201 – Sheriff-Coroner

DEPARTMENT OVERVIEW

The Sheriff's Department provides law enforcement response to emergencies throughout Lake County, and conducts legally mandated investigations. It serves as the County's Office of Emergency Services and coordinates preparation and responses to emergencies. The Department is responsible for providing around the clock public safety and 911 dispatching services. It provides marine patrol on the navigable waters of Lake County, provides Search and Rescue services, a youth Explorer program, supports the Sheriff's Activities League, operates the local County Correctional Facility, and provides court security services.

ACCOMPLISHMENTS IN FY 2019-20

- Implemented a modern, computer based training program to ensure compliance with legal mandates and best practices
- Obtained through donation a mobile refrigeration unit to be used for emergencies.
- Hired 5 Deputy Sheriff Trainees who are currently undergoing basic academy training
- Increased interaction with Behavioral Health Crisis Response Unit
- Responded to extended PSPS event with co-occurring wildfire (Kincade Fire) that impacted our County and resulted in evacuations of parts of our county for the fifth consecutive year.
- Worked with local Fire District to install and activate emergency sirens for South County

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Review and amendment of policy manual. Use of Force policies have been reviewed and amended to comport with enacted legislation. Additional changes are waiting for legislation to make its way through the State and Federal legislative process.
- Our School Resource Deputy Program lost funding from one of its sources and we have reduced our SRO staff by 50%. The primary barrier is financial.

Support needed to overcome any barriers

- There are numerous projects that have a common barrier, and that barrier is finances. The general fund contribution that has been indicated for this year's budget remains the same as last year's. Increases in costs related to liability insurance, worker's comp insurance, retirement contributions, employee health care contributions, employee salaries and benefits, professional services, and other expenses have resulted in a projected shortfall of over 2 million dollars for operating costs across all budget units for the Sheriff's Department. This budget unit alone (2201) is projected to be over \$800,000 short of what it is expected to cost for operational expenses in FY 20-21. We have made reductions in expenditures where feasible, to include reducing our overall position allocations in this BU by 13 FTE's between FY 18-19 and FY 19-20.

SHERIFF

BRIAN L. MARTIN, Sheriff
BU 2201 – Sheriff-Coroner

Further cuts will be necessary to continue operating within the provided revenue and will likely result in a reduction of patrol staffing, a reassignment of deputies from duties mandated by recent legislation (SB 1421), and a reassignment of recruitment and hiring staff. The support I need is to receive adequate funding to account for increases in operating costs.

How to better serve the public with the services provided

- The Sheriff's Office, while experiencing a reduction in overall position allocations, is frequently asked to provide services which could be provided by other departments. Hemp regulation, code enforcement, public health, and homelessness issues are frequently brought to law enforcement, but arguably better handled by other agencies. Encouraging other agencies to participate in non- or quasi-law enforcement matters would allow us to detect, investigate, and deter crime in our communities, and focus on opportunities and strategies to reduce crime.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-60 Permits-Other	6,800	6,800	(1,500)	0	5,300
21-62 Permits-Gun & Explosive	1,220	1,220	(195)	0	1,025
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	75	75	(45)	0	30
54-01 State Aid-Supplemental Law Enf Svcs	100,000	100,000	0	0	100,000
54-90 State Aid-Other	196,585	196,585	(33,576)	0	163,009
56-01 Other Federal-Other	11,000	11,000	0	0	11,000
56-30 Other Government Agencies-Other	240,000	240,000	(120,000)	0	120,000
66-80 Charges for Services-Law Enforcement Services	43,150	43,150	(18,225)	0	24,925
67-40 Judicial-Cert Fee-Not Fixed State	35,000	35,000	(10,000)	0	25,000
69-20 Other Current Services-Other	150	150	190	0	340
79-70 Sales-Other Sales-Miscellaneous	275	275	(275)	0	0
79-90 Other-Miscellaneous	25,000	25,000	(25,000)	0	0
79-99 Other-Donations	33,685	33,685	23,441	0	57,126
Revenue - Summary	692,940	692,940	(185,185)	0	507,755

Appropriation

01-11 Salaries & Wages-Permanent	4,356,949	4,356,949	110,076	(382,014)	4,085,011
01-12 Salaries & Wages-Extra Help	112,419	112,419	0	0	112,419
01-13 Salaries & Wages-OT, Holiday, Stby	448,903	448,903	92,430	(178,768)	362,565
01-14 Salaries & Wages-Other, Term	63,145	63,145	4,035	0	67,180
02-21 Retirement Contributions-FICA	380,666	380,666	17,965	0	398,631
02-22 Retirement Contributions-PERS	1,441,121	1,441,121	324,953	0	1,766,074
03-30 Insurance-Health/Life	679,264	679,264	169,182	200,000	1,048,446
03-31 Insurance-Unemployment	30,832	30,832	340	0	31,172
03-32 Insurance-Opt Out	4,800	4,800	2,400	0	7,200
04-00 Worker's Compensation-	343,001	343,001	138,080	0	481,081
11-00 Clothing & Personal Suppl-	60,000	60,000	7,500	0	67,500
12-00 Communications-	62,500	62,500	12,000	0	74,500
14-00 Household Expense-	13,000	13,000	2,000	0	15,000
15-12 Insurance-Public Liability	520,527	520,527	60,334	0	580,861

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
15-13 Insurance-Fire & Allied Cvrgrs	8,103	8,103	(28)	1,203	9,278
17-00 Maintenance-Equipment-	175,000	175,000	0	0	175,000
18-00 Maint-Bldgs & Imprvmnts-	25,000	25,000	0	0	25,000
20-00 Memberships-	8,500	8,500	(1,000)	0	7,500
22-70 Office Expense-Supplies	25,000	25,000	(5,000)	0	20,000
22-71 Office Expense-Postage	6,500	6,500	(1,500)	0	5,000
22-72 Office Expense-Books & Periodicals	24,500	24,500	(4,500)	0	20,000
23-80 Prof & Specialized Svcs- Professional & Specialize	600,000	600,000	200,000	0	800,000
24-00 Publications & Legal Ntcs-	2,000	2,000	(1,500)	0	500
25-00 Rents & Leases-Equipment-	1,000	1,000	(500)	0	500
26-00 Rents & Leases-Bldg & Imp-	2,201	2,201	500	0	2,701
27-00 Small Tools & Instruments-	1,500	1,500	(1,000)	0	500
28-30 Special Departmental Exp-Supplies & Services	110,000	110,000	(10,000)	0	100,000
28-35 Special Departmental Exp-Sheriff	5,000	5,000	0	0	5,000
28-50 Special Departmental Exp-S.A.R.	9,495	9,495	0	0	9,495
29-50 Transportation & Travel- Transportation & Travel	200,000	200,000	0	0	200,000
29-53 Transportation & Travel-Sheriff	170,000	170,000	0	0	170,000
30-00 Utilities-	75,000	75,000	0	0	75,000
38-00 Inventory Items-	100,000	100,000	(97,000)	0	3,000
48-00 Taxes & Assessments-	266	266	0	0	266
62-74 Cap. FA-Equipment-Other	0	0	210,000	0	210,000
80-80 Other Financing Uses-Interfund Reimbursements	(357,320)	(357,320)	(119,234)	(125,743)	(602,297)
80-81 Other Financing Uses-Intrafund Reimbursements	(391,567)	(391,567)	225,923	(212,800)	(378,444)
Appropriation - Summary	9,317,305	9,317,305	1,336,456	(698,122)	9,955,639
NET COST	8,624,365	8,624,365	1,521,641	(698,122)	9,447,884



BU 2202 – Sheriff-Central Dispatch

DEPARTMENT OVERVIEW

The Lake County Sheriff's Dispatch Center serves as Lake County's Public Safety Access Point. 911 calls for fire, law, and medical services are received here. The center is staffed 24 hours a day, 7 days a week, 365 days a year.

The Dispatch Center handled 58,495 law enforcement calls for service, including deputy initiated incidents during calendar year 2019. These incidents included 40,006 911 calls, and 135,968 telephone calls. This represents an increase of over 4,000 calls from the previous year.

The Dispatch Center provided dispatch services by way of MOU and/or contract for several federal entities (BLM & USFS), county departments (Probation and District Attorney's Office), and for the Lakeport Police Department.

ACCOMPLISHMENTS IN FY 2019-20

- Goat Mountain Repeater Project is in progress to provide increased radio communications in underserved areas of the county
- Updated training program
- Updated critical servers and switches in the center which had reached their end of life
- Upgraded HVAC in equipment room
- Staffing levels remained at previous levels.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- St. Helena Mountain Repeater site upgrade, and Goat Mountain Repeater projects are in progress and proceeding as expected.

Support needed to overcome any barriers

- As with BU 2201, adequate staffing in this BU and division remain the primary barrier. Between FY18-19 and 19-20, we reduced our position allocation by 2 FTE's. The general fund contribution that has been indicated for this year's budget remains the same as last year's. Increases in costs related to liability insurance, worker's comp insurance, retirement contributions, employee health care contributions, employee salaries and benefits, professional services, and other expenses have resulted in a projected shortfall of over 2 million dollars for operating costs across all budget units for the Sheriff's Department. This budget unit alone (2202) is projected to be over \$178,000 short of what it is expected to cost for operational expenses in FY 20-21. This BU cannot sustain any further decreases in personnel. As it is staffed now, allowing personnel time off for training, vacation, sick time, parental bonding, or other

SHERIFF

BRIAN L. MARTIN, Sheriff

BU 2202 – Sheriff-Central Dispatch

routine absences, along with the staffing required to adequately train new staff, it is necessary to staff one public safety dispatcher position with a deputy sheriff. Staffing levels at the current position allocations do not allow for supervisors to adequately supervise line staff as supervisors are required to work a dispatch console. As indicated in 2201, the support I need is to receive adequate funding to account for increases in operating costs.

How to better serve the public with the services provided

- These services are critical public safety services. Increased staffing would result in reduced telephone and 911 wait times.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
56-01 Other Federal-Other	4,500	4,500	52,420	0	56,920
66-60 Charges for Services- Communication Services	254,041	254,041	11,620	0	265,661
Revenue - Summary	258,541	258,541	64,040	0	322,581

Appropriation

01-11 Salaries & Wages-Permanent	588,705	588,705	5,197	(162,169)	431,733
01-12 Salaries & Wages-Extra Help	0	0	19,809	0	19,809
01-13 Salaries & Wages-OT, Holiday, Stby	149,628	149,628	28,991	0	178,619
01-14 Salaries & Wages-Other, Term	5,227	5,227	549	0	5,776
02-21 Retirement Contributions-FICA	57,044	57,044	3,163	0	60,207
02-22 Retirement Contributions-PERS	137,602	137,602	12,869	0	150,471
03-30 Insurance-Health/Life	124,290	124,290	2,484	0	126,774
03-31 Insurance-Unemployment	4,123	4,123	175	0	4,298
04-00 Worker's Compensation-	43,290	43,290	(26,449)	0	16,841
11-00 Clothing & Personal Suppl-	3,000	3,000	2,000	0	5,000
12-00 Communications-	25,000	25,000	0	0	25,000
14-00 Household Expense-	500	500	0	0	500
15-12 Insurance-Public Liability	3,158	3,158	2,713	0	5,871
15-13 Insurance-Fire & Allied Cvrgrs	1,924	1,924	136	0	2,060
17-00 Maintenance-Equipment-	75,000	75,000	0	0	75,000
18-00 Maint-Bldgs & Imprvmnts-	4,500	4,500	(14,500)	0	(10,000)
20-00 Memberships-	332	332	(82)	0	250
22-70 Office Expense-Supplies	1,500	1,500	(500)	0	1,000
22-71 Office Expense-Postage	100	100	0	0	100
22-72 Office Expense-Books & Periodicals	150	150	(50)	0	100
23-80 Prof & Specialized Svcs- Professional & Specialize	4,750	4,750	(2,250)	0	2,500
25-00 Rents & Leases-Equipment-	250	250	0	0	250
26-00 Rents & Leases-Bldg & Imp-	10,000	10,000	0	0	10,000
28-30 Special Departmental Exp-Supplies & Services	2,500	2,500	0	0	2,500
29-50 Transportation & Travel-	1,500	1,500	0	0	1,500

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Transportation & Travel					
30-00 Utilities-	29,250	29,250	0	0	29,250
38-00 Inventory Items-	20,000	20,000	(20,000)	0	0
62-74 Cap. FA-Equipment-Other	361,275	361,275	(68,542)	0	292,733
80-80 Other Financing Uses-Interfund Reimbursements	0	0	(25,000)	0	(25,000)
Appropriation - Summary	1,654,598	1,654,598	(79,287)	(162,169)	1,413,142
NET COST	1,396,057	1,396,057	(143,327)	(162,169)	1,090,561



BU 2203 – Sheriff-Marijuana Suppression

DEPARTMENT OVERVIEW

Monies in this unit are received from United States Forest Service and US DEA grants.

Per grant requirements, monies received from DEA and DCESP (Domestic Cannabis Eradication and Suppression Program) are prohibited for being used to support any licensing or license compliance activities.

ACCOMPLISHMENTS IN FY 2019-20

- Continued enforcement of illegal marijuana cultivation with emphasis on public lands, water theft/diversion and environmental crimes associated with illegal operations.
- Numerous illegal marijuana cultivation operations were eradicated from public lands.
- Participated in the Lake County Environmental Crimes Task Force.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2203 : Sheriff, Sh-Marijuana Suppression

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
56-01 Other Federal-Other	229,000	229,000	0	0	229,000
Revenue - Summary	229,000	229,000	0	0	229,000
Appropriation					
11-00 Clothing & Personal Suppl-	17,500	17,500	(11,000)	0	6,500
12-00 Communications-	1,000	1,000	0	0	1,000
14-00 Household Expense-	750	750	0	0	750
17-00 Maintenance-Equipment-	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs- Professional & Specialize	115,000	115,000	15,000	0	130,000
23-91 Prof & Specialized Svcs-Intra-Div Services	84,650	84,650	(3,000)	0	81,650
25-00 Rents & Leases-Equipment-	100	100	0	0	100
28-30 Special Departmental Exp-Supplies & Services	5,000	5,000	(1,000)	0	4,000
29-50 Transportation & Travel- Transportation & Travel	2,500	2,500	0	0	2,500
Appropriation - Summary	229,000	229,000	0	0	229,000
NET COST	0	0	0	0	0

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2204 – Sheriff-Court Security

DEPARTMENT OVERVIEW

The Sheriff's Office provides executive protection for the Judges and Court Security. This function is performed with a combination of permanent full time employees and retired annuitants, supervised by a full time sergeant.

ACCOMPLISHMENTS IN FY 2019-20

- Implemented program to ensure compliance with Court Security Agreement

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2204 : Sheriff, Sheriff-Court Security

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-03 State Aid-Trial Court Security	790,518	790,518	17,845	0	808,363
Revenue - Summary	790,518	790,518	17,845	0	808,363
Appropriation					
01-11 Salaries & Wages-Permanent	310,871	310,871	(11,003)	0	299,868
01-12 Salaries & Wages-Extra Help	146,110	146,110	25,344	0	171,454
01-13 Salaries & Wages-OT, Holiday, Stby	75,000	75,000	(25,000)	0	50,000
01-14 Salaries & Wages-Other, Term	3,065	3,065	(28)	0	3,037
02-21 Retirement Contributions-FICA	34,261	34,261	(2,060)	0	32,201
02-22 Retirement Contributions-PERS	114,412	114,412	8,668	0	123,080
03-30 Insurance-Health/Life	41,219	41,219	20,756	0	61,975
03-31 Insurance-Unemployment	3,198	3,198	100	0	3,298
04-00 Worker's Compensation-	7,599	7,599	(622)	0	6,977
11-00 Clothing & Personal Suppl-	10,188	10,188	0	0	10,188
15-12 Insurance-Public Liability	24,095	24,095	1,690	0	25,785
23-80 Prof & Specialized Svcs- Professional & Specialize	2,500	2,500	0	0	2,500
28-30 Special Departmental Exp-Supplies & Services	5,000	5,000	0	0	5,000
29-50 Transportation & Travel- Transportation & Travel	2,500	2,500	0	0	2,500
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	500	500	0	0	500
38-00 Inventory Items-	10,000	10,000	0	0	10,000
Appropriation - Summary	790,518	790,518	17,845	0	808,363
NET COST	0	0	0	0	0

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2205 – Sheriff-Marine Patrol

DEPARTMENT OVERVIEW

The Sheriff/Marine Patrol Division provides enforcement of California's Harbors and Navigation Code on the navigable waters of Lake County. The Division is staffed by one (1) full time Sergeant and augmented by seasonal deputy sheriff's. The Division also enforces the County's Quagga Mussel/Invasive Species ordinance.

ACCOMPLISHMENTS IN FY 2019-20

- Conducted "Operation Dry Water", an effort to identify and arrest boaters who are BUI.
- Assisted with "on the water" patrol during two 4th of July fireworks shows on Clear Lake.
- Assisted numerous boaters in distress.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2205 : Sheriff, Sheriff-Marine Patrol

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-92 State Aid-Crews	415,312	415,312	(100,000)	0	315,312
Revenue - Summary	415,312	415,312	(100,000)	0	315,312
Appropriation					
01-11 Salaries & Wages-Permanent	88,613	88,613	0	0	88,613
01-12 Salaries & Wages-Extra Help	89,338	89,338	2,358	0	91,696
01-13 Salaries & Wages-OT, Holiday, Stby	19,431	19,431	5,000	0	24,431
01-14 Salaries & Wages-Other, Term	1,704	1,704	0	0	1,704
02-21 Retirement Contributions-FICA	10,899	10,899	(166)	0	10,733
02-22 Retirement Contributions-PERS	34,200	34,200	4,007	0	38,207
03-30 Insurance-Health/Life	36	36	0	0	36
03-31 Insurance-Unemployment	1,505	1,505	17	0	1,522
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	3,712	3,712	(305)	0	3,407
11-00 Clothing & Personal Suppl-	2,500	2,500	0	0	2,500
12-00 Communications-	1,000	1,000	0	0	1,000
15-10 Insurance-Other	2,500	2,500	0	0	2,500
15-12 Insurance-Public Liability	22,187	22,187	1,405	0	23,592
15-13 Insurance-Fire & Allied Cvrgrs	101	101	(7)	0	94
17-00 Maintenance-Equipment-	44,500	44,500	500	0	45,000
25-00 Rents & Leases-Equipment-	100	100	0	0	100
26-00 Rents & Leases-Bldg & Imp-	20,480	20,480	4,940	0	25,420
27-00 Small Tools & Instruments-	250	250	0	0	250
28-30 Special Departmental Exp-Supplies & Services	2,000	2,000	0	0	2,000
29-50 Transportation & Travel- Transportation & Travel	45,000	45,000	0	0	45,000
30-00 Utilities-	3,110	3,110	(200)	0	2,910
62-74 Cap. FA-Equipment-Other	100,000	100,000	(100,000)	0	0
Appropriation - Summary	495,566	495,566	(82,451)	0	413,115
NET COST	80,254	80,254	17,549	0	97,803



BU 2206 – Sheriff-Rural & Small Counties (Fund 194)

DEPARTMENT OVERVIEW

Monies received in this budget are funded entirely with AB443 funds. The Sheriff's Office receives \$500,000 annually. Monies in this unit are designated to enhance law enforcement services in rural communities. They are not designated to supplant existing or mandatory services.

ACCOMPLISHMENTS IN FY 2019-20

- Continued upgrades and improvements on department equipment to enhance law enforcement service delivery.
- Funds are allocated from this BU to supplement salary commitments for Sheriff's Department staff.
- Funds from this BU are used for hiring incentives that have been approved by the BOS for specified job classifications within the Sheriff's Department.
- Purchased new body armor for all deputy sheriffs.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- County staff has been in discussions with elected state representatives and several state agencies about the possibility of acquiring the California National Guard Armory, which has not been in use as an armory for a couple of years. The intended purpose would be to convert the building into the Sheriff's Department main administrative office to be collocated with the Dispatch Center, EOC, and Jail. Costs associated with retrofitting and remodeling are anticipated to be high. Monies from this BU would be used offset those costs in the event the property exchange occurs.

How to better serve the public with the services provided

- Funds from this BU outfit our deputies with technology and equipment that is suitable for providing modern, efficient law enforcement.

Revenue and Appropriation Detail

Fund: 194 : Sheriff-Rural & Small Co

Budget Unit: 2206 : Sheriff, Sheriff-Rural & Small Co

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	0	0	15,000	0	15,000
54-90 State Aid-Other	500,000	500,000	0	0	500,000
Revenue - Summary	500,000	500,000	15,000	0	515,000
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	262,000	262,000	75,000	0	337,000
28-30 Special Departmental Exp-Supplies & Services	129,605	129,605	102,961	42,770	275,336
38-00 Inventory Items-	300,000	300,000	0	0	300,000
61-60 Cap. FA-Bldgs & Imp-Current	350,000	350,000	650,000	0	1,000,000
62-74 Cap. FA-Equipment-Other	595,000	595,000	(220,000)	0	375,000
Appropriation - Summary	1,636,605	1,636,605	607,961	42,770	2,287,336
NET COST	1,136,605	1,136,605	592,961	42,770	1,772,336

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2207 – Sheriff-Civil (Fund 191)

DEPARTMENT OVERVIEW

Fees for this budget are collected pursuant to GC26746, 26731 and 26746.1

The Civil Division is responsible for the service of civil papers. The Civil Division processed and served hundreds of subpoenas, notices, summons, complaints, restraining orders, earnings withholding orders, claims, levies, evictions and other services.

ACCOMPLISHMENTS IN FY 2019-20

- Sent newly assigned Civil Deputy to initial training.
- Assisted Child Support with service of process during the Pandemic.

Revenue and Appropriation Detail

Fund: 191 : Sheriff-Civil
Budget Unit: 2207 : Sheriff, Sheriff-Civil

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
68-50 Public Protection-Sheriff-Civil	23,000	23,000	(8,000)	0	15,000
68-51 Public Protection-Sheriff Civil	5,500	5,500	(1,500)	0	4,000
Revenue - Summary	28,500	28,500	(9,500)	0	19,000
Appropriation					
17-00 Maintenance-Equipment-	10,000	10,000	0	0	10,000
23-91 Prof & Specialized Svcs-Intra-Div Services	15,500	15,500	0	0	15,500
28-30 Special Departmental Exp-Supplies & Services	10,483	10,483	(5,483)	(136)	4,864
29-50 Transportation & Travel- Transportation & Travel	15,000	15,000	(10,000)	0	5,000
38-00 Inventory Items-	4,500	4,500	0	0	4,500
62-74 Cap. FA-Equipment-Other	55,151	55,151	1,284	0	56,435
Appropriation - Summary	110,634	110,634	(14,199)	(136)	96,299
NET COST	82,134	82,134	(4,699)	(136)	77,299

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2208 – Sheriff-Blood Alcohol (Fund 192)

DEPARTMENT OVERVIEW

This budget pays for blood, breath and urine analysis for any tests conducted in the unincorporated areas of Lake County, regardless of which agency administers the tests.

Revenue and Appropriation Detail

Fund: 192 : Sheriff-Blood Alcohol

Budget Unit: 2208 : Sheriff, Sheriff-Blood Alcohol

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	9,000	9,000	(1,000)	0	8,000
Revenue - Summary	9,000	9,000	(1,000)	0	8,000
Appropriation					
23-80 Prof & Specialized Svcs- Professional & Specialize	9,364	9,364	(912)	(211)	8,241
Appropriation - Summary	9,364	9,364	(912)	(211)	8,241
NET COST	364	364	88	(211)	241

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2210 – Sheriff-STC (Fund 196)

DEPARTMENT OVERVIEW

The Board of State and Community Corrections (BSCC), as well as state law, requires all new Deputy Sheriff-Corrections to attend and successfully complete a 5 week Corrections academy within the first year of hire. Newly appointed Sergeants are required to attend a 2 week Supervisory course intended to provide them with leadership concepts and personnel laws. All correctional staff are required to receive 24 hours of BSCC approved training every year. These funds are intended to assist the department in meeting the minimum state requirements.

ACCOMPLISHMENTS IN FY 2019-20

- Continued to hire and train Deputy Sheriff-Corrections.

Revenue and Appropriation Detail

Fund: 196 : Sheriff-STC

Budget Unit: 2210 : Sheriff, Sheriff-STC

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
56-30 Other Government Agencies-Other	25,000	25,000	10,700	0	35,700
Revenue - Summary	25,000	25,000	10,700	0	35,700
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	35,000	35,000	0	0	35,000
29-50 Transportation & Travel- Transportation & Travel	49,658	49,658	13,139	(263)	62,534
Appropriation - Summary	84,658	84,658	13,139	(263)	97,534
NET COST	59,658	59,658	2,439	(263)	61,834



BU 2212 – Sheriff-Automated Warrants (Fund 195)

DEPARTMENT OVERVIEW

Monies in this budget are collected by the courts per PC853.7 and VC40508.5 for an automated warrants system and used to provide a county wide automated warrant system.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- No projects are in place as the funds available are insufficient to purchase, implement, and maintain a suitable system.

Revenue and Appropriation Detail

Fund: 195 : Sheriff-Automated Warrant

Budget Unit: 2212 : Sheriff, Sheriff-Automated Warrant

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	500	500	(250)	0	250
Revenue - Summary	500	500	(250)	0	250
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	8,715	8,715	83	(1)	8,797
Appropriation - Summary	8,715	8,715	83	(1)	8,797
NET COST	8,215	8,215	333	(1)	8,547



BU 2213 – Sheriff-DNA (Fund 189)

DEPARTMENT OVERVIEW

Monies in this budget are collected by both the Courts and Probation per GC76104.6 as set forth as a result of Proposition 69.

ACCOMPLISHMENTS IN FY 2019-20

- Made improvements to LCSO evidence storage facility to preserve DNA evidence during power outage.

How to better serve the public with the services provided

- Funds in this budget are used to store, analyze, and process DNA evidence. The ability to maintain evidence items that require temperature controlled environments ensures the integrity of our investigations and provides confidence in our ability to ensure justice is served for our communities.

Revenue and Appropriation Detail

Fund: 189 : Sheriff-DNA

Budget Unit: 2213 : Sheriff, Sheriff - D N A

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	15,000	15,000	(1,000)	0	14,000
Revenue - Summary	15,000	15,000	(1,000)	0	14,000
Appropriation					
17-00 Maintenance-Equipment-	0	0	3,000	0	3,000
23-91 Prof & Specialized Svcs-Intra-Div Services	0	0	150,100	0	150,100
28-30 Special Departmental Exp-Supplies & Services	139,415	139,415	(10,690)	815	129,540
62-74 Cap. FA-Equipment-Other	150,000	150,000	(150,000)	0	0
Appropriation - Summary	289,415	289,415	(7,590)	815	282,640
NET COST	274,415	274,415	(6,590)	815	268,640

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2214 – Sheriff-Asset Forfeiture (Fund 198)

DEPARTMENT OVERVIEW

Monies in this budget are from seized property in accordance with the Equitable Sharing agreements between the County of Lake and the Department of Justice and Treasury. Monies are also received from State and Local forfeitures.

ACCOMPLISHMENTS IN FY 2019-20

- Purchased “Active Shooter Response Kits” for patrol staff.
- Purchased body armor

Revenue and Appropriation Detail

Fund: 198 : Sheriff-Asset Forfeiture

Budget Unit: 2214 : Sheriff, Sheriff-Asset Forfeiture

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	0	0	10,000	0	10,000
Revenue - Summary	0	0	10,000	0	10,000
Appropriation					
17-00 Maintenance-Equipment-	35,000	35,000	0	0	35,000
18-00 Maint-Bldgs & Imprvmnts-	20,000	20,000	0	0	20,000
28-30 Special Departmental Exp-Supplies & Services	520,304	520,304	77,561	2,154	600,019
29-50 Transportation & Travel-Transportation & Travel	50,000	50,000	0	0	50,000
38-00 Inventory Items-	25,000	25,000	0	0	25,000
Appropriation - Summary	650,304	650,304	77,561	2,154	730,019
NET COST	650,304	650,304	67,561	2,154	720,019



BU 2215 – Sheriff-Inmate Welfare (Fund 199)

DEPARTMENT OVERVIEW

Services provided by these funds under PC4025 are used primarily for the benefit, education and welfare of the inmates confined within the jail facility. This BU also provides funding for a deputy sheriff-corrections assigned to coordinate inmate programs.

ACCOMPLISHMENTS IN FY 2019-20

- Conducted Programs at Jail to include GED, anger management, parenting classes, and others related to rehabilitation of offenders.
- Continue to provide current programs in an effort to reduce recidivism and expand these programs to include Corrections to College courses. The Corrections to College courses would be presented by partnering with Mendocino Community College to allow inmates to receive college credits for attending vocational classes at the jail.
- Contracting out commissary services, addition of tablets, electronic banking, on line educational programs

Revenue and Appropriation Detail

Fund: 199 : Sheriff-Inmate Welfare

Budget Unit: 2215 : Sheriff, Sheriff - Inmate Welfare

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	0	0	7,500	0	7,500
56-30 Other Government Agencies-Other	141,500	141,500	0	0	141,500
79-70 Sales-Other Sales-Miscellaneous	46,250	46,250	(2,000)	0	44,250
Revenue - Summary	187,750	187,750	5,500	0	193,250
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	75,858	75,858	7,060	0	82,918
28-30 Special Departmental Exp-Supplies & Services	521,595	521,595	136,895	16,233	674,723
38-00 Inventory Items-	15,000	15,000	0	0	15,000
Appropriation - Summary	612,453	612,453	143,955	16,233	772,641
NET COST	424,703	424,703	138,455	16,233	579,391



BU 2216 – Sheriff-Pool Vehicle Replacement (Fund 57)

DEPARTMENT OVERVIEW

This fund allows the department to purchase replacement unmarked pool vehicles.

ACCOMPLISHMENTS IN FY 2019-20

- Accomplished routine replacement of vehicles that were no longer serviceable or had reached the end of their useful life.

Revenue and Appropriation Detail

Fund: 57 : Sheriff-Pool Vehicle Repl

Budget Unit: 2216 : Sheriff, Pool-Vehicle Replacement

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
69-25 Other Current Services-Central Garage	20,000	20,000	0	0	20,000
Revenue - Summary	20,000	20,000	0	0	20,000
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	142,745	142,745	41,244	0	183,989
62-72 Cap. FA-Equipment-Autos & Light Trucks	225,000	225,000	0	0	225,000
Appropriation - Summary	367,745	367,745	41,244	0	408,989
NET COST	347,745	347,745	41,244	0	388,989

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2217 – Sheriff-Pursuit Vehicle Replacement (Fund 58)

DEPARTMENT OVERVIEW

This fund Purchases vehicles and equipment to replace existing fleet of emergency response vehicles as they end their serviceable life.

ACCOMPLISHMENTS IN FY 2019-20

- Ordered 4 jail vehicles for staff to use during inmate transports.
- As we learned during previous years' emergencies, many areas of Lake County are only accessible with 4 wheel drive capable vehicles. We equip our patrol staff with a combination of 4WD and 2WD vehicles to ensure our ability to reach people in the event of an emergency or evacuation.

Revenue and Appropriation Detail

Fund: 58 : Sheriff-Pursuit Veh Replc

Budget Unit: 2217 : Sheriff, Pursuit Vehicle Replaceme

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
69-25 Other Current Services-Central Garage	170,000	170,000	0	0	170,000
Revenue - Summary	170,000	170,000	0	0	170,000
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	26,785	26,785	167,503	0	194,288
62-72 Cap. FA-Equipment-Autos & Light Trucks	1,000,000	1,000,000	(140,000)	0	860,000
Appropriation - Summary	1,026,785	1,026,785	27,503	0	1,054,288
NET COST	856,785	856,785	27,503	0	884,288

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2218 – Sheriff-Search & Rescue (Fund 187)

DEPARTMENT OVERVIEW

This budget functions strictly by donations. Its main beneficiary was a donation from the Grace Mouzakis-Thompson trust. Under the terms of her trust, 25% of the monies were designated to be made available to Lake County Search and Rescue with the Sheriff as the beneficiary.

ACCOMPLISHMENTS IN FY 2019-20

- Responded to 20 callouts for SAR assistance
- Assisted in numerous mutual aid operations with neighboring counties
- Conducted 300 hours of training
- Total of 1,900 volunteer hours

How to better serve the public with the services provided

- Search and Rescue operations are dependent on monetary donations and volunteer workers. Continued support of efforts to recruit and raise money would increase our abilities to provide SAR services.

Revenue and Appropriation Detail

Fund: 187 : Sheriff-Search & Rescue

Budget Unit: 2218 : Sheriff, Sheriff-Search & Rescue

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation					
11-00 Clothing & Personal Suppl-	20,000	20,000	0	0	20,000
17-00 Maintenance-Equipment-	25,000	25,000	0	0	25,000
28-30 Special Departmental Exp-Supplies & Services	152,776	152,776	(4,700)	232	148,308
29-50 Transportation & Travel- Transportation & Travel	15,000	15,000	0	0	15,000
38-00 Inventory Items-	10,000	10,000	0	0	10,000
62-74 Cap. FA-Equipment-Other	25,000	25,000	0	0	25,000
Appropriation - Summary	247,776	247,776	(4,700)	232	243,308
NET COST	247,776	247,776	(4,700)	232	243,308

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2220 – Sheriff-POST (Fund 186)

DEPARTMENT OVERVIEW

POST (Peace Officer Standards and Training) requires all peace officers and public safety dispatchers to receive a minimum of 24 hours training every two years. These funds assist the department in meeting these requirements. A maximum of 80 hours of POST reimbursement is allowable per employee per year.

Revenue and Appropriation Detail

Fund: 186 : Sheriff-Post

Budget Unit: 2220 : Sheriff, Sheriff - POST

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation					
28-36 Special Departmental Exp-P.O.S.T. Training	121,634	121,634	43,965	386	165,985
Appropriation - Summary	121,634	121,634	43,965	386	165,985
NET COST	121,634	121,634	43,965	386	165,985

SHERIFF

BRIAN L. MARTIN, Sheriff



BU 2221 – Sheriff-Local Law Enforcement Block Grant (Fund 181)

DEPARTMENT OVERVIEW

Monies in this budget are received from a Federal Byrne JAG grant.

ACCOMPLISHMENTS IN FY 2019-20

- Extra help employee was hired to process backlogged evidence.

Revenue and Appropriation Detail

Fund: 181 : Sheriff-LCL Law Enfrcmnt

Budget Unit: 2221 : Sheriff, Sheriff-LCL Law Enfrcmnt

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
56-01 Other Federal-Other	29,820	29,820	29,515	0	59,335
Revenue - Summary	29,820	29,820	29,515	0	59,335
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	29,820	29,820	382	0	30,202
28-30 Special Departmental Exp-Supplies & Services	0	0	45,281	327	45,608
Appropriation - Summary	29,820	29,820	45,663	327	75,810
NET COST	0	0	16,148	327	16,475



BU 2301 – Jail Facilities

DEPARTMENT OVERVIEW

Staffing at the facility is made up of a Captain, a Correctional Lieutenant, Correctional Sergeants, Correctional Deputies, Correctional Aides, Law Enforcement Records Technicians, Maintenance workers and Accounting personnel.

Food services are provided by way of a contract and meals are prepared on site.

Medical services are provided by way of contract and limited medical and dental services are provided on site. More extensive medical care is provided off-site as needed.

The jail is rated to house 286 inmates. The average daily population for FY 19-20 was 243 with a low of 146 and a high of 313.

Correctional Staff are responsible for security, programming, recreation, feeding and medical attention for inmates. Additionally, correctional staff are responsible for transporting inmates to court appearances, inter-facility transfers, and medical appointments

ACCOMPLISHMENTS IN FY 2019-20

- Purchased new jail vans
- Enhanced group and individual therapy options by partnering with Lake Family Resource Center to provide counseling for sexual assault survivors.
- Completed construction of an automated gate and fencing around the Transportation yard and West side entrance.
- Installed new on demand water heaters in Phase II.
- Enhanced the video surveillance system and storage capacity of saved video footage.
- Began a testing protocol for computer tablets to be used by inmates.
- Established relationship with Mendocino College for construction training
- Increased staffing levels
- Upgrade Phase I on demand hot water heaters to a matching system as now in Phase II
- Continue work to address roof repair or replacement on Phase II
- Continue to search for additional rehabilitative programs and services for inmates

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- The roof repair project continues and was delayed due to COVID issues. The entire roof is in need of repair, but financial difficulties continue to be a barrier.
- The Tower and Control consolidation project is underway. It is in the bid process.

BRIAN L. MARTIN, Sheriff
BU 2301 – Jail Facilities

Support needed to overcome any barriers

- There are numerous projects that have a common barrier, and that barrier is finances. As indicated in the response for BU 2201, the general fund contribution that has been indicated for this year's budget remains the same as last year's. Increases in costs related to liability insurance, worker's comp insurance, retirement contributions, employee health care contributions, employee salaries and benefits, professional services, and other expenses have resulted in a projected shortfall of over 2 million dollars for operating costs across all budget units for the Sheriff's Department. This budget unit alone (2301) is projected to be over \$600,000 short of what it is expected to cost for operational expenses in FY 20-21. We have made reductions in expenditures where feasible, to include reducing our overall position allocations in this BU by 8 FTE's between FY 18-19 and FY 19-20. Further cuts will be necessary to continue operating within the provided revenue and will likely result in a reduction of programming opportunities and rehabilitative efforts for inmates. The support I need is to receive adequate funding to account for increases in operating costs. When construction of Phase II of the Hill Road Correctional Facility was proposed to, and authorized by the Board of Supervisors in 1995, a 30 year staffing plan and life cycle cost for the facility was presented and approved under Resolution #95-196. In that plan, it was presented that a staff of 8 sergeants, 55 correctional officers, and 13 correctional aides (in addition to other administrative and support staff) would be necessary to properly run the facility. In FY 19-20 only 6 sergeants, 41 correctional officers and 11 correctional aides are allocated to this unit. In the 1995 resolution, total operating costs for the facility were estimated to be 11.9 million dollars. In FY 19-20 appropriations were a little over 8 million. For years this operation has operated well below what the predicted costs have been. This mandated function of the Sheriff and the County needs adequate funding.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-01 State Aid-Supplemental Law Enf Svcs	20,500	20,500	0	0	20,500
54-02 State Aid-Local Comm. Corrections	743,126	743,126	(82,620)	0	660,506
54-95 State Aid-AB 90 CJSF	36,045	36,045	0	0	36,045
66-80 Charges for Services-Law Enforcement Services	120,000	120,000	0	0	120,000
68-60 Public Protection-Institutional Care & Svcs	28,000	28,000	0	(224,778)	252,778
79-80 Other-Inmate Medical Reimb	2,500	2,500	(2,500)	0	0
81-22 Operating Transfers-In	135,000	135,000	(20,000)	(59)	115,059
Revenue - Summary	1,085,171	1,085,171	(105,120)	224,837	1,204,888

Appropriation

01-11 Salaries & Wages-Permanent	3,453,882	3,453,882	4,249	(187,494)	3,270,637
01-12 Salaries & Wages-Extra Help	35,343	35,343	31,725	0	67,068
01-13 Salaries & Wages-OT, Holiday, Stby	422,944	422,944	62,045	(185,224)	299,765
01-14 Salaries & Wages-Other, Term	15,527	15,527	2,825	0	18,352
02-21 Retirement Contributions-FICA	304,178	304,178	5,093	0	309,271
02-22 Retirement Contributions-PERS	1,116,390	1,116,390	219,980	0	1,336,370
03-30 Insurance-Health/Life	649,856	649,856	62,454	0	712,310
03-31 Insurance-Unemployment	24,633	24,633	191	0	24,824
03-32 Insurance-Opt Out	16,800	16,800	0	0	16,800
04-00 Worker's Compensation-	343,870	343,870	(50,361)	0	293,509
11-00 Clothing & Personal Suppl-	59,681	59,681	75,319	0	135,000
12-00 Communications-	11,850	11,850	(850)	0	11,000
13-00 Food-	575,000	575,000	0	0	575,000
14-00 Household Expense-	80,000	80,000	10,000	0	90,000
15-12 Insurance-Public Liability	408,334	408,334	55,104	0	463,438
15-13 Insurance-Fire & Allied Cvrgrs	15,573	15,573	921	0	16,494
17-00 Maintenance-Equipment-	50,000	50,000	15,000	0	65,000
18-00 Maint-Bldgs & Imprvmnts-	220,000	220,000	(20,000)	0	200,000
20-00 Memberships-	1,000	1,000	0	0	1,000
22-70 Office Expense-Supplies	40,000	40,000	(5,000)	0	35,000

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
22-71 Office Expense-Postage	4,500	4,500	(500)	0	4,000
22-72 Office Expense-Books & Periodicals	12,500	12,500	0	0	12,500
23-80 Prof & Specialized Svcs- Professional & Specialize	25,000	25,000	(5,000)	0	20,000
25-00 Rents & Leases-Equipment-	1,000	1,000	0	0	1,000
27-00 Small Tools & Instruments-	1,500	1,500	(500)	0	1,000
28-30 Special Departmental Exp-Supplies & Services	15,000	15,000	0	0	15,000
29-50 Transportation & Travel- Transportation & Travel	40,000	40,000	0	0	40,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	1,000	1,000	(1,000)	0	0
29-53 Transportation & Travel-Sheriff	20,000	20,000	0	0	20,000
30-00 Utilities-	295,000	295,000	5,000	0	300,000
38-00 Inventory Items-	25,000	25,000	(15,000)	0	10,000
40-70 Support & Care of Persons-Support & Care of Persons	5,000	5,000	0	0	5,000
48-00 Taxes & Assessments-	526	526	0	0	526
54-02 State Aid-Local Comm. Corrections	170,000	170,000	0	0	170,000
62-74 Cap. FA-Equipment-Other	90,000	90,000	0	0	90,000
80-80 Other Financing Uses-Interfund Reimbursements	(76,163)	(76,163)	(56,754)	0	(132,917)
Appropriation - Summary	8,474,724	8,474,724	394,941	(372,718)	8,496,947
NET COST	7,389,553	7,389,553	500,061	(597,555)	7,292,059

PROBATION

ROB HOWE, Chief Probation Officer



BU 2302 – Probation

DEPARTMENT OVERVIEW

The Probation Department provides services that enhance public safety. We are an “arm” of the Lake County Superior Court and as such we conduct investigations, author reports, and make recommendations to Lake County Superior Court Judges. We supervise offenders and utilize Evidence-Based Practices in programming, testing, counseling, and assessments, with the objective of reducing recidivism. We engage in the collection of restitution and support victim restoration programs.

The Probation Department supervises approximately 1,000 adult offenders, 141 juvenile offenders, and prepares approximately 1500 adult and juvenile court ordered reports annually.

ACCOMPLISHMENTS IN FY 2019-20

- Through the application of Evidence-Based Practices in adult probation supervision for the past five calendar years, the Probation Department has produced the following results:
 - Felony probation revocations have been kept to approximately 1% of the population.
 - Post-Release Community Supervision (PRCS) revocations (resulting in state prison terms) to less than 5% of the PRCS population.
 - There has only been one case in the past 5 years that a Mandatory Supervision revocation resulted in a state prison term, and zero in 2019-2020.
- The Juvenile Division has experienced moderate success in recruiting local families to be Resource Families and keep probation youth in the county.
- During 2019, Family Wrap, the preventative program used in the Juvenile Division, was brought to a close due to funding. Even though Family Wrap ended it has been one of the most successful preventative programs to date. Implemented in 2015, the program was able to assist 77 youth and families over the course of four years. The department is looking for a funding alternative or a new preventative program alternative that will meet its current needs.
- By employing a new streamlined collection process, developed by the department’s new Analyst and Senior Analyst, the Probation Department has seen a \$50,000+ increase in restitution collections for FY 2019-20.
- The officers and clerical staff of the Probation Department take pride in providing over 1,500 court ordered reports annually. These reports are provided within a rigid time frame to assure that sentencings are completed as prescribed by statute. During the past year, reports were provided with virtually zero errors and with a 100% on time record. Probation also provided hundreds of man hours to the courts in the form of officers available to provide first-hand assistance during detention, sentencing, and violation of probation hearings.
- The Day Reporting Center, which hosts classes and programming in Job Readiness, Courage to Change, Career Point, Adult Education, Moral Reconciliation Therapy (MRT), and Alcohol and other Drug Counseling, was able to begin classes for the Nurturing Families Program. The program offers classes to parents and their children to help them learn new ways to work together as a family. Classes were well attended and the content was met with positive reviews.

