

# COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



## BU 1011 – Board of Supervisors

### DEPARTMENT OVERVIEW

The five-member Board of Supervisors (BOS) serves as executive and legislative governing body for the County of Lake, pursuant to State law. The Board establishes County priorities and operating policies, adopts ordinances and ensures mandated functions are properly discharged. The Board directs financial resources through adoption of the annual County budget, selects and supervises non-elected County department heads, makes important land use decisions and provides an informed framework to prepare for the County's future. Board Members concurrently serve as Directors of numerous Special Districts and entities. This is a General Fund budget unit, financed by General Fund discretionary revenues. Requested appropriations are needed to maintain normal operations in the Board's office and provide for Board travel to various meetings and conferences.

### ACCOMPLISHMENTS IN FY 2020-21

Continued focus on amended "Vision 2028: Reimagining Lake County"

- Considered and promoted the well-being and economic resilience of every Lake County resident.
- Maintained a transparent County government that is responsive, efficient, effective and fair.
- Continued rebuilding and all efforts to recover from our recent disasters.
- Enhanced Public Safety:
  - Protected our residents and served them well
  - Supported Public Health in effective, science-based COVID-19 response and vaccine rollout
  - Began work to develop and maintain a high standard of Disaster Prevention, Preparedness and Recovery, encouraging collaboration with all stakeholders
- Grew our economy and spurred creation of quality local jobs:
  - Focused Economic Development
  - Cleaned up our neighborhoods through Code Enforcement
  - Fostered a business-friendly environment
  - Pursued funding to strengthen communities
  - Marketed Lake County as a premier California outdoor recreation destination
  - Advocated for Lake County's needs through targeted political action
- Improved our infrastructure:
  - Roads and transportation
  - Internet access for all
- Supported the County workforce, through targeted training, retention and recruitment initiatives.

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer  
BU 1011 – Board of Supervisors

- Collaborated with Tribes, Cities and community groups to maximize opportunities.
- Cared for our County's defining feature: Clear Lake.
- Invested in Lake County's richest resource: our People
  - Provided pathways for Lake County's children to invest in their future and their community's
  - Encouraged volunteerism, service and action toward the common good
  - Recognized the wisdom and experience of Senior Citizens and served them well

## GOALS FOR FY 2021-22

- Continue work to realize "Vision 2028: Reimagining Lake County"
- Develop and maintain a high standard of Disaster Prevention, Preparedness and Recovery, in collaboration with all stakeholders
- Create a Community Revitalization Pilot Project, to include:
  - Enhanced Code Enforcement
  - Removal of dilapidated docks
  - Cleaning up creek beds
  - Reducing fire fuels
  - Auctioning Tax-Defaulted Properties
  - Improving Community Safety
- Continue to support the efforts of the Economic Development Task Force
- Continue to support efforts to invest in and develop our workforce

## Revenue and Appropriation Detail

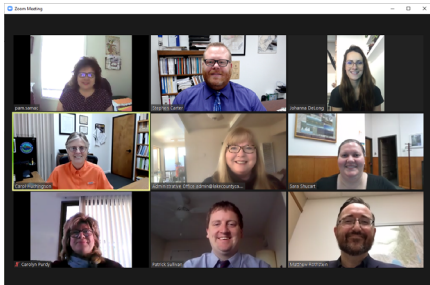
Fund: 1 : General County

Budget Unit: 1011 : Administration, Board of Supervisors

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
52-60 State Taxes-Motor Vehicle In Lieu	25,000	25,000	0	0	25,000
<b>Revenue - Summary</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	321,465	320,965	0	0	320,965
02-21 Retirement Contributions-FICA	25,292	25,128	0	0	25,128
02-22 Retirement Contributions-PERS	71,689	78,219	0	0	78,219
03-30 Insurance-Health/Life	22,478	44,139	0	0	44,139
03-32 Insurance-Opt Out	7,200	4,800	0	0	4,800
04-00 Worker's Compensation-	2,974	2,003	0	0	2,003
11-00 Clothing & Personal Suppl-	0	150	0	0	150
12-00 Communications-	4,500	4,000	0	0	4,000
15-12 Insurance-Public Liability	7,762	10,151	0	0	10,151
15-13 Insurance-Fire & Allied Cvrgrs	155	289	0	0	289
17-00 Maintenance-Equipment-	250	800	0	0	800
22-70 Office Expense-Supplies	2,000	1,000	0	0	1,000
22-71 Office Expense-Postage	250	250	0	0	250
22-72 Office Expense-Books & Periodicals	100	100	0	0	100
23-80 Prof & Specialized Svcs- Professional & Specialize	0	0	40,000	0	40,000
24-00 Publications & Legal Ntcs-	1,492	753	0	0	753
28-30 Special Departmental Exp-Supplies & Services	4,000	2,250	0	0	2,250
29-50 Transportation & Travel- Transportation & Travel	4,000	2,250	0	0	2,250
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	500	300	0	0	300
<b>Appropriation - Summary</b>	<b>476,107</b>	<b>497,547</b>	<b>40,000</b>	<b>0</b>	<b>537,547</b>
<b>NET COST</b>	<b>451,107</b>	<b>472,547</b>	<b>40,000</b>	<b>0</b>	<b>512,547</b>

# COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



## BU 1012 – County Administrative Office

### DEPARTMENT OVERVIEW

The County Administrative Office performs general administration and management of County government functions, under the direction of the Board of Supervisors (BOS). The County Administrative Officer also serves as Clerk of the Board of Supervisors and the County Purchasing Agent. The Office is responsible for direct administration of more than 20 Budget Units, covering a wide range of County government functions including CDBG grants, Economic Development, the Public Defender program, Geothermal Resource Royalties, Grand Jury, the Domestic Violence Prevention Program, Trial Court Funding, and other important functions of County government.

One of the primary functions of the CAO is to oversee preparation, adoption and administration of the annual County budget, which serves as the driver for virtually all services provided by County government. The CAO serves as the Chief of Staff to the Board of Supervisors, assisting the Board in implementing, administering and monitoring Board goals, policies and directives. The CAO provides support and leadership to the County Department Heads, and partners with Lake County's State and Federal legislators, and numerous State and Federal agencies.

