



COUNTY OF LAKE

COMMUNITY DEVELOPMENT DEPARTMENT

Courthouse - 255 N. Forbes Street

Lakeport, California 95453

Planning Department · Building Department · Code Enforcement

707/263-2221 · FAX 707/263-2225

Scott De Leon

Interim Community Development Director

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Deputy Community Development Director

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Hello Lake County Cannabis Cultivator,

It is that time of year, for annual compliance inspections. Per the conditions of your cannabis use permit, you are to have an annual compliance monitoring inspection and submit an annual performance review report. Please contact the Community Development Department within seven (7) calendar days of this email to schedule your inspections. Please contact Michael Herringshaw or Katherine Schaefer in our office at (707) 263-2221 to schedule your required inspections.

Prior to scheduling the required inspection(s), you shall submit a *Compliance Monitoring Fee of \$760.00* per the *Conditions of Approval* of your Major Use Permit. Non-compliance by the applicant in allowing the inspection by the Community Development Department, or refusal to pay the required fees, or non-compliance in submitting the annual "*Performance Review Report*" for review by the Planning Commission shall be deemed grounds for a revocation of the development permit or use permit and subject the holder of the permit(s) to the penalties outlined in this Code. Below is the requirements of what the *Annual Performance Review Report* entails.

- As outlined in your approved *Conditions of Approval*. The permittee(s) shall submit an *Annual Performance Review Report* a year from their initial date of operation for review and approval by the Planning Commission. The Planning Commission may delegate review of the *Annual Performance Review Report* to the Community Development Director at the time of the initial hearing or at any time thereafter. The *Annual Performance Review Report* shall identify the effectiveness of the approved Major Use Permit, Operations Manual, Operating Standards, and Conditions of Approval, as well as the identification and implementation of additional procedures deemed necessary. In the event the Planning Commission identifies issues with the Annual Performance Review Report, it may lead to revocation of the approved use and/or the Planning Commission may require the submittal of more frequent Performance Review Reports. Additionally, the Performance Review Report shall include the following:
 - *The project parcel shall be inspected (Compliance Monitoring Inspection) by the Community Development Department on an Annual Basis during the grow season and/or less frequently if approved by the Community Development Director. A copy of the results from said inspection shall be provided to the applicant to for inclusion in their Performance Review*

Report. The applicant shall contact the Community Development Department to schedule such inspection.

- *A Compliance Monitoring Fee of \$760.00 shall be paid annually by the applicant and accompany the Performance Review Report.*
- *If there are no violations of the use permit and/or State License during the first five (5) years. The inspections may be reduced by the Community Development Director to not less than once every 5 years*
- *Non-compliance by the applicant in allowing the inspection by the Community Development Department, or refusal to pay the required fees, or non-compliance in submitting the annual "Performance Review Report" for review by the Planning Commission shall be deemed grounds for a revocation of the development permit or use permit and subject the holder of the permit(s) to the penalties outlined in this Code.*

If you have any concerns or questions, feel free to contact the Community Development Department at (707) 263-2221.

Thank you,



Toccarra Nicole Thomas

Deputy Director, Community Development Department