PROBATION

ROB HOWE, Chief Probation Officer
BU 2302 – Probation

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Identifying and pursuing grants for youth and family preservation specially targeting youth that have interactions with Probation. We are in the initial stages of grant research. Barriers are COVID taking money away from available grants, grant descriptions not specifically meeting our needs, and some grants require matching funds.
- Putting Probation classes for probationers in an online format.

Support needed to overcome any barriers

- Volunteers are an option as a matching fund in some cases, so assistance in using volunteers may be helpful.
- Assistance in promoting and recruiting foster parents.
- Internet access for probationers.
- Technology for probationers to access online classes.

How to better serve the public with the services provided

- Electronic payments would greatly help. The ability to take credit cards in person at our office or online would be helpful. Giving individuals on probation the ability to access their account online and see their balance at any time would be helpful.
- Facility in Clearlake area to host probation classes, job readiness seminars, parenting classes, etc.
- Web-based accounts and receipt of payments.
- More advanced technology for Deputy Probation Officers working in the field.
- Access to internet and technology to probationers.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2302 : Detention & Correction, Probation

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
53-01 State Assistance Program-Public Assistance Admin	1,018,000	1,018,000	(241,518)	0	776,482
54-02 State Aid-Local Comm. Corrections	1,136,910	1,136,910	478,000	0	1,614,910
54-05 State Aid-Jv Just-Youthful Offender	200,000	200,000	13,675	0	213,675
54-90 State Aid-Other	331,490	331,490	(58,988)	0	272,502
54-95 State Aid-AB 90 CJSF	20,000	20,000	0	0	20,000
55-01 Federal Assist Program-Public Assistance Admin	253,500	253,500	0	0	253,500
56-30 Other Government Agencies-Other	66,330	66,330	7,770	0	74,100
66-50 Charges for Services-Auditing & Accounting	10,000	10,000	0	0	10,000
66-80 Charges for Services-Law Enforcement Services	5,000	5,000	0	0	5,000
66-90 Charges for Services-Legal Services	10,000	10,000	0	0	10,000
67-50 Judicial-Court Fees and Costs	2,000	2,000	0	0	2,000
Revenue - Summary	3,053,230	3,053,230	198,939	0	3,252,169

Appropriation

01-11 Salaries & Wages-Permanent	2,358,985	2,358,985	17,254	0	2,376,239
01-13 Salaries & Wages-OT, Holiday, Stby	42,000	42,000	0	0	42,000
01-14 Salaries & Wages-Other, Term	77,371	77,371	(715)	0	76,656
02-21 Retirement Contributions-FICA	164,380	164,380	26,750	0	191,130
02-22 Retirement Contributions-PERS	810,487	810,487	117,307	0	927,794
03-30 Insurance-Health/Life	448,938	448,938	16,465	0	465,403
03-31 Insurance-Unemployment	17,042	17,042	116	0	17,158
03-32 Insurance-Opt Out	6,714	6,714	486	0	7,200
04-00 Worker's Compensation-	215,682	215,682	21,276	0	236,958
11-00 Clothing & Personal Suppl-	13,550	13,550	0	0	13,550
12-00 Communications-	26,456	26,456	0	0	26,456
14-00 Household Expense-	17,800	17,800	0	0	17,800
15-12 Insurance-Public Liability	70,405	70,405	9,497	0	79,902
15-13 Insurance-Fire & Allied Cvrsgs	2,474	2,474	(215)	0	2,259
17-00 Maintenance-Equipment-	35,141	35,141	(901)	0	34,240

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2302 : Detention & Correction, Probation

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
18-00 Maint-Bldgs & Imprvmnts-	21,520	21,520	0	0	21,520
19-40 Medical Expense-Medical, Dental & Lab Exp	500	500	0	0	500
20-00 Memberships-	7,641	7,641	(881)	0	6,760
22-70 Office Expense-Supplies	18,000	18,000	0	0	18,000
22-71 Office Expense-Postage	7,700	7,700	0	0	7,700
22-72 Office Expense-Books & Periodicals	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs- Professional & Specialize	86,850	86,850	(7,500)	0	79,350
26-00 Rents & Leases-Bldg & Imp-	13,200	13,200	0	0	13,200
28-30 Special Departmental Exp-Supplies & Services	37,997	37,997	0	0	37,997
29-50 Transportation & Travel- Transportation & Travel	52,250	52,250	0	0	52,250
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	72,000	72,000	0	0	72,000
30-00 Utilities-	69,000	69,000	0	0	69,000
38-00 Inventory Items-	4,140	4,140	0	0	4,140
40-70 Support & Care of Persons-Support & Care of Persons	381,600	381,600	0	0	381,600
48-00 Taxes & Assessments-	160	160	0	0	160
54-02 State Aid-Local Comm. Corrections	56,300	56,300	0	0	56,300
80-80 Other Financing Uses-Interfund Reimbursements	(8,500)	(8,500)	0	0	(8,500)
Appropriation - Summary	5,130,283	5,130,283	198,939	0	5,329,222
NET COST	2,077,053	2,077,053	0	0	2,077,053

HEALTH SERVICES

DENISE POMEROY, Director



BU 2304 – Jail Medical Services

DEPARTMENT OVERVIEW

Wellpath previously known as California Forensic Medical Group (CFMG) has developed medical delivery systems that have proven responsive to the needs of inmates, correctional facility administrators and county officials throughout California. Experts in California-based Correctional Healthcare, Wellpath currently operates the majority of IMQ accredited sites in the state for both adult and juvenile corrections facilities.

ACCOMPLISHMENTS IN FY 2019-20

- In FY 19/20, Wellpath retained their accreditation under the Institute for Medical Quality

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 4012

Support needed to overcome any barriers

See BU 4012

How to better serve the public with the services provided

See BU 4012

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2304 : Detention & Correction, Jail-Medical Services

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-02 State Aid-Local Comm. Corrections	448,900	448,900	166,016	0	614,916
79-90 Other-Miscellaneous	0	0	14,000	0	14,000
Revenue - Summary	448,900	448,900	180,016	0	628,916
Appropriation					
19-41 Medical Expense-Incarcerated Individual	87,706	87,706	297,648	0	385,354
23-80 Prof & Specialized Svcs-Professional & Specialize	2,845,582	2,845,582	(17,632)	0	2,827,950
28-48 Special Departmental Exp-Ambulance Expense	5,000	5,000	0	0	5,000
80-80 Other Financing Uses-Interfund Reimbursements	(704,200)	(704,200)	0	0	(704,200)
Appropriation - Summary	2,234,088	2,234,088	280,016	0	2,514,104
NET COST	1,785,188	1,785,188	100,000	0	1,885,188

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 2305 – Criminal Justice Facilities (Fund 51)

DEPARTMENT OVERVIEW

This Budget Unit accounts for funding allocated to the Criminal Justice Facilities Temporary Construction Fund, pursuant to State law and Board of Supervisors Resolution. The funding in this Budget Unit consists of a portion of court imposed fines which are allocated for purposes of maintaining and operating courthouse and criminal justice facilities. These are non-discretionary revenues.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 51 : Criminal Justice Programs

Budget Unit: 2305 : Detention & Correction, Sheriff-Crim Just Progrms

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	125,000	125,000	(10,000)	0	115,000
81-23 Operating Transfers-Out	(135,000)	(135,000)	19,941	0	(115,059)
Revenue - Summary	(10,000)	(10,000)	9,941	0	(59)
NET COST	10,000	10,000	(9,941)	0	59

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures



BU 2601 – Agricultural Commissioner

DEPARTMENT OVERVIEW

The following services are provided by the Agricultural Commissioner and Sealer's office: pest exclusion, pest detection, pest eradication, pest management, pesticide use enforcement, nursery plant inspections, fruit and vegetable standardization, invasive weed eradication, cannabis and hemp programs, egg quality inspections, inspections of weighing devices for commercial use, quantity control inspections of pre-packaged commodities, ensuring that petroleum advertising and labeling are accurate and correct, and inspections of weighmaster operations.

This budget is funded 58% by state sub-venting, 10% fees and 32% general fund discretionary revenue.

ACCOMPLISHMENTS IN FY 2019-20

- In pesticide use enforcement, there were 218 permits issued, 24 inspections performed and 12 enforcement actions taken. (V2028)
- For insect pest detection, there were 975 traps deployed. (V2028)
- There were 1,300 commercial weighing and measuring devices inspected. (V2028)
- 2018 Crop Report was completed. (FCMP)

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- The hemp program is constantly changing due to county, state and federal regulation updates. The department keeps the growers informed of these changes and works with them so they know how to remain compliant with the new hemp regulations. This also requires that we work closely with CDD since they are involved as well.
- We will be integrating and moving to a new time keeping system to track our various program hours and generate invoices for state contracts. This system will allow for a reduction in duplication of data entry, reduced data entry errors and provide for device registration invoicing and payment tracking. This will require staff to learn and use a new program. Once staff becomes proficient in this program, this should help reduce staff time spent preparing monthly state reports and invoicing. More time can be spent with the public when this occurs.
- Public outreach is a problem. We are constantly reacting to situations that could be prevented if we had the time to do public outreach.

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures
BU 2601 – Agricultural Commissioner

Support needed to overcome any barriers

- We are trying to cross-train the staff in our various programs so the public can have one stop service with a consistent message. This is important because sometimes if only one person on staff can do a job, and they are not in the office, the public would have to come back later when they are in. There is not a lot of time to do this during the work hours because we are keeping busy reacting to immediate situations and don't have time to train staff.
- Staff retention has been a problem. Taking the time to train staff and then they leave to go to another county is waste of time. I hope that the salary survey will solve this situation.

How to better serve the public with the services provided

- Allowing the department to accept credit card payments would help the public because they wouldn't have to go to the bank /store to get cash to make payments to the county.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
53-90 State Admin Program-Agriculture	372,987	372,987	121,615	0	494,602
56-30 Other Government Agencies-Other	5,600	5,600	(5,600)	0	0
66-30 Charges for Services-Agricultural Services	7,420	7,420	13,180	0	20,600
69-20 Other Current Services-Other	70,750	70,750	(4,950)	0	65,800
79-74 Sales-Poison Grain	2,500	2,500	(2,000)	0	500
Revenue - Summary	459,257	459,257	122,245	0	581,502
Appropriation					
01-11 Salaries & Wages-Permanent	356,341	356,341	(6,058)	0	350,283
01-12 Salaries & Wages-Extra Help	41,848	41,848	(7,216)	0	34,632
01-13 Salaries & Wages-OT, Holiday, Stby	2,018	2,018	(58)	0	1,960
01-14 Salaries & Wages-Other, Term	5,013	5,013	6,273	0	11,286
02-21 Retirement Contributions-FICA	28,952	28,952	1,513	0	30,465
02-22 Retirement Contributions-PERS	73,984	73,984	4,130	0	78,114
03-30 Insurance-Health/Life	73,752	73,752	4,454	0	78,206
03-31 Insurance-Unemployment	2,791	2,791	(95)	0	2,696
04-00 Worker's Compensation-	3,539	3,539	(1,054)	0	2,485
10-00 Agricultural-	3,000	3,000	0	0	3,000
11-00 Clothing & Personal Suppl-	200	200	600	0	800
12-00 Communications-	2,100	2,100	(300)	0	1,800
14-00 Household Expense-	500	500	1,500	0	2,000
15-12 Insurance-Public Liability	7,520	7,520	497	0	8,017
15-13 Insurance-Fire & Allied Cvrsgs	288	288	15	0	303
17-00 Maintenance-Equipment-	5,000	5,000	5,000	0	10,000
18-00 Maint-Bldgs & Imprvmnts-	3,200	3,200	(3,000)	0	200
20-00 Memberships-	2,440	2,440	85	0	2,525
22-70 Office Expense-Supplies	7,200	7,200	0	0	7,200
22-71 Office Expense-Postage	1,500	1,500	1,000	0	2,500
22-72 Office Expense-Books & Periodicals	250	250	0	0	250
23-80 Prof & Specialized Svcs-Professional & Specialize	33,862	33,862	114,549	(5,000)	143,411
28-30 Special Departmental Exp-Supplies	24,400	24,400	(10,360)	0	14,040

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
& Services					
29-50 Transportation & Travel- Transportation & Travel	10,000	10,000	0	0	10,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	34,969	34,969	0	0	34,969
30-00 Utilities-	140	140	0	0	140
38-00 Inventory Items-	5,150	5,150	10,770	(13,000)	2,920
48-00 Taxes & Assessments-	80	80	0	0	80
62-74 Cap. FA-Equipment-Other	0	0	0	18,000	18,000
Appropriation - Summary	730,037	730,037	122,245	0	852,282
NET COST	270,780	270,780	0	0	270,780

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 2602 – Building and Safety (Fund 109)

DEPARTMENT OVERVIEW

The Building Division's primary function is to safeguard the life, health and property of the residents of the unincorporated area of Lake County through the enforcement and interpretation of State and Local adopted Building, Mechanical, Fire Codes and ordinances. The Building Division strives to implement these codes and standards in a fair and consistent manner while remaining open to alternative materials and methods that comply with the intent of the codes.

Services provided by the Division include commercial and residential plan review, issuance of building permits, inspections of structural, electrical, plumbing and mechanical installations in new residential and commercial construction, additions and remodels. The Division also insures that Flood Plain requirements are met for all buildings in the mapped Flood Hazard Zones in the County. The Division issues permits for manufactured home installations on private property, and other miscellaneous items such as solar systems, re-roofs, signs, and window replacements.

Building Division management staff, Chief Building Official (CBO), acts as the Lake County Fire Marshal. The purpose of the Lake County Fire Marshal (LCFM) is to provide a consistent and comprehensive method of interpretation of the California Code of Regulations about State Regulated Area's (SRA) in the enforcement of private property road accessibility for first responders, and the safe egress of occupant. In addition the CBO/LCFM serves in the identification and abatement of building related violations in the unincorporated area of the County. Duties may include:

- Inspection of property to determine if a building nuisance exists; issuance of Notices of Nuisance and Order to Abate to property owner; represent the Department in Appeal Hearings; abate nuisances if the property owner fails to do so in the allotted time (including writing of inspection warrants for court approval and arrange approved contractor for abatement); represent the Department in lien hearings.

ACCOMPLISHMENTS IN FY 2019-20

- Caught up on backlog of grading inspections
- Initiated use of Accela permitting software
- Electronic Field initiation (Go Paperless)
- Investigated 30 citizen complaints (Recent new enforcement through B&S)
- Conducted plan reviews within:
 - Intake to Issue: 2-4 weeks
 - Start to finish per design: 48 hours
- Issued 748 building permits
- Finaled 739 building permits
- 4290-91 site visits

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director
BU 2602 – Building and Safety

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

We can improve with more efficient and effective plan review and inspection during construction. We have hired a second plan review employee and we are actively recruiting for another inspector. Getting permits and plans reviewed quickly will get more projects out for construction, which will have an impact throughout the County. More workforce, more sales of materials, more housing stock – all have a positive effect. Proper and adequate inspection ensures projects are constructed to codes and ensures safe, well-built, and compliant structures.

Support needed to overcome any barriers

See BU 2702

How to better serve the public with the services provided

See BU 2702

Revenue and Appropriation Detail

Fund: 109 : Building and Safety

Budget Unit: 2602 : Protective Inspection, Building & Safety

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-20 Permits-Construction	1,007,601	1,007,601	(1,826)	(46,451)	1,052,226
21-63 Permits-Mobile Home	12,000	12,000	556	0	12,556
42-01 Revenue from Use of Money-Interest	3,927	3,927	2,693	0	6,620
66-10 Charges for Services-Planning & Engineering	622,193	622,193	(276,305)	(20,000)	365,888
66-11 Charges for Services-Subdivision Insp Fees	0	0	0	(1,000,000)	1,000,000
66-17 Charges for Services-State-CBSC fees 90%	405	405	566	0	971
66-18 Charges for Services-Admin-CBSC fees 10%	45	45	110	0	155
66-19 Charges for Services-Technology Recovery	12,500	12,500	5,289	0	17,789
66-20 Charges for Services-CASP	3,700	3,700	1,898	0	5,598
66-50 Charges for Services-Auditing & Accounting	49,000	49,000	(49,000)	0	0
69-20 Other Current Services-Other	650	650	(16)	0	634
79-90 Other-Miscellaneous	900	900	(700)	0	200
81-22 Operating Transfers-In	0	0	27,698	27,698	0
Revenue - Summary	1,712,921	1,712,921	(289,037)	1,038,753	2,462,637

Appropriation

01-11 Salaries & Wages-Permanent	831,049	831,049	(234,820)	(51,742)	544,487
01-12 Salaries & Wages-Extra Help	5,840	5,840	(5,840)	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	300	300	(300)	0	0
01-14 Salaries & Wages-Other, Term	0	0	1	(1)	0
02-21 Retirement Contributions-FICA	64,112	64,112	(18,317)	(3,889)	41,906
02-22 Retirement Contributions-PERS	180,990	180,990	(48,031)	(11,539)	121,420
03-30 Insurance-Health/Life	202,363	202,363	(73,386)	(669)	128,308
03-31 Insurance-Unemployment	5,861	5,861	2,486	(4,519)	3,828
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	61,925	61,925	(51,255)	5,137	15,807
11-00 Clothing & Personal Suppl-	4,770	4,770	(1,445)	0	3,325
12-00 Communications-	9,018	9,018	2,022	0	11,040

Revenue and Appropriation Detail

Fund: 109 : Building and Safety

Budget Unit: 2602 : Protective Inspection, Building & Safety

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
15-12 Insurance-Public Liability	61,736	61,736	13,414	0	75,150
15-13 Insurance-Fire & Allied Cvrgrs	309	309	19	0	328
17-00 Maintenance-Equipment-	21,668	21,668	17,283	0	38,951
20-00 Memberships-	1,335	1,335	(147)	0	1,188
22-70 Office Expense-Supplies	9,500	9,500	3,300	0	12,800
22-71 Office Expense-Postage	5,000	5,000	(1,700)	0	3,300
22-72 Office Expense-Books & Periodicals	4,750	4,750	700	0	5,450
23-80 Prof & Specialized Svcs- Professional & Specialize	137,664	137,664	1,315,300	0	1,452,964
23-90 Prof & Specialized Svcs- Administrative Services	29,463	29,463	39,523	0	68,986
23-91 Prof & Specialized Svcs-Intra-Div Services	148,865	148,865	139,121	274,117	562,103
24-00 Publications & Legal Ntcs-	1,000	1,000	(650)	0	350
27-00 Small Tools & Instruments-	1,200	1,200	300	0	1,500
28-30 Special Departmental Exp-Supplies & Services	9,270	9,270	(120)	0	9,150
29-50 Transportation & Travel- Transportation & Travel	6,360	6,360	(1,930)	0	4,430
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	38,777	38,777	4,123	0	42,900
38-00 Inventory Items-	10,963	10,963	3,807	0	14,770
48-00 Taxes & Assessments-	8	8	2	0	10
61-60 Cap FA-Bldgs & Imp-Current	50,025	50,025	(50,025)	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(166,247)	(166,247)	166,247	0	0
Appropriation - Summary	1,740,274	1,740,274	1,219,682	206,895	3,166,851
NET COST	27,353	27,353	1,508,719	(831,858)	704,214

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 2603 – Code Enforcement

DEPARTMENT OVERVIEW

The purpose of the Code Enforcement Division is to provide a consistent and comprehensive method for the identification and abatement of public nuisances in the unincorporated area of the County. Duties may include:

- Inspection of property to determine if a nuisance exists; issuance of Notices of Nuisance and Order to Abate to property owner; represent the Department in Appeal Hearings; Abate nuisances if the property owner fails to do so in the allotted time (including writing of Inspection warrants for court approval, arrange approved contractor for abatement); represent the Department in Lien hearings.
- Inspect properties for hazardous vegetation, inform property owner(s) of non-compliance; abate hazardous vegetation if owner fails to do so; process lien against property as provided for in County code
- Removal of abandoned, wrecked, dismantled vehicles from private property in the unincorporated area of the County.

ACCOMPLISHMENTS IN FY 2019-20

The Code Enforcement division is reactivating in FY 2020-2021 after a nine year hiatus, during which time code enforcement activities were conducted through the Building & Safety division BU2604. Under the Building & Safety division in FY 2019-2020:

- Hired new officer in December to bring staffing to 4 (3 field officers and 1 manager).
- Implemented officer safety equipment and policies (Tactical vests, Pepper Spray and Portable Radios)

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Code Enforcement is operating smoothly and they are very important to Economic Development. Ensuring adherence with codes not only protects businesses and consumers alike, it demonstrates the importance with following the rules. This is especially true for the Cannabis industry, where it's important to show those who choose not to follow the rules that there are ramifications.

Support needed to overcome any barriers

See BU 2702

How to better serve the public with the services provided

See BU 2702

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	0	0	0	(30,280)	30,280
66-50 Charges for Services-Auditing & Accounting	0	0	0	(40,000)	40,000
69-20 Other Current Services-Other	0	0	0	(500)	500
Revenue - Summary	0	0	0	70,780	70,780
Appropriation					
01-11 Salaries & Wages-Permanent	0	0	0	302,533	302,533
02-21 Retirement Contributions-FICA	0	0	0	23,144	23,144
02-22 Retirement Contributions-PERS	0	0	0	51,056	51,056
03-30 Insurance-Health/Life	0	0	0	80,098	80,098
03-31 Insurance-Unemployment	0	0	0	2,118	2,118
11-00 Clothing & Personal Suppl-	0	0	0	820	820
12-00 Communications-	0	0	0	6,312	6,312
17-00 Maintenance-Equipment-	0	0	0	27,875	27,875
20-00 Memberships-	0	0	0	665	665
22-70 Office Expense-Supplies	0	0	0	5,762	5,762
22-71 Office Expense-Postage	0	0	0	4,000	4,000
23-80 Prof & Specialized Svcs-Professional & Specialize	0	0	0	41,564	41,564
23-91 Prof & Specialized Svcs-Intra-Div Services	0	0	0	90,558	90,558
24-00 Publications & Legal Ntcs-	0	0	0	500	500
27-00 Small Tools & Instruments-	0	0	0	200	200
28-30 Special Departmental Exp-Supplies & Services	0	0	0	7,340	7,340
29-50 Transportation & Travel-Transportation & Travel	0	0	0	806	806
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	0	0	0	38,690	38,690
38-00 Inventory Items-	0	0	0	7,347	7,347
80-80 Other Financing Uses-Interfund Reimbursements	0	0	0	(620,608)	(620,608)
Appropriation - Summary	0	0	0	70,780	70,780

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
NET COST	0	0	0	0	0

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 2604 – Nuisance Abatement (Fund 188)

DEPARTMENT OVERVIEW

The Nuisance Abatement budget unit provides funding for the abatement of code violations and for cleanup of illegal dump sites.

ACCOMPLISHMENTS IN FY 2019-20

- Five Sites abated: 1 Demo, 4 major Cleanup 15 illegal dump sites cleaned up, 30 household trash notice of violations served, 100+ illegal cannabis violations served, and voluntarily abated. Over 2000 hazardous vegetation site visits with over 450 notices to abate sent out with 75% voluntary compliance reached.
- Placement of Board of Supervisors approved liens totaling \$66,785.
- Closed over 400 old cases dating back to 2017
- Received over 1000 new cases and worked to abate either by voluntary compliance or county abatement 65%.
- Began Enforcement of 2 new ordinances Hazardous Vegetation and Cannabis.
- Working with benefit zones on hazardous vegetation abatements.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2702

Support needed to overcome any barriers

See BU 2702

How to better serve the public with the services provided

See BU 2702

Revenue and Appropriation Detail

Fund: 188 : Nuisance Abatement

Budget Unit: 2604 : Protective Inspection, Nuisance Abatement Progm

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-30 Property Taxes-Prior Secured	5,000	5,000	0	0	5,000
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	25,000	25,000	35,000	35,000	25,000
42-01 Revenue from Use of Money-Interest	1,900	1,900	100	100	1,900
66-40 Charges for Services-Assess & Tax Collection	3,000	3,000	(1,000)	(1,000)	3,000
69-20 Other Current Services-Other	1,100	1,100	(600)	(600)	1,100
81-22 Operating Transfers-In	0	0	512,817	512,817	0
Revenue - Summary	36,000	36,000	546,317	(546,317)	36,000
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0	0	41,084	(41,084)	0
23-90 Prof & Specialized Svcs-Administrative Services	343	343	436	0	779
23-91 Prof & Specialized Svcs-Intra-Div Services	0	0	96,098	(96,098)	0
27-00 Small Tools & Instruments-	0	0	100	(100)	0
28-30 Special Departmental Exp-Supplies & Services	100,000	100,000	5,360	(5,360)	100,000
29-50 Transportation & Travel-Transportation & Travel	0	0	806	(806)	0
55-06 Other Charges-Nuisance Abatement	110,000	110,000	80,000	0	190,000
Appropriation - Summary	210,343	210,343	223,884	(143,448)	290,779
NET COST	174,343	174,343	(322,433)	402,869	254,779

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures



BU 2701 – Fish and Game Protection & Propagation (Fund 131)

DEPARTMENT OVERVIEW

The purpose to this budget is to support projects that improve the habitat for wildlife and fisheries in the County. The Agricultural Commissioner manages the budget for the Lake County Fish and Wildlife Advisory Committee which recommends projects to the Lake County Board of Supervisors for approval. This budget is fully funded by State Fish and Wildlife fines, forfeitures and penalties.

ACCOMPLISHMENTS IN FY 2019-20

- The Lake County Board of Supervisors approved the Lake County Fish and Wildlife Advisory Committee's recommendation:
 - Funding for interpretive panels for the Osprey sign in Clearlake (V2028)
 - Funding for Lake County Department of Water Resources to design, develop and distribute drain signs alerting people that street drains lead to creeks, wetlands and Clear Lake. (V2028)
- Funds of developing new premiums for the Lake County Fair Book. The premiums would be listed under fine arts and would encourage the use of native plants in floral arrangements, wildlife photography fly tying and other topics related to highlighting Lake County natural wonders. (V2028)

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2601

Support needed to overcome any barriers

See BU 2601

How to better serve the public with the services provided

See BU 2601

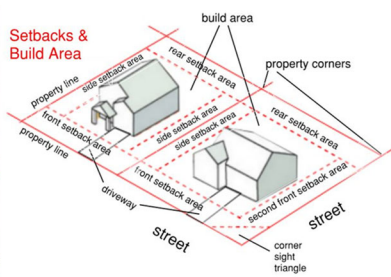
Revenue and Appropriation Detail

Fund: 131 : Fish and Wildlife
Budget Unit: 2701 : , Fish and Game

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-81 Fines, Forfeit, Penalties-Fish and Game Fines	2,400	2,400	(1,400)	0	1,000
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	1,500	1,500	(1,000)	0	500
42-01 Revenue from Use of Money-Interest	300	300	550	0	850
Revenue - Summary	4,200	4,200	(1,850)	0	2,350
Appropriation					
22-70 Office Expense-Supplies	50	50	0	0	50
22-71 Office Expense-Postage	50	50	0	0	50
23-90 Prof & Specialized Svcs-Administrative Services	967	967	(310)	0	657
28-30 Special Departmental Exp-Supplies & Services	18,333	18,333	310	0	18,643
53-87 Other Charges-Fish & Game Propagation	100	100	0	0	100
Appropriation - Summary	19,500	19,500	0	0	19,500
NET COST	15,300	15,300	1,850	0	17,150

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 2702 – Planning

DEPARTMENT OVERVIEW

The mission of the Community Development Department – Planning Division is to serve the residents of Lake County, and those interested in bringing development to our County. This is accomplished by providing excellent customer service and working with the customer(s) to help them reach their goals by reviewing their proposal with the applicable codes, policies, regulations and ordinances to ensure compliance and to determine which review process is most appropriate.

The Planning Departments budget unit is responsible for maintenance and interpretation of the Lake County General Plan, various area plans, enforcement of the Lake County Zoning Ordinance, Lake County Subdivision, the Grading Ordinance, extraction and exportation of groundwater, certification of environmental documents, Processing various Land Use Applications and support of the Planning Commission and Board of Supervisors. The Planning budget unit consists of two divisions: 1) Current Planning 2) Long-Range and Environmental Planning.

- Current Planning responsibilities include processing Zoning Certifications/Clearances; Pre-Development Applications; Zoning Permits; General Plan Amendments, Rezoning; Zoning Text Amendments; Development/Design Review Permits, Major/Minor Use Permits; Variances; Certificates of Compliance/Certificate of Compliance with Conditions; Voluntary Mergers; Lot Line Adjustments; Determination of Legal Lot Status; Parcel Maps; Parcel Map Waivers; Subdivisions; Minor Modification to Subdivision Maps; Modification to Use Permits; Time Extension to Permits; Revocation of Permits, and Compliance Monitoring and basic environmental analysis (Initial Studies). Current Planning also involves interpreting/explaining the County's Codes, Regulations, Policies and Ordinances to the general public, applicants and various Federal, State, and local agencies.
- Long-Range and Environmental Planning is responsible for General Plan/Area Plans updates; General Plan Map Amendments; General Plan/Area Plan Text Amendments; Interpretation of the General Plan; and Area Plans; Grading Permits; Mines and/or Reclamation Permits; Extraction and Exportation of Groundwater Permits; Geothermal and Compliance Monitoring and complex environmental analysis (Initial Studies or Environmental Impact Reports/Statements). Long-Range and Environmental Planning also involves applying for appropriate grants/funding and interpreting/explaining the County's Code, Regulations, Policies and Ordinances to the general public and various Federal, State, and local agencies.

ACCOMPLISHMENTS IN FY 2019-20

- Continued update process of the General Plan, Housing Element and Area Plans.
- Prepare guidance to local communities in the preparation of community plans
- Update various Chapters of the County of Lake Ordinance Code to reflect current conditions
- Monitor fee revenue and actual time required to process an application and recommend adjustments
- Release of the Draft Environmental Impact Report (EIR) for Guenoc Valley Mixed Use Commercial Development.
- Rebuild efforts from the Mendocino Complex Fire of 2018 and previous disasters

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director
BU 2702 – Planning

- FEMA – Coordinating with Water Resource Department & Community Development Department – Building Division
- Hiring of four (4) Assistant Planners
- Completion of Office remodel

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

There are a number of improvements that need to be made, beginning with the investment of training for staff. We have a competent and hard-working group of employees, however they lack experience. Additional outside training on CEQA, Subdivision Map Act, and other environmental codes has been lacking and employees are forced to learn on the job with little or no guidance. This slows their learning as well as the project. The development of a consistent process for taking a project from application to permit also needs to be developed. With the recent hiring of the Deputy Director of CDD, as well as the addition of more experienced staff, the Planning Division is slowly turning things around and projects are getting completed.

Support needed to overcome any barriers

I'm going to be recommending the creation of a "Cannabis Division" for CDD to be funded with permit application fees and partially from the taxes that are paid from this industry. It is the largest activity we are permitting in the County, and our inefficiency in processing permits, I believe, is having a negative impact on our ability to take advantage of the potential revenue being generated. I also think that the time it currently takes to get a permit is one of the reasons why growers are choosing to bypass the permit process and take their chances growing illegally. I'll be proposing a Division specifically for the processing of cannabis applications, the inspection of sites and enforcement of permit conditions and the enforcement of illegal growing activities.

How to better serve the public with the services provided

We need to be better and more efficient with the processing of all applications – whether that's planning or building. We need to be able to accept credit card payments, and do more processing of permit applications on-line to reduce time spent waiting in line in the courthouse.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2702 : , Planning

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-10 Development Permits-Development Permits	69,744	69,744	13,656	0	83,400
21-40 Permits-Zoning	34,634	34,634	19,366	680	53,320
21-65 Permits-Sanit-Land Development	2,770	2,770	1,305	0	4,075
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	0	0	0	(15,000)	15,000
54-90 State Aid-Other	0	0	400,000	0	400,000
66-10 Charges for Services-Planning & Engineering	12,569	12,569	4,483	0	17,052
66-11 Charges for Services-Subdivision Insp Fees	15,656	15,656	(9,656)	0	6,000
66-12 Charges for Services-Environment Planning Fees	58,340	58,340	1,660	0	60,000
66-13 Charges for Services-Planned Development Fees	13,197	13,197	995,209	0	1,008,406
66-14 Charges for Services-Mitigation Monitor/Inspec	56,800	56,800	0	(13,680)	70,480
66-19 Charges for Services-Technology Recovery	6,594	6,594	5,406	(8,150)	20,150
66-21 Charges for Services-General Plan Maint	33,133	33,133	18,917	(9,600)	61,650
69-20 Other Current Services-Other	246	246	154	0	400
79-90 Other-Miscellaneous	3,798	3,798	(598)	(1,920)	5,120
81-22 Operating Transfers-In	200,000	200,000	497,967	497,967	200,000
Revenue - Summary	507,481	507,481	1,947,869	(450,297)	2,005,053

Appropriation

01-11 Salaries & Wages-Permanent	838,032	838,032	(179,114)	175,772	834,690
01-12 Salaries & Wages-Extra Help	18,000	18,000	6,092	0	24,092
01-14 Salaries & Wages-Other, Term	4,255	4,255	(4,254)	(1)	0
02-21 Retirement Contributions-FICA	64,617	64,617	(13,859)	12,535	63,293
02-22 Retirement Contributions-PERS	174,903	174,903	(27,964)	36,825	183,764
03-30 Insurance-Health/Life	173,820	173,820	(33,661)	59,057	199,216
03-31 Insurance-Unemployment	5,916	5,916	3,351	(3,365)	5,902
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	9,738	9,738	116	0	9,854

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2702 : , Planning

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
12-00 Communications-	3,000	3,000	(2,073)	168	1,095
15-12 Insurance-Public Liability	2,489	2,489	2,754	0	5,243
15-13 Insurance-Fire & Allied Cvrgrs	609	609	36	0	645
17-00 Maintenance-Equipment-	10,671	10,671	4,578	3,582	18,831
20-00 Memberships-	2,000	2,000	400	0	2,400
22-70 Office Expense-Supplies	7,973	7,973	212	2,158	10,343
22-71 Office Expense-Postage	1,500	1,500	(200)	2,000	3,300
22-72 Office Expense-Books & Periodicals	2,244	2,244	(306)	150	2,088
23-80 Prof & Specialized Svcs- Professional & Specialize	37,957	37,957	312,339	62,984	413,280
23-90 Prof & Specialized Svcs- Administrative Services	107,560	107,560	190,709	0	298,269
23-91 Prof & Specialized Svcs-Intra-Div Services	10,900	10,900	1,127,949	86,151	1,225,000
24-00 Publications & Legal Ntcs-	10,500	10,500	0	1,500	12,000
28-30 Special Departmental Exp-Supplies & Services	16,414	16,414	1,116	7,975	25,505
29-50 Transportation & Travel- Transportation & Travel	6,658	6,658	(4,003)	0	2,655
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	6,190	6,190	0	0	6,190
38-00 Inventory Items-	5,000	5,000	2,785	11,070	18,855
52-10 Other Charges-Contib to Non-Co Gov Agen	50,000	50,000	(5,000)	0	45,000
80-80 Other Financing Uses-Interfund Reimbursements	(565,865)	(565,865)	565,865	(808,857)	(808,857)
Appropriation - Summary	1,007,481	1,007,481	1,947,868	(350,296)	2,605,053
NET COST	500,000	500,000	(1)	100,001	600,000

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director



BU 2703 – Animal Care and Control

DEPARTMENT OVERVIEW

Lake County Animal Care and Control enforces local and state laws pertaining to the ownership and care of domestic animals. LCACC provides rabies control efforts through the quarantine of biting animals, responding to loose and vicious dog complaints, a dog licensing program, and offering low cost rabies vaccinations to the community. LCACC also provides humane animal investigations, abatement of loose and nuisance animals (including livestock), animal rescue and disaster response services (LEAP), and by providing veterinary services to any stray domestic animal within the County of Lake as mandated. LCACC operates a shelter with a holding capacity of 42 dogs, 90 cats, and nearly 24 assorted livestock. The facility is open to the public 6 days a week where they can retrieve lost pets, surrender of stray animals, purchasing of licenses, and viewing of available animals.

ACCOMPLISHMENTS IN FY 2019-20

- Further Coordination with Social Services and Red Cross to improve disaster response.
- Successfully hired an Adoption Coordinator
- Successfully hired and trained two new Animal Control Officers

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Maintaining a consistent level of trained staff ready to respond to calls for complaints, assist law enforcement, and enforce regulations. Increase available training to more staff within the department and continual training opportunities. Staff levels have varied consistently within the department. At one point last year Animal Control had 0 trained officers, looking to hire more, and having the Director perform all field, admin, and other duties.
- Provide consistent low cost spay/neuter and community cat services. Provide easier access to services for our community will bring higher standards of living for our residents. Our program has always had issues with opening and closing due to disasters and staffing issues. We plan to reopen from COVID-19 by June 22, 2020. We also want to expand our community cat program to all feral strays brought to our shelter. This brings needless euthanasia rates down and helps lower our large feral cat population.
- Transfer to a streamlined shelter management system. Newer systems allow easier updating of animals, online adoptions, officers are able to search and close calls. The new system has been procured but the training and updating to the new system is the biggest hurdle.
- Certain Animal Control permits require other departments to sign off of requirements before we can allow our own permits. It can become frustrating to have public have to report to multiple departments to pass multiple inspections when they are attempting to follow rules and regulations.
- Increasing revenue and funding to help support programs that help for the betterment of the community. The funding should not be randomly dispersed and be reporting may be necessary. Long term programs and goals should be highly considered as change most often takes time.

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director
BU 2703 – Animal Care and Control

- All too often public have a pre-conceived notion on departments, county, and government as a whole due to bad experiences other may have endured. Unfortunately this may be due to legitimate issues. Responding to these issues publicly is rarely the correct answer. Creating tools, trainings, or other systems for educating public and finding new ways to changing the public perception.

Support needed to overcome any barriers

- Practices from the department and county level that enforces employee retention should be focused. Providing more training/education and other opportunities should be identified and offered. This includes specialized and broad topics. CSAC was a great example of broad training.
- Continual support from the County is vital to keep this program afloat. Most parts of our community rely on these programs for affordable spay/neuter and to manage community cat colonies. Furthermore an expansion of the community cat program to all stray feral cats would help manage our cat population long term. There are only two options when managing cat population long term. You have to either remove 50% percent of the population outright, or fix 75%. We have no ability to take in 50% of the feral cat population where little resources to adopt or rescue are available.
- Little support is needed to make this change but once accomplished it will bring a greater ability for our staff to serve the public.
- Meeting with these key departments to unify a system and expedite the process for the public. This may include granting a department an ability to provide certification, paperwork, or other necessity for the other.

How to better serve the public with the services provided

- Constant communication with the public on the status of their complaints, requests, and other issues can create a better perception of the job performed. Most people are understanding and whether you have good news, bad news, or were unable to perform the actions required contacting to update that individual should be key.
- Training staff on handling difficult situations, customers, and other scenarios will help the public understand why issues take time or to calmly inform them of the issues preventing the action wanted.
- Granting ease of access to services where people may not need to meet face to face should be available, easy, and accessible. Being aware of other protocols and policies is a must as creating too many opportunities to help can be detrimental if there is no real ability of staff to handle the potential increased load or requirements necessary.
- Understanding the process the public is being required to follow from their point of view can show issues not previously known. Following up with public's opinion on how the process was for them and consistently reviewing opinions and your process.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2703 : , Animal Care & Control

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-01 Development Permits-Animal	43,500	43,500	(3,000)	0	40,500
21-60 Permits-Other	2,000	2,000	0	0	2,000
56-30 Other Government Agencies-Other	10,000	10,000	0	0	10,000
66-71 Charges for Services-Animal Sales	9,000	9,000	(4,000)	0	5,000
66-72 Charges for Services-Humane Services	131,500	131,500	6,500	0	138,000
79-90 Other-Miscellaneous	5,000	5,000	(3,000)	0	2,000
81-22 Operating Transfers-In	100,000	100,000	30,000	0	130,000
81-23 Operating Transfers-Out	(100,000)	(100,000)	(30,000)	0	(130,000)
Revenue - Summary	201,000	201,000	(3,500)	0	197,500

Appropriation

01-11 Salaries & Wages-Permanent	315,701	315,701	7,381	0	323,082
01-12 Salaries & Wages-Extra Help	146,143	146,143	28,425	0	174,568
01-13 Salaries & Wages-OT, Holiday, Stby	30,000	30,000	4,000	0	34,000
01-14 Salaries & Wages-Other, Term	4,692	4,692	(3,336)	0	1,356
02-21 Retirement Contributions-FICA	30,825	30,825	7,544	0	38,369
02-22 Retirement Contributions-PERS	65,492	65,492	6,556	0	72,048
03-30 Insurance-Health/Life	103,045	103,045	(10,836)	0	92,209
03-31 Insurance-Unemployment	3,640	3,640	(140)	0	3,500
03-32 Insurance-Opt Out	0	0	2,400	0	2,400
04-00 Worker's Compensation-	99,614	99,614	(81,048)	0	18,566
11-00 Clothing & Personal Suppl-	3,200	3,200	800	0	4,000
12-00 Communications-	8,700	8,700	300	0	9,000
14-00 Household Expense-	7,200	7,200	1,300	0	8,500
15-12 Insurance-Public Liability	8,156	8,156	190	0	8,346
15-13 Insurance-Fire & Allied Cvrgrs	1,299	1,299	73	0	1,372
17-00 Maintenance-Equipment-	5,500	5,500	3,000	0	8,500
18-00 Maint-Bldgs & Imprvmnts-	6,500	6,500	2,000	0	8,500
19-40 Medical Expense-Medical, Dental & Lab Exp	20,000	20,000	5,000	0	25,000
22-70 Office Expense-Supplies	9,000	9,000	1,000	0	10,000
22-71 Office Expense-Postage	1,300	1,300	0	0	1,300

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2703 : , Animal Care & Control

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
22-72 Office Expense-Books & Periodicals	550	550	0	0	550
23-80 Prof & Specialized Svcs- Professional & Specialize	48,091	48,091	6,409	0	54,500
24-00 Publications & Legal Ntcs-	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	21,000	21,000	2,000	0	23,000
29-50 Transportation & Travel- Transportation & Travel	4,500	4,500	6,500	0	11,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	65,000	65,000	0	0	65,000
30-00 Utilities-	50,000	50,000	6,000	0	56,000
38-00 Inventory Items-	1,000	1,000	982	0	1,982
62-74 Cap. FA-Equipment-Other	75,000	75,000	(75,000)	0	0
Appropriation - Summary	1,137,148	1,137,148	(78,500)	0	1,058,648
NET COST	936,148	936,148	(75,000)	0	861,148



BU 2704 – Office of Emergency Services

DEPARTMENT OVERVIEW

The Lake County Office of Emergency Services provides training and assistance to local entities and the population affected by disasters. This Office is a coordinating agency and relies upon participation and assistance from various governmental and non-governmental organizations during disasters.

The Sheriff is the Director of Emergency Services and a Lieutenant is the Deputy Director of Emergency Services. Staffing includes one (1) full time Emergency Services Manager and one (1) Emergency Services Assistant.