### ACCOMPLISHMENTS IN FY 2020-21

- Continued to support the Board in implementing Vision 2028, through actionable steps in alignment with our ten-year plan with particular focus on Economic Development and supported the newly formed Economic Development Task Force (EDTF)
- Led Phase 1 Classification and Total Compensation Study implementation, addressing critical needs of our workforce while strengthening the local economy
- Developed and implemented a permanent Remote Work policy
- Partnered with the California Public Utilities Commission to implement Disaster 211 Service
- CAO Carol Huchingson named 5<sup>th</sup> U.S. Congressional District Woman of the Year for exemplary leadership in the face of compounding disaster events
- Substantially reformatted the County of Lake Policy & Procedures Manual
- Earned "Challenge Award" Recognition from the California State Association of Counties for extraordinary efforts to make public meetings more inclusive despite COVID-19 restrictions
- Developed and implemented the \$1.3M Lake County CARES Small Business Grant Program, in partnership with Lake County Economic Development Corporation and Economic Development and Finance Corporation
- Secured Community Development Block Grant (CDBG) COVID-19 Grants supporting:
  - Small Business Assistance; and
  - Microenterprise Financial and Technical Assistance
- Disbursed \$350,000 in Residence Emergency Disaster Assistance Grants, in partnership with North Coast Opportunities and Golden State Finance Authority

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer  
BU 1012 – County Administrative Office

## GOALS FOR FY 2021-22

Support realization of the Board's Four Major Goals for FY 2021-22, to include:

- Reinforcing Economic Development as the highest priority in Lake County, to jump start the local economy and increase County revenues
- Supporting cross-departmental collaboration surrounding and identifying funding for the Community Revitalization Pilot Project
- Partnering with the Board, Labor Groups and Department Heads to negotiate Phase 2 of Classification and Total Compensation Study implementation
- Continuing staff development and succession planning efforts
- Supporting Lake County Risk Reduction Authority's efforts to create community alignment surrounding disaster resiliency priorities
- Completing the swap of 18<sup>th</sup> Avenue property in Clearlake for Lakeport Armory building (future home of Lake County Sheriff's Office)
- Working with the Board and Space Use Committee to determine best permanent uses of existing Sheriff's Administration facility and Juvenile Hall
- Advancing the Collier Avenue (Nice) apartment housing project to shovel ready status

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1012 : Administration, Administrative Office

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-10 Rents & Concessions-Rents & Concessions	5,000	4,500	0	0	4,500
69-20 Other Current Services-Other	10	10	0	0	10
<b>Revenue - Summary</b>	<b>5,010</b>	<b>4,510</b>	<b>0</b>	<b>0</b>	<b>4,510</b>

<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	783,003	943,543	0	0	943,543
01-12 Salaries & Wages-Extra Help	27,212	22,212	0	0	22,212
01-13 Salaries & Wages-OT, Holiday, Stby	500	0	0	0	0
01-14 Salaries & Wages-Other, Term	15,000	20,000	0	0	20,000
02-21 Retirement Contributions-FICA	61,128	72,792	0	0	72,792
02-22 Retirement Contributions-PERS	175,110	229,941	0	0	229,941
03-30 Insurance-Health/Life	114,082	128,501	0	0	128,501
03-31 Insurance-Unemployment	5,705	7,043	0	0	7,043
03-32 Insurance-Opt Out	4,800	2,400	0	0	2,400
04-00 Worker's Compensation-	895	744	0	0	744
11-00 Clothing & Personal Suppl-	0	330	0	0	330
12-00 Communications-	4,000	4,000	0	0	4,000
14-00 Household Expense-	500	500	0	0	500
15-10 Insurance-Other	10,464	12,400	0	0	12,400
15-12 Insurance-Public Liability	2,669	4,965	0	0	4,965
15-13 Insurance-Fire & Allied Cvrgrs	713	1,326	0	0	1,326
17-00 Maintenance-Equipment-	900	3,248	0	0	3,248
20-00 Memberships-	14,781	14,820	0	0	14,820
22-70 Office Expense-Supplies	10,000	10,000	0	0	10,000
22-71 Office Expense-Postage	500	500	0	0	500
22-72 Office Expense-Books & Periodicals	373	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	104,788	203,023	0	0	203,023
24-00 Publications & Legal Ntcs-	3,790	3,000	0	0	3,000
28-30 Special Departmental Exp-Supplies & Services	4,500	4,500	0	0	4,500
29-50 Transportation & Travel- Transportation & Travel	3,500	3,500	0	0	3,500

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1012 : Administration, Administrative Office

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
80-80 Other Financing Uses-Interfund Reimbursements	(131,335)	(236,467)	0	0	(236,467)
80-81 Other Financing Uses-Intrafund Reimbursements	(130,144)	(130,144)	0	0	(130,144)
<b>Appropriation - Summary</b>	<b>1,087,434</b>	<b>1,327,177</b>	<b>0</b>	<b>0</b>	<b>1,327,177</b>
<b>NET COST</b>	<b>1,082,424</b>	<b>1,322,667</b>	<b>0</b>	<b>0</b>	<b>1,322,667</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 1014 – Clerk of the Board of Supervisors

### DEPARTMENT OVERVIEW

The Clerk of the Board is a statutory office responsible to maintain the official records of the Board of Supervisors (BOS), prepare the Board's agendas, take minutes at each Board meeting, maintain the County Ordinance Code, publish legal notices mandated for many types of Board hearings and perform many related duties. The Clerk of the Board assists all County departments and extensively interacts with County staff, other governmental and non-governmental agencies and members of the general public.

The source of funding for this Budget Unit is General Fund discretionary revenue.



## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1014 : Administration, Clerk to Bd of Supervisor

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
79-90 Other-Miscellaneous	1,500	3,500	0	0	3,500
<b>Revenue - Summary</b>	<b>1,500</b>	<b>3,500</b>	<b>0</b>	<b>0</b>	<b>3,500</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	39,615	43,009	0	0	43,009
01-13 Salaries & Wages-OT, Holiday, Stby	500	0	0	0	0
02-21 Retirement Contributions-FICA	3,226	3,290	0	0	3,290
02-22 Retirement Contributions-PERS	8,823	10,481	0	0	10,481
03-30 Insurance-Health/Life	38	36	0	0	36
03-31 Insurance-Unemployment	291	301	0	0	301
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	105	71	0	0	71
11-00 Clothing & Personal Suppl-	0	30	0	0	30
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	185	345	0	0	345
17-00 Maintenance-Equipment-	23,942	29,615	0	0	29,615
20-00 Memberships-	500	500	0	0	500
22-70 Office Expense-Supplies	4,100	2,500	0	0	2,500
22-71 Office Expense-Postage	1,000	1,000	0	0	1,000
23-80 Prof & Specialized Svcs- Professional & Specialize	0	0	50,000	0	50,000
24-00 Publications & Legal Ntcs-	3,000	2,500	0	0	2,500
28-30 Special Departmental Exp-Supplies & Services	10,324	7,500	0	0	7,500
29-50 Transportation & Travel- Transportation & Travel	500	500	0	0	500
<b>Appropriation - Summary</b>	<b>101,170</b>	<b>108,976</b>	<b>50,000</b>	<b>0</b>	<b>158,976</b>
<b>NET COST</b>	<b>99,670</b>	<b>105,476</b>	<b>50,000</b>	<b>0</b>	<b>155,476</b>

# COUNTY ADMINISTRATIVE OFFICE

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## BU 1072 – Cannabis Program (Fund 64)

### DEPARTMENT OVERVIEW

This Budget Unit captures cannabis revenues that would otherwise be commingled with the General Fund. The funding for this Budget Unit comes from cannabis cultivation taxes, grow site development and environmental planning permits and administrative fees related to cannabis activities.

### ACCOMPLISHMENTS IN FY 2020-21

- Promoted the stability of cannabis tax revenues and, at the direction of the Board, planned for long-term use to mitigate societal impacts
- Continued analysis of market trends and regulatory changes for impact on the cannabis program revenue.
- Successfully applied for Type I Cannabis Equity Grant funding. Completed the required cannabis equity assessment and program development necessary to apply for the primary State funding in 2021.
- Continued to identify State grant funding opportunities stemming from Proposition 64 and successfully applied for Public Health & Safety Grant.
- Developed and implemented the Cannabis Tax Internal Grant Program to provide targeted funding to departments.

### GOALS FOR FY 2021-22

- Provide funding for the Board's planned community revitalization project focused on a specific neighborhood subject to the recommendation of the Road Map Task Force.
- Continue development of a Board approved policy to set guidelines and goals for allocation of cannabis tax revenue.
- Promote economic development through implementation of the Type II Cannabis Equity Grant funding awarded in 2021. This funding will help provide small local businesses develop and succeed in the newly emerging licensed industry.
- Continue to develop infrastructure associated with regulating cannabis industry, including identifying necessary legislative changes.
- Implement Proposition 64 Public Health & Safety Grant programs, including support of unlawful cannabis cultivation code enforcement and Family WRAP program.
- Develop use of newly acquired satellite imagery for regulatory and enforcement purposes.
- Pursue an economic impact study for cannabis in Lake County to further guide future policy-making.

## Revenue and Appropriation Detail

Fund: 64 : Cannabis Fees & Taxation

Budget Unit: 1072 : Administration, Cannabis Program

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-95 Other Taxes-Cannabis	5,000,000	6,200,000	0	0	6,200,000
21-10 Development Permits-Development Permits	200,000	200,000	0	0	200,000
42-01 Revenue from Use of Money-Interest	15,000	20,000	0	0	20,000
54-90 State Aid-Other	0	1,263,882	0	0	1,263,882
66-12 Charges for Services-Environment Planning Fees	125,000	80,000	0	0	80,000
66-45 Charges for Services-Cannabis Program Fee	200,000	250,000	0	0	250,000
<b>Revenue - Summary</b>	<b>5,540,000</b>	<b>8,013,882</b>	<b>0</b>	<b>0</b>	<b>8,013,882</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	1,669,021	8,381,336	0	0	8,381,336
<b>Appropriation - Summary</b>	<b>1,669,021</b>	<b>8,381,336</b>	<b>0</b>	<b>0</b>	<b>8,381,336</b>
<b>NET COST</b>	<b>(3,870,979)</b>	<b>367,454</b>	<b>0</b>	<b>0</b>	<b>367,454</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 1120 – Non-Departmental Revenue

### DEPARTMENT OVERVIEW

The purposes of this Budget Unit are to:

- Account for various general discretionary revenues that cannot be initially assigned to any specific department of County government
- Provide for the permanent transfer of funding from the General fund to other Budget Units to provide required matching funds or operating subsidies
- Serve as a revolving loan fund providing for the temporary transfer of funding from the General Fund to other Budget Units as interim financing and the consequent repayment of such interim financing.

This Budget Unit accounts for various sources of General Fund discretionary revenue and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. The most significant source of funding comes from the County's share of property taxes and sales taxes.

For 2020-21, sales tax is estimated at 80% of prior year due to the ongoing COVID-19 pandemic.