ACCOMPLISHMENTS IN FY 2019-20

- After Action Review and Exercise with PG&E for Public Safety Power Shut-offs
- Completed communications and network upgrades in mobile command post
- Conducted required training exercises for PSPS
- Siren testing
- Participated in Community Emergency Preparedness forums
- Maintained EMPG and SHSGP grant programs
- Updated EOP as required for biannual review process
- Continued enrollment for Emergency Alerts
- Continue to enhance capabilities of EOC & Mobile EOC
- Completed EOC remodel
- Collaborated with County GIS staff to create computer shape files to upload to our emergency alert system

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Community Emergency Response Training Programs have been started with local NGO's. Two courses have been completed. One course was interrupted by the COVID19 Pandemic.

How to better serve the public with the services provided

- Continue with community outreach for matters related to emergency preparedness and response.

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2704 : , Emergency Services

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-90 State Aid-Other	369,937	369,937	62,707	0	432,644
Revenue - Summary	369,937	369,937	62,707	0	432,644
Appropriation					
12-00 Communications-	0	0	0	0	0
17-00 Maintenance-Equipment-	32,934	32,934	(8,109)	0	24,825
18-00 Maint-Bldgs & Imprvmnts-	46,291	46,291	(35,000)	0	11,291
23-80 Prof & Specialized Svcs- Professional & Specialize	0	0	32,694	0	32,694
23-91 Prof & Specialized Svcs-Intra-Div Services	152,106	152,106	1,055	0	153,161
28-30 Special Departmental Exp-Supplies & Services	5,000	5,000	(5,000)	0	0
38-00 Inventory Items-	80,899	80,899	(80,899)	0	0
52-10 Other Charges-Contib to Non-Co Gov Agen	23,750	23,750	(5,846)	0	17,904
62-74 Cap. FA-Equipment-Other	40,248	40,248	163,812	0	204,060
80-80 Other Financing Uses-Interfund Reimbursements	(4,000)	(4,000)	0	0	(4,000)
Appropriation - Summary	377,228	377,228	62,707	0	439,935
NET COST	7,291	7,291	0	0	7,291

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2707 – Recorder

DEPARTMENT OVERVIEW

The County Recorder is responsible for recording a variety of documents that pertain to real property in Lake County or documents that are required by statute to be recorded. The County Recorder is the official custodian for all permanent records and indexes of the county's official records. The records are available to the public during regular business hours.

ACCOMPLISHMENTS IN FY 2019-20

- Continued Cross-Training of Staff
- Improvements to Recording System, to better utilize support
- Start process to E-Recording

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1123

Support needed to overcome any barriers

See BU 1123

How to better serve the public with the services provided

See BU 1123

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2707 : , Recorder

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
66-91 Charges for Services-Recording Fees	285,000	285,000	0	0	285,000
69-20 Other Current Services-Other	5,000	5,000	14,000	0	19,000
79-70 Sales-Other Sales-Miscellaneous	100	100	0	0	100
79-90 Other-Miscellaneous	100	100	0	0	100
Revenue - Summary	290,200	290,200	14,000	0	304,200
Appropriation					
01-11 Salaries & Wages-Permanent	129,744	129,744	35,075	0	164,819
01-13 Salaries & Wages-OT, Holiday, Stby	0	0	2,600	0	2,600
02-21 Retirement Contributions-FICA	10,109	10,109	2,882	0	12,991
02-22 Retirement Contributions-PERS	26,937	26,937	10,397	0	37,334
03-30 Insurance-Health/Life	21,570	21,570	24,543	0	46,113
03-31 Insurance-Unemployment	925	925	264	0	1,189
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	2,156	2,156	(252)	0	1,904
12-00 Communications-	800	800	100	0	900
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	449	449	27	0	476
17-00 Maintenance-Equipment-	500	500	0	0	500
20-00 Memberships-	800	800	(100)	0	700
22-70 Office Expense-Supplies	4,000	4,000	(500)	0	3,500
22-71 Office Expense-Postage	9,500	9,500	(1,500)	0	8,000
22-72 Office Expense-Books & Periodicals	300	300	0	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	1,500	1,500	(500)	0	1,000
23-91 Prof & Specialized Svcs-Intra-Div Services	22,404	22,404	0	0	22,404
24-00 Publications & Legal Ntcs-	700	700	0	0	700
28-30 Special Departmental Exp-Supplies & Services	1,700	1,700	(850)	0	850
29-50 Transportation & Travel-Transportation & Travel	2,260	2,260	(560)	0	1,700
29-51 Transportation & Travel-Cent. Gar.-	1,445	1,445	(143)	0	1,302

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 2707 : , Recorder

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Pool Mlg ONLY					
80-80 Other Financing Uses-Interfund Reimbursements	(1,001)	(1,001)	(51,686)	0	(52,687)
Appropriation - Summary	241,660	241,660	19,956	0	261,616
NET COST	(48,540)	(48,540)	5,956	0	(42,584)

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2708 – Recorder-Micrographics (Fund 182)

DEPARTMENT OVERVIEW

This budget unit was established to replace the old micrographics Trust Fund 431.02 as the result of GASB 34.

ACCOMPLISHMENTS IN FY 2019-20

- Further training of staff to better understand indexing and verifying of documents.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1123

Support needed to overcome any barriers

See BU 1123

How to better serve the public with the services provided

See BU 1123

Revenue and Appropriation Detail

Fund: 182 : Recorder-Micrographics
Budget Unit: 2708 : , Recorder-Micrographics

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	7,200	7,200	1,700	0	8,900
66-91 Charges for Services-Recording Fees	54,400	54,400	(4,400)	0	50,000
Revenue - Summary	61,600	61,600	(2,700)	0	58,900
Appropriation					
01-12 Salaries & Wages-Extra Help	22,855	22,855	(22,855)	0	0
02-21 Retirement Contributions-FICA	629	629	(629)	0	0
04-00 Worker's Compensation-	50	50	(8)	0	42
22-70 Office Expense-Supplies	1,500	1,500	0	0	1,500
23-80 Prof & Specialized Svcs-Professional & Specialize	140,000	140,000	0	0	140,000
23-90 Prof & Specialized Svcs-Administrative Services	2,072	2,072	0	0	2,072
23-91 Prof & Specialized Svcs-Intra-Div Services	1,001	1,001	51,686	0	52,687
Appropriation - Summary	168,107	168,107	28,194	0	196,301
NET COST	106,507	106,507	30,894	0	137,401

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2709 – Recorder-Modernization (Fund 183)

DEPARTMENT OVERVIEW

The budget unit was established to replace the old Modernization Trust Fund 431.05 as the result of GASB 34.

ACCOMPLISHMENTS IN FY 2019-20

- Deacidify and rebinding historical books

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1123

Support needed to overcome any barriers

See BU 1123

How to better serve the public with the services provided

See BU 1123

Revenue and Appropriation Detail

Fund: 183 : Recorder-Modernization
Budget Unit: 2709 : , Recorder-Modernization

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	6,900	6,900	5,300	0	12,200
66-91 Charges for Services-Recording Fees	90,000	90,000	0	0	90,000
Revenue - Summary	96,900	96,900	5,300	0	102,200
Appropriation					
17-00 Maintenance-Equipment-	2,000	2,000	0	0	2,000
18-00 Maint-Bldgs & Imprvmnts-	20,000	20,000	0	0	20,000
23-80 Prof & Specialized Svcs-Professional & Specialize	50,000	50,000	0	0	50,000
23-91 Prof & Specialized Svcs-Intra-Div Services	49,810	49,810	0	0	49,810
38-00 Inventory Items-	5,000	5,000	0	0	5,000
Appropriation - Summary	126,810	126,810	0	0	126,810
NET COST	29,910	29,910	(5,300)	0	24,610

ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 2710 – Recorder-Vitals & Health Statistics (Fund 184)

DEPARTMENT OVERVIEW

This budget unit was established to replace the old Vital and Health Statistics Trust Fund 431.06 as a result of GASB 34.

ACCOMPLISHMENTS IN FY 2019-20

- Setting plan for scanning vital records

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1123

Support needed to overcome any barriers

See BU 1123

How to better serve the public with the services provided

See BU 1123

Revenue and Appropriation Detail

Fund: 184 : Recorder-VtIs & Hlth Stat

Budget Unit: 2710 : , Recorder-VtIs & Hlth Stat

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
66-91 Charges for Services-Recording Fees	3,600	3,600	0	0	3,600
Revenue - Summary	3,600	3,600	0	0	3,600
Appropriation					
22-70 Office Expense-Supplies	1,000	1,000	0	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	31,500	31,500	2,500	0	34,000
23-90 Prof & Specialized Svcs-Administrative Services	77	77	0	0	77
38-00 Inventory Items-	2,500	2,500	0	0	2,500
90-91 Transfers & Contingencies-Contingencies	500	500	0	0	500
Appropriation - Summary	35,577	35,577	2,500	0	38,077
NET COST	31,977	31,977	2,500	0	34,477

ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director



BU 2711 – Animal Medical Clinic (Fund 190)

DEPARTMENT OVERVIEW

The Animal Medical Clinic is responsible for providing medical needs for LCACC. It allows us to provide our own spays and neuters on site, as well as most of our medical needs. This In-house Medical Program provides a huge bonus for our department and the community. Since we are providing our own surgeries and medical care, the cost of adopting an animal has decreased and our euthanasia rates are declining as well. Services provided to the community, such as, the Community Cat Program and Low Cost Spay/Neuter allow much of the community to afford to spay/neuter their animals. The Animal Medical Clinic is able to exam all animals that are in our care where we can properly treat them for any illness or injury. In turn, our relationships with our rescue partners benefit as we are not transferring any illness or transmittable diseases. Overall, the Animal Medical Clinic allows for a better standard of care to be provided to all animals that come through the shelter.

ACCOMPLISHMENTS IN FY 2019-20

- Provided 500 surgeries for the public in Low Cost and Community Cat programs
- Successfully hired a full time Veterinarian
- Provided a high quality level of medical care to shelter animals

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2703

Support needed to overcome any barriers

See BU 2703

How to better serve the public with the services provided

See BU 2703

Revenue and Appropriation Detail

Fund: 190 : Animal Medical Clinic

Budget Unit: 2711 : ,

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-01 Development Permits-Animal	9,500	9,500	0	0	9,500
66-72 Charges for Services-Humane Services	120,659	120,659	(55,659)	7,874	57,126
79-99 Other-Donations	14,500	14,500	(1,500)	0	13,000
81-22 Operating Transfers-In	100,000	100,000	30,000	0	130,000
Revenue - Summary	244,659	244,659	(27,159)	(7,874)	209,626
Appropriation					
01-11 Salaries & Wages-Permanent	120,567	120,567	9,327	0	129,894
01-13 Salaries & Wages-OT, Holiday, Stby	2,250	2,250	0	0	2,250
02-21 Retirement Contributions-FICA	9,395	9,395	542	0	9,937
02-22 Retirement Contributions-PERS	25,032	25,032	3,934	0	28,966
03-30 Insurance-Health/Life	21,788	21,788	564	0	22,352
03-31 Insurance-Unemployment	844	844	65	0	909
04-00 Worker's Compensation-	683	683	(88)	0	595
17-00 Maintenance-Equipment-	3,500	3,500	(1,000)	0	2,500
19-40 Medical Expense-Medical, Dental & Lab Exp	35,000	35,000	(16,903)	0	18,097
23-80 Prof & Specialized Svcs-Professional & Specialize	24,000	24,000	(22,000)	0	2,000
28-30 Special Departmental Exp-Supplies & Services	2,000	2,000	(2,000)	0	0
29-50 Transportation & Travel-Transportation & Travel	2,000	2,000	(2,000)	0	0
Appropriation - Summary	247,059	247,059	(29,559)	0	217,500
NET COST	2,400	2,400	(2,400)	7,874	7,874

AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures



BU 2714 – Biological Community (Fund 134)

DEPARTMENT OVERVIEW

The purpose of this budget is to fund USDA Wildlife Services which assists the public by: protecting public health and safety, reduce livestock depredation and mitigating, and property damaged by wildlife. This is done by removing the individual animals that pose an immediate threat to human safety. Livestock losses are addressed through educating ranchers and removal of individual animals when necessary. Animal activity which results in damaged property is addressed through education of the public and removal of the animals when necessary. This budget is funded 64% by local property taxes and 36% by general fund discretionary revenues.

ACCOMPLISHMENTS IN FY 2019-20

- Over 900 citizens were assisted using the USDA Wildlife Services. (FCMP)
- This assistance included field visits as well as technical assistance. (FCMP)
- Limited wildlife damage to \$63,966 while protecting \$1,784,000 of resources. (FCMP)

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 2601

Support needed to overcome any barriers

See BU 2601

How to better serve the public with the services provided

See BU 2601

Revenue and Appropriation Detail

Fund: 134 : Biological Community
Budget Unit: 2714 : , Biological Community

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	66,000	66,000	1,400	0	67,400
10-20 Property Taxes-Current Unsecured	1,600	1,600	(259)	0	1,341
10-25 Property Taxes-Supp 813-Current	300	300	1,200	0	1,500
10-35 Property Taxes-Supp 813-Prior	160	160	33	0	193
10-40 Property Taxes-Prior Unsecured	50	50	(22)	0	28
10-70 Other Taxes-Timber Yield	40	40	9	0	49
42-01 Revenue from Use of Money-Interest	150	150	234	0	384
54-60 State Aid-HOPTR	800	800	(431)	0	369
81-22 Operating Transfers-In	39,306	39,306	2,369	0	41,675
Revenue - Summary	108,406	108,406	4,533	0	112,939
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	106,476	106,476	3,726	0	110,202
23-90 Prof & Specialized Svcs-Administrative Services	1,930	1,930	807	0	2,737
Appropriation - Summary	108,406	108,406	4,533	0	112,939
NET COST	0	0	0	0	0

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3011 – Road Department (Fund 98)

DEPARTMENT OVERVIEW

The Road Maintenance Division is responsible for protecting and maintaining 613 centerline miles of public roads, plus 4 miles of CSA roads in the unincorporated area of the County.

The Division consists of 33 field employees stationed at three satellite road maintenance yards located in Lower Lake, Kelseyville and Upper Lake.

The focus of this division's program is preventative maintenance and the protection of the public's investment in its road system. This program is accomplished by an aggressive approach with emphasis on drainage, patching and sealing of pavement surfaces and extensions of pavement life. Traffic safety is afforded through efforts to provide adequate visibility via control of vegetation by mowing, trimming, and herbicide spraying in addition to an aggressive pavement marking and roadside warning and regulatory sign maintenance program which assists the motorist's perception of roadway conditions.

There are 122 bridges and numerous major drainage structures that are inspected, repaired, and maintained by this division of the department. Accessory and complimentary roadside fixtures are also maintained by this division such as fencing, guardrails, barriers, etc.

Additionally, this division serves as a maintenance and labor resource for other divisions' needs including maintenance of flood control facilities.

ACCOMPLISHMENTS IN FY 2019-20

- Respond to over 500 Service Requests for road maintenance county-wide
- Successfully recruited the replacement of the Road Superintendent from within the Department, which created opportunity for advancement throughout the Division
- Performed vegetation control on hundreds of lane miles using herbicide application and roadside mowing
- Repaired several storm damage sites from the Storms of 2019

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

For the Department of Public Works, our primary responsibility is the maintenance of the County road network. The latest Pavement Condition Report (September 2018) indicates the County-wide Pavement Condition Index (PCI) is 37, which is considered Poor. A PCI of 25 or less is considered Very Poor or Failed. While the recently approved SB1 provides additional revenue beyond the historical gasoline tax, the COVID-19 pandemic has resulted in significant reductions of fuel sales which results in less tax revenues going to local agencies. The Road Department uses those revenues on the entire road network, and our ability to provide anything beyond routine maintenance has been reduced.

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director
BU 3011 – Road Department

A poor road network has a negative impact on economic development for a variety of reasons. Motorists tend to avoid poor roads, so businesses that are accessed by them will see less vehicle traffic. Furthermore, a poor road network discourages new businesses from opening as they impart a feeling of depressed conditions while newer, smoother roads convey a feeling of vitality and professionalism.

Support needed to overcome any barriers

Improved road conditions are one of the few things that money can buy happiness. In order to improve our PCI to 70 in ten years, the recent Pavement Management Report concluded that we would need to invest a total of \$95.8 million dollars over that some time period. The \$9.58 million dollars per year required to achieve that investment is more than double the available funding, and using the available funding estimates the PCI can only be raised to approximately 50.

How to better serve the public with the services provided

Our road network is deteriorating quickly, and we are getting to a point where typical road maintenance efforts like pot-hole patching and light surfacing preservation like chip seals are no longer effective. In order to make system-wide improvements we need to make a larger investment and start re-constructing roads.

County of Lake, Fiscal Year 2020-2021		
Road Fund - Work Program - Revenues		
General Purpose Road Revenues		
County Property Taxes	\$879,000	
H.O.P.T.R.	\$9,000	
Federal Forest Receipts	\$170,000	
Highway Users Gas Tax (State)	\$3,080,185	
Road Maintenance Account (SB1)	\$2,460,463	
Interest Earnings	\$120,000	
		\$6,718,648
Project Specific Revenues		
HBP Bridge (100% using toll credits)/HSIP Sign Repl and Overlay	\$7,659,783	
Demo Grant - (south main/SBR)	\$2,480,505	
Road & Street services, CSA reimb, Other Contributions	\$925,520	
Federal Gas Tax (State Exchange); RSTP (APC)	\$663,873	
STIP, state (sth main/SBR, Middletown multi-use path)	\$1,830,200	
FHWA/FEMA/HMPG (Culvert replacements/Storm Damage)	\$3,954,157	
State OES/HMGP/CalEMA/CDAA	\$213,924	
		\$17,727,962
Other Revenues		
Construction Traffic Road Fee and Road Impact Fee	\$210,100	
Miscellaneous	\$29,994	
		\$240,094
Total Revenues		\$24,686,704
Fund Balance Revenues & Reserve Cancellations		
SB 621 Indian Gaming uses		\$10,000
General fund balance uses		\$2,566,837
Total Budget		\$27,263,541

County of Lake, Fiscal Year 2020-2021		
Road Fund - Work Program - Appropriations		
Administration		
Public Works Administration	\$673,331	
General County Overhead	\$127,835	
General Road Overhead	\$286,921	
Undistributed Engineering	\$22,850	
		\$1,110,937
Maintenance		
Force Account Labor	\$2,444,771	
Force Account Equipment	\$1,324,673	
Road Maintenance Materials	\$1,118,700	
Bridge Construction Materials	\$45,000	
		\$4,933,144
Maintenance Projects		
Inmate Road Crew	\$66,800	
Twin Lakes/Melody Lane/Reimbursable/CSA's	\$204,158	
Adopt-a-Road	\$3,000	
Pavement preservation and Improvement projects	\$3,514,371	
		\$3,788,329
Construction Projects		
Soda Bay/Mission Rancheria (SB621)	\$10,000	
Clark Dr Detour Repair (Cole Creek Bridge @ Soda Bay Rd)	\$5,000	
South Main Widening (Demo/STIP)	\$815,000	
Soda Bay Widening (Demo/STIP)	\$815,000	
So Main & Soda Bay Underground Utilities (Rule 20)	\$40,000	
Oak Mitigation - Cole Creek @ Soda Bay Rd (HBP, Exc \$)	\$307,816	
Oak Mitigation - Highland Crk @ Highland Springs Rd (HBP, Exc \$)	\$153,218	
Kelsey Creek Bridge (14C-0232) (Exc \$)	\$125,000	
Hill Creek @ Holdenreid Rd (Exc \$)	\$125,000	
Harbin Creek Bridge Habitat Enhancement (HBP, Exc \$)	\$15,000	
Clover Creek Bridge @ Bridge Arbor (HBP, Exc \$)	\$810,000	
Clover Creek Bridge @ First Street (HBP, Exc \$)	\$740,000	
Clayton Creek Bridge @ CCR (HBP, Exc \$)	\$2,585,000	
Cooper Creek Bridge @ Witter Sprgs (14C-0119) (HBP, Exc \$)	\$430,000	
Konocti Road Sidewalks (SR25 state, Exc \$)	\$600,000	
St Helena Creek @ Wardlow (HBP & Exc \$)	\$140,000	
Cooper Crk @ Witter Springs (14C-0102) (HBP & Exc \$)	\$105,000	
Bartlett Creek @ Bartlett Springs (14C-0099) (HBP & Exc \$)	\$430,000	
Cache Creek @ Bartlett Springs (14C-0107) (HBP & Exc \$)	\$1,522,000	
Bartlett Creek @ Bartlett Springs (14C-0106) (HBP & Exc \$)	\$145,000	
Middle Creek @ Rancheria Rd (HBP/TC & Exc \$)	\$180,000	
Socrates Mine Road Rehab (mitigation funds)	\$510,000	
Socrates Mine Road 2.6 Slipout (2017 Storm Damage)	\$105,697	
Socrates Mine Road 3.4 Slipout (2017 Storm Damage)	\$110,211	
Upper Lake Pedestrian Improvement (ATP)	\$10,000	
Middletown Multi-use pathway (state)	\$1,282,000	
Culvert Replacement (FMAG)	\$610,000	
FEMA Storm Damage, Keys Blvd Digouts	\$22,000	
Hill Road Slide - Lakeside Heights	\$3,040,000	
FEMA Storm Damage, Lands End	\$82,000	
Big Canyon Rd - FDR (SB1\$)	\$250,000	
Consultant for Bridge/Road Projects	\$250,000	
		\$16,369,942
Other costs		
Fixed Assets	\$1,061,189	
Total Appropriations		\$27,263,541

Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	750,500	750,500	80,000	0	830,500
10-20 Property Taxes-Current Unsecured	16,000	16,000	0	0	16,000
10-25 Property Taxes-Supp 813-Current	5,000	5,000	10,000	0	15,000
10-35 Property Taxes-Supp 813-Prior	1,000	1,000	500	0	1,500
10-40 Property Taxes-Prior Unsecured	500	500	0	0	500
10-70 Other Taxes-Timber Yield	50	50	450	0	500
21-30 Permits-Road Privileges & Permit	310,100	310,100	(100,000)	0	210,100
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	450	450	(150)	0	300
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	5	5	0	0	5
42-01 Revenue from Use of Money-Interest	90,000	90,000	30,000	0	120,000
52-51 State Taxes-Highway Users	3,333,152	3,333,152	(252,967)	0	3,080,185
52-52 State Taxes-RMRA SB1	2,361,491	2,361,491	98,972	0	2,460,463
54-40 State Aid-Disaster Relief	26,078	26,078	187,846	0	213,924
54-60 State Aid-HOPTR	10,000	10,000	(1,000)	0	9,000
54-70 State Aid-Disaster Rev Loss Backfil	0	0	15,000	0	15,000
54-90 State Aid-Other	2,787,043	2,787,043	(292,970)	0	2,494,073
55-30 Other Federal-Construction (FAS)	7,585,027	7,585,027	2,555,261	0	10,140,288
55-40 Other Federal-Disaster Relief	1,194,564	1,194,564	2,759,593	0	3,954,157
55-50 Other Federal-Forest Reserve	180,000	180,000	(10,000)	0	170,000
66-10 Charges for Services-Planning & Engineering	172,687	172,687	(9,629)	0	163,058
68-01 Public Ways/Facilities-Road and Street Services	739,263	739,263	(1,636)	0	737,627
79-73 Sales-Surveyor Maps	6,000	6,000	0	0	6,000
79-90 Other-Miscellaneous	4,000	4,000	0	0	4,000
79-91 Other-Cancelled Checks	10	10	0	0	10
79-93 Other-Insurance Proceeds	14,500	14,500	(4,500)	0	10,000
81-22 Operating Transfers-In	35,722	35,722	(1,208)	0	34,514
Revenue - Summary	19,623,142	19,623,142	5,063,562	0	24,686,704

Appropriation

Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
01-11 Salaries & Wages-Permanent	1,556,052	1,556,052	(93,697)	0	1,462,355
01-12 Salaries & Wages-Extra Help	43,632	43,632	0	0	43,632
01-13 Salaries & Wages-OT, Holiday, Stby	30,000	30,000	0	0	30,000
01-14 Salaries & Wages-Other, Term	26,645	26,645	(21,012)	0	5,633
02-21 Retirement Contributions-FICA	124,938	124,938	(8,775)	0	116,163
02-22 Retirement Contributions-PERS	323,067	323,067	3,038	0	326,105
03-30 Insurance-Health/Life	387,403	387,403	15,277	0	402,680
03-31 Insurance-Unemployment	11,628	11,628	(803)	0	10,825
03-32 Insurance-Opt Out	4,800	4,800	0	0	4,800
04-00 Worker's Compensation-	77,728	77,728	(35,150)	0	42,578
11-00 Clothing & Personal Suppl-	17,950	17,950	0	0	17,950
12-00 Communications-	10,800	10,800	300	0	11,100
14-00 Household Expense-	3,150	3,150	4,270	0	7,420
15-12 Insurance-Public Liability	60,681	60,681	5,640	0	66,321
15-13 Insurance-Fire & Allied Cvrgrs	727	727	(62)	0	665
17-00 Maintenance-Equipment-	15,850	15,850	0	0	15,850
18-00 Maint-Bldgs & Imprvmnts-	41,735	41,735	0	0	41,735
19-40 Medical Expense-Medical Supplies	920	920	0	0	920
20-00 Memberships-	855	855	0	0	855
22-72 Office Expense-Books & Periodicals	500	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	85,169	85,169	259,066	0	344,235
23-81 Prof & Specialized Svcs-Engineering In-House	22,850	22,850	0	0	22,850
23-85 Prof & Specialized Svcs-DPW Services	592,328	592,328	81,003	0	673,331
23-90 Prof & Specialized Svcs-Administrative Services	30,363	30,363	97,472	0	127,835
24-00 Publications & Legal Ntcs-	600	600	0	0	600
25-00 Rents & Leases-Equipment-	1,135,046	1,135,046	209,627	0	1,344,673
27-00 Small Tools & Instruments-	19,900	19,900	0	0	19,900
28-30 Special Departmental Exp-Supplies & Services	854,707	854,707	104,031	0	958,738
29-50 Transportation & Travel-Transportation & Travel	4,200	4,200	0	0	4,200

Revenue and Appropriation Detail

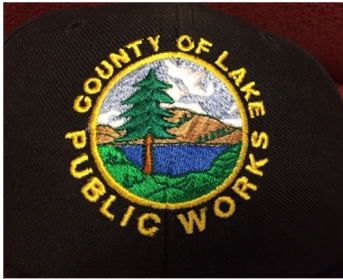
Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	10,000	10,000	0	0	10,000
30-00 Utilities-	27,825	27,825	0	0	27,825
38-00 Inventory Items-	8,000	8,000	8,500	0	16,500
47-00 Rights-of-Way-	1,221,200	1,221,200	(137,000)	0	1,084,200
48-00 Taxes & Assessments-	60	60	5	0	65
53-55 Other Charges-Road Improvements	6,917,106	6,917,106	655,265	0	7,572,371
61-60 Cap FA-Bldgs & Imp-Current	15,000	15,000	0	0	15,000
62-74 Cap. FA-Equipment-Other	120,000	120,000	926,189	0	1,046,189
63-01 Construction in Progress-Roads	4,434,000	4,434,000	(2,052,092)	0	2,381,908
63-02 Construction in Progress-Bridges	3,179,000	3,179,000	3,934,034	0	7,113,034
63-09 Construction in Progress- Sidewalks/Curbs/BikePaths	1,762,000	1,762,000	130,000	0	1,892,000
Appropriation - Summary	23,178,415	23,178,415	4,085,126	0	27,263,541
NET COST	3,555,273	3,555,273	(978,436)	0	2,576,837

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3062-3081 – Subdivision/Road Improvements (Funds 962-981)

DEPARTMENT OVERVIEW

Certain development projects, as a condition of their permits, have been required to provide mitigation fees towards future improvements to road facilities. Interest bearing funds have been established to allow developers a mechanism to provide their proportional share of future needed improvements such as intersection and frontage improvements, pedestrian safety, and road and drainage maintenance. Developer fees are deposited in each of these funds to eventually accumulate sufficient funds for specific road improvements. These Budget Units are created to track revenue and expenses for these special development projects.

- BU 3062 – Konocti Terrace (intersection)
- BU 3063 – Konocti Terrace (monuments)
- BU 3064 – Beaver Creek Campground
- BU 3065 – Geysers Geothermal Co
- BU 3066 – Spruce Grove Rd @ Hwy 29
- BU 3068 – Berger Bay Drainage
- BU 3069 – Lakeshore Blvd Bike Lanes
- BU 3070 – Highland Springs Road
- BU 3071 – South Main @ Hwy 175
- BU 3072 – Harmony Park – Melody Lane
- BU 3073 – Harmony Park - Drainage
- BU 3074 – Harmony Park – Gov't Street
- BU 3075 – Pinoleville Subdivision
- BU 3076 – Hill Road/Lakeshore Blvd
- BU 3077 – South Main Improvements
- BU 3079 – High Valley Road - Brassfield
- BU 3081 – Multiple Project Fund

Revenue and Appropriation Detail

Fund: 962 : Konocti Terr-Intersection

Budget Unit: 3062 : Public Ways & Facilities, Konocti Terrace

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	220	220	100	0	320
Revenue - Summary	220	220	100	0	320
NET COST	(220)	(220)	(100)	0	(320)

Revenue and Appropriation Detail

Fund: 963 : Konocti Terrace-Monument

Budget Unit: 3063 : Public Ways & Facilities, Konocti Terrace Monument

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	280	280	130	0	410
Revenue - Summary	280	280	130	0	410
NET COST	(280)	(280)	(130)	0	(410)

Revenue and Appropriation Detail

Fund: 964 : Beaver Creek Campground

Budget Unit: 3064 : Public Ways & Facilities, Beaver Creek Campground

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	28	28	12	0	40
Revenue - Summary	28	28	12	0	40
NET COST	(28)	(28)	(12)	0	(40)

Revenue and Appropriation Detail

Fund: 965 : Geysers Geothermal

Budget Unit: 3065 : Public Ways & Facilities, Geysers Geothermal

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	7,800	7,800	4,200	0	12,000
Revenue - Summary	7,800	7,800	4,200	0	12,000
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	510,000	510,000	0	0	510,000
Appropriation - Summary	510,000	510,000	0	0	510,000
NET COST	502,200	502,200	(4,200)	0	498,000

Revenue and Appropriation Detail

Fund: 966 : Spruce Grove Rd @ Hwy 29

Budget Unit: 3066 : Public Ways & Facilities, Spruce Grove Rd @ Hwy 29

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	410	410	370	0	780
Revenue - Summary	410	410	370	0	780
NET COST	(410)	(410)	(370)	0	(780)

Revenue and Appropriation Detail

Fund: 968 : Berger Bay Drainage

Budget Unit: 3068 : Public Ways & Facilities, Berger Bay Drainage

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	400	400	260	0	660
Revenue - Summary	400	400	260	0	660
NET COST	(400)	(400)	(260)	0	(660)

Revenue and Appropriation Detail

Fund: 969 : Lakeshore Blvd Bike Lanes

Budget Unit: 3069 : Public Ways & Facilities, Lakeshore Blvd Bike Lanes

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	950	950	450	0	1,400
Revenue - Summary	950	950	450	0	1,400
NET COST	(950)	(950)	(450)	0	(1,400)

Revenue and Appropriation Detail

Fund: 970 : Highland Springs Road

Budget Unit: 3070 : Public Ways & Facilities, Highland Springs Rd

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	100	100	60	0	160
Revenue - Summary	100	100	60	0	160
NET COST	(100)	(100)	(60)	0	(160)

Revenue and Appropriation Detail

Fund: 971 : South Main @ Hwy 175

Budget Unit: 3071 : Public Ways & Facilities, South Main @ Hwy 175

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	320	320	200	0	520
Revenue - Summary	320	320	200	0	520
NET COST	(320)	(320)	(200)	0	(520)

Revenue and Appropriation Detail

Fund: 972 : Harmony Park-Melody Lane

Budget Unit: 3072 : Public Ways & Facilities, Harmony Park-Melody Lane

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	424	424	856	0	1,280
81-23 Operating Transfers-Out	(1,600)	(1,600)	0	0	(1,600)
Revenue - Summary	(1,176)	(1,176)	856	0	(320)
NET COST	1,176	1,176	(856)	0	320

Revenue and Appropriation Detail

Fund: 973 : Harmony Park-Drainage

Budget Unit: 3073 : Public Ways & Facilities, Harmony Park-Drainage

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	475	475	445	0	920
Revenue - Summary	475	475	445	0	920
NET COST	(475)	(475)	(445)	0	(920)

Revenue and Appropriation Detail

Fund: 974 : Harmony Park-Gov't St

Budget Unit: 3074 : Public Ways & Facilities, Harmony Park-Gov't St

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	75	75	45	0	120
Revenue - Summary	75	75	45	0	120
NET COST	(75)	(75)	(45)	0	(120)

Revenue and Appropriation Detail

Fund: 975 : Pinoleville Subdivision

Budget Unit: 3075 : Public Ways & Facilities, Pinoleville Subdivision

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money- Interest	200	200	100	0	300
Revenue - Summary	200	200	100	0	300
NET COST	(200)	(200)	(100)	0	(300)

Revenue and Appropriation Detail

Fund: 976 : Hill Rd-Lakeshore Blvd

Budget Unit: 3076 : Public Ways & Facilities, Hill Rd-Lakeshore Blvd

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	40	40	20	0	60
Revenue - Summary	40	40	20	0	60
NET COST	(40)	(40)	(20)	0	(60)

Revenue and Appropriation Detail

Fund: 977 : South Main Improvements

Budget Unit: 3077 : Public Ways & Facilities, South Main Improvements

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	175	175	145	0	320
Revenue - Summary	175	175	145	0	320
NET COST	(175)	(175)	(145)	0	(320)

Revenue and Appropriation Detail

Fund: 979 : High Valley Rd-Brassfield

Budget Unit: 3079 : Public Ways & Facilities, High Valley Rd-Brassfield

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	410	410	390	0	800
79-90 Other-Miscellaneous	1,450	1,450	0	0	1,450
Revenue - Summary	1,860	1,860	390	0	2,250
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	35,000	35,000	0	0	35,000
Appropriation - Summary	35,000	35,000	0	0	35,000
NET COST	33,140	33,140	(390)	0	32,750

Revenue and Appropriation Detail

Fund: 981 : Developer Fees - Road Imp

Budget Unit: 3081 : Public Ways & Facilities, Hartmann Road

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	400	400	400	0	800
Revenue - Summary	400	400	400	0	800
NET COST	(400)	(400)	(400)	0	(800)

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3122 – Lampson Airport (Fund 132)

DEPARTMENT OVERVIEW

Budget Unit 3122 was established to fund the operation and maintenance of the county's only general aviation airport. Revenues are received from property leases, airport activity permit fees, a state grant, and contributions from the County general fund. The Right of Way Agent/ Airport Operations Coordinator is responsible for the general supervision and administration of this facility and a temporary maintenance worker (900 hours per year) is responsible for basic daily maintenance activities at the airport, such as checking airport runway and taxi lights, rotating beacons, mowing, etc.

Revenue for operations and improvements continues to be an issue for the Airport. When the land for the airport was donated to the County, the property owner who donated the land retained ownership of nearly all the land surrounding the field. As a result, all revenues from building rents or leases went to the owner instead of the County. Though the County has managed to purchase a hand-full of properties, the majority of the land surrounding the airport today is privately held. The County does receive an annual fee from aeronautical use permits issued to businesses that utilize the airport; however that revenue is not sufficient to adequately manage or support the operations of the airport.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the \$1 million dollar pavement repair and preservation project
- Collaborated with the local Chamber of Commerce and a willing property owner to complete the development of a pilots lounge
- Maintained grounds and equipment operations with minimal interruptions to service and within budget
- Completed annual inspections with Caltrans and FAA with only minor corrections noted
- Initiated increased outreach with the Fixed-based Operators and users of the airport
- Obtained special funding from the Federal Government under the CARES Act

Revenue and Appropriation Detail

Fund: 132 : Lampson Airport

Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-70 Other Taxes-Timber Yield	100	100	0	0	100
42-10 Rents & Concessions-Rents & Concessions	59,145	59,145	1,860	0	61,005
52-40 State Taxes-Aviation	10,000	10,000	0	0	10,000
56-30 Other Federal-Other Gov'l Agencies	0	0	30,000	0	30,000
79-70 Sales-Other Sales-Miscellaneous	0	0	30,000	0	30,000
81-22 Operating Transfers-In	52,341	52,341	(22,341)	0	30,000
81-23 Operating Transfers-Out	(36,220)	(36,220)	24,220	0	(12,000)
Revenue - Summary	85,366	85,366	63,739	0	149,105

Appropriation

01-12 Salaries & Wages-Extra Help	11,544	11,544	0	0	11,544
02-21 Retirement Contributions-FICA	317	317	0	0	317
03-31 Insurance-Unemployment	81	81	0	0	81
12-00 Communications-	240	240	1,200	0	1,440
14-00 Household Expense-	0	0	500	0	500
15-10 Insurance-Other	2,500	2,500	250	0	2,750
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	901	901	(77)	0	824
17-00 Maintenance-Equipment-	4,650	4,650	2,100	0	6,750
18-00 Maint-Bldgs & Imprvmnts-	25,400	25,400	24,241	(2,292)	47,349
20-00 Memberships-	75	75	0	0	75
23-80 Prof & Specialized Svcs-Professional & Specialize	5,800	5,800	1,800	0	7,600
23-81 Prof & Specialized Svcs-Engineering In-House	31,568	31,568	2,662	0	34,230
23-85 Prof & Specialized Svcs-DPW Services	15,753	15,753	3,824	0	19,577
23-90 Prof & Specialized Svcs-Administrative Services	1,629	1,629	211	0	1,840
26-00 Rents & Leases-Bldg & Imp-	9,000	9,000	3,000	0	12,000
27-00 Small Tools & Instruments-	500	500	0	0	500
28-30 Special Departmental Exp-Supplies & Services	150	150	0	0	150
29-50 Transportation & Travel-	585	585	0	0	585

Revenue and Appropriation Detail

Fund: 132 : Lampson Airport

Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Transportation & Travel					
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	0	0	400	0	400
30-00 Utilities-	4,000	4,000	1,800	0	5,800
38-00 Inventory Items-	0	0	200	0	200
48-00 Taxes & Assessments-	5	5	0	0	5
Appropriation - Summary	117,160	117,160	42,270	(2,292)	157,138
NET COST	31,794	31,794	(21,469)	(2,292)	8,033

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 3123 – Lampson Field Capital Projects (Fund 923)

DEPARTMENT OVERVIEW

Budget Unit 3123 was established to fund capital improvements at Lampson Field. Revenues are received from Federal Aviation Administration (FAA), State grants and contributions from the County's general fund.

Due to the lack of sustainable funding, all capital improvement projects are performed using funding from the FAA and their annual Aviation Improvement Program (AIP) grant funding of \$150,000 for small general aviation airports. These funds can be "banked" for a period not to exceed 4 years in order to perform larger improvement projects. This past year's expenditure was for the completion of the much-needed pavement rehabilitation project, and funds are now starting to accrue for future pavement repairs.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the runway and taxiway pavement preservation project;
- Renewed the Airport Land Use Commission (ALUC) and began having regular meetings of that advisory group.

Revenue and Appropriation Detail

Fund: 923 : Lampson Field Cap Proj

Budget Unit: 3123 : Transportation Terminals, Lampson Field Cap Proj

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	245	245	675	0	920
52-40 State Taxes-Aviation	51,233	51,233	(30,751)	0	20,482
56-01 Other Federal-Other	1,024,677	1,024,677	(578,709)	0	445,968
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	1,112,130	1,112,130	(790,000)	0	322,130
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(1,112,130)	(1,112,130)	(120,000)	0	(1,232,130)
81-22 Operating Transfers-In	36,220	36,220	(24,220)	0	12,000
Revenue - Summary	1,112,375	1,112,375	(1,543,005)	0	(430,630)
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0	0	5,000	0	5,000
61-60 Cap FA-Bldgs & Imp-Current	0	0	120,000	0	120,000
63-07 Construction in Progress-Airport Runways	1,138,530	1,138,530	(763,010)	(110,898)	264,622
Appropriation - Summary	1,138,530	1,138,530	(638,010)	(110,898)	389,622
NET COST	26,155	26,155	904,995	(110,898)	820,252

HEALTH SERVICES

DENISE POMEROY, Director



BU 4010 – Environmental Health (Fund 170)

DEPARTMENT OVERVIEW

Environmental Health is a regulatory agency with its mission founded on public health, safety and sanitation. Primary services are permits and inspections for regulated businesses and land development. Services also include investigations and consultations with individuals and other agencies on health related issues and emergency response to various incidents.

PROGRAM OVERVIEW:

- Consumer Protection Group for retail food, public pools and spas, small state water systems, detention facilities, body art facilities and other fixed facilities.
- Land Development Permit Group primarily for on-site sewage and water supply wells including abandonment.
- Local Enforcement agency for Waste Management and Hazardous Materials Group for businesses and emergency response.
- Office Services Group to support the division and customers.
- Increase support to EOC/DOC for COVID-19 education and outreach to community.

ACCOMPLISHMENTS IN FY 2019-20

- Current with Food Facilities safety inspections.
- Successfully implemented public safety during PSPS for food, water and hazardous waste facilities.
- Collaborated with State and Local agencies to mitigate public health hazard due to illegal pesticides use.
- Successfully implemented the LEA (local agency program) for solid waste management.
- Work together with Special District to coordinate the home owners in Anderson Springs to hook to new sewer system.
- Coordinated with Community Development Department with land development projects.
- Support to EOC/DOC during and continuing of the COVID-19 pandemic.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- EH is transitioning to becoming a digitized office. Currently, the CUPA and Solid Waste programs are digitized. Consumer Protection and Land Use are in progress.
- Upgrading current software to include newest version that will allow “view” access to CDD department and vice versa to streamline the new development projects.
- Upload Consumer Protection and CUPA inspections to EH website.
- Ability to process electronic payments.
- Install a kiosk in EH lobby so clients can easily access their accounts/applications.

HEALTH SERVICES

DENISE POMEROY, Director
BU 4010 – Environmental Health

Support needed to overcome any barriers

- Computers and scanners for temporary staff to aid EH's digitization project.
- Upgrading the software program is costly and our current fees do not generate enough revenue to cover the cost to upgrade.

How to better serve the public with the services provided

- Train current staff to become proficient in their current roles. For example, it would greatly benefit our customers if all of our inspectors were proficient in all EH programs. This would also decrease the wait time for inspections as more staff would be able to perform them.
- Utilizing a software program that will enable EH and CDD department to “view” records and clear development projects faster.
- Sharing development projects will streamline the process for customers.

Revenue and Appropriation Detail

Fund: 170 : Health Administration

Budget Unit: 4010 : Health, Environmental Health

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-10 Development Permits-Development Permits	1,000	1,000	1,500	0	2,500
21-61 Permits-Sanitation-Misc	34,316	34,316	995	0	35,311
21-65 Permits-Sanit-Land Development	152,291	152,291	4,416	0	156,707
21-66 Permits-Sanit-Hazardous Materials	299,919	299,919	24,857	0	324,776
21-67 Permits-Sanit-Food Establishment	215,141	215,141	7,039	0	222,180
53-80 State Admin Program-Other Health	740,022	740,022	32,483	0	772,505
66-10 Charges for Services-Planning & Engineering	750	750	250	0	1,000
66-11 Charges for Services-Subdivision Insp Fees	350	350	(100)	0	250
66-12 Charges for Services-Environment Planning Fees	50	50	50	0	100
66-13 Charges for Services-Planned Development Fees	50	50	50	0	100
66-14 Charges for Services-Mitigation Monitor/Inspec	20,000	20,000	0	0	20,000
69-20 Other Current Services-Other	200	200	0	0	200
79-90 Other-Miscellaneous	1,500	1,500	0	0	1,500
79-91 Other-Cancelled Checks	50	50	50	0	100
Revenue - Summary	1,465,639	1,465,639	71,590	0	1,537,229

Appropriation

01-11 Salaries & Wages-Permanent	703,360	703,360	31,391	(53,970)	680,781
01-14 Salaries & Wages-Other, Term	0	0	2,104	0	2,104
02-21 Retirement Contributions-FICA	53,807	53,807	2,746	0	56,553
02-22 Retirement Contributions-PERS	146,031	146,031	17,819	0	163,850
03-30 Insurance-Health/Life	132,053	132,053	13,233	0	145,286
03-31 Insurance-Unemployment	5,018	5,018	305	0	5,323
04-00 Worker's Compensation-	53,729	53,729	(22,026)	0	31,703
11-00 Clothing & Personal Suppl-	1,500	1,500	0	0	1,500
12-00 Communications-	3,580	3,580	680	0	4,260
14-00 Household Expense-	1,700	1,700	0	0	1,700
15-12 Insurance-Public Liability	12,562	12,562	545	0	13,107
15-13 Insurance-Fire & Allied Cvrgrs	541	541	(13)	0	528

Revenue and Appropriation Detail

Fund: 170 : Health Administration

Budget Unit: 4010 : Health, Environmental Health

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
17-00 Maintenance-Equipment-	618	618	350	0	968
18-00 Maint-Bldgs & Imprvmnts-	14,668	14,668	(2,338)	0	12,330
19-40 Medical Expense-Medical Supplies	700	700	0	0	700
20-00 Memberships-	1,030	1,030	0	0	1,030
22-70 Office Expense-Supplies	6,000	6,000	0	0	6,000
22-71 Office Expense-Postage	1,500	1,500	(500)	0	1,000
22-72 Office Expense-Books & Periodicals	100	100	0	0	100
23-80 Prof & Specialized Svcs- Professional & Specialize	63,001	63,001	9,883	0	72,884
23-86 Prof & Specialized Svcs-Health Admin Services	186,163	186,163	19,039	0	205,202
23-90 Prof & Specialized Svcs- Administrative Services	13,209	13,209	245	53,970	67,424
24-00 Publications & Legal Ntcs-	400	400	0	0	400
25-00 Rents & Leases-Equipment-	975	975	625	0	1,600
27-00 Small Tools & Instruments-	200	200	0	0	200
28-30 Special Departmental Exp-Supplies & Services	7,113	7,113	0	0	7,113
29-50 Transportation & Travel- Transportation & Travel	6,686	6,686	0	0	6,686
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	30,000	30,000	(5,000)	0	25,000
30-00 Utilities-	13,500	13,500	0	0	13,500
38-00 Inventory Items-	31,200	31,200	(1,200)	0	30,000
61-60 Cap. FA-Bldgs & Imp-Current	0	0	20,000	0	20,000
Appropriation - Summary	1,490,944	1,490,944	87,888	0	1,578,832
NET COST	25,305	25,305	16,298	0	41,603

HEALTH SERVICES

DENISE POMEROY, Director



BU 4011 – Public Health (Fund 170)

DEPARTMENT OVERVIEW

Public Health's mission is to Promote an Optimal State of Wellness in Lake County by focusing on preventing disease and disability in the community, using trained and licensed healthcare and professional staff to manage a variety of programs, including Emergency Preparedness. Disease prevention is cost-effective, saving many thousands of dollars in treatment (return on investment is between 4.1 and 27.2, depending on PH intervention). In rural communities, such as Lake County, disease prevention is especially important because we are a medically underserved county with the poorest health outcomes in the state. The widespread traditional public support for the goal of healthy communities has led to Federal and State funds being allocated to each California County to accomplish the goals of Public Health.

PROGRAM OVERVIEW:

- AIDS Drug Assistance Program (ADAP)
- California Children's Services (CCS) and Medical Therapy Unit (MTU)
- California Lead Poisoning Prevention (CLPPP)
- CalWorks Home Visitation (HVI)
- Child Health and Disability Prevention (CHDP)
- CHDP – Foster Care (CHDP-FC)
- CHDP- Foster Care Psychotropic Medication, Monitoring and Oversight (CHDP-FC PMM&O)
- Communicable Disease (CD)
- Emergency Preparedness (EPO)
- HIV Surveillance
- Immunization Assistance (IAP)
- Maternal Child and Adolescent Health (MCAH)
- Medi-Cal Administrative Activities (MAA)
- Medical Marijuana Program (MMP)
- Oral Health Program
- Public Health Accreditation (PHA)
- Public Health Clinical Services
- SNAP-Ed
- Tobacco Control Program (CTCP)
- Vital Statistics (VS)
- COVID-19 Pandemic Response

ACCOMPLISHMENTS IN FY 2019-20

- CALFresh (SNAP-Ed)
- CCS established telehealth services at the Medical Therapy Unit
- Tobacco Control Program Youth Coalition.
- Provided over a thousand influenza vaccines, including more than 400 vaccines given at Heroes of Health.

HEALTH SERVICES

DENISE POMEROY, Director
BU 4011 – Public Health

- Reorganized Public Health Division: Realigned programs, increased staffing, reduced turnover to 8% and brought most suspended programs back.
- Accreditation - Finished Onboarding Manual Draft version.
- Coordinated medical services and response during the Coronavirus outbreak.
- The Medical Reserve
- Increased capacity within Communicable Disease for disease surveillance and response.
- Facilitated and coordinated COVID-19 pandemic emergency response through surveillance, testing, contact tracing, case investigation and nurse case management.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 4012

Support needed to overcome any barriers

See BU 4012

How to better serve the public with the services provided

See BU 4012

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4011 : Health, Public Health

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-60 Permits-Other	900	900	0	0	900
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	3,000	3,000	0	0	3,000
53-80 State Admin Program-Other Health	3,434,789	3,434,789	323,575	(53,549)	3,811,913
56-01 Other Federal-Other	438,227	438,227	141,434	0	579,661
66-91 Charges for Services-Recording Fees	45,000	45,000	0	0	45,000
68-10 Health & Sanitation-Health Fees	18,000	18,000	(8,000)	0	10,000
68-30 Health & Sanitation-Calif Children Services	100	100	0	0	100
69-20 Other Current Services-Other	50	50	0	0	50
79-60 Sales-Sale of Fixed Assets	8,000	8,000	(8,000)	0	0
79-90 Other-Miscellaneous	2,000	2,000	0	0	2,000
79-91 Other-Cancelled Checks	220	220	0	0	220
79-93 Other-Insurance Proceeds	9,500	9,500	0	0	9,500
81-22 Operating Transfers-In	118,222	118,222	0	0	118,222
Revenue - Summary	4,078,008	4,078,008	449,009	53,549	4,580,566

Appropriation

01-11 Salaries & Wages-Permanent	1,901,779	1,901,779	53,340	(103,681)	1,851,438
01-12 Salaries & Wages-Extra Help	29,061	29,061	0	0	29,061
01-13 Salaries & Wages-OT, Holiday, Stby	10,000	10,000	(10,000)	35,000	35,000
01-14 Salaries & Wages-Other, Term	0	0	5,521	0	5,521
02-21 Retirement Contributions-FICA	147,410	147,410	3,378	0	150,788
02-22 Retirement Contributions-PERS	401,379	401,379	42,324	0	443,703
03-30 Insurance-Health/Life	310,228	310,228	36,800	0	347,028
03-31 Insurance-Unemployment	13,600	13,600	379	0	13,979
03-32 Insurance-Opt Out	12,000	12,000	(4,800)	0	7,200
04-00 Worker's Compensation-	23,035	23,035	(2,159)	0	20,876
12-00 Communications-	16,624	16,624	2,767	0	19,391
14-00 Household Expense-	10,180	10,180	(1,935)	0	8,245
15-10 Insurance-Other	13,700	13,700	9,712	0	23,412
15-12 Insurance-Public Liability	17,294	17,294	1,174	0	18,468

Revenue and Appropriation Detail

Fund: 170 : Health Administration
Budget Unit: 4011 : Health, Public Health

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
15-13 Insurance-Fire & Allied Cvrgrs	541	541	(13)	0	528
17-00 Maintenance-Equipment-	6,700	6,700	350	0	7,050
18-00 Maint-Bldgs & Imprvmnts-	26,700	26,700	(12,200)	0	14,500
19-40 Medical Expense-Medical Supplies	7,900	7,900	300	0	8,200
19-41 Medical Expense-Incarcerated Individual	450,000	450,000	0	0	450,000
20-00 Memberships-	6,457	6,457	0	0	6,457
22-70 Office Expense-Supplies	30,315	30,315	6,302	0	36,617
22-71 Office Expense-Postage	6,542	6,542	(1,945)	0	4,597
22-72 Office Expense-Books & Periodicals	4,800	4,800	(1,185)	0	3,615
23-80 Prof & Specialized Svcs-Professional & Specialize	527,411	527,411	158,616	0	686,027
23-83 Prof & Specialized Svcs-Vital Stats	10,000	10,000	0	0	10,000
23-86 Prof & Specialized Svcs-Health Admin Services	601,738	601,738	6,194	0	607,932
23-90 Prof & Specialized Svcs-Administrative Services	29,673	29,673	(561)	68,681	97,793
24-00 Publications & Legal Ntcs-	1,050	1,050	0	0	1,050
25-00 Rents & Leases-Equipment-	1,600	1,600	100	0	1,700
26-00 Rents & Leases-Bldg & Imp-	500	500	1,680	0	2,180
28-30 Special Departmental Exp-Supplies & Services	99,820	99,820	120,375	0	220,195
29-50 Transportation & Travel-Transportation & Travel	38,459	38,459	3,850	0	42,309
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	14,091	14,091	(2,179)	0	11,912
29-52 Transportation & Travel-CCS	500	500	1,500	0	2,000
30-00 Utilities-	23,000	23,000	1,620	0	24,620
38-00 Inventory Items-	48,750	48,750	(19,750)	0	29,000
48-00 Taxes & Assessments-	153	153	0	0	153
62-71 Cap. FA-Equipment-Office	0	0	120,000	0	120,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	59,500	59,500	(59,500)	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(388,022)	(388,022)	(57,834)	0	(445,856)
Appropriation - Summary	4,514,468	4,514,468	402,221	0	4,916,689

Revenue and Appropriation Detail

Fund: 170 : Health Administration

Budget Unit: 4011 : Health, Public Health

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
NET COST	436,460	436,460	(46,788)	(53,549)	336,123

HEALTH SERVICES

DENISE POMEROY, Director



BU 4012 – Health Services Administration (Fund 170)

DEPARTMENT OVERVIEW

The Health Services Department Administration Division provides central direction and oversight, accounting, file maintenance, personnel records, contracts, grant management, division specific software support and communications linkage for all of the programs within the following divisions:

- Public Health
- Environmental Health
- Veterans
- Jail Medical
- Emergency Medical Services
- Tobacco Education Program
- First 5 Lake

Administration staff allocations remain at a minimum to reduce department cost, yet still meet all of the financial and administrative requirements and demands of the Department. Administration staff work daily in close collaboration with the staff of the 53 programs within Health Services Department to reduce costs and maximize funding while adhering to state and federal regulations, general accounting principles and individual program requirements and scope of work. Administration staff is trained and meets the annual HIPPA compliance requirements as required by Public Health and Veterans Services regulations.

ACCOMPLISHMENTS IN FY 2019-20

- Continued direct onsite work with each division and their 53 programs to enhance the Health Services Departments ability to collect, process and maximize fiscal and administrative information
- Achieved continued compliance as required by Federal and State programs and grants
- Successfully created Geneva financial system reports that were put on hold due to the disasters, recovery efforts and staff vacancies in FY 17 /18.
- Managing the administrative and fiscal role during COVID-19 pandemic.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Become 100% electronic – 2-year goal
- Assist Divisions' on their system integration application and implementation process
- Assist Divisions' on online payment application and implementation process
- Obtain revenue sources other than fee for service to cover overhead cost

HEALTH SERVICES

DENISE POMEROY, Director
BU 4012 – Health Services Administration

Support needed to overcome any barriers

- Offer telecommute/work at home and/or flex schedule option to Department staff to help staff with their children and elderly parents' care related situation.
- Provide CEU or ongoing online training to all Department staff to decrease training cost, less training related travel time.
- Provide low cost children care services to County permanent employees
- Provide professional growth to County employees
- Obtain user friendly and effective program applications for ease of use and to be more productive. Staff tend to get irritated when program application is not working properly or will create more work for the staff in order for it to work.

How to better serve the public with the services provided

- Make Department Website a user friendly website
- Create Department Social Media (Facebook profile, YouTube Channel created)
- Integrate Health Services Department's program application system with other County Department and/or Federal/State Agencies to expedite clients' application process
- Provide online payment option to the public
- Become 100% electronic – 2-year goal
- Provide excellent customer service training and implement customer service standard/policy

Revenue and Appropriation Detail

Fund: 170 : Health Administration

Budget Unit: 4012 : Health, Health Administration

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	2,500	2,500	0	0	2,500
66-50 Charges for Services-Auditing & Accounting	832,391	832,391	25,233	0	857,624
69-20 Other Current Services-Other	25	25	0	0	25
79-90 Other-Miscellaneous	10	10	0	0	10
79-91 Other-Cancelled Checks	20	20	0	0	20
Revenue - Summary	834,946	834,946	25,233	0	860,179

Appropriation

01-11 Salaries & Wages-Permanent	489,630	489,630	(24,443)	(10,879)	454,308
01-12 Salaries & Wages-Extra Help	15,039	15,039	0	0	15,039
01-13 Salaries & Wages-OT, Holiday, Stby	5,000	5,000	(5,000)	0	0
01-14 Salaries & Wages-Other, Term	2,104	2,104	0	10,879	12,983
02-21 Retirement Contributions-FICA	39,182	39,182	(3,428)	0	35,754
02-22 Retirement Contributions-PERS	102,145	102,145	(670)	0	101,475
03-30 Insurance-Health/Life	56,014	56,014	13,844	0	69,858
03-31 Insurance-Unemployment	3,648	3,648	(309)	0	3,339
03-32 Insurance-Opt Out	7,200	7,200	(2,400)	0	4,800
04-00 Worker's Compensation-	1,968	1,968	(160)	0	1,808
12-00 Communications-	4,800	4,800	(1,800)	0	3,000
14-00 Household Expense-	3,000	3,000	0	0	3,000
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	5,070	5,070	1,339	0	6,409
17-00 Maintenance-Equipment-	800	800	0	0	800
18-00 Maint-Bldgs & Imprvmnts-	29,080	29,080	0	0	29,080
20-00 Memberships-	3,429	3,429	919	0	4,348
22-70 Office Expense-Supplies	3,700	3,700	0	0	3,700
22-71 Office Expense-Postage	250	250	0	0	250
23-80 Prof & Specialized Svcs-Professional & Specialize	25,746	25,746	5,760	0	31,506
23-90 Prof & Specialized Svcs-Administrative Services	41,275	41,275	3,260	0	44,535

Revenue and Appropriation Detail

Fund: 170 : Health Administration

Budget Unit: 4012 : Health, Health Administration

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
24-00 Publications & Legal Ntcs-	100	100	0	0	100
25-00 Rents & Leases-Equipment-	150	150	0	0	150
27-00 Small Tools & Instruments-	400	400	0	0	400
28-30 Special Departmental Exp-Supplies & Services	5,030	5,030	0	0	5,030
29-50 Transportation & Travel- Transportation & Travel	10,300	10,300	0	0	10,300
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	650	650	0	0	650
30-00 Utilities-	9,440	9,440	0	0	9,440
38-00 Inventory Items-	2,200	2,200	(2,200)	0	0
62-72 Cap. FA-Equipment-Autos & Light Trucks	30,000	30,000	0	0	30,000
80-80 Other Financing Uses-Interfund Reimbursements	(2,000)	(2,000)	0	0	(2,000)
Appropriation - Summary	897,812	897,812	(15,129)	0	882,683
NET COST	62,866	62,866	(40,362)	0	22,504

BEHAVIORAL HEALTH

TODD METCALF, Director



BU 4014 – Mental Health (Fund 145)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

ACCOMPLISHMENTS IN FY 2019-20

- Expended \$200K Homeless Mentally Ill grant to support Hope Center transitional housing project in City of Clearlake
- New roof and generator installation Clearlake clinic
- Applied for and awarded \$558,000 No Place Like Home housing grant
- Housing Continuum of Care applied for and awarded over \$700,000 in multiple grants

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Transition Age Youth population (EIS grant) that will include supported employment to clients in order to encourage self-sufficiency
- Homeless Management Information System: tested system via Project Roomkey. Working to get partner agencies trained and access to the system
- Create workgroup to discuss feasibility of establishing mental health facility in Lake County (crisis residential, Board and Care, psychiatric health facility, etc.)

How to better serve the public with the services provided

- Help support education and outreach efforts of the Department
- Ability to accept electronic debit/credit payments from clients would be helpful. Support in education/outreach of the services each Department provides.

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health

Budget Unit: 4014 : Health, Behavioral Health

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	30,000	30,000	20,000	0	50,000
53-60 State Admin Program-Mental Health	12,501,100	12,501,100	(1,484,017)	0	11,017,083
54-02 State Aid-Local Comm. Corrections	13,800	13,800	41,396	0	55,196
56-30 Other Government Agencies-Other	1,211,845	1,211,845	(546,200)	0	665,645
68-20 Health & Sanitation-Mental Health Services	27,000	27,000	4,000	0	31,000
69-20 Other Current Services-Other	1,400	1,400	(200)	0	1,200
79-90 Other-Miscellaneous	12,000	12,000	0	0	12,000
79-91 Other-Cancelled Checks	5,000	5,000	(2,000)	0	3,000
79-93 Other-Insurance Proceeds	10,000	10,000	1,000	0	11,000
81-22 Operating Transfers-In	431,112	431,112	(396,112)	(26,112)	61,112
81-36 Non Operating Revenue-Pr Yr Overpayment/Repay	(550,000)	(550,000)	450,000	0	(100,000)
Revenue - Summary	13,693,257	13,693,257	(1,912,133)	26,112	11,807,236

Appropriation

01-11 Salaries & Wages-Permanent	4,021,302	4,021,302	125,215	(405,000)	3,741,517
01-12 Salaries & Wages-Extra Help	231,012	231,012	0	0	231,012
01-13 Salaries & Wages-OT, Holiday, Stby	60,000	60,000	0	0	60,000
01-14 Salaries & Wages-Other, Term	50,000	50,000	10,054	0	60,054
02-21 Retirement Contributions-FICA	327,733	327,733	10,235	0	337,968
02-22 Retirement Contributions-PERS	836,767	836,767	90,148	0	926,915
03-30 Insurance-Health/Life	783,921	783,921	(12,833)	0	771,088
03-31 Insurance-Unemployment	28,346	28,346	918	0	29,264
03-32 Insurance-Opt Out	27,497	27,497	(3,497)	0	24,000
04-00 Worker's Compensation-	183,929	183,929	(44,634)	0	139,295
11-00 Clothing & Personal Suppl-	200	200	0	0	200
12-00 Communications-	38,300	38,300	21,700	0	60,000
14-00 Household Expense-	7,000	7,000	3,000	0	10,000
15-10 Insurance-Other	35,000	35,000	0	0	35,000
15-12 Insurance-Public Liability	42,415	42,415	(4,369)	0	38,046

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health

Budget Unit: 4014 : Health, Behavioral Health

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
15-13 Insurance-Fire & Allied Cvrgrs	4,370	4,370	525	869	5,764
17-00 Maintenance-Equipment-	76,000	76,000	(56,000)	0	20,000
18-00 Maint-Bldgs & Imprvmnts-	15,000	15,000	5,000	0	20,000
19-40 Medical Expense-Medical Supplies	2,000	2,000	2,000	0	4,000
19-41 Medical Expense-Incarcerated Individual	254,200	254,200	0	0	254,200
20-00 Memberships-	10,206	10,206	(206)	0	10,000
22-70 Office Expense-Supplies	30,000	30,000	(5,000)	0	25,000
22-71 Office Expense-Postage	4,000	4,000	0	0	4,000
22-72 Office Expense-Books & Periodicals	1,000	1,000	(500)	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	3,940,555	3,940,555	176,039	0	4,116,594
23-90 Prof & Specialized Svcs-Administrative Services	176,248	176,248	6,196	202,699	385,143
24-00 Publications & Legal Ntcs-	2,000	2,000	(1,000)	0	1,000
26-00 Rents & Leases-Bldg & Imp-	310,838	310,838	(35,838)	0	275,000
28-30 Special Departmental Exp-Supplies & Services	102,000	102,000	(23,800)	13,500	91,700
29-50 Transportation & Travel-Transportation & Travel	47,500	47,500	(17,500)	0	30,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	85,000	85,000	(10,000)	0	75,000
29-52 Transportation & Travel-CCS	25,000	25,000	(10,000)	0	15,000
30-00 Utilities-	80,000	80,000	(20,000)	0	60,000
38-00 Inventory Items-	64,500	64,500	(64,500)	8,500	8,500
40-70 Support & Care of Persons-Support & Care of Persons	3,800,000	3,800,000	(100,000)	0	3,700,000
48-00 Taxes & Assessments-	605	605	0	0	605
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	0	0	65,000	65,000
62-74 Cap. FA-Equipment-Other	199,540	199,540	(85,000)	0	114,540
63-13 Construction in Progress-Buildings & Improvements	267,000	267,000	(244,971)	0	22,029
80-80 Other Financing Uses-Interfund Reimbursements	(297,727)	(297,727)	0	(100,000)	(397,727)
Appropriation - Summary	15,873,257	15,873,257	(288,618)	(214,432)	15,370,207

Revenue and Appropriation Detail

Fund: 145 : Behavioral Health

Budget Unit: 4014 : Health, Behavioral Health

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
NET COST	2,180,000	2,180,000	1,623,515	(240,544)	3,562,971

BEHAVIORAL HEALTH

TODD METCALF, Director



BU 4015 – Substance Abuse Disorder Services (Fund 141)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

ACCOMPLISHMENTS IN FY 2019-20

- Increased effectiveness of telehealth services via COVID-19 emergency by obtaining necessary equipment and training to promote ease of use and access while minimizing risk
- Continuing to create infrastructure to train and increase access to SUD services by providing specialized training to individuals who will focus on access to county and state wide SUD treatment services
- Continuing to complete foundational work necessary to enter into Department of Health Care Services Organized Delivery System
- Opioid Summit

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Focus on increasing SUDS performance and access through training departmental staff and offering various trainings to community partners
- Create new roles to support individuals accessing services
- Improved job performances and efficiency through training current and new staff on telehealth. The ability to provide remote services is new to DUI and TX services as this form of service delivery has never been allowed through Drug Medi-Cal programs
- Creating foundational work to join larger system resources like ODS.

How to better serve the public with the services provided

- Help support education and outreach efforts of the Department

Revenue and Appropriation Detail

Fund: 141 : Substance Abuse Dis. Svcs

Budget Unit: 4015 : Health, Substance Abuse Dis. Svcs

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	6,500	6,500	(1,500)	0	5,000
42-01 Revenue from Use of Money-Interest	6,500	6,500	1,500	0	8,000
53-62 State Admin Program-Drug Abuse	1,140,579	1,140,579	(186,253)	0	954,326
54-02 State Aid-Local Comm. Corrections	20,000	20,000	0	0	20,000
54-22 State Aid-Behavioral Health	1,229,231	1,229,231	(187,575)	0	1,041,656
56-30 Other Government Agencies-Other	125,403	125,403	(60,403)	0	65,000
68-10 Health & Sanitation-Health Fees	227,000	227,000	(17,000)	0	210,000
79-90 Other-Miscellaneous	0	0	500	0	500
79-91 Other-Cancelled Checks	0	0	100	0	100
79-93 Other-Insurance Proceeds	7,000	7,000	(2,000)	0	5,000
Revenue - Summary	2,762,213	2,762,213	(452,631)	0	2,309,582

Appropriation

01-11 Salaries & Wages-Permanent	1,021,593	1,021,593	(9,708)	(500)	1,011,385
01-12 Salaries & Wages-Extra Help	22,398	22,398	10,609	(33,007)	0
01-13 Salaries & Wages-OT, Holiday, Stby	10,500	10,500	0	0	10,500
01-14 Salaries & Wages-Other, Term	5,000	5,000	0	0	5,000
02-21 Retirement Contributions-FICA	80,025	80,025	(2,547)	0	77,478
02-22 Retirement Contributions-PERS	212,352	212,352	13,298	0	225,650
03-30 Insurance-Health/Life	269,419	269,419	18,394	0	287,813
03-31 Insurance-Unemployment	7,159	7,159	(76)	0	7,083
03-32 Insurance-Opt Out	2,400	2,400	(2,400)	0	0
04-00 Worker's Compensation-	55,554	55,554	(29,466)	0	26,088
11-00 Clothing & Personal Suppl-	150	150	0	0	150
12-00 Communications-	7,000	7,000	1,150	0	8,150
14-00 Household Expense-	2,300	2,300	1,700	0	4,000
15-10 Insurance-Other	15,000	15,000	0	0	15,000
15-12 Insurance-Public Liability	17,231	17,231	1,119	0	18,350
15-13 Insurance-Fire & Allied Cvrgrs	494	494	30	0	524
17-00 Maintenance-Equipment-	4,000	4,000	(1,600)	0	2,400
18-00 Maint-Bldgs & Imprvmnts-	8,500	8,500	0	0	8,500

Revenue and Appropriation Detail

Fund: 141 : Substance Abuse Dis. Svcs

Budget Unit: 4015 : Health, Substance Abuse Dis. Svcs

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
19-40 Medical Expense-Medical Supplies	7,500	7,500	(3,500)	0	4,000
20-00 Memberships-	4,300	4,300	0	0	4,300
22-70 Office Expense-Supplies	11,000	11,000	0	0	11,000
22-71 Office Expense-Postage	2,000	2,000	0	0	2,000
22-72 Office Expense-Books & Periodicals	300	300	0	0	300
23-80 Prof & Specialized Svcs- Professional & Specialize	815,000	815,000	0	0	815,000
23-86 Prof & Specialized Svcs-Health Admin Services	297,727	297,727	0	0	297,727
23-90 Prof & Specialized Svcs- Administrative Services	17,862	17,862	0	56,692	74,554
24-00 Publications & Legal Ntcs-	500	500	0	0	500
26-00 Rents & Leases-Bldg & Imp-	71,000	71,000	500	0	71,500
28-30 Special Departmental Exp-Supplies & Services	35,000	35,000	0	0	35,000
29-50 Transportation & Travel- Transportation & Travel	8,000	8,000	(2,000)	0	6,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	2,000	2,000	(1,000)	0	1,000
29-52 Transportation & Travel-CCS	2,000	2,000	(500)	0	1,500
30-00 Utilities-	20,000	20,000	0	0	20,000
38-00 Inventory Items-	10,000	10,000	(10,000)	500	500
48-00 Taxes & Assessments-	15	15	0	0	15
80-80 Other Financing Uses-Interfund Reimbursements	(12,500)	(12,500)	0	(511)	(13,011)
Appropriation - Summary	3,032,779	3,032,779	(15,997)	23,174	3,039,956
NET COST	270,566	270,566	436,634	23,174	730,374

HEALTH SERVICES

DENISE POMEROY, Director



BU 4016 – Tobacco Education (Fund 171)

DEPARTMENT OVERVIEW

The Tobacco Program is a state mandated Public Health program. It provides tobacco education and outreach services to the people of Lake County. In FY19/20 we will continue to receive funding from proposition 99 and proposition 56. The Prop 56 funds doubled the program and funding. The program also includes a youth group coalition, adult group coalition and a Health/Education Coalition.

The California Tobacco Control Program mission is: "The mission of the California Tobacco Control Program is to improve the health of all Californians by reducing illness and premature death attributable to the use of tobacco products. Through leadership, experience and research, the California Tobacco Control Program empowers statewide and local health agencies to promote health and quality of life by advocating social norms that create a tobacco-free environment."

ACCOMPLISHMENTS IN FY 2019-20

- Provided 10 presentations to community groups, agencies, educators, and stake-holders including Board of Supervisors & Clearlake City Council regarding health effects of tobacco and vape use along with benefits of Tobacco Retail Licenses (TRL) to discourage underage sales.
- Recruited 1 new high school for a total of 6 'Tobacco Prevention & Education Youth Coalitions' and completed 14 trainings, 17 meetings, & 7 events with coalition members at UL, LL, KEC, KV & MT High Schools*
- Conducted a Young Adult Tobacco Purchase Survey (YA TPS) training
- Worked with the County Board of Supervisors to create a draft Tobacco Retailer License for review and consideration of future adoption.
- Worked with the City of Clearlake on a draft Tobacco Retailer License & provided technical assistance with a Comprehensive Outdoor Air Ordinance that was adopted to prevent secondhand smoke and aerosol in many public and community areas.
- Facilitated 1 cohort of 10 tobacco cessations classes for community members
- Conducted a youth training in collaboration with the Upward Bound program for 120 high school and college bound students.
- Worked with the Associated Students of Mendocino College (ASMC) regarding the adoption of a smoke & tobacco free campus.

* Please note that COVID-19 interrupted plans for multiple events that students had prepared ahead for at each High School

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 4012

HEALTH SERVICES

DENISE POMEROY, Director
BU 4016 – Tobacco Education

Support needed to overcome any barriers

See BU 4012

How to better serve the public with the services provided

See BU 4012

Revenue and Appropriation Detail

Fund: 171 : Tobacco Education
 Budget Unit: 4016 : Health, Tobacco Education

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	750	750	250	0	1,000
53-80 State Admin Program-Other Health	300,000	300,000	0	0	300,000
Revenue - Summary	300,750	300,750	250	0	301,000
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	388,772	388,772	57,084	38,447	484,303
Appropriation - Summary	388,772	388,772	57,084	38,447	484,303
NET COST	88,022	88,022	56,834	38,447	183,303

BEHAVIORAL HEALTH

TODD METCALF, Director



BU 4018 – Alcoholism Program Services (Fund 142)

DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Transition Age Youth population (EIS grant) that will include supported employment to clients in order to encourage self-sufficiency
- Homeless Management Information System: tested system via Project Roomkey. Working to get partner agencies trained and access to the system
- Create workgroup to discuss feasibility of establishing mental health facility in Lake County (crisis residential, Board and Care, psychiatric health facility, etc.)

How to better serve the public with the services provided

- Help support education and outreach efforts of the Department

Revenue and Appropriation Detail

Fund: 142 : Alcoholism Program Svcs

Budget Unit: 4018 : Health, Alcoholism Program Serv

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	13,000	13,000	0	0	13,000
42-01 Revenue from Use of Money-Interest	9	9	0	0	9
Revenue - Summary	13,009	13,009	0	0	13,009
Appropriation					
23-91 Prof & Specialized Svcs-Intra-Div Services	13,009	13,009	0	2	13,011
Appropriation - Summary	13,009	13,009	0	2	13,011
NET COST	0	0	0	2	2

PUBLIC SERVICES

LARS EWING, Director



BU 4121 – Integrated Waste Management (Fund 985)

DEPARTMENT OVERVIEW

The Integrated Waste Management division of the Public Services Department operates the Eastlake Landfill, administers two franchise contracts for waste and recycling collection in the unincorporated areas, develops and implements programs for materials requiring special handling, provides environmental education related to solid waste reduction, reuse, and recycling, and oversees the county integrated waste management plan.

Budget Unit 4121 is an enterprise fund, and as such the revenues generated within the budget are solely devoted to funding solid waste operations. Funds are primarily derived from tipping fees at the landfill and waste hauler franchise fees, though state grants do provide assistance for various non-discretionary programs, primarily recycling and other waste diversion programs. Federal and State regulations require landfill owners to provide financial assurances for the cost of future landfill closure and post-closure maintenance, corrective actions for reasonably foreseeable events, and operating liability; reserve funds are established and adequately funded to meet those requirements. Additionally, reserve funds are in place as a repository for funding various known future expenses, namely landfill expansion, equipment replacement, and the County's maintenance responsibilities for Davis Avenue and Moss Street.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the proposed landfill expansion CEQA Initial Study, and the Planning Commission adopted a Mitigated Negative Declaration for the project. Preparation of the regulatory permitting documents is underway with construction of the first phase anticipated to occur in 2023.
- Secured a cost savings of nearly \$2 million to the solid waste enterprise fund by identifying erroneous cost estimates for reasonably foreseeable corrective action and successfully petitioned CalRecycle to disburse the excess funds to be used for operational purposes.
- Implemented a new rock crushing operation with county staff and a new rock crushing addition to the county landfill equipment fleet to continue the excavation process of a future waste disposal and provide for the beneficial on-site reuse of the excavated rock and soil.
- In the face of the COVID-19 crisis, the landfill remained open six days per week and contract waste hauling operations continued. Furthermore, staff arranged for the temporary acceptance of recyclables while the privately-owned recycle center was shuttered

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- The ongoing operations at the Eastlake Landfill as well as the management of franchise curbside waste hauling contracts are in direct support of the economic development priorities of maintaining the County's infrastructure and providing a core public service of solid waste disposal.
- Rates at the landfill and for curbside collection are among the lowest in the state, which supports economic development by keeping money in the hands of the public.

PUBLIC SERVICES

LARS EWING, Director

BU 4121 – Integrated Waste Management

- Progress continues on the landfill expansion project, which will add approximately 25 years of service life to the landfill and is in line with the priority of further development of the County's infrastructure
- Numerous programs are in place to provide the public with opportunities to safely recycle or dispose of items that are able to be diverted from the landfill, thereby extending the life of the landfill and reusing limited natural resources. Examples include mainstream recyclables such as paper, plastics, and metal, but also include tires, sharps (e.g. needles), paint, oil, and other household hazardous waste.
- One main barrier is the declining recyclables market which has severely limited the materials that can be accepted at recycle centers, and in some cases forced them to shutter entirely.

Support needed to overcome any barriers

- Competitive compensation to help increase employee retention and talent recruitment.
- An understanding of the ever-increasing environmental and regulatory requirements that drive increased studies, reports, monitoring, and engineering controls at the landfill, which in-turn drive the need for increased costs.

How to better serve the public with the services provided

- Increased education and marketing of what is recyclable and what isn't, as well as the solid waste diversion opportunities that do exist such as recycling centers and household hazardous waste drop-off events.
- The use of alternative project delivery methods such as design-build or job order contracting could prove beneficial.
- Social media presence to "push" our information to the public

Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt

Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-50 Permits-Franchises	628,000	628,000	309,141	0	937,141
42-01 Revenue from Use of Money-Interest	276,000	276,000	324,000	0	600,000
42-10 Rents & Concessions-Rents & Concessions	8,000	8,000	0	0	8,000
54-90 State Aid-Other	74,656	74,656	3,844	0	78,500
68-40 Health & Sanitation-Sanitation Svcs-Current	2,466,810	2,466,810	(282,758)	(449,418)	2,633,470
68-41 Health & Sanitation-Sanitation Svcs-Prior	0	0	2,633,470	2,633,470	0
81-22 Operating Transfers-In	2,953,043	2,953,043	(598,593)	1,426,603	927,847
81-23 Operating Transfers-Out	(2,953,043)	(2,953,043)	2,354,450	329,254	(927,847)
Revenue - Summary	3,453,466	3,453,466	4,743,554	(3,939,909)	4,257,111

Appropriation

01-11 Salaries & Wages-Permanent	871,313	871,313	48,253	0	919,566
01-12 Salaries & Wages-Extra Help	115,911	115,911	(41,490)	0	74,421
01-13 Salaries & Wages-OT, Holiday, Stby	10,000	10,000	5,000	0	15,000
01-14 Salaries & Wages-Other, Term	7,207	7,207	13,553	0	20,760
02-21 Retirement Contributions-FICA	70,048	70,048	3,933	0	73,981
02-22 Retirement Contributions-PERS	180,905	180,905	28,788	0	209,693
03-30 Insurance-Health/Life	179,964	179,964	9,375	0	189,339
03-31 Insurance-Unemployment	18,417	18,417	(11,314)	0	7,103
03-32 Insurance-Opt Out	0	0	2,400	0	2,400
04-00 Worker's Compensation-	33,750	33,750	(475)	0	33,275
11-00 Clothing & Personal Suppl-	8,500	8,500	0	0	8,500
12-00 Communications-	6,000	6,000	500	0	6,500
14-00 Household Expense-	5,000	5,000	2,500	0	7,500
15-12 Insurance-Public Liability	41,431	41,431	(8,391)	0	33,040
15-13 Insurance-Fire & Allied Cvrsgs	5,779	5,779	1,299	0	7,078
17-00 Maintenance-Equipment-	525,000	525,000	(125,000)	0	400,000
18-00 Maint-Bldgs & Imprvmnts-	202,000	202,000	52,000	0	254,000
19-40 Medical Expense-Medical Supplies	1,000	1,000	0	0	1,000

Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt

Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
20-00 Memberships-	7,000	7,000	0	0	7,000
22-70 Office Expense-Supplies	6,000	6,000	0	0	6,000
22-71 Office Expense-Postage	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs- Professional & Specialize	464,000	464,000	(9,000)	0	455,000
23-90 Prof & Specialized Svcs- Administrative Services	95,486	95,486	19,514	0	115,000
23-91 Prof & Specialized Svcs-Intra-Div Services	26,882	26,882	0	0	26,882
25-00 Rents & Leases-Equipment-	50,000	50,000	22,000	0	72,000
27-00 Small Tools & Instruments-	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	319,146	319,146	(145,446)	0	173,700
29-50 Transportation & Travel- Transportation & Travel	265,000	265,000	(135,000)	0	130,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	20,000	20,000	7,000	0	27,000
30-00 Utilities-	45,000	45,000	0	0	45,000
38-00 Inventory Items-	10,000	10,000	10,000	0	20,000
48-00 Taxes & Assessments-	375	375	25	0	400
62-72 Cap. FA-Equipment-Autos & Light Trucks	40,000	40,000	(40,000)	0	0
62-74 Cap. FA-Equipment-Other	0	0	110,000	40,000	150,000
63-13 Construction in Progress-Buildings & Improvements	1,250,000	1,250,000	(350,000)	100,000	1,000,000
80-80 Other Financing Uses-Interfund Reimbursements	(67,313)	(67,313)	4,783	0	(62,530)
Appropriation - Summary	4,818,301	4,818,301	(525,193)	140,000	4,433,108
NET COST	1,364,835	1,364,835	(5,268,747)	4,079,909	175,997

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5011 – Social Services Administration (Fund 168)

DEPARTMENT OVERVIEW

This is the administrative budget for the Department of Social Services. It provides all staffing, services, and supplies necessary to carry out departmental functions.

In addition to administrative expenses, this budget includes certain program expenses, such as CalWORKS Welfare-to-Work (WTW) supportive services and childcare, CalWORKs Expanded Subsidized Employment (ESE) costs, Adult Protective Services, Public Guardian/Public Administrator and direct Child Welfare Services. This budget also includes In-Home Supportive Services (IHSS) Public Authority contract costs.

Please refer to our organizational charts, attached hereto, for a complete listing of our programs, services and staffing.

ACCOMPLISHMENTS IN FY 2019-20

- Over the last fiscal year, Lake County Department of Social Services (DSS) has secured funds to partner with a community based organization to assist over 100 families experiencing homelessness to be placed in temporary and permanent housing.
- During Public Safety Power Shutoff (PSPS) events in 2019, DSS issued nearly \$800,000.00 in CalFRESH replacement benefits.
- Multiple community agencies collaborated with Child Welfare Services to create a countywide protocol for addressing the issue of Commercially Sexually Exploited Children in Lake County.
- During Covid 19 Pandemic, created a policy and plan to have staff safely and effectively work remotely from home. Approximately 75% of our staff were teleworking.
- Continued meeting mandated services throughout pandemic.
- Because of the ongoing commitment of recruiting caregiver homes in Lake County, placement of foster youth in Lake County has increased by 18% as opposed to out of county placements.
- DSS has been actively encouraging In-Home Supportive Services providers and recipients to enroll in an Electronic Visit Verification (electronic time sheets) and has a 90% participation rate.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Social Services has secured funding over the last few fiscal years for housing our homeless population. Progress thus far has been positive, as our contractor who operates the programs has housed 52 families. The barrier now is that Lake County does not have an adequate supply of housing inventory or affordable housing. DSS will have ample opportunity to bring more funding into the county but without inventory our success will be hampered.