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1120 : Finance, Non Departmental Revenue

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	16,347,835	17,206,331	0	0	17,206,331
10-20 Property Taxes-Current Unsecured	400,163	375,000	0	0	375,000
10-25 Property Taxes-Supp 813-Current	75,000	75,000	0	0	75,000
10-35 Property Taxes-Supp 813-Prior	30,000	50,000	0	0	50,000
10-40 Property Taxes-Prior Unsecured	5,000	10,000	0	0	10,000
10-56 Property Taxes-Prop Tax In-Lieu of VLF	7,300,000	7,700,000	0	0	7,700,000
10-60 Other Taxes-Retail Sales and Use	2,625,605	3,326,140	0	0	3,326,140
10-70 Other Taxes-Timber Yield	2,500	2,000	0	0	2,000
10-92 Other Taxes-Aircraft	21,000	25,000	0	0	25,000
10-93 Other Taxes-Property Transfer	475,000	500,000	0	0	500,000
21-50 Permits-Franchises	645,000	640,000	0	0	640,000
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	425,000	425,000	0	0	425,000
42-01 Revenue from Use of Money-Interest	700,000	400,000	0	0	400,000
52-90 State Taxes-Other In Lieu	10,260	14,760	0	0	14,760
54-60 State Aid-HOPTR	165,000	165,000	0	0	165,000
54-70 State Aid-Disaster Rev Loss Backfil	239,494	0	0	0	0
54-90 State Aid-Other	193,000	193,000	0	0	193,000
54-91 State Aid-Other (SB 90)	30,000	40,000	0	0	40,000
54-99 State Aid-Sales & Use Tax Reimburse	2,588,324	3,100,000	0	0	3,100,000
55-90 Other Federal-In Lieu Taxes	330,000	750,000	0	0	750,000
56-30 Other Government Agencies-Other	3,556,753	3,566,777	0	0	3,566,777
66-40 Charges for Services-Assess & Tax Collection	250,000	250,000	0	0	250,000
79-90 Other-Miscellaneous	692,000	550,000	0	0	550,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0	135,000	70,000	0	205,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	0	(135,000)	(70,000)	0	(205,000)
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	1,787,966	207,025	0	0	207,025
81-22 Operating Transfers-In	500,000	0	0	0	0
81-23 Operating Transfers-Out	(1,223,521)	(233,750)	(526,133)	0	(759,883)
<b>Revenue - Summary</b>	<b>38,171,379</b>	<b>39,337,283</b>	<b>(526,133)</b>	<b>0</b>	<b>38,811,150</b>

**Appropriation**

23-80 Prof & Specialized Svcs-Professional & Specialize	57,500	62,300	0	0	62,300
<b>Appropriation - Summary</b>	<b>57,500</b>	<b>62,300</b>	<b>0</b>	<b>0</b>	<b>62,300</b>

<b>NET COST</b>	<b>(38,113,879)</b>	<b>(39,274,983)</b>	<b>526,133</b>	<b>0</b>	<b>(38,748,850)</b>
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## Revenue and Appropriation Detail

Fund: 153 : General Building/Infrastructure Reserve

Budget Unit: 1120 : Finance, Non Departmental Revenue

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	2,085,000	0	20,000	0	20,000
<b>Revenue - Summary</b>	<b>2,085,000</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>
<b>NET COST</b>	<b>(2,085,000)</b>	<b>0</b>	<b>(20,000)</b>	<b>0</b>	<b>(20,000)</b>

## Revenue and Appropriation Detail

Fund: 155 : Pension Stabilization Reserve

Budget Unit: 1120 : Finance, Non Departmental Revenue

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Appropriation</b>					
52-10 Other Charges-Contrib to Non-Co GovAgen	3,000,000	0	3,000,000	0	3,000,000
<b>Appropriation - Summary</b>	<b>3,000,000</b>	<b>0</b>	<b>3,000,000</b>	<b>0</b>	<b>3,000,000</b>
<b>NET COST</b>	<b>(3,000,000)</b>	<b>0</b>	<b>(3,000,000)</b>	<b>0</b>	<b>(3,000,000)</b>



# AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk



## BU 1121 – Auditor-Controller/County Clerk

### DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in law.

Functions of the Auditor-Controller include financial reporting, general ledger accounting for all County departments, budgeting, property tax administration and allocation, administration and processing of the County payroll and accounts payable, A-87 Cost Plan development and coordination, annual audit(s) coordination, SB90 claiming, and court settlement distribution for Superior Court/Collections/Probation. Divisions include Payroll, Property Tax, and General Ledger/Financial Reporting. The Auditor-Controller's Office was tasked with the responsibility of coordination, claiming and financial disaster recovery as a result of the multiple fires during the summer of 2015 and the department is now coordinating eleven separate claiming disasters. The Auditor-Controller provides services to twenty-one independent special districts (fire/water/cemetery), the Lake County Office of Education, the First Five Commission and our local transit agencies. Services provided to those customers include accounting support, budget and general ledger transaction processing.

Functions of the County Clerk include marriage licensing, fictitious business name statement filing, notary oaths, fish and wildlife administrative fees, Form 700 processing, Conflict of Interest Code maintenance and administration, as well as a variety of additional County Clerk filings and duties as required by the County Board of Supervisors and the State of California.

This department is a general fund service department, funded by a combination of user fees, services to others and a net County cost contribution of 21% of total 21/22 appropriations.

### ACCOMPLISHMENTS IN FY 2020-21

#### Auditor-Controller

- County Finance System Modernization, Phase one cloud migration "go live" on May 10, 2021. (3,5)
- Presented a County Finance System user training for over 100 County finance system users. (3,5)
- Presented a property tax direct charge and accounting services workshop for all taxing agencies, as well as all independent special districts – fire, water, cemetery. (1,3,5)
- Implemented the Classification and Compensation Study, completely revising the payroll compensation structure within condensed timelines. (4,5)
- Hired an Assistant Auditor-Controller after eight failed recruitments in four years. (4,5)

# AUDITOR-CONTROLLER/COUNTY CLERK

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CATHY SADERLUND, Auditor-Controller/County Clerk  
BU 1121 – Auditor-Controller/County Clerk

## County Clerk

- Performed all statutory public and agency services during reduced and complete courthouse closures. (3,5)

## GOALS FOR FY 2021-22

### Auditor-Controller

- Implement streamlined check issuance processes to facilitate more efficient payables disbursements. (3,5)
- Provide accounting and process support for credit card implementation. (3,5)
- Enhance staff training through expanded use of finance system eLearning subscription. (4,5)
- Begin Phase II of Finance System Modernization project. (3,5)

### Clerk

- Perform analysis of ClerkDocs system for expanded online document processing. (3,5)
- Seek funding and implement (as determined appropriate) expanded online document processing, including public self-service kiosks.(3,5)

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 1121 : Finance, Auditor-Controller