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director
BU 5011 – Social Services Administration

Support needed to overcome any barriers

- County wide broadband is essential for future economic growth.
- Led by the BOS, Lake County needs to develop a comprehensive housing plan that focuses on becoming attractive to developers. We desperately need affordable housing complexes and affordable single family homes.
- County wide access to Broadband is essential for economic growth. As referenced in a study of California's Twenty Smallest Counties by Emily J. Wornell, PhD, a study commissioned through the California Welfare Director's Association.
- A media campaign should be focused on attracting Bay Area teleworkers and their families
- Lake County could do more to market the relatively affordable cost of living, great parks, lake access and schools with small classroom sizes to attract future residents – more businesses would follow
- Study and implement a countywide version of electronic signatures for all documents
- Eliminate processes that require the burden of non-electronic batching.
- Update County and Department websites using most current practices so that all information is accurate and timely
- Provide links to programs that allow electronic document provision or payment options.
- Sharing of technology research information (technology or equipment) so that redundant work is avoided and countywide linkage is possible
- Consider permanent telework for some positions. Office sites can decrease in size and expense as a result while not impacting services to the public e.g. Eligibility Services

How to better serve the public with the services provided

- Provide online access to program application and services whenever possible

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
53-01 State Assistance Program-Public Assistance Admin	2,440,010	2,440,010	216,799	0	2,656,809
53-30 State Admin Program-CMSP	9,418	9,418	0	0	9,418
53-32 State Admin Program-Food Stamps	1,412,909	1,412,909	84,870	0	1,497,779
53-33 State Admin Program-Foster Care	28,920	28,920	108,826	0	137,746
53-34 State Admin Program-AFDC-FG/U	1,918,144	1,918,144	(29,394)	0	1,888,750
53-35 State Admin Program-CWS	569,470	569,470	229,282	0	798,752
53-38 State Admin Program-CCBC	334,489	334,489	12,275	0	346,764
53-39 State Admin Program-Medical	3,565,020	3,565,020	0	0	3,565,020
53-50 State Admin Program-Soc Svcs Realign Sls Tx	2,888,588	2,888,588	(500,649)	(485,527)	2,873,466
54-21 State Aid-Protective Services	2,387,850	2,387,850	466,419	0	2,854,269
54-90 State Aid-Other	0	0	42,767	0	42,767
55-01 Federal Assist Program-Public Assistance Admin	447,011	447,011	(2,760)	0	444,251
55-32 Other Federal-Food Stamps	1,776,542	1,776,542	88,827	0	1,865,369
55-33 Other Federal-Foster Care	73,804	73,804	16,018	0	89,822
55-34 Other Federal-AFDC FG/U	3,570,827	3,570,827	174,320	0	3,745,147
55-35 Other Federal-CWS	2,233,305	2,233,305	(179,605)	0	2,053,700
55-39 Other Federal-Kingap	0	0	500	0	500
56-30 Other Government Agencies-Other	5,000	5,000	0	0	5,000
66-01 Charges for Services-Personnel Services	100,000	100,000	197,280	0	297,280
67-60 Judicial-Estate Fees	100,000	100,000	0	0	100,000
69-20 Other Current Services-Other	30,000	30,000	0	0	30,000
79-50 Sales-Revenue Applic Prior Year	2,000	2,000	3,000	0	5,000
79-60 Sales-Sale of Fixed Assets	10,000	10,000	0	0	10,000
79-70 Sales-Other Sales-Miscellaneous	50	50	0	0	50
79-90 Other-Miscellaneous	5,000	5,000	0	0	5,000
79-91 Other-Cancelled Checks	1,000	1,000	0	0	1,000
79-93 Other-Insurance Proceeds	12,000	12,000	(12,000)	0	0
81-22 Operating Transfers-In	385,000	385,000	(360,000)	0	25,000
81-23 Operating Transfers-Out	(284,154)	(284,154)	56,623	(22,622)	(204,909)
Revenue - Summary	24,022,203	24,022,203	613,398	508,149	25,143,750

Appropriation

01-11 Salaries & Wages-Permanent	11,193,422	11,193,422	(66,170)	0	11,127,252
01-12 Salaries & Wages-Extra Help	243,976	243,976	0	0	243,976
01-13 Salaries & Wages-OT, Holiday, Stby	300,000	300,000	0	0	300,000
01-14 Salaries & Wages-Other, Term	70,000	70,000	0	0	70,000
02-21 Retirement Contributions-FICA	888,337	888,337	(19,297)	0	869,040
02-22 Retirement Contributions-PERS	2,323,979	2,323,979	157,401	0	2,481,380
03-30 Insurance-Health/Life	2,697,570	2,697,570	64,442	0	2,762,012
03-31 Insurance-Unemployment	80,247	80,247	(450)	0	79,797
03-32 Insurance-Opt Out	26,400	26,400	1,909	0	28,309
04-00 Worker's Compensation-	330,017	330,017	(18,080)	0	311,937
12-00 Communications-	163,064	163,064	(16,718)	0	146,346
14-00 Household Expense-	63,231	63,231	0	0	63,231
15-12 Insurance-Public Liability	23,295	23,295	3,428	0	26,723
15-13 Insurance-Fire & Allied Cvrgrs	1,899	1,899	2,411	0	4,310
17-00 Maintenance-Equipment-	190,355	190,355	13,290	0	203,645
18-00 Maint-Bldgs & Imprvmnts-	348,380	348,380	(137,280)	0	211,100
20-00 Memberships-	31,940	31,940	155	0	32,095
22-70 Office Expense-Supplies	163,000	163,000	(53,000)	0	110,000
22-71 Office Expense-Postage	151,600	151,600	(50,000)	0	101,600
22-72 Office Expense-Books & Periodicals	17,800	17,800	(3,700)	0	14,100
23-50 Prof & Specialized Svcs-Gr Ave for Indep-Contract	892,005	892,005	(47,797)	0	844,208
23-53 Prof & Specialized Svcs-Child Care Bridging	57,840	57,840	27,197	0	85,037
23-54 Prof & Specialized Svcs-Cal Learn-Transportation	203,000	203,000	(36,400)	0	166,600
23-55 Prof & Specialized Svcs-Cal Learn-Child Care	280,000	280,000	170,000	0	450,000
23-56 Prof & Specialized Svcs-Cal Learn-Ancillary	100,000	100,000	75,000	0	175,000
23-57 Prof & Specialized Svcs-Cal Learn-Contract Pymts	38,899	38,899	11,101	0	50,000
23-58 Prof & Specialized Svcs-Subsidized Employment	224,691	224,691	31,319	0	256,010
23-59 Prof & Specialized Svcs-Family Stabilization	50,000	50,000	20,000	0	70,000
23-70 Prof & Specialized Svcs-Perform Incent Contract	31,535	31,535	62,892	0	94,427
23-80 Prof & Specialized Svcs-Professional & Specialize	2,446,475	2,446,475	9,494	0	2,455,969

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
23-90 Prof & Specialized Svcs- Administrative Services	256,804	256,804	788,567	0	1,045,371
23-91 Prof & Specialized Svcs-Intra-Div Services	86,400	86,400	(8,400)	0	78,000
24-00 Publications & Legal Ntcs-	15,000	15,000	(10,000)	0	5,000
25-00 Rents & Leases-Equipment-	1,015	1,015	2,500	0	3,515
26-00 Rents & Leases-Bldg & Imp-	779,013	779,013	(7,025)	0	771,988
27-00 Small Tools & Instruments-	5,000	5,000	0	0	5,000
28-30 Special Departmental Exp-Supplies & Services	98,287	98,287	23,530	0	121,817
28-32 Special Departmental Exp-EBT	89,500	89,500	5,000	0	94,500
28-41 Special Departmental Exp-IHSS	137,346	137,346	4,261	0	141,607
29-50 Transportation & Travel- Transportation & Travel	190,680	190,680	(30,000)	0	160,680
30-00 Utilities-	224,720	224,720	0	0	224,720
38-00 Inventory Items-	282,556	282,556	(61,556)	0	221,000
40-70 Support & Care of Persons-Support & Care of Persons	37,308	37,308	(11,058)	0	26,250
40-72 Support & Care of Persons-Direct Child Welfare Cost	210,417	210,417	110,000	0	320,417
62-71 Cap. FA-Equipment-Office	0	0	50,000	0	50,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	100,000	100,000	(100,000)	0	0
62-74 Cap. FA-Equipment-Other	175,000	175,000	(175,000)	0	0
Appropriation - Summary	26,322,003	26,322,003	781,966	0	27,103,969
NET COST	2,299,800	2,299,800	168,568	(508,149)	1,960,219

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5012 – Social Services Special Programs (Fund 168)

DEPARTMENT OVERVIEW

Budget Unit 5012 is comprised of Staff assigned to the Public Authority (PA) and to the Area Agency on Aging (AAA).

Please refer to our organizational charts, attached to Budget Unit 5011, for a complete listing of our programs, services and staffing.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5012 : Admin - Social Services, Social Services Spec Prog

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
66-01 Charges for Services-Personnel Services	646,584	646,584	27,522	0	674,106
Revenue - Summary	646,584	646,584	27,522	0	674,106
Appropriation					
01-11 Salaries & Wages-Permanent	402,688	402,688	15,606	0	418,294
01-12 Salaries & Wages-Extra Help	16,578	16,578	0	0	16,578
01-13 Salaries & Wages-OT, Holiday, Stby	2,400	2,400	0	0	2,400
02-21 Retirement Contributions-FICA	32,450	32,450	373	0	32,823
02-22 Retirement Contributions-PERS	83,607	83,607	9,672	0	93,279
03-30 Insurance-Health/Life	102,256	102,256	1,963	0	104,219
03-31 Insurance-Unemployment	2,951	2,951	110	0	3,061
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	1,254	1,254	(202)	0	1,052
Appropriation - Summary	646,584	646,584	27,522	0	674,106
NET COST	0	0	0	0	0

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5115 – OJT Training (Fund 169)

DEPARTMENT OVERVIEW

Our On-the-Job Training (OJT) program, which is now funded through the Expanded Subsidized Employment (ESE) program, is one of the services we provide as a Welfare-to-Work (WTW) activity under the CalWORKs program. The primary purpose of the program is to provide CalWORKs recipients with the training and work experience necessary to obtain and maintain permanent employment, thereby becoming self-sufficient. Qualifying CalWORKs participants are placed in full-time trainee positions, as County employees with benefits, in a variety of job classifications in participating County departments. Our OJT program has been highly successful with participants transitioning into permanent County employment and private sector.

This Budget is set up specifically for OJT/ESE participant payroll.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5115 : Public Assistance, OJT Training

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation					
01-11 Salaries & Wages-Permanent	103,655	103,655	29,128	0	132,783
02-21 Retirement Contributions-FICA	7,930	7,930	2,226	0	10,156
02-22 Retirement Contributions-PERS	21,522	21,522	8,088	0	29,610
03-30 Insurance-Health/Life	44,936	44,936	12,706	0	57,642
03-31 Insurance-Unemployment	725	725	205	0	930
04-00 Worker's Compensation-	7,009	7,009	(470)	0	6,539
15-12 Insurance-Public Liability	17,231	17,231	1,119	0	18,350
80-80 Other Financing Uses-Interfund Reimbursements	(203,008)	(203,008)	(53,002)	0	(256,010)
Appropriation - Summary	0	0	0	0	0
NET COST	0	0	0	0	0

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5121 – General Welfare (Fund 169)

DEPARTMENT OVERVIEW

This Budget Unit provides assistance payments to families through the CalWORKs program. It funds direct payments to Resource Families and residential facilities for children who are removed from their home due to abuse and neglect. Adoption Assistance payments are made to families that have adopted children through the foster care system.

This Budget Unit also funds the county share of payroll costs for In-Home Supportive Services (IHSS) providers who assist the elderly and disabled so they can remain safely in their home.

Please refer to our organizational charts, attached to Budget Unit 5011, for a complete listing of our programs, services and staffing.

ACCOMPLISHMENTS IN FY 2019-20

See BU 5011

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5121 : Public Assistance, General Welfare

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
53-03 State Assistance Program-Family Support	1,154,638	1,154,638	681,362	0	1,836,000
53-11 State Assistance Program-AFDC-FG/U	893,006	893,006	(1,424)	0	891,582
53-15 State Assistance Program-Kin-Gap State	73,963	73,963	19,249	0	93,212
53-50 State Admin Program-Soc Svcs Realign Sls Tx	7,350,767	7,350,767	875,075	2,197,375	6,028,467
53-51 State Admin Program-Realignment CalWorks MOE	2,389,732	2,389,732	335,520	0	2,725,252
54-21 State Aid-Protective Services	2,942,002	2,942,002	(208,104)	0	2,733,898
55-11 Federal Assist Program-AFDC FG/U	1,369,568	1,369,568	513,432	0	1,883,000
55-12 Federal Assist Program-Adoptions	2,018,897	2,018,897	121,643	0	2,140,540
55-13 Federal Assist Program-Foster Care	1,710,609	1,710,609	89,391	0	1,800,000
55-15 Federal Assist Program-Kingap	28,931	28,931	3,187	0	32,118
56-30 Other Government Agencies-Other	65,000	65,000	0	0	65,000
81-22 Operating Transfers-In	0	0	312,000	0	312,000
Revenue - Summary	19,997,113	19,997,113	2,741,331	(2,197,375)	20,541,069
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	6,268,485	6,268,485	362,337	0	6,630,822
40-30 Support & Care of Persons-Child AFDC-FG-30	5,955,840	5,955,840	1,044,160	0	7,000,000
40-40 Support & Care of Persons-FDC Foster Care (40-42)	6,750,000	6,750,000	(400,000)	0	6,350,000
40-44 Support & Care of Persons-Aid to Adopt Child (04)	4,173,000	4,173,000	249,000	0	4,422,000
40-46 Support & Care of Persons-Kin-Gap Children	150,000	150,000	0	0	150,000
40-47 Support & Care of Persons-Apprvd Relative Caregiver	80,000	80,000	(60,000)	0	20,000
Appropriation - Summary	23,377,325	23,377,325	1,195,497	0	24,572,822
NET COST	3,380,212	3,380,212	(1,545,834)	2,197,375	4,031,753

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5125 – Wraparound Services (Fund 169)

DEPARTMENT OVERVIEW

This budget unit is the location for depositing wraparound reinvestment funds that have been collected. Funds will be transferred to Budget Unit 5011 to cover services that are approved to be paid through these funds.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5125 : Public Assistance, Wraparound Services

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-21 State Aid-Protective Services	720,000	720,000	(720,000)	0	0
81-23 Operating Transfers-Out	(360,000)	(360,000)	48,000	0	(312,000)
Revenue - Summary	360,000	360,000	(672,000)	0	(312,000)
NET COST	(360,000)	(360,000)	672,000	0	312,000

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5164 – Housing Administration (Fund 90)

DEPARTMENT OVERVIEW

This budget Unit includes operation of the Section 8 Housing low-income rental subsidy program and staffing/support for other Housing Budget Units 5165 and 5169.

Please refer to our organizational charts, attached to the Budget Unit 5011, for a complete listing of the Housing programs, services, and staffing.

ACCOMPLISHMENTS IN FY 2019-20

- In the past year the Lake County Housing Commission has been certified as a High Achieving Housing Authority based on the performance indicators used by HUD to measure the success of all housing authorities across the US.
- In addition, the Lake County Housing Commission was recognized by HUD as Veterans Affairs Supportive Housing Program (VASH) of the Year.
- The housing authority has been awarded additional VASH vouchers this year, bringing the total to 15.
- As the COVID response continues and the environment in which we work evolves, we continue to support our tenants and provide them outstanding customer service.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	150	150	150	0	300
55-01 Federal Assist Program-Public Assistance Admin	220,699	220,699	39,041	0	259,740
79-90 Other-Miscellaneous	2,000	2,000	(2,000)	0	0
81-22 Operating Transfers-In	211,358	211,358	17,009	23,458	204,909
Revenue - Summary	434,207	434,207	54,200	(23,458)	464,949
Appropriation					
01-11 Salaries & Wages-Permanent	228,188	228,188	6,049	0	234,237
01-13 Salaries & Wages-OT, Holiday, Stby	0	0	500	0	500
01-14 Salaries & Wages-Other, Term	0	0	1,532	0	1,532
02-21 Retirement Contributions-FICA	17,456	17,456	581	0	18,037
02-22 Retirement Contributions-PERS	47,277	47,277	5,300	0	52,577
03-30 Insurance-Health/Life	55,839	55,839	2,273	0	58,112
03-31 Insurance-Unemployment	1,594	1,594	47	0	1,641
04-00 Worker's Compensation-	1,310	1,310	(189)	0	1,121
12-00 Communications-	3,500	3,500	111	0	3,611
14-00 Household Expense-	912	912	259	0	1,171
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
17-00 Maintenance-Equipment-	2,050	2,050	24,260	0	26,310
18-00 Maint-Bldgs & Imprvmts-	6,443	6,443	(2,533)	0	3,910
20-00 Memberships-	1,057	1,057	106	0	1,163
22-70 Office Expense-Supplies	5,000	5,000	(1,037)	0	3,963
22-71 Office Expense-Postage	5,600	5,600	0	0	5,600
22-72 Office Expense-Books & Periodicals	850	850	0	0	850
23-80 Prof & Specialized Svcs-Professional & Specialize	24,200	24,200	4,750	0	28,950
23-90 Prof & Specialized Svcs-Administrative Services	954	954	6,362	0	7,316
24-00 Publications & Legal Ntcs-	150	150	0	0	150
26-00 Rents & Leases-Bldg & Imp-	14,253	14,253	45	0	14,298
27-00 Small Tools & Instruments-	100	100	0	0	100

Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	11,650	11,650	(2,500)	0	9,150
29-50 Transportation & Travel- Transportation & Travel	4,200	4,200	0	0	4,200
30-00 Utilities-	4,162	4,162	0	0	4,162
38-00 Inventory Items-	0	0	10,226	0	10,226
80-80 Other Financing Uses-Interfund Reimbursements	(5,000)	(5,000)	(2,101)	0	(7,101)
Appropriation - Summary	434,207	434,207	54,200	0	488,407
NET COST	0	0	0	23,458	23,458

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5165 – HOME PI Housing Services (Fund 97)

DEPARTMENT OVERVIEW

This Budget Unit consists of loan payment proceeds from First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans made out of HOME grants from previous years.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 97 : Home-Housing Services

Budget Unit: 5165 : Public Assistance, Home-Housing Services

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	100	100	4,452	0	4,552
69-20 Other Current Services-Other	34	34	(7)	0	27
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	4,164	4,164	(11)	0	4,153
Revenue - Summary	4,298	4,298	4,434	0	8,732
Appropriation					
23-30 Prof & Specialized Svcs-General Admin	37,000	37,000	6,000	0	43,000
23-31 Prof & Specialized Svcs-CDBG Activity Delivery	55,000	55,000	8,823	0	63,823
23-90 Prof & Specialized Svcs-Administrative Services	575	575	5,569	0	6,144
23-91 Prof & Specialized Svcs-Intra-Div Services	0	0	7,101	0	7,101
57-03 Home/Rental Loans-Home Pgm Income Activity	303,568	303,568	224,938	(4,140)	524,366
Appropriation - Summary	396,143	396,143	252,431	(4,140)	644,434
NET COST	391,845	391,845	247,997	(4,140)	635,702

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5168 – Senior Citizen Program

DEPARTMENT OVERVIEW

This Budget Unit assists in supporting local senior centers and to provide Lake County matching funds to the Area Agency on Aging (AAA) of Lake and Mendocino Counties.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5168 : Public Assistance, Senior Citizens Program

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
53-38 State Admin Program-CCBC	29,778	29,778	0	0	29,778
Revenue - Summary	29,778	29,778	0	0	29,778
Appropriation					
52-10 Other Charges-Contib to Non-Co Gov Agen	105,517	105,517	0	0	105,517
Appropriation - Summary	105,517	105,517	0	0	105,517
NET COST	75,739	75,739	0	0	75,739

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5169 – Housing-HOME New Grant (Fund 95)

DEPARTMENT OVERVIEW

Subject to the availability of grant funding, this program provides both First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans to qualified low-income households in unincorporated areas of Lake County. Lake County has been awarded a grant in FY2018/19, but due to delays at Housing and Community Development (HCD) was not made available until late in FY 2019/20.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 95 : Housing/Home New Grant

Budget Unit: 5169 : Public Assistance, Housing/Home New Grant

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-90 State Aid-Other	500,000	500,000	0	0	500,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	500,000	500,000	0	0	500,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(500,000)	(500,000)	0	0	(500,000)
Revenue - Summary	500,000	500,000	0	0	500,000
Appropriation					
23-30 Prof & Specialized Svcs-General Admin	12,500	12,500	0	0	12,500
23-31 Prof & Specialized Svcs-CDBG Activity Delivery	74,344	74,344	(14,403)	0	59,941
57-01 Home/Rental Loans-Owner-Occupied Rehab	413,156	413,156	14,403	0	427,559
Appropriation - Summary	500,000	500,000	0	0	500,000
NET COST	0	0	0	0	0

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5281 – General Welfare (Fund 169)

DEPARTMENT OVERVIEW

This Budget Unit is comprised of the General Relief (GR) assistance payments.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance
 Budget Unit: 5281 : Aid Programs, General Relief

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
53-50 State Admin Program-Soc Svcs Realign Sls Tx	45,000	45,000	0	0	45,000
79-95 Other-SSI/SSP Refunds	5,000	5,000	0	0	5,000
Revenue - Summary	50,000	50,000	0	0	50,000
Appropriation					
40-70 Support & Care of Persons-Support & Care of Persons	50,000	50,000	0	0	50,000
Appropriation - Summary	50,000	50,000	0	0	50,000
NET COST	0	0	0	0	0

DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



BU 5282 – IHSS Public Authority Administration (Fund 161)

DEPARTMENT OVERVIEW

The In-Home Supportive Services (IHSS) Public Authority (PA) maintains a registry of screened providers and offers training to providers and recipients. The PA contracts with Social Services Budget Unit 5012 for staffing and Budget Unit 5011 for operations.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 5011

Support needed to overcome any barriers

See BU 5011

How to better serve the public with the services provided

See BU 5011

Revenue and Appropriation Detail

Fund: 161 : IHSS Public Authority

Budget Unit: 5282 : Aid Programs, IHSS Public Authority

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
53-01 State Assistance Program-Public Assistance Admin	138,194	138,194	81,344	0	219,538
55-01 Federal Assist Program-Public Assistance Admin	206,900	206,900	7,075	0	213,975
79-85 Other-Livescan	25,000	25,000	0	0	25,000
81-22 Operating Transfers-In	72,796	72,796	(72,796)	0	0
81-23 Operating Transfers-Out	(25,000)	(25,000)	0	0	(25,000)
Revenue - Summary	417,890	417,890	15,623	0	433,513
Appropriation					
28-41 Special Departmental Exp-	417,890	417,890	15,623	233	433,746
Appropriation - Summary	417,890	417,890	15,623	233	433,746
NET COST	0	0	0	233	233

HEALTH SERVICES

DENISE POMEROY, Director



BU 5321 – Veterans Services

DEPARTMENT OVERVIEW

Mission Statement: The goal of the Lake County Veterans Service Office remains the same today as when it was first established in 1946: to assist veterans, their dependents, and survivors to obtain benefits from federal, state, and local agencies administering available programs.

This office provides advocacy to the county's approximately 9,000 veterans and their dependents to assure they are able to obtain all of the entitlements/benefits these veterans have earned and deserve. In the last fiscal year, this office was responsible for generating approximately \$6.9 million in new benefits for local veterans. The Department of Veterans Affairs estimates they pay more than \$38 million in benefits to Lake County veterans and dependents annually, and much of this can be attributed directly to the collaborative efforts of this office.

PROGRAM OVERVIEW:

- Provide comprehensive benefits counseling
- Accurate preparation and submission of claims
- Follow-up on all claims to assure final and fair decisions are reached
- Initiation and development of appeals when applicable
- Network with federal, state and local agencies to maximize benefits for clients
- Outreach to recently discharged veterans and dependents in order to seek suitable benefits
- Network with county veterans service organizations to get current benefit information out to the veteran community

ACCOMPLISHMENTS IN FY 2019-20

- Collaborated with the Depts. of Veterans Affairs Oakland and Sacramento Regional Offices, and the California Department of Veterans Affairs to submit and process electronic Fully Developed Claims and having a positive impact in the timeliness of their adjudication
- Reached the mark of enrollment of over 1004 veterans and family members into the VA Healthcare Enrollment & CHAMPVA Programs within FY 19/20
- Contacted over 2031 veterans and/or their families to re-open their claims for re-adjudication / increase of compensation for secondary conditions due to primaries
- Processed approximately 1,600 new veterans claims
- Veterans Court is a collaborative process in partnership with the local Superior Court, and other involved key agencies such as the District Attorney's Office, Public Defender's Office and Probation Department, our office works towards the development of a Veteran's Treatment Court curriculum

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 4012

HEALTH SERVICES

DENISE POMEROY, Director
BU 5321 – Veterans Services

Support needed to overcome any barriers

See BU 4012

How to better serve the public with the services provided

See BU 4012

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5321 : Veterans Services, Veterans Services

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-50 State Aid-Veterans Affairs	116,500	116,500	0	0	116,500
Revenue - Summary	116,500	116,500	0	0	116,500
Appropriation					
01-11 Salaries & Wages-Permanent	165,708	165,708	(5,890)	(2,437)	157,381
01-14 Salaries & Wages-Other, Term	1,532	1,532	0	0	1,532
02-21 Retirement Contributions-FICA	12,863	12,863	(520)	0	12,343
02-22 Retirement Contributions-PERS	34,722	34,722	1,236	0	35,958
03-30 Insurance-Health/Life	22,832	22,832	12,439	0	35,271
03-31 Insurance-Unemployment	1,171	1,171	(41)	0	1,130
04-00 Worker's Compensation-	938	938	(104)	0	834
12-00 Communications-	2,700	2,700	(900)	0	1,800
15-12 Insurance-Public Liability	2,462	2,462	318	0	2,780
15-13 Insurance-Fire & Allied Cvrgrs	89	89	10	0	99
17-00 Maintenance-Equipment-	300	300	0	0	300
20-00 Memberships-	2,100	2,100	0	0	2,100
22-70 Office Expense-Supplies	2,464	2,464	(326)	0	2,138
22-71 Office Expense-Postage	1,200	1,200	0	0	1,200
22-72 Office Expense-Books & Periodicals	253	253	0	0	253
23-90 Prof & Specialized Svcs- Administrative Services	11,133	11,133	1,047	2,437	14,617
23-91 Prof & Specialized Svcs- Intra-Div Services	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	7,280	7,280	(2,510)	0	4,770
29-50 Transportation & Travel- Transportation & Travel	4,644	4,644	0	0	4,644
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	1,339	1,339	0	0	1,339
30-00 Utilities-	4,500	4,500	0	0	4,500
Appropriation - Summary	282,230	282,230	4,759	0	286,989
NET COST	165,730	165,730	4,759	0	170,489

LIBRARY

CHRISTOPHER VEACH, County Librarian



BU 6022 – Library (Fund 125)

DEPARTMENT OVERVIEW

This budget unit provides library services for County residents and visitors of all ages through four libraries located in Lakeport, Clearlake, Middletown, and Upper Lake. These services include loaning books and materials to residents, programs and events for children, teens, and adults that promote life-long learning and literacy, internet access through free wifi and public computers, reference assistance, digital resources, and the adult literacy program.

The library is primarily funded with a dedicated property tax approved by the voters in 1974. Property taxes make up over 90% of all revenue. A small portion of revenue is provided by library fines, fees, and charges for printing, copying, and room rent. The Adult Literacy Program is funded partially by a state grant through the California Library Literacy Services Act.

Appropriations in this budget unit pay the benefits and salary of library staff and provide funds for maintenance of library buildings and library infrastructure. This budget unit also includes funding for library materials to lend to the public as well as digital resources.

ACCOMPLISHMENTS IN FY 2019-20

- Checked out 177,927 library materials (digital and print) from July 2019 to March 2020. This is an increase of 15% compared to the previous period.
- Facilitated 17,063 sessions on public computers from July 2019 to March 2020.
- Conducted 147 programs for adults and 301 programs for children with a combined attendance of 8,001 from July 2019 to March 2020.
- Established an outdoor learning area for youth at the Lakeport Library
- Increased educational opportunities for youth and adults through the establishment of hands on, creative learning clubs.

Revenue and Appropriation Detail

Fund: 125 : Library
Budget Unit: 6022 : Library Services, Library

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	793,600	793,600	26,229	0	819,829
10-20 Property Taxes-Current Unsecured	17,688	17,688	(1,757)	0	15,931
10-25 Property Taxes-Supp 813-Current	5,400	5,400	25,730	0	31,130
10-35 Property Taxes-Supp 813-Prior	1,654	1,654	680	0	2,334
10-40 Property Taxes-Prior Unsecured	627	627	(299)	0	328
10-70 Other Taxes-Timber Yield	431	431	156	0	587
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	25	25	(25)	0	0
42-01 Revenue from Use of Money-Interest	2,540	2,540	1,493	0	4,033
42-10 Rents & Concessions-Rents & Concessions	11,238	11,238	(4,303)	0	6,935
54-60 State Aid-HOPTR	8,665	8,665	0	0	8,665
54-90 State Aid-Other	32,004	32,004	26,915	0	58,919
54-98 State Aid-Library	1,000	1,000	(1,000)	0	0
56-01 Other Federal-Other	51,642	51,642	7,148	0	58,790
69-01 Other Current Services-Library	17,491	17,491	(7,768)	0	9,723
79-99 Other-Donations	5,000	5,000	0	0	5,000
81-22 Operating Transfers-In	90,000	90,000	(90,000)	0	0
Revenue - Summary	1,039,005	1,039,005	(16,801)	0	1,022,204

Appropriation

01-11 Salaries & Wages-Permanent	335,737	335,737	(18,722)	0	317,015
01-12 Salaries & Wages-Extra Help	97,287	97,287	200	0	97,487
01-14 Salaries & Wages-Other, Term	0	0	1,680	0	1,680
02-21 Retirement Contributions-FICA	28,339	28,339	(1,361)	0	26,978
02-22 Retirement Contributions-PERS	69,706	69,706	1,364	0	71,070
03-30 Insurance-Health/Life	99,397	99,397	4,233	0	103,630
03-31 Insurance-Unemployment	3,031	3,031	(161)	0	2,870
04-00 Worker's Compensation-	1,003	1,003	(161)	0	842
12-00 Communications-	69,499	69,499	3,903	0	73,402
14-00 Household Expense-	27,096	27,096	(7,632)	0	19,464
15-12 Insurance-Public Liability	2,904	2,904	(283)	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	19,433	19,433	4,547	0	23,980

Revenue and Appropriation Detail

Fund: 125 : Library

Budget Unit: 6022 : Library Services, Library

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
17-00 Maintenance-Equipment-	2,907	2,907	456	0	3,363
18-00 Maint-Bldgs & Imprvmnts-	28,016	28,016	2,818	0	30,834
20-00 Memberships-	3,641	3,641	(129)	0	3,512
22-70 Office Expense-Supplies	10,728	10,728	3,300	500	14,528
22-71 Office Expense-Postage	1,254	1,254	1,000	0	2,254
23-80 Prof & Specialized Svcs- Professional & Specialize	89,361	89,361	13,250	0	102,611
23-90 Prof & Specialized Svcs- Administrative Services	108,018	108,018	(67,769)	0	40,249
24-00 Publications & Legal Ntcs-	150	150	0	0	150
26-00 Rents & Leases-Bldg & Imp-	1	1	0	0	1
28-30 Special Departmental Exp-Supplies & Services	76,583	76,583	62,436	7,000	146,019
29-50 Transportation & Travel- Transportation & Travel	800	800	800	0	1,600
30-00 Utilities-	63,018	63,018	222	0	63,240
38-00 Inventory Items-	5,825	5,825	775	0	6,600
48-00 Taxes & Assessments-	188	188	0	0	188
55-51 Other Charges-Literacy Grant	2,360	2,360	63,800	0	66,160
80-80 Other Financing Uses-Interfund Reimbursements	0	0	0	(7,500)	(7,500)
Appropriation - Summary	1,146,282	1,146,282	68,566	0	1,214,848
NET COST	107,277	107,277	85,367	0	192,644

LIBRARY

CHRISTOPHER VEACH, County Librarian



BU 6023 – Library Improvements (Fund 71)

DEPARTMENT OVERVIEW

This budget supports needed improvements to the library collection and enhancements for library programming and is funded entirely by public donations from individual donors and community groups like the Friends of the Lake County Library and the Friends of Middletown Library.

ACCOMPLISHMENTS IN FY 2019-20

- Purchased books, audiobooks, and DVDs for children and adults to improve the library collection.
- Purchased supplies to enhance library programming for children.

Revenue and Appropriation Detail

Fund: 71 : Library Improvements

Budget Unit: 6023 : Library Services, Library Improvements

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
79-99 Other-Donations	20,000	20,000	5,000	0	25,000
Revenue - Summary	20,000	20,000	5,000	0	25,000
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	30,000	30,000	7,000	0	37,000
Appropriation - Summary	30,000	30,000	7,000	0	37,000
NET COST	10,000	10,000	2,000	0	12,000

UC COOPERATIVE EXTENSION

CAR MUN KOK, Director



BU 6131 – UC Cooperative Extension

DEPARTMENT OVERVIEW

The University of California Cooperative Extension (UCCE) is the public outreach arm of the UC Division of Agriculture and Natural Resources (UCANR). Its academic Advisors and Specialists develop and extend research-based information to local agencies, industries and the public. UCANR is the only locally-based agency with the sole mission of sustaining a vital economy, environment and community by developing and providing information on management practices pertaining to agriculture, home horticulture, natural resources, youth development and consumer sciences.

UCCE programs operate through a partnership of county government and UCANR, with support from the USDA and external funding sources. Backed by the resources of the entire UC system, our educational programs use applied research to solve community problems. We conduct research and educational programs in cooperation with local clientele; consult with individuals and organizations on a variety of topics through meetings, phone contacts, and in-person visits; create and produce outreach materials, including newsletters, leaflets, and digital media and social mass media; and conduct informational seminars and workshops. Our website is <http://celake.ucanr.edu> and our email is celake@ucanr.edu.

County funding for UCCE is provided 100% through the general fund. The County of Lake's generous support leverages nearly a 5:1 dollar ratio. The salaries of all UC academic advisors assigned to Lake County are fully paid by UC. UCANR and County of Lake each cover 50% of our Lake County 4-H Representative salary. The County of Lake has also provided full support of the 40% FTE (2 days per week) for the UC-paid Master Gardener Program Coordinator.

ACCOMPLISHMENTS IN FY 2019-20

- Forestry (Michael Jones): Started building the Lake County Prescribed Burn Association, a community based group of volunteers that helps private landowners use prescribed fire as a management tool. Continued community partnerships and outreach activities related to fire recovery in Lake County.
- Pomology (Rachel Elkins): Continued to develop and evaluate effective programs for pear and walnut economic pests, and innovative pear farming systems to improve efficiency, including rootstocks and training. Increased emphasis has been on improving irrigation and water use efficiencies and mechanization to mitigate reduced labor availability.
- Master Gardener (Rachel Elkins and Gabriele O'Neill): Successfully addressed hundreds of drought and fire related questions by community members challenged with rebuilding their lives following the Valley and Clayton fires. Collaborated with public agencies, and community and tribal groups focused on developing healthy lifestyles and sustainable gardening practices.
- 4-H Youth Development (Car Mun Kok and Julie Frazell): Developed relationships with multiple UC, school district, public agency and community partners to establish organizational structures and programs, e.g. Lake County Food Action Network, Agriculture and Natural Resource Day, Teens as Teachers at After School Programs, 4-H Summer Camp, school nutrition and gardening curriculum.

UC COOPERATIVE EXTENSION

CAR MUN KOK, Director

BU 6131 – UC Cooperative Extension

- Winegrowing and Plant Sciences (Glenn McGourty): Led efforts to educate growers and wineries about the technical issues related to smoke taint of wine grapes. Continued educational efforts to improve water use efficiency. Convened the annual Lake-Mendocino IPM Workshop.
- Livestock & Natural Resources (John Harper): Began a statewide sheep genetic and electronic identification research and demonstration project that tracks a ram's performance and tracing carcass data of his progeny to identify superior genetics for selection. Participated in providing Biweekly Zoom Rangeland educational programs.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 6131 : Agricultural Education, UC Cooperative Extension

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation					
01-11 Salaries & Wages-Permanent	79,955	79,955	75	0	80,030
02-21 Retirement Contributions-FICA	6,116	6,116	7	0	6,123
02-22 Retirement Contributions-PERS	16,600	16,600	1,247	0	17,847
03-30 Insurance-Health/Life	22,658	22,658	571	0	23,229
03-31 Insurance-Unemployment	560	560	0	0	560
04-00 Worker's Compensation-	373	373	(27)	0	346
10-00 Agricultural-	80	80	0	0	80
11-00 Clothing & Personal Suppl-	75	75	0	0	75
12-00 Communications-	4,000	4,000	0	0	4,000
14-00 Household Expense-	50	50	0	0	50
15-12 Insurance-Public Liability	2,462	2,462	159	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	247	247	15	0	262
17-00 Maintenance-Equipment-	500	500	0	0	500
19-40 Medical Expense-Medical Supplies	50	50	0	0	50
22-70 Office Expense-Supplies	7,300	7,300	(1,000)	0	6,300
22-71 Office Expense-Postage	600	600	0	0	600
22-72 Office Expense-Books & Periodicals	250	250	0	0	250
23-80 Prof & Specialized Svcs- Professional & Specialize	57,200	57,200	0	0	57,200
27-00 Small Tools & Instruments-	100	100	0	0	100
28-30 Special Departmental Exp-Supplies & Services	250	250	0	0	250
28-38 Special Departmental Exp- Agricultural Research	700	700	0	0	700
29-50 Transportation & Travel- Transportation & Travel	300	300	0	0	300
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	13,085	13,085	(1,047)	0	12,038
Appropriation - Summary	213,511	213,511	0	0	213,511
NET COST	213,511	213,511	0	0	213,511

PUBLIC SERVICES

LARS EWING, Director



BU 7011 – Parks and Recreation

DEPARTMENT OVERVIEW

The Parks and Recreation Division is responsible for the maintenance and repair of 27 county parks which include various amenities such as eleven playgrounds, nine boat docks, five baseball/softball fields, seven boat launch ramps, four dog parks, one skate park, one basketball court, two tennis courts, one public swimming pool, and numerous trail systems for hiking located both within and outside of county parks. Additionally, the division provides grounds maintenance services for the Gibson Museum, Lower Lake School House Museum, the Lakeport Courthouse Museum, Lucerne Artist's Village, and the main County Courthouse grounds.

The Konocti Regional Trails (KRT) is a network of community pathways, land and water trails on and around Clear Lake that highlight the region's outstanding scenic beauty, diverse wildlife, natural landscapes, and cultural history. Its mission is to enhance the visitor experience by providing an opportunity for recreation and appreciation of these unique assets, and promote community health and economic vitality throughout the region.

This budget unit is supported by several sources of funding and includes general fund discretionary revenues, park and pool use fees, developer fees for park improvements (Quimby fees), grant funds, donations, Transient Occupancy Tax (TOT fees), geothermal royalties, and payments from telecommunications providers for their equipment sited on Buckingham Peak of Mount Konocti.

ACCOMPLISHMENTS IN FY 2019-20

- Partnered with Caltrans and the Lake County Resource Conservation District to plant 7 acres of oak woodland and riparian planting at Trailside Park in Middletown
- Installed interpretive panels along the Hammond Park walking trail in Nice
- Coordinated with Hidden Valley Lake Homeowners Association to provide for increased staffing to offer additional days and extended operating hours at the Middletown Pool while HOA pool underwent repairs
- Completed phase one of a lighting project at Lucerne Harbor Park
- Reestablished public bus tours of Mount Konocti in cooperation with Lake Transit Authority and volunteer docents
- Completed the insurance-funded construction of the Lower Lake parks maintenance shop that was destroyed in the Clayton Fire
- Provided facilities for over nearly 100 permitted public and private events such as adult softball, swimming events, birthday parties, organized hikes, baby showers, family reunions, meeting space, the Special Olympics Polar Plunge, weddings/receptions, and much more

PUBLIC SERVICES

LARS EWING, Director
BU 7011 – Parks and Recreation

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Parks: Park improvements to increase the draw of tourism (fitness courts, open space, dog parks); new parks in community growth areas that do not have county parks (Cobb, Clearlake Riviera, North Lakeport, Coyote Valley, Soda Bay); use of parks for events that spur the economy, particularly fishing at lakefront parks
Progress: some minimal ongoing improvements occur as funding allows, though no large-scale improvements or new parks are currently planned

Barriers: insufficient recurring funds; competitive state grant opportunities are geared toward more densely populated areas; no park improvement fees existing for new home construction; department staff simply spread thin to focus on park planning

Trails: Develop new trails (Mt Konocti Park, Rodman Slough area, Middletown Trailside Park, etc.) to increase tourism draw

Progress: planning and CEQA in progress for new trails and/or improvement of existing trails

Barriers: property owner concerns re. trails on private property; funding

Support needed to overcome any barriers

Overall: Marketing of Lake County as a fishing/boating/cultural heritage/agricultural/outdoor recreation destination to help increase revenue so we can better afford projects; willingness to consider development/construction/mitigation fees that will provide funds for those projects; transition extra-help staff to permanent so we can maintain continuity; follow-through with increased salaries and benefits to help with employee morale, retention, and talent recruitment

How to better serve the public with the services provided

Overall: Modernize equipment/facilities to minimize staff callouts and allow proactive servicing rather than reactive repairs; enhanced building automation;

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-91 Other Taxes-Transient Occupancy	54,413	54,413	26,587	0	81,000
42-10 Rents & Concessions-Rents & Concessions	250,738	250,738	28,230	0	278,968
54-90 State Aid-Other	100,000	100,000	(37,000)	0	63,000
69-02 Other Current Services-Park and Recreation Fees	10,500	10,500	(3,500)	0	7,000
79-93 Other-Insurance Proceeds	793,000	793,000	(793,000)	0	0
79-99 Other-Donations	0	0	157,000	(35,000)	192,000
81-22 Operating Transfers-In	400,000	400,000	70,000	70,000	400,000
Revenue - Summary	1,608,651	1,608,651	(551,683)	(35,000)	1,021,968

Appropriation

01-11 Salaries & Wages-Permanent	505,456	505,456	(6,002)	0	499,454
01-12 Salaries & Wages-Extra Help	127,240	127,240	(43,652)	0	83,588
01-13 Salaries & Wages-OT, Holiday, Stby	10,000	10,000	0	0	10,000
01-14 Salaries & Wages-Other, Term	6,400	6,400	1,003	0	7,403
02-21 Retirement Contributions-FICA	41,930	41,930	(2,725)	0	39,205
02-22 Retirement Contributions-PERS	105,315	105,315	9,260	0	114,575
03-30 Insurance-Health/Life	120,396	120,396	13,979	0	134,375
03-31 Insurance-Unemployment	4,317	4,317	(236)	0	4,081
04-00 Worker's Compensation-	54,184	54,184	36,300	0	90,484
11-00 Clothing & Personal Suppl-	10,000	10,000	0	0	10,000
12-00 Communications-	8,000	8,000	0	0	8,000
14-00 Household Expense-	15,000	15,000	10,000	0	25,000
15-12 Insurance-Public Liability	8,747	8,747	156	0	8,903
15-13 Insurance-Fire & Allied Cvrgrs	5,188	5,188	2,135	0	7,323
17-00 Maintenance-Equipment-	25,000	25,000	0	0	25,000
18-00 Maint-Bldgs & Imprvmnts-	282,524	282,524	(129,524)	(405)	152,595
19-40 Medical Expense-Medical Supplies	2,000	2,000	0	0	2,000
20-00 Memberships-	170	170	430	0	600
22-70 Office Expense-Supplies	2,500	2,500	0	0	2,500
22-71 Office Expense-Postage	500	500	0	0	500
23-80 Prof & Specialized Svcs-	208,000	208,000	(108,000)	0	100,000

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Professional & Specialize					
23-91 Prof & Specialized Svcs-Intra-Div Services	31,265	31,265	0	0	31,265
24-00 Publications & Legal Ntcs-	1,500	1,500	0	0	1,500
25-00 Rents & Leases-Equipment-	7,500	7,500	0	0	7,500
26-00 Rents & Leases-Bldg & Imp-	14,000	14,000	(6,500)	0	7,500
27-00 Small Tools & Instruments-	8,000	8,000	2,000	0	10,000
28-30 Special Departmental Exp-Supplies & Services	7,750	7,750	2,250	0	10,000
29-50 Transportation & Travel- Transportation & Travel	30,000	30,000	(10,000)	0	20,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	40,000	40,000	41,000	0	81,000
30-00 Utilities-	200,000	200,000	20,000	0	220,000
38-00 Inventory Items-	22,400	22,400	(12,400)	0	10,000
48-00 Taxes & Assessments-	1,700	1,700	0	0	1,700
55-03 Other Charges-Pathway Project	149,918	149,918	(50,000)	0	99,918
61-60 Cap FA-Bldgs & Imp-Current	0	0	60,000	35,000	95,000
62-74 Cap. FA-Equipment-Other	40,000	40,000	(32,000)	0	8,000
63-12 Construction in Progress-Park Improvements	100,000	100,000	250,000	0	350,000
63-13 Construction in Progress-Buildings & Improvements	775,000	775,000	(775,000)	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(23,882)	(23,882)	23,882	(70,000)	(70,000)
Appropriation - Summary	2,948,018	2,948,018	(703,644)	(35,405)	2,208,969
NET COST	1,339,367	1,339,367	(151,961)	(405)	1,187,001

PUBLIC SERVICES

LARS EWING, Director



BU 7073 – Park Development-Quimby (Fund 73)

DEPARTMENT OVERVIEW

Quimby fees are collected on new subdivisions in order to ensure recreational land, open space, and related facilities are adequate for the area in which the subdivision is constructed. Quimby fees are used for the development of new parks or the rehabilitation or improvement of existing parks; however these fees cannot be used to pay operating or maintenance expenses for existing parks.

Revenue and Appropriation Detail

Fund: 73 : Park Development Quimby

Budget Unit: 7073 : Recreation Facilities, Park Development-Quimby

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	807	807	193	0	1,000
66-11 Charges for Services-Subdivision Insp Fees	10,179	10,179	(3,393)	0	6,786
Revenue - Summary	10,986	10,986	(3,200)	0	7,786
Appropriation					
23-90 Prof & Specialized Svcs-Administrative Services	241	241	616	0	857
23-91 Prof & Specialized Svcs-Intra-Div Services	0	0	70,000	0	70,000
61-60 Cap FA-Bldgs & Imp-Current	10,986	10,986	3,059	(367)	13,678
61-69 Cap FA-Bldgs & Imp-Prior	93,192	93,192	(75,000)	0	18,192
Appropriation - Summary	104,419	104,419	(1,325)	(367)	102,727
NET COST	93,433	93,433	1,875	(367)	94,941

PUBLIC SERVICES

LARS EWING, Director



BU 7201 – County Museums

DEPARTMENT OVERVIEW

The Lake County Museums receive many artifacts of local and national importance; the museums serve as stewards of Lake County's cultural resources and educators for Lake County's future. Each of the three Museum sites holds a great deal of the historical and cultural non-renewable resources of Lake County. Through the interpretation of these sites and the many artifacts that are saved within their walls, the residents, students and visitors can learn about the unique and interesting history of the region. Display and proper preservation is vital to the longevity of the artifacts so that many generations can enjoy viewing and learning about the history of Lake County for generations to come.

The Lake County museums system continues to expand and provide valuable services to both county citizens and visitors. In FY 2019-20, more than 5300 individuals visited the three museums including more than 650 K-12 students that attended scheduled tours. These are two of the most important services a museum can provide: a point of interest and information for tourists, and a place of education for local schoolchildren.

ACCOMPLISHMENTS IN FY 2019-20

- In FY 2019-20, more than 5300 individuals visited the three museums including more than 650 K-12 students that attended scheduled tours.
- Family Fun Fridays Summer K-8 events were attended by over 125 children.
- Completed a very successful Work Experience Program internship with a student at Lakeport campus of Mendocino College.
- Museums of Lake County partnered with Friends of Gibson, LCOE and ACWA in a two-day event at Middletown with historic re-enactment of the Civil War battles, camps and history. Over 450 students attended this event.
- Social media engagement greatly expanded.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Lake Pomo Family statue will be an attraction and employ a local artist; training and technology to increase digital outreach

Progress: grant applications are in place for both; local funding and donations in place for the statue

Barriers: insufficient funding

Support needed to overcome any barriers

See BU 7011

How to better serve the public with the services provided

See BU 7011

Revenue and Appropriation Detail

Fund: 1 : General County
Budget Unit: 7201 : Cultural Services, Museum

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	600	600	(100)	0	500
69-20 Other Current Services-Other	0	0	10	0	10
Revenue - Summary	600	600	(90)	0	510
Appropriation					
01-11 Salaries & Wages-Permanent	46,783	46,783	17,836	0	64,619
01-12 Salaries & Wages-Extra Help	108,982	108,982	(23,761)	0	85,221
01-13 Salaries & Wages-OT, Holiday, Stby	0	0	3,000	0	3,000
02-21 Retirement Contributions-FICA	6,576	6,576	711	0	7,287
02-22 Retirement Contributions-PERS	9,713	9,713	4,697	0	14,410
03-30 Insurance-Health/Life	10,749	10,749	10,090	0	20,839
03-31 Insurance-Unemployment	1,230	1,230	(181)	0	1,049
04-00 Worker's Compensation-	474	474	(3)	0	471
12-00 Communications-	6,000	6,000	0	0	6,000
14-00 Household Expense-	900	900	0	0	900
15-12 Insurance-Public Liability	2,500	2,500	165	0	2,665
15-13 Insurance-Fire & Allied Cvrgrs	2,271	2,271	(196)	0	2,075
17-00 Maintenance-Equipment-	800	800	(300)	0	500
18-00 Maint-Bldgs & Imprvmnts-	500	500	0	0	500
20-00 Memberships-	564	564	0	0	564
22-70 Office Expense-Supplies	3,000	3,000	0	0	3,000
22-71 Office Expense-Postage	200	200	0	0	200
22-72 Office Expense-Books & Periodicals	900	900	0	0	900
23-80 Prof & Specialized Svcs-Professional & Specialize	500	500	2,400	0	2,900
23-91 Prof & Specialized Svcs-Intra-Div Services	4,783	4,783	(4,783)	0	0
28-30 Special Departmental Exp-Supplies & Services	4,000	4,000	2,000	0	6,000
29-50 Transportation & Travel-Transportation & Travel	3,000	3,000	0	0	3,000
38-00 Inventory Items-	3,000	3,000	(1,000)	0	2,000
48-00 Taxes & Assessments-	7	7	1	0	8

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7201 : Cultural Services, Museum

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation - Summary	217,432	217,432	10,676	0	228,108
NET COST	216,832	216,832	10,766	0	227,598

PUBLIC SERVICES

LARS EWING, Director



BU 7202 – Museum Improvements (Fund 70)

DEPARTMENT OVERVIEW

The Lake County Museum Fund was created as a repository for monies that are collected and solely earmarked for improving museum exhibits and displays.

ACCOMPLISHMENTS IN FY 2019-20

- The museum improvement fund was used for exhibit graphics and material expenses for both permanent and temporary exhibits like THE WAY WE PLAYED, Patient No More and the Stage exhibit. Funds were also used to buy archival storage materials for both our Pomo and other historical objects. These included small display cases, special packing paper, digital storage media and equipment for video and audio archival material and special supplies to catalogue the collection.

Revenue and Appropriation Detail

Fund: 70 : Museum Improvements

Budget Unit: 7202 : Cultural Services, Museum Improvements

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	100	100	700	0	800
79-99 Other-Donations	25,000	25,000	(15,000)	0	10,000
Revenue - Summary	25,100	25,100	(14,300)	0	10,800
Appropriation					
23-90 Prof & Specialized Svcs-Administrative Services	277	277	853	0	1,130
28-30 Special Departmental Exp-Supplies & Services	62,327	62,327	(2,205)	117	60,239
Appropriation - Summary	62,604	62,604	(1,352)	117	61,369
NET COST	37,504	37,504	12,948	117	50,569

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 7999 – Contingencies

DEPARTMENT OVERVIEW

This Budget Unit serves as the contingency fund for all General Fund budgets. The source of funding for the Budget Unit is one-time General Fund discretionary revenues carried over from prior fiscal years.

Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7999 : Contingencies, Contingencies

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation					
90-91 Transfers & Contingencies- Contingencies	4,548,360	4,548,360	0	0	4,548,360
Appropriation - Summary	4,548,360	4,548,360	0	0	4,548,360
NET COST	4,548,360	4,548,360	0	0	4,548,360

WATER RESOURCES

SCOTT DE LEON, Director



BU 8101 – Flood Zone #1 Adobe Creek and Highland Springs (Fund 201)

DEPARTMENT OVERVIEW

Flood Control Zone 1 was formed to provide funding for operation and maintenance of Highland Springs Dam, Adobe Creek Dam, Adobe Creek and its watershed and approximately 22.5 miles of fire roads. The budget reimburses the Water Resources Department for engineering and design services, groundwater planning, watershed management and public information activities that benefit the zone.

ACCOMPLISHMENTS IN FY 2019-20

- Passed California Department of Water Resources Dam Safety inspections for Highland Springs and Adobe Creek dams

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

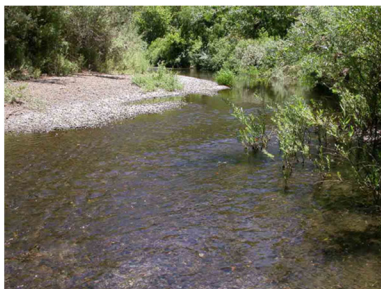
Fund: 201 : Flood-Zone #1

Budget Unit: 8101 : Watershed, Flood-Zone #1

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	28,306	28,306	(9,094)	0	19,212
10-20 Property Taxes-Current Unsecured	1,000	1,000	0	0	1,000
10-25 Property Taxes-Supp 813-Current	90	90	0	0	90
10-35 Property Taxes-Supp 813-Prior	40	40	0	0	40
10-40 Property Taxes-Prior Unsecured	10	10	0	0	10
42-01 Revenue from Use of Money-Interest	600	600	(84)	0	516
54-60 State Aid-HOPTR	300	300	(149)	0	151
81-22 Operating Transfers-In	20,000	20,000	4,250	0	24,250
Revenue - Summary	50,346	50,346	(5,077)	0	45,269
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	33,800	33,800	8,700	0	42,500
23-91 Prof & Specialized Svcs-Intra-Div Services	2,636	2,636	7,165	0	9,801
28-30 Special Departmental Exp-Supplies & Services	13,727	13,727	0	0	13,727
48-00 Taxes & Assessments-	183	183	0	0	183
Appropriation - Summary	50,346	50,346	15,865	0	66,211
NET COST	0	0	20,942	0	20,942

WATER RESOURCES

SCOTT DE LEON, Director



BU 8104 – Flood Zone #4 Scotts Creek (Fund 204)

DEPARTMENT OVERVIEW

Flood Control Zone 4 was formed in 1958 to fund maintenance for planned flood control facilities. The majority of those facilities were never built. Consequently the funds are predominantly used to maintain flow capacity in Scott's Creek through brush clearing and thinning.

ACCOMPLISHMENTS IN FY 2019-20

- Collaborated with the Public Works Department on the installation of a culvert and backflow device at the north end of Scotts Valley that will help improve the drainage of the entire valley.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 204 : Flood-Zone #4

Budget Unit: 8104 : Watershed, Flood-Zone #4

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	12,000	12,000	0	0	12,000
10-20 Property Taxes-Current Unsecured	400	400	0	0	400
10-25 Property Taxes-Supp 813-Current	15	15	0	0	15
10-35 Property Taxes-Supp 813-Prior	15	15	0	0	15
10-40 Property Taxes-Prior Unsecured	5	5	0	0	5
42-01 Revenue from Use of Money-Interest	2,073	2,073	0	0	2,073
54-60 State Aid-HOPTR	104	104	0	0	104
Revenue - Summary	14,612	14,612	0	0	14,612
Appropriation					
18-00 Maint-Bldgs & Imprvmnts-	0	0	35,000	0	35,000
23-80 Prof & Specialized Svcs-Professional & Specialize	25,000	25,000	(25,000)	0	0
23-81 Prof & Specialized Svcs-Engineering In-House	3,000	3,000	0	0	3,000
23-91 Prof & Specialized Svcs-Intra-Div Services	27,408	27,408	(1,999)	0	25,409
27-00 Small Tools & Instruments-	0	0	2,000	0	2,000
Appropriation - Summary	55,408	55,408	10,001	0	65,409
NET COST	40,796	40,796	10,001	0	50,797

WATER RESOURCES

SCOTT DE LEON, Director



BU 8105 – Flood Zone #5 Kelsey Creek (Fund 205)

DEPARTMENT OVERVIEW

Flood Zone 5 was established in 1964 to fund the Kelsey Creek Water Supply Project. The zone funds operation and maintenance of the Kelsey Creek Detention Structure and maintenance of Kelsey Creek in the vicinity of the structure. Zone 5 also funds implementation of the Big Valley Groundwater Management Plan, adopted by the Board of Directors in 1999. The plan recommends measures to protect and supplement the groundwater supply.

Revenues come from a percentage of property taxes within the District; funding has not kept pace with increasing program costs. In 2005, property owners rejected a benefit assessment to make the zone financially viable.

ACCOMPLISHMENTS IN FY 2019-20

- Cleared vegetation from Kelsey Creek
- Closed the Kelsey Creek Detention Structure in February 2020, providing enhanced recharge to the local ground water basin.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 205 : Flood-Zone #5

Budget Unit: 8105 : Watershed, Flood-Zone #5

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	11,000	11,000	(3,498)	0	7,502
10-20 Property Taxes-Current Unsecured	400	400	202	0	602
10-25 Property Taxes-Supp 813-Current	30	30	0	0	30
10-35 Property Taxes-Supp 813-Prior	10	10	0	0	10
10-40 Property Taxes-Prior Unsecured	5	5	0	0	5
42-01 Revenue from Use of Money-Interest	300	300	(48)	0	252
54-60 State Aid-HOPTR	90	90	0	0	90
79-90 Other-Miscellaneous	2,000	2,000	0	0	2,000
Revenue - Summary	13,835	13,835	(3,344)	0	10,491
Appropriation					
18-00 Maint-Bldgs & Imprvmnts-	5,000	5,000	2,570	0	7,570
23-80 Prof & Specialized Svcs-Professional & Specialize	0	0	(570)	0	(570)
23-91 Prof & Specialized Svcs-Intra-Div Services	3,935	3,935	5,152	0	9,087
28-30 Special Departmental Exp-Supplies & Services	7,058	7,058	492	0	7,550
30-00 Utilities-	150	150	0	0	150
48-00 Taxes & Assessments-	45	45	5	0	50
Appropriation - Summary	16,188	16,188	7,649	0	23,837
NET COST	2,353	2,353	10,993	0	13,346

WATER RESOURCES

SCOTT DE LEON, Director



BU 8107 – Water Resources (Fund 207)

DEPARTMENT OVERVIEW

This budget unit supports fiscal monitoring and the development of personnel, policies and procedures and daily office expenses. Eight full-time positions, three extra help positions and support departmental programs such as Lakebed Management, levee maintenance, floodplain administration, groundwater and storm water management and the Grant Management for the department.

Current needs exceed allocated staffing. Three fulltime positions are being requested as part of the 2020-2021 budget packet.

ACCOMPLISHMENTS IN FY 2019-20

- Hired a WR Technician to replace Mark Miller after retirement
- Hired an extra help field technician to assist on projects
- Provided continued training and education to develop staff

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

For the Department of Water Resources, there are a few programs and projects that we perform that help with Economic Development. Our primary project during the summer boating season is the administration of the Quagga Mussel Prevention Program. This largely grant-funded program places trained monitors at the various public boat ramps throughout the boating season (Memorial Day to Labor Day). These monitors help ensure boaters have been inspected and that they are not transporting invasive species into the lake. Should Quagga Mussels get into Clear Lake, it won't matter what Economic Development programs we do, as our lake would be considered infested and there's no telling what the State might do – from mandatory decontamination of all vessels that leave the lake (at our expense) to shutting the lake down completely to all water sports.

Our aquatic weed program and our water quality programs all help deal with water quality and lake usability, and each is underfunded. The water quality program is especially challenging because there is no funding source for the significant efforts that are needed to comply with two conditional orders that have been imposed on us by the state. Poor water quality – especially during the summer months – has been the topic of much publicity over the years and unfortunately, our shallow, natural lake has centuries of nutrients in it that will continue to present challenges for decades – or even centuries – to come.

Finally, our lakebed management division has a challenging task of keeping up with structures on the lake, and abating those that have fallen into a state of disrepair. Keeping these old piers from becoming an eyesore helps improve the quality of life for those living nearby, and for those enjoying the lake from their boats.

WATER RESOURCES

SCOTT DE LEON, Director
BU 8107 – Water Resources

Support needed to overcome any barriers

Many of our programs are underfunded. We have the staff to perform the administrative work, but the “hard costs” associated with water testing, structure abatement, and other related expenses are unfunded.

How to better serve the public with the services provided

I think we are doing a good job with education of the public and explaining the “why” of the challenges we face. I also think we’ve taken great advantage of the available funding opportunities from the State for the invasive species program, but we could use additional funding to support all the programs of the Department.

Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin
Budget Unit: 8107 : Watershed, Administration

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,800	1,800	0	0	1,800
55-40 Other Federal-Disaster Relief	4,451	4,451	0	0	4,451
66-10 Charges for Services-Planning & Engineering	250	250	0	0	250
66-50 Charges for Services-Auditing & Accounting	1,092,486	1,092,486	(70,770)	0	1,021,716
79-90 Other-Miscellaneous	0	0	850	0	850
Revenue - Summary	1,098,987	1,098,987	(69,920)	0	1,029,067

Appropriation

01-11 Salaries & Wages-Permanent	638,185	638,185	(42,585)	0	595,600
01-12 Salaries & Wages-Extra Help	25,677	25,677	47,925	0	73,602
01-13 Salaries & Wages-OT, Holiday, Stby	5,000	5,000	5,000	0	10,000
01-14 Salaries & Wages-Other, Term	16,500	16,500	(13,000)	0	3,500
02-21 Retirement Contributions-FICA	52,614	52,614	(2,785)	0	49,829
02-22 Retirement Contributions-PERS	123,138	123,138	(7,744)	0	115,394
03-30 Insurance-Health/Life	107,606	107,606	8,870	0	116,476
03-31 Insurance-Unemployment	4,738	4,738	(273)	0	4,465
03-32 Insurance-Opt Out	2,400	2,400	(2,400)	0	0
04-00 Worker's Compensation-	1,738	1,738	(136)	0	1,602
11-00 Clothing & Personal Suppl-	0	0	500	0	500
12-00 Communications-	3,350	3,350	500	0	3,850
14-00 Household Expense-	0	0	0	500	500
15-12 Insurance-Public Liability	13,109	13,109	7,472	0	20,581
15-13 Insurance-Fire & Allied Cvrgrs	119	119	4	0	123
17-00 Maintenance-Equipment-	5,150	5,150	1,150	0	6,300
18-00 Maint-Bldgs & Imprvmnts-	500	500	0	0	500
20-00 Memberships-	1,500	1,500	0	0	1,500
22-70 Office Expense-Supplies	6,750	6,750	2,000	0	8,750
22-71 Office Expense-Postage	900	900	100	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	9,050	9,050	250	0	9,300

Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin

Budget Unit: 8107 : Watershed, Administration

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
23-85 Prof & Specialized Svcs-DPW Services	0	0	64,785	0	64,785
23-90 Prof & Specialized Svcs-Administrative Services	32,283	32,283	12,217	0	44,500
24-00 Publications & Legal Ntcs-	1,000	1,000	500	0	1,500
28-30 Special Departmental Exp-Supplies & Services	9,980	9,980	10,000	(500)	19,480
29-50 Transportation & Travel-Transportation & Travel	350	350	2,650	0	3,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	24,650	24,650	1,350	0	26,000
38-00 Inventory Items-	12,700	12,700	(5,700)	0	7,000
Appropriation - Summary	1,098,987	1,098,987	90,650	0	1,189,637
NET COST	0	0	160,570	0	160,570

WATER RESOURCES

SCOTT DE LEON, Director



BU 8108 – Zone #8 Upper Middle Creek Basin (Fund 208)

DEPARTMENT OVERVIEW

Flood Control Zone 8 was established in 2000 to pay for the O&M costs associated with the Upper Middle Creek Flood Control Project. The project includes 11 miles of levees on Scotts, Middle, Alley and Clover creeks and a flow diversion structure in Clover Creek. Levee maintenance includes mowing, vegetation control, in-channel vegetation and gravel removal and maintaining levee roads. The work is accomplished by Water Resources, Public Works, private contractors and Cal-Fire crews. Work is funded through a zone 8 assessment attached to property taxes.

The levees are currently structurally sound. However, state and federal inspections have identified maintenance deficiencies and illegal encroachment that will require attention in 2020/2021 and beyond.

ACCOMPLISHMENTS IN FY 2019-20

- Levee mowing and vegetation removal
- Continued work on the Levee Feasibility Study per State Grant
- Completed culvert inspection project
- Completed yearly Zone 8 billing for tax rolls

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 208 : Flood-Upr Middle Cr Basin

Budget Unit: 8108 : Watershed, Upper Middle Creek Basin

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-30 Property Taxes-Prior Secured	2,186	2,186	674	0	2,860
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	500	500	1,922	0	2,422
42-01 Revenue from Use of Money-Interest	1,685	1,685	2,453	0	4,138
54-40 State Aid-Disaster Relief	35,000	35,000	(27,584)	0	7,416
54-90 State Aid-Other	558,446	558,446	(150,934)	0	407,512
66-40 Charges for Services-Assess & Tax Collection	72,000	72,000	3,000	0	75,000
81-22 Operating Transfers-In	120,000	120,000	(120,000)	(40,000)	40,000
Revenue - Summary	789,817	789,817	(290,469)	40,000	539,348
Appropriation					
14-00 Household Expense-	500	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	672,922	672,922	(184,122)	0	488,800
23-81 Prof & Specialized Svcs-Engineering In-House	2,500	2,500	0	0	2,500
23-91 Prof & Specialized Svcs-Intra-Div Services	101,895	101,895	(9,667)	0	92,228
28-30 Special Departmental Exp-Supplies & Services	11,000	11,000	4,000	40,000	55,000
90-91 Transfers & Contingencies-Contingencies	1,000	1,000	0	0	1,000
Appropriation - Summary	789,817	789,817	(189,789)	40,000	640,028
NET COST	0	0	100,680	0	100,680

WATER RESOURCES

SCOTT DE LEON, Director



BU 8109 – Watershed Protection District (Fund 200)

DEPARTMENT OVERVIEW

This budget unit supports the activities of the Lake County Watershed Protection District (WPD), including management of the National Flood Insurance Program and levee certification to meet 100-yr flood event protection, Highland Springs Recreation Area, and the Clean Water Program.

The WPD supports engineering and technical assistance for draining and flood mitigation projects including permit and project review. Staff training for flood emergencies comes under the purview of the WPD. The District also supports administration of grant-funded projects including the Quagga mussel prevention program, the vessel salvage program, the Middle Creek Reclamation project, nutrient monitoring for Total Maximum Daily Load (TMDL) assessment, and groundwater management and monitoring. This budget supports the Quagga Mussel prevention program, employing up to 13 Ramp Monitors and 2 Ramp Coordinators.

ACCOMPLISHMENTS IN FY 2019-20

- Continued outreach and ramp monitoring activities under Quagga Mussel Grant C17Q0807
- Inspected 170 vessels, and decontaminated 34 boats
- Salvaged 13 sunken or abandoned boats through the Save-18 Grant
- Established the Big Valley Groundwater Sustainability Agency;
- Acquired a Groundwater Grant through prop.68 for Big Valley Groundwater Sustainability Plan
- Reestablished Clean Water Program with cities of Clearlake and Lakeport
- Performed and coordinated with other agencies on post-fire storm water monitoring
- Closed out Quagga Mussel Grant C17Q0807 and continued work through a new Quagga Mussel Grant C180805
- Applied for an additional Quagga Mussel Grant to continue with our prevention program

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 8107

Support needed to overcome any barriers

See BU 8107

How to better serve the public with the services provided

See BU 8107

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist

Budget Unit: 8109 : Watershed, Watershed Protection Dist

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	700,000	700,000	(3,032)	0	696,968
10-20 Property Taxes-Current Unsecured	33,000	33,000	(17,500)	0	15,500
10-25 Property Taxes-Supp 813-Current	5,000	5,000	2,500	0	7,500
10-35 Property Taxes-Supp 813-Prior	1,000	1,000	1,000	0	2,000
10-40 Property Taxes-Prior Unsecured	500	500	0	0	500
10-70 Other Taxes-Timber Yield	400	400	0	0	400
21-60 Permits-Other	260,500	260,500	(9,700)	0	250,800
31-82 Fines, Forfeit, Penalties-Criminal Fines	800	800	0	0	800
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	26	26	0	0	26
42-01 Revenue from Use of Money-Interest	12,000	12,000	0	0	12,000
42-10 Rents & Concessions-Rents & Concessions	40,000	40,000	(20,000)	0	20,000
54-40 State Aid-Disaster Relief	0	0	3,138	0	3,138
54-60 State Aid-HOPTR	7,000	7,000	1,408	0	8,408
54-90 State Aid-Other	8,570,500	8,570,500	8,141,578	0	16,712,078
56-01 Other Federal-Other	0	0	155,000	0	155,000
66-10 Charges for Services-Planning & Engineering	2,400	2,400	10,603	0	13,003
81-22 Operating Transfers-In	0	0	10,750	10,750	0
81-23 Operating Transfers-Out	(140,000)	(140,000)	75,750	0	(64,250)
Revenue - Summary	9,493,126	9,493,126	8,351,495	(10,750)	17,833,871

Appropriation

01-11 Salaries & Wages-Permanent	9,000	9,000	0	0	9,000
01-12 Salaries & Wages-Extra Help	233,487	233,487	60,354	0	293,841
01-13 Salaries & Wages-OT, Holiday, Stby	0	0	0	2,000	2,000
02-21 Retirement Contributions-FICA	7,109	7,109	1,660	0	8,769
02-22 Retirement Contributions-PERS	0	0	1,407	0	1,407
03-31 Insurance-Unemployment	674	674	151	0	825
04-00 Worker's Compensation-	7,793	7,793	0	0	7,793
11-00 Clothing & Personal Suppl-	1,500	1,500	5,250	3,283	10,033

Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist

Budget Unit: 8109 : Watershed, Watershed Protection Dist

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
14-00 Household Expense-	3,500	3,500	3,350	0	6,850
17-00 Maintenance-Equipment-	10,000	10,000	0	0	10,000
18-00 Maint-Bldgs & Imprvmnts-	15,000	15,000	25,000	10,000	50,000
20-00 Memberships-	1,270	1,270	2,125	0	3,395
22-70 Office Expense-Supplies	0	0	3,350	0	3,350
22-71 Office Expense-Postage	250	250	0	0	250
23-80 Prof & Specialized Svcs- Professional & Specialize	1,313,429	1,313,429	188,135	50,000	1,551,564
23-81 Prof & Specialized Svcs- Engineering In-House	2,500	2,500	2,500	0	5,000
23-90 Prof & Specialized Svcs- Administrative Services	17,914	17,914	37,442	20,000	75,356
23-91 Prof & Specialized Svcs-Intra-Div Services	736,397	736,397	(125,441)	0	610,956
24-00 Publications & Legal Ntcs-	500	500	0	0	500
27-00 Small Tools & Instruments-	2,500	2,500	0	0	2,500
28-30 Special Departmental Exp-Supplies & Services	39,350	39,350	376,758	100,000	516,108
29-50 Transportation & Travel- Transportation & Travel	10,000	10,000	37,860	0	47,860
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	500	500	1,500	0	2,000
30-00 Utilities-	6,000	6,000	2,000	0	8,000
38-00 Inventory Items-	5,000	5,000	28,245	0	33,245
53-48 Other Charges-Water Quality Improvement	369,800	369,800	(130,460)	47,000	286,340
60-00 Cap. Fixed Asset-Land-	7,500,000	7,500,000	7,500,000	0	15,000,000
62-74 Cap. FA-Equipment-Other	0	0	49,000	0	49,000
80-80 Other Financing Uses-Interfund Reimbursements	0	0	0	(110,750)	(110,750)
Appropriation - Summary	10,293,473	10,293,473	8,070,186	121,533	18,485,192
NET COST	800,347	800,347	(281,309)	132,283	651,321

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8210, 8211, 8212, 8213, 8216, 8217,
8218, 8219, 8461 – Lighting Districts
(Funds 210-219, 261)

DEPARTMENT OVERVIEW

Street Lighting Districts provide public safety and security.

The districts include Anderson Springs Lighting, Clearlake Oaks Lighting, Glenhaven Lighting, Kelseyville Lighting, Lower Lake Lighting, Lucerne Lighting, Middletown Lighting, Upper Lake Lighting, Clearlake Keys Lighting.

Managing these districts requires a fine balance between providing safety and security to those that desire it and allowing for the dark skies for those that desire it.

ACCOMPLISHMENTS IN FY 2019-20

- Continued to provide lighting for the safety and security of the public.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Expansion of Lighting District in Clearlake Oaks area.
Rate increases for Kelseyville Lighting District.

Barriers include lack of skilled staff to complete these projects.

Support needed to overcome any barriers

- When we can offer competitive salaries, we will be able to retain quality staff and accomplish these goals.

Revenue and Appropriation Detail

Fund: 210 : Anderson Springs Lighting

Budget Unit: 8210 : Street Lighting, Anderson Springs Lighting

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	2,550	2,550	(350)	0	2,200
10-20 Property Taxes-Current Unsecured	68	68	(4)	0	64
10-25 Property Taxes-Supp 813-Current	25	25	(10)	0	15
10-30 Property Taxes-Prior Secured	220	220	(80)	0	140
10-35 Property Taxes-Supp 813-Prior	6	6	2	0	8
10-40 Property Taxes-Prior Unsecured	4	4	0	0	4
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	30	30	(10)	0	20
42-01 Revenue from Use of Money-Interest	300	300	100	0	400
54-60 State Aid-HOPTR	30	30	0	0	30
66-40 Charges for Services-Assess & Tax Collection	2,550	2,550	(1,550)	0	1,000
Revenue - Summary	5,783	5,783	(1,902)	0	3,881
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	710	710	0	0	710
23-90 Prof & Specialized Svcs-Administrative Services	331	331	(263)	0	68
30-00 Utilities-	2,290	2,290	2,620	0	4,910
Appropriation - Summary	3,331	3,331	2,357	0	5,688
NET COST	(2,452)	(2,452)	4,259	0	1,807

Revenue and Appropriation Detail

Fund: 211 : Clearlake Oaks Lighting

Budget Unit: 8211 : Street Lighting, Clearlake Oaks Lighting

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	1,515	1,515	(515)	0	1,000
10-20 Property Taxes-Current Unsecured	42	42	(17)	0	25
10-25 Property Taxes-Supp 813-Current	13	13	(3)	0	10
10-35 Property Taxes-Supp 813-Prior	12	12	(10)	0	2
10-40 Property Taxes-Prior Unsecured	8	8	(7)	0	1
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	6	6	(5)	0	1
42-01 Revenue from Use of Money-Interest	28	28	0	0	28
54-60 State Aid-HOPTR	23	23	(8)	0	15
Revenue - Summary	1,647	1,647	(565)	0	1,082
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	128	128	0	0	128
23-90 Prof & Specialized Svcs-Administrative Services	110	110	(65)	0	45
30-00 Utilities-	1,200	1,200	(244)	0	956
Appropriation - Summary	1,438	1,438	(309)	0	1,129
NET COST	(209)	(209)	256	0	47

Revenue and Appropriation Detail

Fund: 212 : Glenhaven Lighting
Budget Unit: 8212 : Street Lighting, Glenhaven Lighting

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	4,840	4,840	0	0	4,840
10-20 Property Taxes-Current Unsecured	172	172	(22)	0	150
10-25 Property Taxes-Supp 813-Current	30	30	70	0	100
10-35 Property Taxes-Supp 813-Prior	15	15	0	0	15
10-40 Property Taxes-Prior Unsecured	6	6	(1)	0	5
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1	1	0	0	1
42-01 Revenue from Use of Money-Interest	278	278	(3)	0	275
54-60 State Aid-HOPTR	81	81	(6)	0	75
Revenue - Summary	5,423	5,423	38	0	5,461
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	680	680	0	0	680
23-90 Prof & Specialized Svcs-Administrative Services	596	596	(291)	0	305
30-00 Utilities-	3,990	3,990	193	0	4,183
Appropriation - Summary	5,266	5,266	(98)	0	5,168
NET COST	(157)	(157)	(136)	0	(293)

Revenue and Appropriation Detail

Fund: 213 : Kelseyville Lighting

Budget Unit: 8213 : Street Lighting, Kelseyville Lighting

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	14,440	14,440	2,080	0	16,520
10-20 Property Taxes-Current Unsecured	638	638	(358)	0	280
10-25 Property Taxes-Supp 813-Current	88	88	62	0	150
10-35 Property Taxes-Supp 813-Prior	66	66	(36)	0	30
10-40 Property Taxes-Prior Unsecured	15	15	(7)	0	8
42-01 Revenue from Use of Money-Interest	72	72	(32)	0	40
54-60 State Aid-HOPTR	156	156	(11)	0	145
Revenue - Summary	15,475	15,475	1,698	0	17,173
Appropriation					
23-90 Prof & Specialized Svcs-Administrative Services	1,920	1,920	(484)	0	1,436
30-00 Utilities-	14,242	14,242	1,826	0	16,068
Appropriation - Summary	16,162	16,162	1,342	0	17,504
NET COST	687	687	(356)	0	331

Revenue and Appropriation Detail

Fund: 216 : Lower Lake Lighting

Budget Unit: 8216 : Street Lighting, Lower Lake Lighting

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	15,200	15,200	0	0	15,200
10-20 Property Taxes-Current Unsecured	350	350	0	0	350
10-25 Property Taxes-Supp 813-Current	57	57	(2)	0	55
10-35 Property Taxes-Supp 813-Prior	35	35	7	0	42
10-40 Property Taxes-Prior Unsecured	12	12	0	0	12
42-01 Revenue from Use of Money-Interest	290	290	20	0	310
54-60 State Aid-HOPTR	199	199	1	0	200
Revenue - Summary	16,143	16,143	26	0	16,169
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	2,189	2,189	0	0	2,189
23-90 Prof & Specialized Svcs-Administrative Services	1,898	1,898	(982)	0	916
30-00 Utilities-	10,900	10,900	100	0	11,000
Appropriation - Summary	14,987	14,987	(882)	0	14,105
NET COST	(1,156)	(1,156)	(908)	0	(2,064)

Revenue and Appropriation Detail

Fund: 217 : Lucerne Lighting

Budget Unit: 8217 : Street Lighting, Lucerne Lighting

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	21,900	21,900	100	0	22,000
10-20 Property Taxes-Current Unsecured	742	742	(70)	0	672
10-25 Property Taxes-Supp 813-Current	130	130	(15)	0	115
10-35 Property Taxes-Supp 813-Prior	73	73	7	0	80
10-40 Property Taxes-Prior Unsecured	28	28	4	0	32
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	5	5	2	0	7
42-01 Revenue from Use of Money-Interest	880	880	320	0	1,200
54-60 State Aid-HOPTR	379	379	(29)	0	350
Revenue - Summary	24,137	24,137	319	0	24,456
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,498	3,498	0	0	3,498
23-90 Prof & Specialized Svcs-Administrative Services	2,604	2,604	(1,145)	0	1,459
30-00 Utilities-	18,800	18,800	2,080	0	20,880
Appropriation - Summary	24,902	24,902	935	0	25,837
NET COST	765	765	616	0	1,381

Revenue and Appropriation Detail

Fund: 218 : Middletown Lighting

Budget Unit: 8218 : Street Lighting, Middletown Lighting

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	12,800	12,800	(300)	0	12,500
10-20 Property Taxes-Current Unsecured	560	560	(320)	0	240
10-25 Property Taxes-Supp 813-Current	48	48	62	0	110
10-35 Property Taxes-Supp 813-Prior	26	26	(1)	0	25
10-40 Property Taxes-Prior Unsecured	11	11	(4)	0	7
42-01 Revenue from Use of Money-Interest	228	228	(8)	0	220
54-60 State Aid-HOPTR	144	144	(14)	0	130
Revenue - Summary	13,817	13,817	(585)	0	13,232
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,742	1,742	0	0	1,742
23-90 Prof & Specialized Svcs-Administrative Services	1,501	1,501	(461)	0	1,040
30-00 Utilities-	10,300	10,300	2,200	0	12,500
Appropriation - Summary	13,543	13,543	1,739	0	15,282
NET COST	(274)	(274)	2,324	0	2,050

Revenue and Appropriation Detail

Fund: 219 : Upper Lake Lighting

Budget Unit: 8219 : Street Lighting, Upper Lake Lighting

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	11,100	11,100	150	0	11,250
10-20 Property Taxes-Current Unsecured	386	386	(11)	0	375
10-25 Property Taxes-Supp 813-Current	71	71	29	0	100
10-35 Property Taxes-Supp 813-Prior	42	42	8	0	50
10-40 Property Taxes-Prior Unsecured	18	18	(6)	0	12
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	10	10	(3)	0	7
42-01 Revenue from Use of Money-Interest	1,010	1,010	190	0	1,200
54-60 State Aid-HOPTR	196	196	(3)	0	193
Revenue - Summary	12,833	12,833	354	0	13,187
Appropriation					
18-00 Maint-Bldgs & Imprvmnts-	1,900	1,900	100	0	2,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,368	1,368	0	0	1,368
23-90 Prof & Specialized Svcs-Administrative Services	883	883	(204)	0	679
30-00 Utilities-	7,300	7,300	3,650	0	10,950
Appropriation - Summary	11,451	11,451	3,546	0	14,997
NET COST	(1,382)	(1,382)	3,192	0	1,810

Revenue and Appropriation Detail

Fund: 261 : CSA #1-Clearlake Keys

Budget Unit: 8461 : Public Ways & Facilities, CSA #1-Clearlake Keys

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	10,880	10,880	132	0	11,012
10-20 Property Taxes-Current Unsecured	249	249	(19)	0	230
10-25 Property Taxes-Supp 813-Current	46	46	39	0	85
10-35 Property Taxes-Supp 813-Prior	18	18	7	0	25
10-40 Property Taxes-Prior Unsecured	7	7	0	0	7
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	56	56	94	0	150
42-01 Revenue from Use of Money-Interest	737	737	763	0	1,500
54-60 State Aid-HOPTR	141	141	(11)	0	130
66-40 Charges for Services-Assess & Tax Collection	9,743	9,743	(243)	0	9,500
Revenue - Summary	21,877	21,877	762	0	22,639
Appropriation					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,475	3,475	0	0	3,475
23-90 Prof & Specialized Svcs-Administrative Services	2,449	2,449	(1,217)	0	1,232
30-00 Utilities-	16,322	16,322	816	0	17,138
Appropriation - Summary	22,246	22,246	(401)	0	21,845
NET COST	369	369	(1,163)	0	(794)

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8351 – Lands End
(Fund 251)

DEPARTMENT OVERVIEW

LACOSAN manages this infrastructure as a satellite sewer collection system. The wastewater collected in this system is discharged to the City of Lakeport and is treated at their treatment facility. The collection system contains 61 commercial and 130 residential connections.

ACCOMPLISHMENTS IN FY 2019-20

- Provide high quality customer service
- Protect the environment
- Maintain the safe collection and disposal of waste water
- Promote awareness, protection and conservation of our natural resources.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service
- Continue to protect the environment
- Continue to maintain the safe collection and disposal of waste water
- Continue to promote awareness, protection and conservation of our natural resources.

Support needed to overcome any barriers

N/A

How to better serve the public with the services provided

N/A

Revenue and Appropriation Detail

Fund: 251 : Lands End

Budget Unit: 8351 : H & S Utilities, Lands End

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	800	800	0	0	800
66-50 Charges for Services-Auditing & Accounting	96	96	4	0	100
70-40 Sewer-Sales and Service	170,412	170,412	1,889	0	172,301
70-46 Sewer-Delinquent Sewer	2,566	2,566	(1,566)	0	1,000
70-51 Sewer-Special Assmt-Cap Imp	14,887	14,887	(2,285)	0	12,602
Revenue - Summary	188,761	188,761	(1,958)	0	186,803
Appropriation					
12-00 Communications-	2,336	2,336	76	0	2,412
17-00 Maintenance-Equipment-	500	500	0	0	500
18-00 Maint-Bldgs & Imprvmnts-	500	500	192	0	692
23-77 Prof & Specialized Svcs-Labor-In House	21,576	21,576	(1,061)	0	20,515
23-80 Prof & Specialized Svcs-Professional & Specialize	135,000	135,000	16,100	0	151,100
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	15,543	15,543	4,649	0	20,192
23-90 Prof & Specialized Svcs-Administrative Services	107	107	468	0	575
30-00 Utilities-	6,000	6,000	0	0	6,000
Appropriation - Summary	181,562	181,562	20,424	0	201,986
NET COST	(7,199)	(7,199)	22,382	0	15,183

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8352 – Corinthian Bay (Fund 252)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of this satellite wastewater collection system in Corinthian Bay. This system contains 73 single family dwelling unit connections. LACOSAN manages this collection system which discharges to the Kelseyville Wastewater Treatment facility.

ACCOMPLISHMENTS IN FY 2019-20

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service.
- Continue to protect the environment.
- Continue to support local economic development with community infrastructure.
- Continue to maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Continue to promote awareness, protection and conservation of our natural resources & environment.

Revenue and Appropriation Detail

Fund: 252 : Corinthian Bay

Budget Unit: 8352 : H & S Utilities, Corinthian Bay

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	310	310	15	0	325
66-50 Charges for Services-Auditing & Accounting	277	277	(127)	0	150
70-40 Sewer-Sales and Service	20,886	20,886	(1,886)	0	19,000
70-46 Sewer-Delinquent Sewer	0	0	250	0	250
Revenue - Summary	21,473	21,473	(1,748)	0	19,725
Appropriation					
12-00 Communications-	497	497	0	0	497
17-00 Maintenance-Equipment-	500	500	0	0	500
18-00 Maint-Bldgs & Imprvmnts-	500	500	0	0	500
23-77 Prof & Specialized Svcs-Labor-In House	11,380	11,380	(560)	0	10,820
23-80 Prof & Specialized Svcs-Professional & Specialize	5,000	5,000	0	0	5,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	361	361	108	0	469
23-90 Prof & Specialized Svcs-Administrative Services	149	149	426	0	575
30-00 Utilities-	2,000	2,000	0	0	2,000
Appropriation - Summary	20,387	20,387	(26)	0	20,361
NET COST	(1,086)	(1,086)	1,722	0	636

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8353 – Middletown Sewer (Fund 253)

DEPARTMENT OVERVIEW

Budget Unit 8353 provides funding for the operation and maintenance of the wastewater collection system and treatment plant in Middletown. It serves approximately 572 connections.

ACCOMPLISHMENTS IN FY 2019-20

- Completion of Caltrans Force Main Relocation Project
- Spray Fields repaired and brought online
- Preliminary Design For Treatment Plant upgrades completed with SWRCB Planning Grant
- Funding application submitted for Treatment Plant upgrades

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Complete upgrade of sewer treatment plant to increase capacity and modernize facility. This project to be completed with a grant from the State Water Resources Control Board

Support needed to overcome any barriers

- No support is needed at this time. Funding applications take time and we are waiting for the funding agreement.

How to better serve the public with the services provided

- By modernizing the facilities, we will be able to have electronic communications from the plant to the staff, which will increase response time and reduce staff costs by reducing the need to check on the system manually.

Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer

Budget Unit: 8353 : H & S Utilities, Middletown Sewer

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	2,532	2,532	(732)	0	1,800
42-01 Revenue from Use of Money-Interest	7,201	7,201	(1)	0	7,200
54-40 State Aid-Disaster Relief	52,000	52,000	(52,000)	0	0
54-90 State Aid-Other	5,094,128	5,094,128	52,728	0	5,146,856
55-40 Other Federal-Disaster Relief	180,000	180,000	(180,000)	0	0
66-50 Charges for Services-Auditing & Accounting	1,500	1,500	300	0	1,800
70-40 Sewer-Sales and Service	140,878	140,878	15,000	0	155,878
70-42 Sewer-Capacity Expansion Fee	0	0	19,269	0	19,269
70-43 Sewer-Connection Fee	6,500	6,500	(4,525)	0	1,975
70-46 Sewer-Delinquent Sewer	5,050	5,050	(2,278)	0	2,772
79-91 Other-Cancelled Checks	150	150	(135)	0	15
Revenue - Summary	5,489,939	5,489,939	(152,374)	0	5,337,565

Appropriation

12-00 Communications-	2,003	2,003	14	0	2,017
15-13 Insurance-Fire & Allied Cvrgrs	0	0	170	0	170
17-00 Maintenance-Equipment-	32,045	32,045	0	0	32,045
18-00 Maint-Bldgs & Imprvmnts-	67,137	67,137	(10,747)	0	56,390
23-77 Prof & Specialized Svcs-Labor-In House	43,987	43,987	0	0	43,987
23-80 Prof & Specialized Svcs-Professional & Specialize	33,533	33,533	322	0	33,855
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	80,522	80,522	17,719	0	98,241
23-90 Prof & Specialized Svcs-Administrative Services	972	972	4,671	0	5,643
28-30 Special Departmental Exp-Supplies & Services	52,000	52,000	0	0	52,000
30-00 Utilities-	62,000	62,000	0	0	62,000
48-00 Taxes & Assessments-	9	9	0	0	9
62-74 Cap. FA-Equipment-Other	0	0	40,000	0	40,000
63-05 Construction in Progress-Sewer Systems	5,000,000	5,000,000	0	0	5,000,000

Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer

Budget Unit: 8353 : H & S Utilities, Middletown Sewer

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation - Summary	5,374,208	5,374,208	52,149	0	5,426,357
NET COST	(115,731)	(115,731)	204,523	0	88,792

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8354 – Lake County Sanitation District SE Regional System (Fund 254)

DEPARTMENT OVERVIEW

Budget Unit 8354 includes the Southeast Regional Wastewater System, the single largest utility system managed by Special Districts. This system serves a population of approximately 18,000 people. It consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Southeast Regional Wastewater System serves the City of Clearlake and the area northwest to the “Gooseneck”, and the community of Lower Lake. There are 7,599 single family dwelling unit connections being served in this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the recycling system includes 29 miles of pipeline, 6 pump stations and storage tank reservoir under the management of LACOSAN. This includes the day to day and annual maintenance activities of these systems.