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
66-40 Charges for Services-Assess & Tax Collection	182,000	182,500	0	0	182,500
66-50 Charges for Services-Auditing & Accounting	21,000	55,158	0	0	55,158
66-85 Charges for Services-County Clerk	36,050	43,000	0	0	43,000
69-20 Other Current Services-Other	400	500	0	0	500
<b>Revenue - Summary</b>	<b>239,450</b>	<b>281,158</b>	<b>0</b>	<b>0</b>	<b>281,158</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	661,748	845,465	0	0	845,465
01-12 Salaries & Wages-Extra Help	4,360	11,568	0	0	11,568
01-13 Salaries & Wages-OT, Holiday, Stby	1,853	2,418	0	0	2,418
01-14 Salaries & Wages-Other, Term	0	3,318	0	0	3,318
02-21 Retirement Contributions-FICA	51,305	66,575	0	0	66,575
02-22 Retirement Contributions-PERS	147,466	205,944	0	0	205,944
03-30 Insurance-Health/Life	148,467	130,155	0	0	130,155
03-31 Insurance-Unemployment	3,801	4,971	0	0	4,971
03-32 Insurance-Opt Out	0	4,800	0	0	4,800
04-00 Worker's Compensation-	1,321	1,099	0	0	1,099
11-00 Clothing & Personal Suppl-	0	780	0	0	780
12-00 Communications-	3,420	3,420	0	0	3,420
14-00 Household Expense-	600	600	0	0	600
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	783	1,457	0	0	1,457
17-00 Maintenance-Equipment-	1,500	1,500	0	0	1,500
20-00 Memberships-	1,571	1,571	0	0	1,571
22-70 Office Expense-Supplies	24,300	24,300	0	0	24,300
22-71 Office Expense-Postage	11,100	11,100	0	0	11,100
22-72 Office Expense-Books & Periodicals	946	946	0	0	946
23-80 Prof & Specialized Svcs-Professional & Specialize	196,746	201,928	0	0	201,928
24-00 Publications & Legal Ntcs-	750	500	0	0	500
28-30 Special Departmental Exp-Supplies & Services	15,711	18,281	0	0	18,281

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1121 : Finance, Auditor-Controller

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
29-50 Transportation & Travel- Transportation & Travel	7,050	7,050	0	0	7,050
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	50	50	0	0	50
38-00 Inventory Items-	5,042	8,490	0	0	8,490
80-80 Other Financing Uses-Interfund Reimbursements	(56,650)	(56,650)	0	0	(56,650)
80-81 Other Financing Uses-Intrafund Reimbursements	(4,380)	(4,380)	0	0	(4,380)
<b>Appropriation - Summary</b>	<b>1,231,481</b>	<b>1,502,154</b>	<b>0</b>	<b>0</b>	<b>1,502,154</b>
<b>NET COST</b>	<b>992,031</b>	<b>1,220,996</b>	<b>0</b>	<b>0</b>	<b>1,220,996</b>

# TREASURER-TAX COLLECTOR

BARBARA C. RINGEN, Treasurer-Tax Collector



## BU 1122 – Treasurer-Tax Collector

### DEPARTMENT OVERVIEW

The Treasurer-Tax Collector operates three divisions; Treasury, Tax and Court/County Debt Collections.

Treasury functions include banking and cash flow management, pooled investments, depository services, warrant maintenance, unclaimed estates and deferred compensation administration.

Tax Collector functions include the billing and collection of property tax and transient occupancy tax, cannabis cultivation tax, preparation of tax liens and coordination of tax defaulted land auctions.

The Collection division collects court fines/fees and other countywide debts. The Treasurer-Tax Collector operations are funded through service fees, reimbursements and general funding.

The majority of revenue is generated from delinquent property tax fees and penalties, accounting and treasury administrative fees, and cost reimbursement for delinquent court fines.

### ACCOMPLISHMENTS IN FY 2020-21

- Successfully collected in excess of \$100 million in property taxes and assessments for the County, School Districts and Independent Special Districts.
- Successfully collected in excess of \$8 million in cannabis cultivation property tax.
- Conducted two tax defaulted land sales which included 716 properties.
- In coordination with the Administrative Office we implemented and started collecting the cannabis business tax.
- Created a FAQ section on our website which includes detailed information regarding the annual tax cycle, secured and unsecured taxes, do's and don'ts, as well as avoiding penalties.

### GOALS FOR FY 2021-22

- Continue to efficiently collect taxes relating to cannabis cultivation and business tax.
- Conduct a tax defaulted land sale to include 1,000 parcels.
- Recruit and train our three department vacancies in order to provide accurate and timely customer service.
- Continue to cross train staff throughout our three divisions.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	160,000	200,000	0	0	200,000
66-40 Charges for Services-Assess & Tax Collection	260,000	472,000	0	0	472,000
66-50 Charges for Services-Auditing & Accounting	327,000	280,000	0	0	280,000
66-52 Charges for Services-Data Processing Charges	6,737	5,000	0	0	5,000
<b>Revenue - Summary</b>	<b>753,737</b>	<b>957,000</b>	<b>0</b>	<b>0</b>	<b>957,000</b>

## Appropriation

01-11 Salaries & Wages-Permanent	504,511	553,889	0	0	553,889
01-12 Salaries & Wages-Extra Help	31,716	21,485	0	0	21,485
01-13 Salaries & Wages-OT, Holiday, Stby	1,000	1,000	0	0	1,000
01-14 Salaries & Wages-Other, Term	4,350	4,910	0	0	4,910
02-21 Retirement Contributions-FICA	38,962	42,740	0	0	42,740
02-22 Retirement Contributions-PERS	112,506	134,983	0	0	134,983
03-30 Insurance-Health/Life	91,578	94,119	0	0	94,119
03-31 Insurance-Unemployment	2,819	3,102	0	0	3,102
03-32 Insurance-Opt Out	4,800	4,800	0	0	4,800
04-00 Worker's Compensation-	4,583	3,044	0	0	3,044
12-00 Communications-	960	960	0	0	960
15-12 Insurance-Public Liability	8,310	12,096	0	0	12,096
15-13 Insurance-Fire & Allied Cvrgrs	483	898	0	0	898
17-00 Maintenance-Equipment-	216,466	227,277	0	0	227,277
20-00 Memberships-	400	400	0	0	400
22-70 Office Expense-Supplies	19,000	19,000	0	0	19,000
22-71 Office Expense-Postage	60,000	100,000	30,000	0	130,000
22-72 Office Expense-Books & Periodicals	150	150	0	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	130,000	579,918	227,465	0	807,383
24-00 Publications & Legal Ntcs-	8,000	32,000	31,563	0	63,563
28-30 Special Departmental Exp-Supplies & Services	4,090	4,090	0	0	4,090
29-51 Transportation & Travel-Cent. Gar.-	300	300	0	0	300