ACCOMPLISHMENTS IN FY 2019-20

- Line cleaning, inspections and repairs to reduce Inflow & Infiltration
- Implement Asset Management System
- Purchase Relining Machine for repair of collection lines
- Upgrade Jet nozzle to video capabilities for line inspections
- Engineering for SCADA Upgrades
- Submit Funding application for \$2,000,000 Inflow and Infiltration Project

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Inflow & Infiltration Project-Waiting funding agreement
- Install Septage Receiving Station for accurate septic dumping recording
- Upgrade vehicles & equipment to better maintain systems

Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys

Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	73,650	73,650	16,763	0	90,413
42-01 Revenue from Use of Money-Interest	28,900	28,900	0	0	28,900
54-40 State Aid-Disaster Relief	25,000	25,000	(25,000)	0	0
54-90 State Aid-Other	0	0	504,900	0	504,900
55-40 Other Federal-Disaster Relief	100,000	100,000	(100,000)	0	0
66-50 Charges for Services-Auditing & Accounting	25,800	25,800	1,000	0	26,800
70-40 Sewer-Sales and Service	2,455,500	2,455,500	81,032	0	2,536,532
70-42 Sewer-Capacity Expansion Fee	10,220	10,220	1,265	0	11,485
70-44 Sewer-Other Agencies Septic	130,000	130,000	0	0	130,000
70-46 Sewer-Delinquent Sewer	390,420	390,420	9,580	0	400,000
70-51 Sewer-Special Assmt-Cap Imp	350,112	350,112	26,428	0	376,540
70-90 Sewer-Other Contributions	752,343	752,343	(752,343)	0	0
71-90 Water-Other Contributions	500	500	449,500	0	450,000
79-91 Other-Cancelled Checks	0	0	500	0	500
Revenue - Summary	4,342,445	4,342,445	213,625	0	4,556,070

Appropriation

12-00 Communications-	34,590	34,590	374	0	34,964
14-00 Household Expense-	13,400	13,400	2,880	0	16,280
15-13 Insurance-Fire & Allied Cvrgrs	18,743	18,743	(666)	0	18,077
17-00 Maintenance-Equipment-	598,549	598,549	0	0	598,549
18-00 Maint-Bldgs & Imprvmnts-	388,360	388,360	(4,724)	0	383,636
20-00 Memberships-	10,100	10,100	0	0	10,100
23-77 Prof & Specialized Svcs-Labor-In House	1,027,828	1,027,828	(104,152)	0	923,676
23-79 Prof & Specialized Svcs-Projects-Outside	10,120	10,120	0	0	10,120
23-80 Prof & Specialized Svcs-Professional & Specialize	478,193	478,193	14,846	0	493,039
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	915,469	915,469	273,823	0	1,189,292
23-90 Prof & Specialized Svcs-Administrative Services	12,779	12,779	55,835	0	68,614

Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys

Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
25-00 Rents & Leases-Equipment-	10,000	10,000	0	0	10,000
27-00 Small Tools & Instruments-	7,000	7,000	1,500	0	8,500
28-30 Special Departmental Exp-Supplies & Services	409,205	409,205	9,000	0	418,205
30-00 Utilities-	766,934	766,934	30,783	0	797,717
38-00 Inventory Items-	3,200	3,200	28,750	0	31,950
48-00 Taxes & Assessments-	172	172	0	0	172
61-60 Cap. FA-Bldgs & Imp-Current	74,500	74,500	265,000	0	339,500
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	0	65,000	0	65,000
62-73 Cap. FA-Equipment-Shop	105,000	105,000	(105,000)	0	0
62-74 Cap. FA-Equipment-Other	27,000	27,000	74,000	0	101,000
63-05 Construction in Progress-Sewer Systems	0	0	504,900	0	504,900
Appropriation - Summary	4,911,142	4,911,142	1,112,149	0	6,023,291
NET COST	568,697	568,697	898,524	0	1,467,221

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8355 – Lake County Sanitation District NW Regional System (Fund 255)

DEPARTMENT OVERVIEW

Budget unit 8355 includes the Northwest Regional Wastewater Systems. This system serves a population of approximately 30,000 people and consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Northwest Regional Wastewater System serves the northern portion of the City of Lakeport (16th Street/ Ashe Street Pump Station and northward), and the communities of North Lakeport, Upper Lake, Nice, Lucerne, Kono Tayee, and Paradise Valley. There are 5,602 single family dwelling unit connections served by this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the wastewater recycling system includes 23 miles of pipeline, 2 pump stations, and SCADA (supervisory control and data acquisition) facilities under the management of LACOSAN. This includes the day to day and annual maintenance activities of this portion of the system.

ACCOMPLISHMENTS IN FY 2019-20

- Repair pavement to treatment plant roads
- Install structures to cover and protect assets
- Upgrade generators and pumps

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Repair Treatment Plant Entrance Road
- Upgrade Computer Systems that are outdated and no longer supported by tech support
- Install Tesla Backup Battery systems to avoid increase in PGE costs

Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys

Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	22,048	22,048	6,686	0	28,734
42-01 Revenue from Use of Money-Interest	3,867	3,867	7,978	0	11,845
54-40 State Aid-Disaster Relief	100,000	100,000	6,270	0	106,270
55-40 Other Federal-Disaster Relief	25,000	25,000	(25,000)	0	0
66-50 Charges for Services-Auditing & Accounting	11,804	11,804	(1,087)	0	10,717
70-40 Sewer-Sales and Service	1,880,197	1,880,197	71,573	0	1,951,770
70-42 Sewer-Capacity Expansion Fee	56,451	56,451	(3,900)	0	52,551
70-44 Sewer-Other Agencies Septic	111,332	111,332	(50,241)	0	61,091
70-46 Sewer-Delinquent Sewer	147,818	147,818	15,000	0	162,818
79-91 Other-Cancelled Checks	165	165	155	0	320
Revenue - Summary	2,358,682	2,358,682	27,434	0	2,386,116

Appropriation

11-00 Clothing & Personal Suppl-	6,000	6,000	0	0	6,000
12-00 Communications-	9,340	9,340	3,042	0	12,382
14-00 Household Expense-	5,100	5,100	(1,600)	0	3,500
15-13 Insurance-Fire & Allied Cvrgrs	1,180	1,180	253	0	1,433
17-00 Maintenance-Equipment-	100,000	100,000	(20,000)	0	80,000
18-00 Maint-Bldgs & Imprvmnts-	70,350	70,350	0	0	70,350
19-40 Medical Expense-Medical Supplies	250	250	0	0	250
20-00 Memberships-	4,700	4,700	0	0	4,700
23-77 Prof & Specialized Svcs-Labor-In House	385,582	385,582	0	0	385,582
23-80 Prof & Specialized Svcs-Professional & Specialize	191,974	191,974	22,928	0	214,902
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	411,171	411,171	122,984	0	534,155
23-90 Prof & Specialized Svcs-Administrative Services	6,115	6,115	26,671	0	32,786
26-00 Rents & Leases-Bldg & Imp-	5,754	5,754	0	0	5,754
27-00 Small Tools & Instruments-	7,000	7,000	0	0	7,000
28-30 Special Departmental Exp-Supplies & Services	287,774	287,774	0	0	287,774

Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys

Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
30-00 Utilities-	759,553	759,553	127,452	0	887,005
38-00 Inventory Items-	0	0	4,000	0	4,000
48-00 Taxes & Assessments-	430	430	0	0	430
61-60 Cap. FA-Bldgs & Imp-Current	185,500	185,500	(135,500)	0	50,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	60,000	60,000	(60,000)	0	0
62-73 Cap. FA-Equipment-Shop	165,000	165,000	(165,000)	0	0
62-74 Cap. FA-Equipment-Other	7,500	7,500	47,500	0	55,000
Appropriation - Summary	2,670,273	2,670,273	(27,270)	0	2,643,003
NET COST	311,591	311,591	(54,704)	0	256,887

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8356 – Anderson Springs Sewer District (Fund 256)

DEPARTMENT OVERVIEW

Budget Unit 8356 provides funding for the Anderson Springs Sewer System. This is a new sewer system within the boundaries of Lake County Sanitation District.

The community lost 198 or 212 homes during the Valley Fire and most could not be rebuilt without a sewer system due to building and code changes for septic systems.

Many agencies and organizations have worked together to secure funding for this new system. The new system became operational in 2020.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the construction of the new sewer system
- Met with new Sewer Customers to explain billing, sewer use and rules and regulations

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to work with new development and home builders to connect to system

Revenue and Appropriation Detail

Fund: 256 : Anderson Springs Sewer

Budget Unit: 8356 : H & S Utilities, Anderson Springs Sewer

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	300	300	(300)	0	0
54-90 State Aid-Other	2,261,958	2,261,958	(2,261,958)	(108,876)	108,876
56-01 Other Federal-Other	92,852	92,852	406,820	0	499,672
70-40 Sewer-Sales and Service	27,118	27,118	(204)	0	26,914
70-51 Sewer-Special Assmt-Cap Imp	0	0	10,404	0	10,404
Revenue - Summary	2,382,228	2,382,228	(1,845,238)	108,876	645,866
Appropriation					
11-00 Clothing & Personal Suppl-	100	100	0	0	100
12-00 Communications-	300	300	0	0	300
14-00 Household Expense-	200	200	0	0	200
17-00 Maintenance-Equipment-	500	500	0	0	500
18-00 Maint-Bldgs & Imprvmnts-	1,000	1,000	0	0	1,000
23-77 Prof & Specialized Svcs-Labor-In House	20,000	20,000	(984)	0	19,016
23-80 Prof & Specialized Svcs-Professional & Specialize	1,800	1,800	284	0	2,084
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	0	0	6,366	0	6,366
23-90 Prof & Specialized Svcs-Administrative Services	0	0	885	0	885
27-00 Small Tools & Instruments-	200	200	0	0	200
28-30 Special Departmental Exp-Supplies & Services	1,000	1,000	0	0	1,000
30-00 Utilities-	10,000	10,000	0	0	10,000
48-00 Taxes & Assessments-	0	0	50	0	50
63-05 Construction in Progress-Sewer Systems	2,487,306	2,487,306	(1,986,114)	0	501,192
Appropriation - Summary	2,522,406	2,522,406	(1,979,513)	0	542,893
NET COST	140,178	140,178	(134,275)	(108,876)	(102,973)

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8460 – Spring Valley Campground (Fund 260)

DEPARTMENT OVERVIEW

Budget Unit 8460 funds the Spring Valley Campground. This campground is located in County Service Area #2, Spring Valley. The CSA has a campground committee and an advisory board that helps Special Districts maintain and operate the campground.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained facilities and grounds to promote public safety and enjoyment.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to maintain grounds and facilities.
- Attempt to reduce vandalism.

Support needed to overcome any barriers

- Special Districts does not have an expertise in Campground Management. This budget unit would be better served by the Parks Department. This is a self supporting County Park that is ran much like a private campground.

How to better serve the public with the services provided

- Special Districts does not have an expertise in Campground Management. This budget unit would be better served by the Parks Department.

Revenue and Appropriation Detail

Fund: 260 : CSA #2-Spr Valley Cmpgrnd

Budget Unit: 8460 : Public Ways & Facilities, CSA #2-Spr Valley Cmpgrnd

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	212	212	3	0	215
66-50 Charges for Services-Auditing & Accounting	362	362	(62)	0	300
69-02 Other Current Services-Park and Recreation Fees	16,800	16,800	700	0	17,500
Revenue - Summary	17,374	17,374	641	0	18,015
Appropriation					
14-00 Household Expense-	100	100	0	0	100
15-12 Insurance-Public Liability	1,000	1,000	(1,000)	0	0
18-00 Maint-Bldgs & Imprvmnts-	6,500	6,500	3,000	0	9,500
22-70 Office Expense-Supplies	100	100	0	0	100
22-71 Office Expense-Postage	2,820	2,820	(320)	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	5,600	5,600	(1,000)	0	4,600
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,800	1,800	538	0	2,338
30-00 Utilities-	950	950	(100)	0	850
48-00 Taxes & Assessments-	8	8	0	0	8
Appropriation - Summary	18,878	18,878	1,118	0	19,996
NET COST	1,504	1,504	477	0	1,981

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8462 – CSA #2 Spring Valley (Fund 262)

DEPARTMENT OVERVIEW

Budget unit 8462 provides the funding and operation of the potable water system in County Service Area #2 – Spring Valley Lakes Subdivision and also includes roads, bridges, and dams. This system contains 493 single family dwelling unit connections.

The rate structure allows for all water expenses to be paid with fees collected from water customers and allowing property tax revenues to build reserve designations for Roads/Bridges and Dams. The rate structure also includes a CIP fee and money collected through this fee is being placed in the Capital Improvement Reserve Designation.

ACCOMPLISHMENTS IN FY 2019-20

- Continue to seek funding for distribution system replacement
- Continue to seek funding and plan for Lakebed Recovery Project
- Continue to seek funding and formulate a plan for road repairs and upgrades.
- Continue to provide continuous drinking water that meets all health and safety regulations.
- Continue Bridge Replacement Project

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Waiting on funding agreement for Lakebed Recovery project
- Waiting funding agreement for distribution line replacement
- Waiting funding agreement for Engineering to resolve Pressure Zone issues

Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley

Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	112,412	112,412	3,000	0	115,412
10-20 Property Taxes-Current Unsecured	2,714	2,714	(54)	0	2,660
10-25 Property Taxes-Supp 813-Current	531	531	0	0	531
10-35 Property Taxes-Supp 813-Prior	202	202	148	0	350
10-40 Property Taxes-Prior Unsecured	75	75	(10)	0	65
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1,215	1,215	(15)	0	1,200
42-01 Revenue from Use of Money-Interest	3,112	3,112	1,744	0	4,856
54-40 State Aid-Disaster Relief	36,880	36,880	(36,880)	0	0
54-60 State Aid-HOPTR	1,375	1,375	0	0	1,375
54-90 State Aid-Other	400,000	400,000	524,750	0	924,750
55-40 Other Federal-Disaster Relief	651,280	651,280	(651,280)	0	0
56-01 Other Federal-Other	0	0	584,658	0	584,658
66-50 Charges for Services-Auditing & Accounting	13,890	13,890	(3,000)	0	10,890
71-21 Water-Sales & Svcs Misc	178,452	178,452	24,088	0	202,540
71-25 Water-Water Collection-Tax Roll	10,890	10,890	(5,960)	0	4,930
71-26 Water-Reconnections	4,930	4,930	(50)	0	4,880
71-51 Water-Special Assmt-Cap Imp	40,146	40,146	154	0	40,300
79-91 Other-Cancelled Checks	64	64	(64)	0	0
Revenue - Summary	1,458,168	1,458,168	441,229	0	1,899,397

Appropriation

12-00 Communications-	1,080	1,080	5	0	1,085
17-00 Maintenance-Equipment-	15,328	15,328	4,000	0	19,328
18-00 Maint-Bldgs & Imprvmts-	41,235	41,235	18,000	0	59,235
23-77 Prof & Specialized Svcs-Labor-In House	90,080	90,080	0	0	90,080
23-80 Prof & Specialized Svcs-Professional & Specialize	48,733	48,733	20,534	0	69,267
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	73,175	73,175	21,887	0	95,062
23-90 Prof & Specialized Svcs-Administrative Services	4,437	4,437	4,027	0	8,464

Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley

Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	19,962	19,962	300	0	20,262
30-00 Utilities-	50,995	50,995	3,000	0	53,995
38-00 Inventory Items-	0	0	3,765	0	3,765
48-00 Taxes & Assessments-	96	96	0	0	96
62-74 Cap. FA-Equipment-Other	400,000	400,000	0	0	400,000
63-02 Construction in Progress-Bridges	677,280	677,280	402,878	0	1,080,158
63-04 Construction in Progress-Water Systems	0	0	74,250	0	74,250
Appropriation - Summary	1,422,401	1,422,401	552,646	0	1,975,047
NET COST	(35,767)	(35,767)	111,417	0	75,650

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 8463 – CSA #3 Twin Lakes (Fund 263)

DEPARTMENT OVERVIEW

This Budget Unit provides for the routine maintenance of the service area that was created for this subdivision. Work includes patching, shoulder restoration, ditch cleaning and pavement rehabilitation. Funding for the Budget Unit is from a share of the property taxes of the properties within the subdivision, interest earnings, and fund balance carryover.

ACCOMPLISHMENTS IN FY 2019-20

- Projects completed this year included routine maintenance and the installation of a large culvert to replace a culvert that had failed.

Revenue and Appropriation Detail

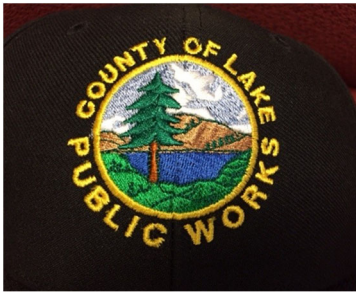
Fund: 263 : CSA #3-Twin Lakes

Budget Unit: 8463 : Public Ways & Facilities, CSA #3-Twin Lakes

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	55,000	55,000	8,919	0	63,919
10-20 Property Taxes-Current Unsecured	1,100	1,100	125	0	1,225
10-25 Property Taxes-Supp 813-Current	350	350	150	0	500
10-35 Property Taxes-Supp 813-Prior	80	80	20	0	100
10-40 Property Taxes-Prior Unsecured	40	40	(10)	0	30
42-01 Revenue from Use of Money-Interest	5,000	5,000	1,500	0	6,500
54-60 State Aid-HOPTR	650	650	0	0	650
54-70 State Aid-Disaster Rev Loss Backfil	0	0	125	0	125
Revenue - Summary	62,220	62,220	10,829	0	73,049
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	125,000	125,000	0	0	125,000
23-85 Prof & Specialized Svcs-DPW Services	3,151	3,151	2,275	0	5,426
23-90 Prof & Specialized Svcs-Administrative Services	955	955	(153)	0	802
30-00 Utilities-	310	310	0	0	310
Appropriation - Summary	129,416	129,416	2,122	0	131,538
NET COST	67,196	67,196	(8,707)	0	58,489

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 8464, 8465, 8468, 8469, 8470, 8471, 8472,
8483 thru 8492 – CSA #23 Benefit Zones

DEPARTMENT OVERVIEW

These Budget Units are created to track revenue and expenses for various Zones of Benefit that are created under County Service Area #23. These special Zones of Benefit provide for enhanced road maintenance or specific project objectives for roads within the identified zone. Revenue is generated by fees that are included with the property taxes paid by property owners within the respective Zones.

- BU 8464 – Gordon Springs
- BU 8465 – Stonefield Court
- BU 8483 – Oak Tree Court
- BU 8484 – Shadow Hill
- BU 8485 – Monte Vista
- BU 8486 – Piner Court
- BU 8487 – Vista Mountain
- BU 8488 – Dohnary Ridge
- BU 8489 – North Buckingham
- BU 8490 – South Buckingham
- BU 8491 – Riviera West
- BU 8492 – Walnut Vista
- BU 8468 – Riviera Heights
- BU 8469 – Meadow Estates
- BU 8470 – Clearlake Keys
- BU 8471 – Orchard Shores
- BU 8472 – Chippewa South

Revenue and Appropriation Detail

Fund: 264 : CSA #23 Zone A Gordon Spr

Budget Unit: 8464 : Public Ways & Facilities, Zone A-Gordon Springs

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	65	65	235	0	300
66-40 Charges for Services-Assess & Tax Collection	3,276	3,276	0	0	3,276
Revenue - Summary	3,341	3,341	235	0	3,576
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	425	425	0	0	425
Appropriation - Summary	1,425	1,425	0	0	1,425
NET COST	(1,916)	(1,916)	(235)	0	(2,151)

Revenue and Appropriation Detail

Fund: 265 : CSA #23-Zone B Stonefield

Budget Unit: 8465 : Public Ways & Facilities, Zone B Stonefield Court

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	26	26	74	0	100
66-40 Charges for Services-Assess & Tax Collection	1,308	1,308	0	0	1,308
Revenue - Summary	1,334	1,334	74	0	1,408
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	337	337	0	0	337
Appropriation - Summary	1,337	1,337	0	0	1,337
NET COST	3	3	(74)	0	(71)

Revenue and Appropriation Detail

Fund: 268 : CSA#23 Zone M Riviera Hgh

Budget Unit: 8468 : Public Ways & Facilities, CSA#23 Zone M Riviera Hgh

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	25	25	105	0	130
66-40 Charges for Services-Assess & Tax Collection	22,523	22,523	(1,155)	0	21,368
81-23 Operating Transfers-Out	(22,548)	(22,548)	1,050	0	(21,498)
Revenue - Summary	0	0	0	0	0
NET COST	0	0	0	0	0

Revenue and Appropriation Detail

Fund: 270 : CSA#23 Zone P CL Keys

Budget Unit: 8470 : Public Ways & Facilities, CSA#23 Zone P CL Keys

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,000	1,000	300	0	1,300
66-40 Charges for Services-Assess & Tax Collection	2,864	2,864	(1,677)	0	1,187
Revenue - Summary	3,864	3,864	(1,377)	0	2,487
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	114,662	114,662	2,655	1,185	118,502
Appropriation - Summary	114,662	114,662	2,655	1,185	118,502
NET COST	110,798	110,798	4,032	1,185	116,015

Revenue and Appropriation Detail

Fund: 271 : CSA #23 Zone Q Orchard Sh

Budget Unit: 8471 : Public Ways & Facilities, CSA #23-Zone Q-Orchard Sh

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	20	20	(13)	0	7
66-40 Charges for Services-Assess & Tax Collection	474	474	(135)	0	339
81-23 Operating Transfers-Out	(494)	(494)	148	0	(346)
Revenue - Summary	0	0	0	0	0
NET COST	0	0	0	0	0

Revenue and Appropriation Detail

Fund: 272 : CSA#23 Zone R Chippewa So

Budget Unit: 8472 : Public Ways & Facilities, CSA#23 Zone R Chippewa So

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	300	300	(200)	0	100
66-40 Charges for Services-Assess & Tax Collection	59,926	59,926	(45,866)	0	14,060
Revenue - Summary	60,226	60,226	(46,066)	0	14,160
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	0	0	5,217	1,532	6,749
42-11 Principal & Interest-Advances	60,226	60,226	(50,561)	1,774	11,439
Appropriation - Summary	60,226	60,226	(45,344)	3,306	18,188
NET COST	0	0	722	3,306	4,028

Revenue and Appropriation Detail

Fund: 283 : CSA#23 Zone C Oak Tree Ct

Budget Unit: 8483 : Public Ways & Facilities, CSA#23 Zone C Oak Tree Ct

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	120	120	130	0	250
66-40 Charges for Services-Assess & Tax Collection	2,160	2,160	0	0	2,160
Revenue - Summary	2,280	2,280	130	0	2,410
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	338	338	0	0	338
Appropriation - Summary	1,338	1,338	0	0	1,338
NET COST	(942)	(942)	(130)	0	(1,072)

Revenue and Appropriation Detail

Fund: 284 : CSA#23 Zone D Shadow Hill

Budget Unit: 8484 : Public Ways & Facilities, CSA#23 Zone D Shadow Hill

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	750	750	1,260	0	2,010
66-40 Charges for Services-Assess & Tax Collection	13,039	13,039	0	0	13,039
Revenue - Summary	13,789	13,789	1,260	0	15,049
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,600	1,600	0	0	1,600
23-85 Prof & Specialized Svcs-DPW Services	628	628	0	0	628
Appropriation - Summary	2,228	2,228	0	0	2,228
NET COST	(11,561)	(11,561)	(1,260)	0	(12,821)

Revenue and Appropriation Detail

Fund: 285 : CSA#23 Zone E Monte Vista

Budget Unit: 8485 : Public Ways & Facilities, CSA#23 Zone E Monte Vista

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	100	100	170	0	270
66-40 Charges for Services-Assess & Tax Collection	1,988	1,988	0	0	1,988
Revenue - Summary	2,088	2,088	170	0	2,258
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	331	331	0	0	331
Appropriation - Summary	1,331	1,331	0	0	1,331
NET COST	(757)	(757)	(170)	0	(927)

Revenue and Appropriation Detail

Fund: 286 : CSA#23 Zone F Piner Court

Budget Unit: 8486 : Public Ways & Facilities, CSA#23 Zone F Piner Court

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	75	75	35	0	110
66-40 Charges for Services-Assess & Tax Collection	1,001	1,001	0	0	1,001
Revenue - Summary	1,076	1,076	35	0	1,111
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	758	758	0	0	758
23-85 Prof & Specialized Svcs-DPW Services	326	326	0	0	326
Appropriation - Summary	1,084	1,084	0	0	1,084
NET COST	8	8	(35)	0	(27)

Revenue and Appropriation Detail

Fund: 287 : CSA#23 Zone G Vista Mount

Budget Unit: 8487 : Public Ways & Facilities, CSA#23 Zone G Vista Mntn

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	350	350	170	0	520
66-40 Charges for Services-Assess & Tax Collection	4,542	4,542	0	0	4,542
Revenue - Summary	4,892	4,892	170	0	5,062
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	360	360	0	0	360
Appropriation - Summary	1,360	1,360	0	0	1,360
NET COST	(3,532)	(3,532)	(170)	0	(3,702)

Revenue and Appropriation Detail

Fund: 288 : CSA#23 Zone H Dohnary Rdg

Budget Unit: 8488 : Public Ways & Facilities, CSA#23 Zone H Dohnary Rdg

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	390	390	210	0	600
66-40 Charges for Services-Assess & Tax Collection	4,570	4,570	0	0	4,570
Revenue - Summary	4,960	4,960	210	0	5,170
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,300	1,300	0	0	1,300
23-85 Prof & Specialized Svcs-DPW Services	410	410	0	0	410
Appropriation - Summary	1,710	1,710	0	0	1,710
NET COST	(3,250)	(3,250)	(210)	0	(3,460)

Revenue and Appropriation Detail

Fund: 289 : CSA#23 Zone I No Buckingh

Budget Unit: 8489 : Public Ways & Facilities, CSA#23 Zone I No Buckingh

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	10	10	(10)	0	0
66-40 Charges for Services-Assess & Tax Collection	1,391	1,391	0	0	1,391
81-23 Operating Transfers-Out	(1,401)	(1,401)	10	0	(1,391)
Revenue - Summary	0	0	0	0	0
NET COST	0	0	0	0	0

Revenue and Appropriation Detail

Fund: 290 : CSA#23 Zone J So Buckingh

Budget Unit: 8490 : Public Ways & Facilities, CSA#23 Zone J So Buckingh

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	200	200	105	0	305
66-40 Charges for Services-Assess & Tax Collection	1,628	1,628	0	0	1,628
Revenue - Summary	1,828	1,828	105	0	1,933
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	22,357	22,357	2,234	(1,750)	22,841
Appropriation - Summary	22,357	22,357	2,234	(1,750)	22,841
NET COST	20,529	20,529	2,129	(1,750)	20,908

Revenue and Appropriation Detail

Fund: 291 : CSA#23 Zone K Riviera Wst

Budget Unit: 8491 : Public Ways & Facilities, CSA#23 Zone K Riviera Wst

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	550	550	250	0	800
66-40 Charges for Services-Assess & Tax Collection	4,767	4,767	(589)	0	4,178
Revenue - Summary	5,317	5,317	(339)	0	4,978
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	43,602	43,602	2,623	(2,202)	44,023
Appropriation - Summary	43,602	43,602	2,623	(2,202)	44,023
NET COST	38,285	38,285	2,962	(2,202)	39,045

Revenue and Appropriation Detail

Fund: 292 : CSA#23 Zone L Walnut Vist

Budget Unit: 8492 : Public Ways & Facilities, CSA#23 Zone L Walnut Vist

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	170	170	145	0	315
66-40 Charges for Services-Assess & Tax Collection	2,682	2,682	0	0	2,682
Revenue - Summary	2,852	2,852	145	0	2,997
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	338	338	0	0	338
Appropriation - Summary	1,338	1,338	0	0	1,338
NET COST	(1,514)	(1,514)	(145)	0	(1,659)

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8466 – CSA #6 Finley (Fund 266)

DEPARTMENT OVERVIEW

Budget Unit 8466 provides the funding for the operation and maintenance of the potable water system in County Service Area #6 - Finley Water, located southeast of Lakeport. This system contains 247 single family dwelling unit connections. This system is physically consolidated with the Kelseyville County Waterworks District #3 water system and no longer recognized by the State Water Resource Control Board as a separate public water system.

ACCOMPLISHMENTS IN FY 2019-20

- Provide continuous water service that complies with State and Federal regulations in the most cost effective manner.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide continuous water service that complies with State and Federal regulations in the most cost effective manner.

Revenue and Appropriation Detail

Fund: 266 : CSA #6-Finley

Budget Unit: 8466 : Public Ways & Facilities, CSA #6 Finley

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	1,580	1,580	420	0	2,000
66-50 Charges for Services-Auditing & Accounting	1,846	1,846	(141)	0	1,705
71-21 Water-Sales & Svcs Misc	62,208	62,208	6,000	0	68,208
71-23 Water-Connection Fee	120	120	(120)	0	0
71-25 Water-Water Collection-Tax Roll	365	365	0	0	365
71-26 Water-Reconnections	430	430	770	0	1,200
71-90 Water-Other Contributions	178	178	2	0	180
Revenue - Summary	66,727	66,727	6,931	0	73,658
Appropriation					
15-13 Insurance-Fire & Allied Cvrgrs	235	235	58	0	293
17-00 Maintenance-Equipment-	2,250	2,250	0	0	2,250
18-00 Maint-Bldgs & Imprvmnts-	3,750	3,750	490	0	4,240
23-77 Prof & Specialized Svcs-Labor-In House	16,100	16,100	(792)	0	15,308
23-80 Prof & Specialized Svcs-Professional & Specialize	26,400	26,400	0	0	26,400
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	12,274	12,274	3,671	0	15,945
23-90 Prof & Specialized Svcs-Administrative Services	2,061	2,061	1,906	0	3,967
28-30 Special Departmental Exp-Supplies & Services	1,912	1,912	88	0	2,000
30-00 Utilities-	1,440	1,440	72	0	1,512
48-00 Taxes & Assessments-	13	13	0	0	13
Appropriation - Summary	66,435	66,435	5,493	0	71,928
NET COST	(292)	(292)	(1,438)	0	(1,730)

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8467 – CSA #7 Bonanza Springs (Fund 267)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #7 – Bonanza Springs. This system is in the Cobb Mountain area southeast of Loch Lomond. Prior to the Valley Fire, it contained 179 single family dwelling unit connections. It now has 152 connections.

Revenue and Appropriation Detail

Fund: 267 : CSA #7-Bonanza Springs

Budget Unit: 8467 : Public Ways & Facilities, CSA #7-Bonanza Springs

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	18,476	18,476	(18,476)	0	0
10-20 Property Taxes-Current Unsecured	418	418	(418)	0	0
10-25 Property Taxes-Supp 813-Current	70	70	(70)	0	0
10-35 Property Taxes-Supp 813-Prior	32	32	(32)	0	0
10-40 Property Taxes-Prior Unsecured	14	14	(14)	0	0
54-40 State Aid-Disaster Relief	0	0	122,773	0	122,773
54-60 State Aid-HOPTR	228	228	(228)	0	0
81-31 Residual Equity Transfers-Residual Equity Transfer	0	0	(146,305)	0	(146,305)
Revenue - Summary	19,238	19,238	(42,770)	0	(23,532)
Appropriation					
63-04 Construction in Progress-Water Systems	9,849	9,849	(9,849)	0	0
Appropriation - Summary	9,849	9,849	(9,849)	0	0
NET COST	(9,389)	(9,389)	32,921	0	23,532

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8473 – CSA #13 Kono Tayee (Fund 273)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #13-Kono Tayee Water. The community is on the Northshore of Clear Lake and contains 141 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2019-20

- Maintain compliance with all health and safety regulations
- Provide high quality customer service
- Provide safe, dependable drinking water to all of our customers
- Promoting awareness, protection and conservation of our natural resources & environment

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service
- Continue to maintain compliance with all health and safety regulations
- Continue to provide safe, dependable drinking water to all of our customers
- Continue to promote awareness

Revenue and Appropriation Detail

Fund: 273 : CSA #13-Kono Tayee

Budget Unit: 8473 : Public Ways & Facilities, CSA #13 Kono Tayee

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	48,960	48,960	(960)	0	48,000
10-20 Property Taxes-Current Unsecured	1,530	1,530	(445)	0	1,085
10-25 Property Taxes-Supp 813-Current	192	192	308	0	500
10-35 Property Taxes-Supp 813-Prior	102	102	18	0	120
10-40 Property Taxes-Prior Unsecured	29	29	(9)	0	20
42-01 Revenue from Use of Money-Interest	2,596	2,596	904	0	3,500
54-60 State Aid-HOPTR	599	599	(63)	0	536
66-50 Charges for Services-Auditing & Accounting	1,641	1,641	(151)	0	1,490
71-21 Water-Sales & Svcs Misc	53,861	53,861	1,693	0	55,554
71-25 Water-Water Collection-Tax Roll	1,227	1,227	(27)	0	1,200
71-26 Water-Reconnections	294	294	0	0	294
71-51 Water-Special Assmt-Cap Imp	15,156	15,156	394	0	15,550
Revenue - Summary	126,187	126,187	1,662	0	127,849
Appropriation					
12-00 Communications-	516	516	12	0	528
17-00 Maintenance-Equipment-	14,500	14,500	0	0	14,500
18-00 Maint-Bldgs & Imprvmnts-	10,950	10,950	0	0	10,950
23-77 Prof & Specialized Svcs-Labor-In House	38,440	38,440	(4,056)	0	34,384
23-80 Prof & Specialized Svcs-Professional & Specialize	6,000	6,000	50	0	6,050
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	32,087	32,087	9,597	0	41,684
23-90 Prof & Specialized Svcs-Administrative Services	1,273	1,273	1,189	0	2,462
28-30 Special Departmental Exp-Supplies & Services	2,540	2,540	1,580	0	4,120
30-00 Utilities-	10,450	10,450	0	0	10,450
62-74 Cap. FA-Equipment-Other	35,000	35,000	(6,170)	0	28,830
Appropriation - Summary	151,756	151,756	2,202	0	153,958
NET COST	25,569	25,569	540	0	26,109

COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



BU 8475 – Wildfire Benefit (Fund 275)

DEPARTMENT OVERVIEW

Following a vote of the property owners in the Clearlake Riviera, Riviera West, Riviera Heights and Buckingham, on April 16, 2019, your Board established Zones of Benefit, within Community Services Area (CSA) 23, for a pilot program taking a proactive approach for protecting County roadways from wildfire damage. Appropriations from this Budget Unit, generated from assessments collected in FY 2019-20, are used toward the cost of fire fuels abatements in the affected areas.

Revenue and Appropriation Detail

Fund: 275 : CSA #23-Wildfire Benefit

Budget Unit: 8475 : Public Ways & Facilities, CSA #23-Wildfire Benefit

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	0	0	1,750	0	1,750
66-40 Charges for Services-Assess & Tax Collection	100,000	100,000	(100,000)	0	0
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	100,000	100,000	(100,000)	0	0
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(100,000)	(100,000)	100,000	0	0
Revenue - Summary	100,000	100,000	(98,250)	0	1,750
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	50,000	50,000	350,000	16,361	416,361
23-90 Prof & Specialized Svcs-Administrative Services	50,000	50,000	(50,000)	0	0
23-91 Prof & Specialized Svcs-Intra-Div Services	0	0	16,750	0	16,750
Appropriation - Summary	100,000	100,000	316,750	16,361	433,111
NET COST	0	0	415,000	16,361	431,361

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8476 – CSA #16 Paradise Valley (Fund 276)

DEPARTMENT OVERVIEW

This budget unit 8476 Paradise Valley Water System, was previously for the CSA #16 Public Water System. That water system was consolidated with Clearlake Oaks County Water District to resolve capacity issues that had plagued the water system for many years. The consolidation was completed in 2019/2020.

County Service Area #16 has been dissolved. This budget unit continues to exist to repay a general fund loan that was borrowed for the consolidation project. The loan is repaid by property owners whose property was accepted by Clearlake Oaks County Water District.

A two year property assessment was created to repay the loan in two years. 2020/2021 is the second and final year of the assessment and loan payment.

ACCOMPLISHMENTS IN FY 2019-20

- Completed the consolidation with Clearlake Oaks County Water District, resolving many years of capacity issues.

Revenue and Appropriation Detail

Fund: 276 : CSA #16-Paradise Valley

Budget Unit: 8476 : Public Ways & Facilities, CSA #16 Paradise Valley

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
54-90 State Aid-Other	100,000	100,000	(100,000)	0	0
71-25 Water-Water Collection-Tax Roll	100,750	100,750	(1,500)	0	99,250
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	0	0	(99,250)	0	(99,250)
81-31 Residual Equity Transfers-Residual Equity Transfer	0	0	(30,271)	5,064	(35,335)
Revenue - Summary	200,750	200,750	(231,021)	(5,064)	(35,335)
Appropriation					
42-11 Principal & Interest-Advances	100,750	100,750	(100,750)	0	0
63-04 Construction in Progress-Water Systems	100,000	100,000	(100,000)	0	0
Appropriation - Summary	200,750	200,750	(200,750)	0	0
NET COST	0	0	30,271	5,064	35,335

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8478 – CSA #18 Starview Water (Fund 278)

DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #18–Starview Water System.

This system is in the Cobb Mountain area. Prior to the Valley Fire, it contained 151 single family dwelling unit connections. It now has 75 connections.

The water system was completely repaired and or replaced after the Valley Fire.

Revenue and Appropriation Detail

Fund: 278 : CSA #18-Starview Water

Budget Unit: 8478 : Public Ways & Facilities, CSA #18 Starview Water

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	0	0	(501)	1	(502)
Revenue - Summary	0	0	(501)	(1)	(502)
Appropriation					
63-04 Construction in Progress-Water Systems	44,554	44,554	(44,554)	0	0
Appropriation - Summary	44,554	44,554	(44,554)	0	0
NET COST	44,554	44,554	(44,053)	1	502

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8480 – CSA #20 Soda Bay Water (Fund 280)

DEPARTMENT OVERVIEW

Budget unit 8480 provides the funding for operation and maintenance of the potable water system in County Service Area #20 – Soda Bay Water on the southwest shore of Clear Lake. This system contains 608 single family dwelling unit connections. There is also a small area served by lighting with seven street lights.

ACCOMPLISHMENTS IN FY 2019-20

- Provide high quality customer service.
- Maintain compliance with all health and safety regulations.
- Provide safe, dependable drinking water to all of our customers.
- Replaced ozone unit
- Completed engineering and bidding for replacement of redwood storage tanks.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection and conservation of our natural resources & environment.
- Secure grant funding for treatment plant upgrades.
- Complete storage tank replacement project.

Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	582	582	(232)	0	350
42-01 Revenue from Use of Money-Interest	4,019	4,019	5,205	0	9,224
54-90 State Aid-Other	5,000,000	5,000,000	0	0	5,000,000
55-40 Other Federal-Disaster Relief	720,000	720,000	(55,952)	0	664,048
66-50 Charges for Services-Auditing & Accounting	9,343	9,343	86	0	9,429
66-51 Charges for Services-Accounting Fees S.D.A.	88,440	88,440	(88,440)	0	0
70-51 Sewer-Special Assmt-Cap Imp	0	0	65,300	0	65,300
71-21 Water-Sales & Svcs Misc	428,807	428,807	(28,807)	0	400,000
71-23 Water-Connection Fee	8,867	8,867	(8,867)	0	0
71-25 Water-Water Collection-Tax Roll	2,967	2,967	(467)	0	2,500
71-26 Water-Reconnections	4,201	4,201	(701)	0	3,500
71-50 Water-Special Assmt-Loans	72,768	72,768	11,232	0	84,000
71-90 Water-Other Contributions	2,674	2,674	(100)	0	2,574
Revenue - Summary	6,342,668	6,342,668	(101,743)	0	6,240,925

Appropriation

12-00 Communications-	7,284	7,284	492	0	7,776
14-00 Household Expense-	600	600	0	0	600
17-00 Maintenance-Equipment-	28,181	28,181	1,819	0	30,000
18-00 Maint-Bldgs & Imprvmnts-	62,520	62,520	2,480	0	65,000
19-40 Medical Expense-Medical Supplies	100	100	0	0	100
23-77 Prof & Specialized Svcs-Labor-In House	155,908	155,908	(2,000)	0	153,908
23-80 Prof & Specialized Svcs-Professional & Specialize	139,117	139,117	1,461	0	140,578
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	141,073	141,073	42,196	0	183,269
23-90 Prof & Specialized Svcs-Administrative Services	5,763	5,763	5,282	0	11,045
27-00 Small Tools & Instruments-	2,700	2,700	0	0	2,700
28-30 Special Departmental Exp-Supplies & Services	88,040	88,040	2,000	0	90,040

Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
30-00 Utilities-	84,470	84,470	4,224	0	88,694
38-00 Inventory Items-	0	0	8,000	0	8,000
48-00 Taxes & Assessments-	86	86	0	0	86
63-04 Construction in Progress-Water Systems	5,720,000	5,720,000	79,000	0	5,799,000
Appropriation - Summary	6,435,842	6,435,842	144,954	0	6,580,796
NET COST	93,174	93,174	246,697	0	339,871

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8481 – CSA #21 North Lakeport Water (Fund 281)

DEPARTMENT OVERVIEW

This budget provides funding for the operation and maintenance of the potable water system in County Service Area #21 – North Lakeport Water. This system contains 1,556 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2019-20

- Provide high quality customer service.
- Maintain compliance with all health and safety regulations.
- Provide safe, dependable drinking water to all of our customers.
- Completed Engineering and Design of Treatment Plant Upgrades.
- Submitted application for funding of treatment plant upgrades.
- Promoting awareness, protection and conservation of our natural resources & environment.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection and conservation of our natural resources & environment.
- Secure grant funding for treatment plant upgrades.

Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	0	0	300	0	300
42-01 Revenue from Use of Money-Interest	8,848	8,848	336	0	9,184
42-10 Rents & Concessions-Rents & Concessions	1,200	1,200	21,079	0	22,279
66-50 Charges for Services-Auditing & Accounting	10,347	10,347	517	0	10,864
71-21 Water-Sales & Svcs Misc	704,933	704,933	23,263	0	728,196
71-22 Water-Capacity Expansion Fee	10,010	10,010	(4,378)	0	5,632
71-23 Water-Connection Fee	3,315	3,315	(745)	0	2,570
71-25 Water-Water Collection-Tax Roll	16,760	16,760	(11,304)	0	5,456
71-26 Water-Reconnections	6,266	6,266	187	0	6,453
71-90 Water-Other Contributions	1,100	1,100	33	0	1,133
79-91 Other-Cancelled Checks	0	0	10	0	10
Revenue - Summary	762,779	762,779	29,298	0	792,077

Appropriation

12-00 Communications-	2,744	2,744	31	0	2,775
14-00 Household Expense-	3,000	3,000	0	0	3,000
15-13 Insurance-Fire & Allied Cvrgrs	47	47	10	0	57
17-00 Maintenance-Equipment-	83,000	83,000	0	0	83,000
18-00 Maint-Bldgs & Imprvmnts-	108,600	108,600	0	0	108,600
19-40 Medical Expense-Medical Supplies	100	100	0	0	100
23-77 Prof & Specialized Svcs-Labor-In House	158,424	158,424	(3,000)	0	155,424
23-80 Prof & Specialized Svcs-Professional & Specialize	64,152	64,152	210	0	64,362
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	196,765	196,765	58,854	0	255,619
23-90 Prof & Specialized Svcs-Administrative Services	11,670	11,670	10,352	0	22,022
27-00 Small Tools & Instruments-	1,200	1,200	0	0	1,200
28-30 Special Departmental Exp-Supplies & Services	48,623	48,623	0	0	48,623
30-00 Utilities-	130,638	130,638	8,133	0	138,771

Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
38-00 Inventory Items-	0	0	6,000	0	6,000
48-00 Taxes & Assessments-	9	9	1	0	10
61-60 Cap. FA-Bldgs & Imp-Current	6,000	6,000	(6,000)	0	0
62-74 Cap. FA-Equipment-Other	37,200	37,200	2,300	0	39,500
Appropriation - Summary	852,172	852,172	76,891	0	929,063
NET COST	89,393	89,393	47,593	0	136,986

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8482 – CSA #22 Mt. Hannah Water (Fund 282)

DEPARTMENT OVERVIEW

This budget provides for the operation and maintenance of the potable water system in County Service Area#22 – Mt. Hannah Water. This system is in the Cobb Mountain area adjacent to Highway 175 and contains 40 single family dwelling unit connections.

Revenue and Appropriation Detail

Fund: 282 : CSA #22-Mount Hannah Wtr

Budget Unit: 8482 : Public Ways & Facilities, CSA #22 Mt Hannah Water

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
81-31 Residual Equity Transfers-Residual Equity Transfer	0	0	(681)	0	(681)
Revenue - Summary	0	0	(681)	0	(681)
NET COST	0	0	681	0	681

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8593 – Kelseyville Waterworks District #3 (Fund 293)

DEPARTMENT OVERVIEW

This budget provides funding for the operation and maintenance of the water and wastewater systems for Kelseyville County Waterworks District #3. The water system serves 1,542 single family dwelling unit connections, while the wastewater system serves 1,496 single family dwelling unit connections.

ACCOMPLISHMENTS IN FY 2019-20

- Provide high quality customer service.
- Maintain compliance with all health and safety regulations.
- Provide safe, dependable drinking water to all of our customers.
- Promoting awareness, protection and conservation of our natural resources & environment.
- Install Floating Solar array to generate power for the sewer treatment plant.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection and conservation of our natural resources & environment.
- Inspect and repair lines to avoid inflow and infiltration where possible.

Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	114,067	114,067	(1,714)	0	112,353
10-20 Property Taxes-Current Unsecured	4,542	4,542	(2,262)	0	2,280
10-25 Property Taxes-Supp 813-Current	601	601	1,868	0	2,469
10-35 Property Taxes-Supp 813-Prior	168	168	68	0	236
10-40 Property Taxes-Prior Unsecured	114	114	(54)	0	60
42-01 Revenue from Use of Money-Interest	6,888	6,888	4,296	0	11,184
54-40 State Aid-Disaster Relief	25,000	25,000	(25,000)	0	0
54-60 State Aid-HOPTR	787	787	213	0	1,000
54-90 State Aid-Other	0	0	50,625	0	50,625
55-40 Other Federal-Disaster Relief	100,000	100,000	(100,000)	0	0
66-50 Charges for Services-Auditing & Accounting	7,281	7,281	(516)	0	6,765
70-40 Sewer-Sales and Service	346,280	346,280	(46,781)	0	299,499
70-42 Sewer-Capacity Expansion Fee	0	0	8,600	0	8,600
70-51 Sewer-Special Assmt-Cap Imp	19,453	19,453	120,870	0	140,323
71-21 Water-Sales & Svcs Misc	390,993	390,993	19,549	0	410,542
71-22 Water-Capacity Expansion Fee	8,600	8,600	(3,600)	0	5,000
71-23 Water-Connection Fee	1,514	1,514	61	0	1,575
71-25 Water-Water Collection-Tax Roll	2,537	2,537	624	0	3,161
71-26 Water-Reconnections	4,687	4,687	234	0	4,921
71-93 Water-Other Contrib CL State Pk	6,010	6,010	(579)	0	5,431
79-90 Other-Miscellaneous	8,842	8,842	(8,842)	0	0
79-91 Other-Cancelled Checks	100	100	(85)	0	15
Revenue - Summary	1,048,464	1,048,464	17,575	0	1,066,039

Appropriation

12-00 Communications-	8,356	8,356	692	0	9,048
14-00 Household Expense-	5,300	5,300	700	0	6,000
15-13 Insurance-Fire & Allied Cvrgrs	502	502	109	0	611
17-00 Maintenance-Equipment-	40,800	40,800	18,753	0	59,553
18-00 Maint-Bldgs & Imprvmnts-	66,205	66,205	10,000	0	76,205
23-77 Prof & Specialized Svcs-Labor-In House	401,110	401,110	0	0	401,110

Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
23-80 Prof & Specialized Svcs- Professional & Specialize	68,250	68,250	1,000	0	69,250
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	147,775	147,775	44,201	0	191,976
23-90 Prof & Specialized Svcs- Administrative Services	9,107	9,107	17,777	0	26,884
25-00 Rents & Leases-Equipment-	105,180	105,180	0	0	105,180
27-00 Small Tools & Instruments-	6,000	6,000	0	0	6,000
28-30 Special Departmental Exp-Supplies & Services	60,091	60,091	10,000	0	70,091
30-00 Utilities-	115,000	115,000	5,750	0	120,750
38-00 Inventory Items-	19,990	19,990	(1,890)	0	18,100
48-00 Taxes & Assessments-	76	76	6	0	82
61-60 Cap FA-Bldgs & Imp-Current	0	0	7,300	0	7,300
62-72 Cap. FA-Equipment-Autos & Light Trucks	35,000	35,000	(35,000)	0	0
62-74 Cap. FA-Equipment-Other	6,800	6,800	(800)	0	6,000
63-04 Construction in Progress-Water Systems	30,000	30,000	50,625	0	80,625
80-80 Other Financing Uses-Interfund Reimbursements	0	0	(30,000)	0	(30,000)
Appropriation - Summary	1,125,542	1,125,542	99,223	0	1,224,765
NET COST	77,078	77,078	81,648	0	158,726

SPECIAL DISTRICTS

JAN COPPINGER, Administrator



BU 8695 – Special Districts Administration (Fund 295)

DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 40,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

Special Districts manages 23 separate, independent budget units with a combined total of \$25 million. Each district is self- supporting and none of our districts utilize General Fund money.

With a staff of 47 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

ACCOMPLISHMENTS IN FY 2019-20

- Water consolidations were completed
- New sewer system in Anderson Springs completed
- Multiple grant applications completed and submitted
- Essential employees safely managed water and sewer systems during pandemic

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

Securing grant funds so infrastructure (water & sewer) can be upgraded and strengthened to accommodate growth and new development without a financial burden to the existing rate payers. Current projects are as follows:

Anderson Springs-New Public Sewer System nearly completed \$11,000,000 grants funded.

Soda Bay Tank Replacement in progress (75% Grant funded \$720,000 & 25% match \$240,000)

Soda Bay Ozone System Replaced -Completed 100% grant funded \$161,328.00

Middletown Treatment Plant Upgrades -Planning & Engineering completed grant funded

\$500,000. Also, Construction Funding \$5,000,000 grant approved but on hold as rate increase is required and cannot be completed during the pandemic.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8695 – Special Districts Administration

Soda Bay Plant Treatment Plant Upgrades – Preliminary engineering completed with a \$500,000 grant. A \$5,000,000 grant award is pending environmental review.

IRWM Grant Award- approved for funding waiting on funding agreement-

Special Districts applied for and was granted Management for all of the Lake County Grants which allows for Administrative funds to pay the Special Districts Grant Manager's salary for three years.

Projects being funded include:

Hidden Valley Lake- Two projects-	\$837,553
Spring Valley Lake Restoration	\$1,000,000
Spring Valley Water Line Replacement	\$550,000
Kelseyville Live Oak Drive Water Line Replacement	\$375,000
SE Regional Wastewater I & I Reduction	\$2,000,000

S. Main Street/Soda Bay Water System – Application for \$5,211,608 (80% of project cost) has passed EDA review and has been recommended for funding depending on funds available and preliminary work submitted. If successful, we can install a public water system that meets all fire and building codes without a cost or tax assessment on the struggling business owners.

Support needed to overcome any barriers

Our greatest barrier to achieving our goals is losing excellent qualified staff due to low pay. During the last week of May and first week of June, we have accepted two more resignations from certified field employees who accepted positions with other local agencies, making up to \$4.00 per hour more. We have not been able to retain staff long enough to be able to have historical knowledge that helps train the newly hired staff.

Retaining staff is really key to everything we do. When we invest to train people, and they leave for a neighboring jurisdiction, that is really frustrating. I don't necessarily need more staff, but I need the investments we make to train staff to be as productive as possible. Any support from the Board will be appreciated.

How to better serve the public with the services provided

We strive to better serve the public by implementing cost savings to attempt to keep water and sewer rates affordable and attractive to new customers that might be considering coming into Lake County. Examples are: **Self-Generation Incentive Program** – We have applied for grants to install TESLA backup batteries at 4 major lift stations, 3 wastewater treatment plants and 2 Water Treatment Plants. This will provide 4 hours of backup power to be used in PSPS, and other widespread power outages. PGE is going to force all to go to "Time of Use" rates. Our peak use is exactly at the time PGE will be charging excessive rates. The backup power supply will allow us to avoid excessive PGE charges while maintaining services during the "high use" period. If successful this project (and grant) grant will be valued at approximately \$11,000,000.

Solar Field Analysis – We are not realizing a great saving on the Solar Arrays that were installed in 2008. They were installed on a power purchase agreement that is not providing much if any savings over PGE. We are analyzing the agreements and looking for ways to either purchase the solar fields or renegotiate the Power Purchase Agreement. After personnel, our largest operating expense is electricity. We are looking and a variety of ways to become less dependent on PGE and reduce operating costs, now and in the future.

Middletown Solar Array – We started conversations with NCPA to take over the solar array at Middletown Treatment Plant. The conversation ended when the pandemic stopped in person meetings. If successful, the solar array can be used to operate the Middletown Treatment Plant.

SPECIAL DISTRICTS

JAN COPPINGER, Administrator
BU 8695 – Special Districts Administration

NW Regional Sewer – Discussing possibility of Co-Generation Project with Scotts Valley Pomo Indians for bioenergy project to generate power via wood chips. Discussions ended during SIP. We hope they will resume after the pandemic is over.

Kelseyville Floating Solar Island – We are making payments on the island now but will own it out right in 9 years and save \$10,000 per month (current PGE cost) in electricity to run the Kelseyville Sewer Plant.

Flexibility to find creative solutions to barriers in development is critical.

- We have worked with businesses to reduce BOD in their waste to meet our treatment standards, helped developers secure connections and move existing connections from parcel to parcel when legally able to do so. We also work with new development to make payment arrangements for capacity expansion fees when they become a barrier to progress. We make sure all solutions do not violate any ordinances or regulations and do not harm any existing customers or the capacity of any district.
- Often, the County's procedures and protocols can delay projects, change orders and purchases which can result in higher costs, missed opportunities, and less interest in bidders on projects, which drives costs up. A system of authorizing staff to sign change orders (up to a certain amount) without the two week agenda process is one example. Another example is having a capital project approved and in the budget, but needing to bring it back to the BOS to be authorized and approved again before purchase can be made.

Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin

Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	3,645	3,645	(145)	0	3,500
54-90 State Aid-Other	411,885	411,885	(411,885)	(65,057)	65,057
66-11 Charges for Services-Subdivision Insp Fees	0	0	26	0	26
66-51 Charges for Services-Accounting Fees S.D.A.	4,412,376	4,412,376	489,831	0	4,902,207
79-60 Sales-Sale of Fixed Assets	500	500	(500)	0	0
Revenue - Summary	4,828,406	4,828,406	77,327	65,057	4,970,790

Appropriation

01-11 Salaries & Wages-Permanent	2,344,474	2,344,474	(29,931)	0	2,314,543
01-12 Salaries & Wages-Extra Help	123,308	123,308	(63,108)	0	60,200
01-13 Salaries & Wages-OT, Holiday, Stby	170,171	170,171	14,768	0	184,939
01-14 Salaries & Wages-Other, Term	26,991	26,991	(7,344)	0	19,647
02-21 Retirement Contributions-FICA	179,536	179,536	15,292	0	194,828
02-22 Retirement Contributions-PERS	486,286	486,286	29,857	0	516,143
03-30 Insurance-Health/Life	481,727	481,727	11,316	0	493,043
03-31 Insurance-Unemployment	16,412	16,412	228	0	16,640
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	94,319	94,319	9,623	0	103,942
11-00 Clothing & Personal Suppl-	19,500	19,500	0	0	19,500
12-00 Communications-	25,773	25,773	207	0	25,980
14-00 Household Expense-	6,220	6,220	0	0	6,220
15-12 Insurance-Public Liability	58,853	58,853	18,139	0	76,992
15-13 Insurance-Fire & Allied Cvrgrs	16,699	16,699	7,902	0	24,601
17-00 Maintenance-Equipment-	152,995	152,995	(6,966)	0	146,029
18-00 Maint-Bldgs & Imprvmts-	22,040	22,040	500	0	22,540
19-40 Medical Expense-Medical Supplies	500	500	0	0	500
20-00 Memberships-	7,367	7,367	917	0	8,284
22-70 Office Expense-Supplies	32,020	32,020	0	0	32,020
22-71 Office Expense-Postage	65,000	65,000	(10,000)	0	55,000
22-72 Office Expense-Books & Periodicals	1,500	1,500	0	0	1,500

Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin

Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
23-80 Prof & Specialized Svcs- Professional & Specialize	86,600	86,600	1,000	0	87,600
23-90 Prof & Specialized Svcs- Administrative Services	130,166	130,166	(10,141)	0	120,025
25-00 Rents & Leases-Equipment-	500	500	0	0	500
27-00 Small Tools & Instruments-	15,000	15,000	(2,000)	0	13,000
28-30 Special Departmental Exp-Supplies & Services	93,180	93,180	15,500	0	108,680
29-50 Transportation & Travel- Transportation & Travel	66,000	66,000	(6,000)	0	60,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	91,800	91,800	45,000	0	136,800
30-00 Utilities-	16,140	16,140	120	0	16,260
38-00 Inventory Items-	3,460	3,460	4,315	0	7,775
48-00 Taxes & Assessments-	75	75	0	0	75
62-71 Cap. FA-Equipment-Office	26,000	26,000	0	0	26,000
Appropriation - Summary	4,863,012	4,863,012	39,194	0	4,902,206
NET COST	34,606	34,606	(38,133)	(65,057)	(68,584)

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



BU 8798 – Air Control Officer’s Special Programs (Fund 298)

DEPARTMENT OVERVIEW

This budget, #8798 was created from the discontinued APCO’s Trust Fund. That fund was limited to enforcement related expenses (testing, litigation, expert witnesses, etc.), grant programs, and specific projects. A Designated Reserve for enforcement activities exists.

The 8798 budget, for administrative reasons, covers multi-year projects, grants, and processes and thus is not completely expended, though budgeted to cash balance on a yearly basis. Some projects and funding have explicit constraints on spending and accounting and are in this budget to ensure a separation from AQMD operational budget and state subvention supported activities.

ACCOMPLISHMENTS IN FY 2019-20

- Installed air monitors at nearly all school campuses; additional meteorological equipment was provided to schools to go with the air monitors. We anticipate funding for air filtration systems for the schools this FY.
- Woodstove Change Out Program funded the replacement of 13 woodstoves with cleaner certified wood or gas stoves to date, with approximately 8 more anticipated during FY 20/21.
- Partially completed updated emissions inventory work.
- Carl Moyer Grant Program funded the replacement of 2 school buses.
- FARMER Grant Program funded the replacement of 2 agricultural diesel engines.
- Prescribed Fire Grant funded work to mitigate wildfires. Work expected to continue this FY.

Revenue and Appropriation Detail

Fund: 298 : Air Control Spec Programs

Budget Unit: 8798 : Air Quality, Air Cntrl Officer Sp Prog

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	5,500	5,500	0	0	5,500
53-81 State Admin Program-ARB Funding	1,044,681	1,044,681	2,801	1,784	1,045,698
Revenue - Summary	1,050,181	1,050,181	2,801	(1,784)	1,051,198
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	40,517	40,517	0	0	40,517
23-90 Prof & Specialized Svcs-Administrative Services	380	380	0	2,593	2,973
28-30 Special Departmental Exp-Supplies & Services	22,200	22,200	0	0	22,200
28-73 Special Departmental Exp-Moyer	1,640,357	1,640,357	0	(2,593)	1,637,764
55-20 Other Charges-GAMP I Data Mgmt System	9,201	9,201	0	0	9,201
Appropriation - Summary	1,712,655	1,712,655	0	0	1,712,655
NET COST	662,474	662,474	(2,801)	1,784	661,457

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



BU 8799 – Air Quality Management District (Fund 299)

DEPARTMENT OVERVIEW

The mission of the Lake County Air Quality Management District (AQMD) is to maintain a proactive, effective air quality management program to protect and enhance air quality for residents and visitors of the Lake County Air Basin. This is accomplished by consistent application of State and Local laws and regulations with a priority to retaining our healthful air and our Ambient Air Quality Standards (AAQS) attainment designation. This accomplishment continues to be a shared responsibility of the community, regulated sources, Local, Federal and State agencies. The AQMD has primary responsibility for non-vehicle air emissions. The AQMD will continue to emphasize a technologically trained staff, advanced testing, monitoring and enforcement methods with an emphasis on significant air emission sources to include geothermal operations, area wide source management, NESHAP asbestos (building materials), outreach on serpentine (asbestos), and vegetative waste burning.

The AQMD implements Local, State, and Federal laws regulating stationary air emission sources. We desire to be proactive and participate in the permitting of area sources, ensuring large-scale development projects will be compatible with maintaining our attainment status through active participation in California Environmental Quality Act (CEQA) review and through coordination with other agencies such as the Community Development Department (CDD), Fire Protection Districts (FPD), and neighboring Air Districts. We implement our local serpentine/asbestos management program, to include assisting in development of ordinances, CDD plans, as well as follow-up with and outreach to other agencies. Additionally, we have been providing support and assistance to the abatement/resolution of the naturally occurring H₂S Vent site in the City of Clearlake, providing monitoring assistance for emergency response situations, staff is working with Legislators and California Air Resources Board (ARB) to develop grant funding mechanisms and staff is spending increased time in meetings with the ARB and other air districts to ensure the Lake County is recognized for its achievements as new regulations and/or requirements are pushed for other parts of the State (maintaining an active presence is essential to this goal). All of these activities are unfunded or underfunded, but are necessary activities.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained our Clean Air Attainment Status despite significant increases in EPA & ARB Quality Assurance requirements and updates to the monitoring program.
- Helped develop and implement a Statewide Woodstove replacement program, which has funded 100% of the cost of upgrading old woodstoves to clean new woodstoves in low-income areas.
- Continued to maintain EPA & ARB certification for monitoring weigh room laboratory.
- Permit Issuances: Assessment and issuance of various types of permits including operating permits, new stationary source permits and/or modified project permits, ownership changes, source compliance reviews, burn permits and smoke management plans with daily burn approval reviews throughout the burn season and burn exemption permits and daily reviews outside of burn season.
- CEQA reviews and comments to appropriate agencies.

AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer
BU 8799 – Air Quality Management District

- Monitoring at schools during wildfires and major incidents. Provided PurpleAir Monitors to schools as well as met stations.
- Passed annual ARB audits for monitoring and laboratory.
- Collaboration with CalFire in an Online burn permit program (ongoing project).
- Developed a method to issue permits, smoke management plans, and exemptions during the “Shelter-In-Place” so fuel reduction efforts could continue.
- Worked with CalFire and State Association to provide funding to help promote and educate the public about prescribed fire projects in the coming year(s).

Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist

Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
21-60 Permits-Other	637,461	637,461	20,000	33,033	624,428
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	50	50	0	0	50
31-84 Fines, Forfeit, Penalties-Civil Fines	50,000	50,000	0	0	50,000
42-01 Revenue from Use of Money- Interest	3,000	3,000	5,000	0	8,000
53-81 State Admin Program-ARB Funding	219,601	219,601	87,233	0	306,834
56-01 Other Federal-Other	9,610	9,610	0	0	9,610
69-20 Other Current Services-Other	300	300	0	0	300
69-23 Other Current Services-Air Monitoring	15,000	15,000	0	0	15,000
79-50 Sales-Revenue Applic Prior Year	4,000	4,000	0	0	4,000
Revenue - Summary	939,022	939,022	112,233	(33,033)	1,018,222

Appropriation

01-11 Salaries & Wages-Permanent	299,065	299,065	46,105	0	345,170
01-12 Salaries & Wages-Extra Help	34,478	34,478	14,122	0	48,600
01-13 Salaries & Wages-Overtime	32,500	32,500	0	0	32,500
01-14 Salaries & Wages-Other, Term	4,890	4,890	3,563	0	8,453
02-21 Retirement Contributions-FICA	28,610	28,610	2,144	0	30,754
02-22 Retirement Contributions-PERS	74,055	74,055	13,253	0	87,308
03-30 Insurance-Health/Life	64,500	64,500	(4,254)	0	60,246
03-31 Insurance-Unemployment	2,513	2,513	244	0	2,757
03-32 Insurance-Insurance / Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	3,141	3,141	0	0	3,141
11-00 Clothing & Personal Suppl-	2,000	2,000	1,000	0	3,000
12-00 Communications-	16,500	16,500	2,000	0	18,500
14-00 Household Expense-	3,000	3,000	1,500	0	4,500
15-12 Insurance-Public Liability	12,308	12,308	799	0	13,107
15-13 Insurance-Fire & Allied Cvrgrs	3,231	3,231	755	0	3,986
17-00 Maintenance-Equipment-	20,000	20,000	0	(2,000)	18,000
18-00 Maint-Bldgs & Imprvmnts-	35,000	35,000	0	0	35,000
19-40 Medical Expense-Medical Supplies	9,000	9,000	1,000	0	10,000
20-00 Memberships-	2,500	2,500	0	0	2,500

Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist

Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
22-70 Office Expense-Supplies	4,500	4,500	0	0	4,500
22-71 Office Expense-Postage	4,000	4,000	0	0	4,000
22-72 Office Expense-Books & Periodicals	1,000	1,000	1,000	0	2,000
23-80 Prof & Specialized Svcs- Professional & Specialize	35,000	35,000	0	0	35,000
23-90 Prof & Specialized Svcs- Administrative Services	18,393	18,393	0	9,813	28,206
24-00 Publications & Legal Ntcs-	2,500	2,500	0	0	2,500
25-00 Rents & Leases-Equipment-	25,000	25,000	0	0	25,000
27-00 Small Tools & Instruments-	2,000	2,000	1,000	0	3,000
28-30 Special Departmental Exp-Supplies & Services	32,670	32,670	0	(2,813)	29,857
29-50 Transportation & Travel- Transportation & Travel	18,000	18,000	0	(2,500)	15,500
30-00 Utilities-	25,000	25,000	0	0	25,000
38-00 Inventory Items-	39,000	39,000	0	(2,500)	36,500
61-69 Cap. FA-Bldgs & Imp-Prior	225,000	225,000	0	0	225,000
62-71 Cap. FA-Equipment-Office	15,000	15,000	0	0	15,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	30,000	30,000	0	0	30,000
62-79 Cap. FA-Equipment-Prior Years	105,000	105,000	0	0	105,000
90-91 Transfers & Contingencies- Contingencies	20,000	20,000	0	0	20,000
Appropriation - Summary	1,251,754	1,251,754	84,231	0	1,335,985
NET COST	312,732	312,732	(28,002)	33,033	317,763

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 8826 – Redevelopment Obligations (Fund 126)

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to repay the housing loan and General Fund loans made by the County to the former Redevelopment Agency, with 80% allocated to BU 1120, and 20% to BU 8894 for housing projects. This Budget Unit is funded by the Redevelopment Property Tax Trust Fund.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

Revenue and Appropriation Detail

Fund: 126 : Co RDA Oblig Retirement

Budget Unit: 8826 : Agency Fund, Redevelopment Obligations

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
10-10 Property Taxes-Current Secured	124,366	124,366	2,488	0	126,854
42-01 Revenue from Use of Money-Interest	100	100	400	0	500
81-23 Operating Transfers-Out	(49,746)	(49,746)	(996)	0	(50,742)
Revenue - Summary	74,720	74,720	1,892	0	76,612
Appropriation					
42-11 Principal & Interest-Advances	198,987	198,987	3,979	0	202,966
52-10 Other Charges-Contib to Non-Co Gov Agen	632	632	1,692	111	2,435
Appropriation - Summary	199,619	199,619	5,671	111	205,401
NET COST	124,899	124,899	3,779	111	128,789

COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



BU 8894 – Redevelopment Housing (Fund 938)

DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to account for assets, liabilities and obligations of the former Low and Moderate Income Housing Fund (LMIHF) that was part of the now dissolved Lake County Redevelopment Agency. This Budget Unit is funded by the Lake County Redevelopment Successor Agency Fund No. 126 for repayment of General Fund loans made to the former Redevelopment Agency. This fund will receive 20% of the loan repayments from the former Redevelopment Agency to the General Fund through FY 2030-31. (H&S Code Section 34191.4(b)(2)(C)). This BU is intended to accrue funding until there is a sufficient amount collected to help finance a housing project for low and moderate income households.

Staff continues to explore options to allow for the development of a 40-unit affordable housing project located in Nice. In addition, County recently provided a letter of support and completed a request for review for a proposed project using tax credits for the development of a multi-unit affordable housing project located in Kelseyville.

PROJECTS THAT REFLECT ECONOMIC DEVELOPMENT PRIORITIES FY 2020-21

Project description, progress thus far, barriers to completion

See BU 1012

Support needed to overcome any barriers

See BU 1012

How to better serve the public with the services provided

See BU 1012

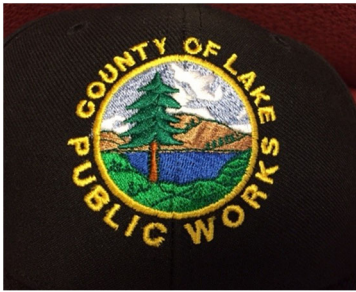
Revenue and Appropriation Detail

Fund: 938 : Housing Successor Agency
 Budget Unit: 8894 : Agency Fund, RDA Housing

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	10,000	10,000	0	0	10,000
81-22 Operating Transfers-In	49,746	49,746	996	0	50,742
Revenue - Summary	59,746	59,746	996	0	60,742
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	2,900	2,900	3,000	0	5,900
57-07 Home/Rental Loans-Housing Development Loans	626,181	626,181	56,714	1,907	684,802
Appropriation - Summary	629,081	629,081	59,714	1,907	690,702
NET COST	569,335	569,335	58,718	1,907	629,960

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9905 – ISF Central Garage (Fund 905)

DEPARTMENT OVERVIEW

The Central Garage (BU 9905) operation is an Internal Service Fund (ISF) that is responsible for providing safe and economical automobile and light truck transportation for all County departments. It maintains a "Pool" fleet of approximately 125 vehicles consisting of 70 sedans and 55 vans/station wagons/pickup trucks/4-wheel drive vehicles. These vehicles are charged out to their respective assigned county departments on a mileage basis wherein the rates are established to cover the costs of operation and maintenance as well as to fund vehicle replacement. There are no changes to the mileage rates for this fiscal year, however there will be a continued effort to add leased vehicles to the fleet.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained a high level of service for all customers who have their vehicles in the fleet
- Successfully sold surplus vehicles at auction
- Began a trial of leased vehicles for the fleet in lieu of purchase

Revenue and Appropriation Detail

Fund: 905 : ISF-Central Garage

Budget Unit: 9905 : Workers Compensation, Central Garage

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	11,500	11,500	6,000	0	17,500
42-11 Rents & Concessions-Equipment Replacement	77,500	77,500	(26,500)	0	51,000
69-20 Other Current Services-Other	18,500	18,500	(1,000)	0	17,500
69-25 Other Current Services-Central Garage	562,300	562,300	99,342	0	661,642
79-60 Sales-Sale of Fixed Assets	9,300	9,300	(2,050)	0	7,250
79-90 Other-Miscellaneous	0	0	2,500	0	2,500
Revenue - Summary	679,100	679,100	78,292	0	757,392
Appropriation					
17-00 Maintenance-Equipment-	92,700	92,700	0	0	92,700
22-72 Office Expense-Books & Periodicals	1,500	1,500	0	0	1,500
23-80 Prof & Specialized Svcs-Professional & Specialize	550	550	0	0	550
23-85 Prof & Specialized Svcs-DPW Services	48,363	48,363	3,214	0	51,577
23-91 Prof & Specialized Svcs-Intra-Div Services	123,631	123,631	1,824	4,362	129,817
28-30 Special Departmental Exp-Supplies & Services	334,506	334,506	99,729	0	434,235
48-00 Taxes & Assessments-	350	350	25	0	375
62-72 Cap. FA-Equipment-Autos & Light Trucks	51,000	51,000	(51,000)	0	0
62-79 Cap. FA-Equipment-Prior Years	26,500	26,500	24,500	0	51,000
Appropriation - Summary	679,100	679,100	78,292	4,362	761,754
NET COST	0	0	0	4,362	4,362

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9907 – ISF Heavy Equipment (Fund 907)

DEPARTMENT OVERVIEW

The Heavy Equipment Maintenance Division (BU 9907) is an Internal Service Fund (ISF) that is responsible for performing scheduled services, maintenance, and repairs on approximately 128 pieces of equipment that are used by the Road Maintenance Division. Additionally, this division is responsible for administering the state-mandated Biennial Inspection Terminal (BIT). The BIT program consists of performing complete detailed inspections of all commercial trucks every 90 days, administering proficiency tests to every employee designated to drive commercial vehicles, keeping accurate weekly records on the operation and maintenance of these vehicles for review by the California Highway Patrol, and responding to the additional legal aspects required by the program.

This Division also coordinates and provides services, inspections and repairs for other County Departments that utilize heavy equipment and trucks to perform their operations such as Solid Waste, Agriculture Department, Special Districts and Flood Control.

This Division is self-supporting in that the County Road Department, who is the primary user of this Division's equipment, is charged an hourly rental rate on equipment used, which recovers operation/maintenance costs as well as a component for replacement costs. A five-year equipment replacement plan has been established which is reviewed and updated several times each year. In conjunction with the plan, approximately \$250,000 is programmed each year to fund that budget year's scheduled equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated with the hourly rates paid for equipment. The depreciation is tracked in BU 9908.

ACCOMPLISHMENTS IN FY 2019-20

- Maintained the Chip Sealing equipment in top condition and ready for the upcoming construction season
- Maintained equipment utilized by the Road Department and maximized their usage through efficient repairs and pro-active maintenance, including adding upgraded diagnostic equipment, which was a goal last year
- Successfully “passed the torch” with the retirement of the long-time Superintendent, and the promotion of our lead Heavy Equipment Mechanic to that important position

Revenue and Appropriation Detail

Fund: 907 : ISF-Hvy Equip-Rental Op

Budget Unit: 9907 : Workers Compensation, Heavy Equipment

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-10 Rents & Concessions-Rents & Concessions	877,300	877,300	99,323	0	976,623
69-20 Other Current Services-Other	11,500	11,500	4,000	0	15,500
Revenue - Summary	888,800	888,800	103,323	0	992,123
Appropriation					
17-00 Maintenance-Equipment-	243,650	243,650	13,850	0	257,500
18-00 Maint-Bldgs & Imprvmnts-	1,000	1,000	0	0	1,000
22-72 Office Expense-Books & Periodicals	400	400	0	0	400
23-80 Prof & Specialized Svcs-Professional & Specialize	850	850	0	0	850
23-85 Prof & Specialized Svcs-DPW Services	53,483	53,483	2,986	0	56,469
23-91 Prof & Specialized Svcs-Intra-Div Services	370,892	370,892	5,472	0	376,364
27-00 Small Tools & Instruments-	4,950	4,950	0	0	4,950
28-30 Special Departmental Exp-Supplies & Services	206,075	206,075	88,515	0	294,590
62-73 Cap. FA-Equipment-Shop	7,500	7,500	(7,500)	0	0
Appropriation - Summary	888,800	888,800	103,323	0	992,123
NET COST	0	0	0	0	0

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9908-9909 – ISF Heavy Equipment Restricted and Replacement (Funds 908 & 909)

DEPARTMENT OVERVIEW

BU 9908 was created specifically for equipment replacement in accordance with the Division's equipment replacement plan. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated from a portion of the hourly rates paid for equipment. BU 9909 is a special Budget Unit created to track equipment replacement funding and it only provides a small portion of revenue for BU 9908.

ACCOMPLISHMENTS IN FY 2019-20

- Replaced an Excavator and the Van used by the Inmate Work Crew

Revenue and Appropriation Detail

Fund: 908 : ISF-Hvy Equip-Restricted

Budget Unit: 9908 : Workers Compensation, Heavy Equip-Restricted

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-11 Rents & Concessions-Equipment Replacement	297,746	297,746	50,304	0	348,050
79-60 Sales-Sale of Fixed Assets	12,500	12,500	6,500	0	19,000
Revenue - Summary	310,246	310,246	56,804	0	367,050
Appropriation					
62-74 Cap. FA-Equipment-Other	250,000	250,000	55,000	0	305,000
62-79 Cap. FA-Equipment-Prior Years	50,000	50,000	(50,000)	0	0
Appropriation - Summary	300,000	300,000	5,000	0	305,000
NET COST	(10,246)	(10,246)	(51,804)	0	(62,050)

DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 9911 – ISF Fleet Maintenance (Fund 911)

DEPARTMENT OVERVIEW

BU 9911 is the Budget Unit that accounts for the personnel of the Division. Revenue is generated for this Budget Unit through the “sale” of labor services to the other Budget Units. Staff time is tracked and charged depending on the vehicle or equipment receiving the work.

ACCOMPLISHMENTS IN FY 2019-20

- Provided quality, professional mechanic services for the maintenance and repair of vehicles and heavy equipment

Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance

Budget Unit: 9911 : Workers Compensation, Fleet Maintenance

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
69-20 Other Current Services-Other	522,236	522,236	(20,417)	(4,362)	506,181
Revenue - Summary	522,236	522,236	(20,417)	4,362	506,181
Appropriation					
01-11 Salaries & Wages-Permanent	235,912	235,912	(16,450)	0	219,462
01-13 Salaries & Wages-OT, Holiday, Stby	2,500	2,500	0	0	2,500
01-14 Salaries & Wages-Other, Term	12,503	12,503	(9,353)	0	3,150
02-21 Retirement Contributions-FICA	19,195	19,195	(1,974)	0	17,221
02-22 Retirement Contributions-PERS	48,980	48,980	(40)	0	48,940
03-30 Insurance-Health/Life	65,475	65,475	(727)	0	64,748
03-31 Insurance-Unemployment	1,739	1,739	(181)	0	1,558
04-00 Worker's Compensation-	33,305	33,305	(10,560)	0	22,745
11-00 Clothing & Personal Suppl-	1,270	1,270	0	0	1,270
12-00 Communications-	3,637	3,637	2,974	0	6,611
14-00 Household Expense-	6,875	6,875	187	0	7,062
15-12 Insurance-Public Liability	2,462	2,462	2,781	0	5,243
15-13 Insurance-Fire & Allied Cvrgrs	7,626	7,626	1,424	0	9,050
17-00 Maintenance-Equipment-	750	750	3,600	0	4,350
18-00 Maint-Bldgs & Imprvmnts-	4,000	4,000	0	0	4,000
19-40 Medical Expense-Medical Supplies	100	100	200	0	300
20-00 Memberships-	100	100	0	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	1,934	1,934	141	0	2,075
23-90 Prof & Specialized Svcs-Administrative Services	23,907	23,907	35,464	0	59,371
24-00 Publications & Legal Ntcs-	100	100	0	0	100
27-00 Small Tools & Instruments-	4,180	4,180	0	0	4,180
28-30 Special Departmental Exp-Supplies & Services	2,975	2,975	300	0	3,275
29-50 Transportation & Travel-Transportation & Travel	300	300	0	0	300
30-00 Utilities-	11,998	11,998	0	0	11,998
38-00 Inventory Items-	2,800	2,800	(590)	0	2,210

Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance

Budget Unit: 9911 : Workers Compensation, Fleet Maintenance

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Appropriation - Summary	494,623	494,623	7,196	0	501,819
NET COST	(27,613)	(27,613)	27,613	(4,362)	(4,362)

HUMAN RESOURCES

CAROL J. HUCHINGSON, County Administrative Officer



BU 9917 – ISF Employee Health/Wellness (Fund 917)

DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by the Human Resources Department. This Internal Service Fund is for the restricted purpose of employee health and wellness related to health, dental, and/or vision.

This ISF was initially funded by the unexpended residual of the County's prior self-funded Dental/Vision insurance.

The revenue for this fund is primarily interest accrued. Also, unanticipated revenues may be added if the usage of such revenues is restricted to health and wellness purposes.

Revenue and Appropriation Detail

Fund: 917 : Employee Health/Wellness

Budget Unit: 9917 : Workers Compensation, Self-Funded Dental Vision

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	450	450	50	0	500
Revenue - Summary	450	450	50	0	500
Appropriation					
28-30 Special Departmental Exp-Supplies & Services	55,959	55,959	95,316	163	151,438
Appropriation - Summary	55,959	55,959	95,316	163	151,438
NET COST	55,509	55,509	95,266	163	150,938

HUMAN RESOURCES

CAROL J. HUCHINGSON, County Administrative Officer



BU 9918 – ISF Unemployment (Fund 918)

DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by the Human Resources Department that is used to pay the cost of unemployment claims that are filed by former County employees. Unemployment claims are investigated and administered by a third-party administrator (TPA) in coordination with HR staff. The County is required to pay the full cost of claims instead of paying a lump sum insurance premium to the State.

Revenues for this Internal Service Fund are from all County departments that will contribute 0.7% of their budgeted salaries for the unemployment claim costs this year.

Revenue and Appropriation Detail

Fund: 918 : ISF-Unemployment Ins

Budget Unit: 9918 : Workers Compensation, Unemployment Insurance

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	2,193	2,193	3,807	0	6,000
79-90 Other-Miscellaneous	366,828	366,828	11,988	0	378,816
Revenue - Summary	369,021	369,021	15,795	0	384,816
Appropriation					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-91 Prof & Specialized Svcs-Intra-Div Services	2,700	2,700	7,300	0	10,000
46-21 Claims & Judgements-Current Claims	599,198	599,198	401,100	(70,001)	930,297
Appropriation - Summary	602,898	602,898	408,400	(70,001)	941,297
NET COST	233,877	233,877	392,605	(70,001)	556,481

COUNTY COUNSEL

ANITA L. GRANT, County Counsel



BU 9919 – ISF Public Liability (Fund 919)

DEPARTMENT OVERVIEW

The County Counsel's Office provides administrative risk management functions in regard to the County's public liability claims. This Office oversees the selection of counsel to be appointed through the County's membership in the CSAC-Excess Insurance Authority. This Authority is an independent joint powers authority that has created a risk-sharing pool for public entities. The Office reviews all claims for damages and has oversight of the third-party administrator for liability. This Office, as directed by the Board of Supervisors, provides direction to both the third-party administrator and the assigned counsel.

This Office reviews and considers the bases for all claims and litigation and looks for ways to assist County departments to minimize and/or prevent the re-occurrence of similar claims and actions through training and corrective action.

ACCOMPLISHMENTS IN FY 2019-20

- Procured the services of a new third-party administrator whose proactive approach is likely to have a positive impact on our claims cost
- Departments have been and continue to be extremely collaborative and helpful in addressing these claims, offering solutions for the future, and taking corrective action as needed

Revenue and Appropriation Detail

Fund: 919 : ISF-Public Liab Ins

Budget Unit: 9919 : Workers Compensation, Public Liability

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	25,000	25,000	0	0	25,000
79-90 Other-Miscellaneous	1,600,000	1,600,000	200,000	0	1,800,000
Revenue - Summary	1,625,000	1,625,000	200,000	0	1,825,000

Appropriation

12-00 Communications-	400	400	0	0	400
15-10 Insurance-Other	1,571,838	1,571,838	228,162	0	1,800,000
15-12 Insurance-Public Liability	2,119	2,119	502	0	2,621
15-13 Insurance-Fire & Allied Cvrgrs	48	48	(21)	0	27
17-00 Maintenance-Equipment-	100	100	0	0	100
20-00 Memberships-	10,000	10,000	0	0	10,000
22-70 Office Expense-Supplies	150	150	0	0	150
22-71 Office Expense-Postage	50	50	0	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	201,502	201,502	0	0	201,502
23-90 Prof & Specialized Svcs-Administrative Services	0	0	105,910	0	105,910
23-91 Prof & Specialized Svcs-Intra-Div Services	79,444	79,444	0	0	79,444
28-30 Special Departmental Exp-Supplies & Services	24,500	24,500	0	0	24,500
29-50 Transportation & Travel-Transportation & Travel	1,500	1,500	0	0	1,500
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	300	300	0	0	300
38-00 Inventory Items-	200	200	0	0	200
46-20 Claims & Judgements-Judgements	355,939	355,939	144,061	0	500,000
46-23 Claims & Judgements-Miscellaneous Uninsured	450,000	450,000	100,000	(137,883)	412,117
90-91 Transfers & Contingencies-Contingencies	50,000	50,000	0	0	50,000
Appropriation - Summary	2,748,090	2,748,090	578,614	(137,883)	3,188,821

NET COST	1,123,090	1,123,090	378,614	(137,883)	1,363,821
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COUNTY COUNSEL

ANITA L. GRANT, County Counsel



BU 9920 – ISF Workers’ Compensation (Fund 920)

DEPARTMENT OVERVIEW

The County Counsel’s Office provides services for the workers’ compensation program, including general oversight of the County’s third-party claims administrator. This office works with all other County departments regarding driver and workplace safety issues, assists departments with all workers’ compensation matters, return to work and reasonable accommodation issues, and the development of services and programs designed to enhance employee access to medical care for work-related injuries. The office monitors the work of the third-party claims administrator to ensure that employee needs are being promptly addressed, that departments are kept informed, and to conduct periodic reviews throughout the year of open claims.

ACCOMPLISHMENTS IN FY 2019-20

- We have worked diligently to create an effective team to address work-related injuries. That team is comprised of this Office, Intercare, the third-party administrator, a contract Return-to-Work coordinator, the Excess Insurance Authority, medical service providers, all County departments, and County employees. In the last four years, this approach has been so successful that the annual workers’ compensation premium payment due from the County has decreased by \$1,200,000. In FY 19/20 Kaiser Permanente Occupational Health Services in Napa and Santa Rosa agreed to provide treatment for industrial injuries. This resource gives employees treatment options in addition to Adventist Health’s Job Care facility in Ukiah.

Revenue and Appropriation Detail

Fund: 920 : ISF-Workers Compensation

Budget Unit: 9920 : Workers Compensation, Workers Compensation

	2019-20 Adopted	2020-21 Requested	Adjustments Prelim	Admin Adjustments Final	2020-21 Adjusted Requests
Revenue					
42-01 Revenue from Use of Money-Interest	10,000	10,000	20,000	0	30,000
79-90 Other-Miscellaneous	2,450,000	2,450,000	(350,000)	0	2,100,000
Revenue - Summary	2,460,000	2,460,000	(330,000)	0	2,130,000
Appropriation					
12-00 Communications-	100	100	0	0	100
15-10 Insurance-Other	2,646,040	2,646,040	(546,040)	0	2,100,000
15-13 Insurance-Fire & Allied Cvrgrs	0	0	16,561	0	16,561
20-00 Memberships-	9,500	9,500	0	0	9,500
22-70 Office Expense-Supplies	250	250	0	0	250
22-71 Office Expense-Postage	50	50	0	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	35,200	35,200	0	0	35,200
23-90 Prof & Specialized Svcs-Administrative Services	11,629	11,629	28,383	0	40,012
23-91 Prof & Specialized Svcs-Intra-Div Services	79,444	79,444	0	0	79,444
28-30 Special Departmental Exp-Supplies & Services	30,000	30,000	0	0	30,000
29-50 Transportation & Travel-Transportation & Travel	3,700	3,700	0	0	3,700
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	300	300	0	0	300
38-00 Inventory Items-	8,520	8,520	0	0	8,520
46-23 Claims & Judgements-Miscellaneous Uninsured	700,000	700,000	320,000	44,471	1,064,471
90-91 Transfers & Contingencies-Contingencies	150,000	150,000	300,000	0	450,000
Appropriation - Summary	3,674,733	3,674,733	118,904	44,471	3,838,108
NET COST	1,214,733	1,214,733	448,904	44,471	1,708,108