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1122 : Finance, Treasurer-Tax Collector

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Pool Mlg ONLY					
38-00 Inventory Items-	2,200	400	0	0	400
62-71 Cap. FA-Equipment-Office	10,900	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(22,000)	(32,000)	0	0	(32,000)
<b>Appropriation - Summary</b>	<b>1,236,084</b>	<b>1,809,561</b>	<b>289,028</b>	<b>0</b>	<b>2,098,589</b>
<b>NET COST</b>	<b>482,347</b>	<b>852,561</b>	<b>289,028</b>	<b>0</b>	<b>1,141,589</b>

# ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



BU 1123 – Assessor

## DEPARTMENT OVERVIEW

The Assessor's Office is required to assess all taxable property in the county, except for state assessed property. The duties of the Assessor's Office include: discover all assessable property, inventory and list all taxable property, value all assessable property and enroll all taxable property on the local assessment roll. This roll must be completed by July first of each year. The roll provides values for property tax computations that are the basis for the following fiscal year's tax bills. Approximately 23% of the revenue generated from property taxes collected goes to the county general fund.

## ACCOMPLISHMENTS IN FY 2020-21

- Continued training of inexperienced staff

## GOALS FOR FY 2021-22

- Continue to enhance training of inexperienced staff
- Reduce backlog further of New Construction and Prop. 8



# Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 1123 : Finance, Assessor

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	60,000	0	0	0	0
66-10 Charges for Services-Planning & Engineering	4,000	4,000	0	0	4,000
66-11 Charges for Services-Subdivision Insp Fees	100	100	0	0	100
66-40 Charges for Services-Assess & Tax Collection	140,000	140,000	0	0	140,000
69-20 Other Current Services-Other	300	300	0	0	300
79-70 Sales-Other Sales-Miscellaneous	12,000	12,000	0	0	12,000
79-90 Other-Miscellaneous	100	0	0	0	0
<b>Revenue - Summary</b>	<b>216,500</b>	<b>156,400</b>	<b>0</b>	<b>0</b>	<b>156,400</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	802,390	867,872	0	0	867,872
01-12 Salaries & Wages-Extra Help	32,823	32,823	0	0	32,823
01-13 Salaries & Wages-OT, Holiday, Stby	19,000	10,000	0	0	10,000
01-14 Salaries & Wages-Other, Term	3,000	5,000	0	0	5,000
02-21 Retirement Contributions-FICA	63,991	67,547	0	0	67,547
02-22 Retirement Contributions-PERS	183,170	211,501	0	0	211,501
03-30 Insurance-Health/Life	184,854	188,288	0	0	188,288
03-31 Insurance-Unemployment	5,029	5,193	0	0	5,193
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	10,024	6,429	0	0	6,429
11-00 Clothing & Personal Suppl-	1,375	1,375	0	0	1,375
12-00 Communications-	3,200	2,500	0	0	2,500
15-12 Insurance-Public Liability	5,289	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrsg	436	811	0	0	811
17-00 Maintenance-Equipment-	5,900	5,600	0	0	5,600
20-00 Memberships-	3,336	2,700	0	0	2,700
22-70 Office Expense-Supplies	4,500	5,400	0	0	5,400
22-71 Office Expense-Postage	8,000	8,000	0	0	8,000
22-72 Office Expense-Books & Periodicals	2,200	1,500	0	0	1,500
23-80 Prof & Specialized Svcs-Professional & Specialize	247,239	5,000	103,204	0	108,204

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 1123 : Finance, Assessor

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
24-00 Publications & Legal Ntcs-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	2,500	2,000	0	0	2,000
29-50 Transportation & Travel- Transportation & Travel	15,000	8,000	0	0	8,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	10,043	10,000	0	0	10,000
38-00 Inventory Items-	500	3,000	0	0	3,000
80-80 Other Financing Uses-Interfund Reimbursements	(49,810)	(49,810)	0	0	(49,810)
80-81 Other Financing Uses-Intrafund Reimbursements	(22,404)	(22,404)	0	0	(22,404)
<b>Appropriation - Summary</b>	<b>1,544,985</b>	<b>1,386,623</b>	<b>103,204</b>	<b>0</b>	<b>1,489,827</b>
<b>NET COST</b>	<b>1,328,485</b>	<b>1,230,223</b>	<b>103,204</b>	<b>0</b>	<b>1,333,427</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 1124 – Central Services

### DEPARTMENT OVERVIEW

The division's primary responsibilities are:

- 1) Processing incoming and outgoing mail at the Courthouse
- 2) Managing the photocopier pool
- 3) Administering various contracts such as the equipment maintenance contract
- 4) Coordinating various purchasing programs such as the CAL-Card VISA program
- 5) Assisting County departments in their purchase of supplies, materials and other items in accordance with the County Purchasing Ordinance, including assisting departments with the preparation of bids, RFP's and contracts
- 6) Coordinating the collection, redistribution and disposal of surplus property.

The funding for this Budget Unit is provided primarily by general fund discretionary revenues. The requested appropriations reflect application of reimbursements for printing and paper from other County departments, which are accounted for as operating transfers. Revenues include reimbursement from contract service providers and outside governmental agencies, such as public defenders and the superior court, for the use of copy machines.

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 1124 : Finance, Central Services

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
69-20 Other Current Services-Other	7,500	7,500	0	0	7,500
<b>Revenue - Summary</b>	<b>7,500</b>	<b>7,500</b>	<b>0</b>	<b>0</b>	<b>7,500</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	23,700	27,895	0	0	27,895
02-21 Retirement Contributions-FICA	1,835	2,134	0	0	2,134
02-22 Retirement Contributions-PERS	5,374	6,798	0	0	6,798
03-30 Insurance-Health/Life	11,662	12,042	0	0	12,042
03-31 Insurance-Unemployment	166	195	0	0	195
04-00 Worker's Compensation-	446	300	0	0	300
11-00 Clothing & Personal Suppl-	0	30	0	0	30
12-00 Communications-	350	350	0	0	350
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	228	425	0	0	425
17-00 Maintenance-Equipment-	5,825	5,825	0	0	5,825
22-70 Office Expense-Supplies	250	250	0	0	250
22-71 Office Expense-Postage	20,000	20,000	0	0	20,000
23-91 Prof & Specialized Svcs-Intra-Div Services	25,000	25,000	0	0	25,000
24-00 Publications & Legal Ntcs-	200	200	0	0	200
25-00 Rents & Leases-Equipment-	1,287	1,464	0	0	1,464
28-30 Special Departmental Exp-Supplies & Services	160,000	160,000	0	0	160,000
62-71 Cap. FA-Equipment-Office	0	0	25,000	0	25,000
80-80 Other Financing Uses-Interfund Reimbursements	(71,500)	(71,500)	0	0	(71,500)
80-81 Other Financing Uses-Intrafund Reimbursements	(81,000)	(81,000)	0	0	(81,000)
<b>Appropriation - Summary</b>	<b>106,444</b>	<b>115,306</b>	<b>25,000</b>	<b>0</b>	<b>140,306</b>
<b>NET COST</b>	<b>98,944</b>	<b>107,806</b>	<b>25,000</b>	<b>0</b>	<b>132,806</b>

# COUNTY COUNSEL

ANITA L. GRANT, County Counsel



## BU 1231 – County Counsel

### DEPARTMENT OVERVIEW

The County Counsel's Office is composed of: County Counsel, four staff attorneys, a risk manager or coordinator, and a legal secretary. The number of attorneys on staff has not increased in 30 years, despite a massive increase in work load. Several years ago, we lost one legal secretarial position to budget cuts. We have adjusted to that reduction by ensuring that all attorneys in the office generate the majority of all legal pleadings, trial and appellate briefs, advisories, and other documents. We represent the County in all trial and appellate court matters that are not addressed through the PRISM (formally CSAC-EIA) risk-sharing pool joint powers agreement. That means that all writ of mandate trials on land use matters, habeas corpus, and alleged failures of government officials to perform mandatory duties are handled in-house. Additionally, my office handles all trials and court proceedings involving contract actions, juvenile dependency, probate, and conservatorship cases. We frequently collaborate with departments to find solutions to issues involving water, land use, zoning, permitting, code enforcement, employer-employee matters, human resources, elections, real property matters, taxation, etc. We work with or for departments on very time-consuming Public Records Act requests. We oversee all liability litigation that assigned through PRISM and routinely assist in discovery-related matters. We provide legal advice as to workers' compensation matters. We provide Brown Act training to various County entities and to independent public entities.

### ACCOMPLISHMENTS IN FY 2020-21

The accomplishments of this office are largely made in concert with the goals and purposes of the departments we serve. In the course of this fiscal year, we have created ordinances, resolutions, MOUS, and many other documents in order to address/resolve issues brought to us by departments and/or the Board.

In the last fiscal year, I reviewed closed to 500 documents for departments in hard copy and approximately 200 documents that were sent to me directly electronically, the latter, despite having alerted departments that we set up a general mailbox for that purpose, allowing us to readily track submittals. We have been involved in significantly more in-house litigation matters than is normally the case, increasing the work load as to court hearings, depositions and other discovery, trial preparation, etc.

## COUNTY COUNSEL

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ANITA L. GRANT, County Counsel  
BU 1231 – County Counsel

### GOALS FOR FY 2021-22

In considering the goals to be addressed for FY 2021-2022, we will continue to assist the Board and all County departments. As to ramifications of blight, my department stands ready to assist in the development of legally-defensible ordinances, resolutions, and policies in regard to Code Enforcement, Community Development, and Environmental Health as well as to draft and/or review warrants, and to try cases as public nuisances, or if permitted by the DA to do so, as unfair business practices. As to Disaster Prevention, Preparedness and Recovery, given the County's history, we have much experience in assisting departments in these endeavors and will continue to do so. As to Economic Development, my office has offered and stands ready to work on any efforts to streamline the permitting and other processes. As to investing in the work force, we will be happy to provide legal assistance to move such an important goal forward..

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 1231 : Counsel, County Counsel

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
66-90 Charges for Services-Legal Services	42,590	31,000	0	0	31,000
<b>Revenue - Summary</b>	<b>42,590</b>	<b>31,000</b>	<b>0</b>	<b>0</b>	<b>31,000</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	595,745	746,490	0	0	746,490
01-14 Salaries & Wages-Other, Term	14,051	17,090	0	0	17,090
02-21 Retirement Contributions-FICA	46,300	56,366	0	0	56,366
02-22 Retirement Contributions-PERS	132,851	181,920	0	0	181,920
03-30 Insurance-Health/Life	78,858	80,750	0	0	80,750
03-31 Insurance-Unemployment	4,171	5,192	0	0	5,192
03-32 Insurance-Opt-Out	0	200	0	0	200
04-00 Worker's Compensation-	737	496	0	0	496
12-00 Communications-	2,000	2,000	0	0	2,000
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrsg	222	479	0	0	479
16-00 Jury and Witness Expense-	100	100	0	0	100
17-00 Maintenance-Equipment-	100	500	0	0	500
18-00 Maint-Bldgs & Imprvmts-	15,000	0	0	0	0
20-00 Memberships-	8,000	8,000	0	0	8,000
22-70 Office Expense-Supplies	3,000	3,000	0	0	3,000
22-71 Office Expense-Postage	1,000	1,000	0	0	1,000
22-72 Office Expense-Books & Periodicals	10,000	10,000	0	0	10,000
23-80 Prof & Specialized Svcs-Professional & Specialize	2,500	2,500	0	0	2,500
24-00 Publications & legal Ntcs-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	20,000	20,000	0	0	20,000
29-50 Transportation & Travel- Transportation & Travel	1,000	1,000	0	0	1,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	100	250	0	0	250
38-00 Inventory Items-	3,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(173,888)	(132,424)	0	0	(132,424)

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 1231 : Counsel, County Counsel

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Appropriation - Summary	768,468	1,010,807	0	0	1,010,807
NET COST	725,878	979,807	0	0	979,807



# HUMAN RESOURCES

PAMELA Z. SAMAC, Director



## BU 1341 – Human Resources

### DEPARTMENT OVERVIEW

As a division of Administration, Human Resources (HR) delivers services which include workforce planning, employee recruitment, benefits administration, employee performance management, policy development and training and development. HR ensures the maintenance of high quality workforce for the provision of critical services to the public.

The mission of HR is to promote the power of public service by fostering a positive, productive and collaborative workplace where all employees are qualified, empowered, respected, and valued. The vision of HR is, as an employer of choice, to maximize individual and organizational success through strategic partnerships and collaboration by implementing and supporting programs, processes, and services that add value to both the County of Lake employees and the community.

HR is funded primarily by General Fund sources, with one position jointly funded by the Department of Child Support Services and Department of Social Services. In addition, some funding is received from the Countywide Cost Allocation Plan, reimbursement from self-funded departments, and reimbursements from the Unemployment Insurance Fund. Insignificant revenue is generated by ID badge replacement fees, subpoena fees, and photocopy fees.

### ACCOMPLISHMENTS IN FY 2020-21

- Class and Comp implementation
- Developed and maintain the COVID protocol and training to help keep our employees safe during pandemic

### GOALS FOR FY 2021-22

- Leadership development training for Supervisors and Managers
  - Effective Interviewing and Recruitment Strategies
  - Effective Onboarding of New Employees
  - Effective Coaching & Mentoring
  - Communication & Conflict Resolution
  - Correcting and Documenting Performance Issues; How To Complete Performance Evaluations, Counseling Memos, PIPS, and Disciplinary Notices
  - Leaves 101 Training & HR Paperwork and Documentation
- Coordinate CSAC Institute training – new session for FY 2021-2022
- Offer employee skills training to enhance performance through target solutions and lynda.com which an on demand video training library with over 5,000 courses on business, technology, and creative skills

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1341 : Personnel, Human Resources

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
69-20 Other Current Services-Other	90	90	0	0	90
<b>Revenue - Summary</b>	<b>90</b>	<b>90</b>	<b>0</b>	<b>0</b>	<b>90</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	449,852	539,226	0	0	539,226
01-12 Salaries & Wages-Extra Help	0	10,000	0	0	10,000
01-13 Salaries & Wages-OT, Holiday, Stby	500	5,000	0	0	5,000
01-14 Salaries & Wages-Other, Term	10,000	10,000	0	0	10,000
02-21 Retirement Contributions-FICA	34,667	41,503	0	0	41,503
02-22 Retirement Contributions-PERS	100,317	131,409	0	0	131,409
03-30 Insurance-Health/Life	80,516	71,589	0	0	71,589
03-31 Insurance-Unemployment	3,166	3,791	0	0	3,791
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	684	567	0	0	567
11-00 Clothing & Personal Suppl-	0	240	0	0	240
12-00 Communications-	2,520	2,440	0	0	2,440
15-12 Insurance-Public Liability	5,243	17,029	0	0	17,029
15-13 Insurance-Fire & Allied Cvrgrs	222	413	0	0	413
17-00 Maintenance-Equipment-	13,336	16,705	0	0	16,705
20-00 Memberships-	1,499	1,499	0	0	1,499
22-70 Office Expense-Supplies	18,150	14,760	0	0	14,760
22-71 Office Expense-Postage	400	400	0	0	400
23-80 Prof & Specialized Svcs-Professional & Specialize	100,055	106,815	50,000	0	156,815
24-00 Publications & Legal Ntcs-	6,500	6,500	0	0	6,500
28-30 Special Departmental Exp-Supplies & Services	70,680	75,130	0	0	75,130
29-50 Transportation & Travel- Transportation & Travel	5,000	5,000	0	0	5,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	1,000	1,000	0	0	1,000
80-80 Other Financing Uses-Interfund Reimbursements	(127,120)	(152,935)	0	0	(152,935)
80-81 Other Financing Uses-Intrafund Reimbursements	(34,120)	(34,120)	0	0	(34,120)

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1341 : Personnel, Human Resources

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Appropriation - Summary	745,467	876,361	50,000	0	926,361
NET COST	745,377	876,271	50,000	0	926,271

# REGISTRAR OF VOTERS

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MARIA VALADEZ, Registrar of Voters



## BU 1451 – Registrar of Voters

### DEPARTMENT OVERVIEW

The Registrar of Voters office conducts all Federal, State, County, Municipal, and local district elections in Lake County, while following strict State and Federal regulations. This department is responsible for all components of election administration and management, including voter registration, poll worker recruitment and training, locating and reserving polling place locations that meet accessibility requirements, ballot creation, voting system security, ballot processing and vote tallying, candidate services such as candidate filing and campaign finance, and community outreach and education.

There is one (1) election scheduled for fiscal year 2021-2022; the June 7, 2022 Direct Primary Election. The 2020 Primary Election is a Gubernatorial Election with the offices of Governor, Lt. Governor, Secretary of State, Controller, Treasurer, Attorney General, Insurance Commissioner, State Board of Equalization, US Representative to Congress, State Senator, Member of the Assembly, State Supt of Public Instruction, along with County elected offices of Supervisor Districts 2 & 3, Assessor-Recorder, County Clerk-Auditor, District Attorney, Sheriff-Coroner, Treasurer-Tax Collector, and County Supt of Schools; as well as State Propositions on the ballot and potential local measures.

Over and above conducting elections, staff will be involved in Redistricting. County Supervisors will determine the new boundaries of the supervisorial districts based on the 2020 census population data and elections staff will be required to update voter records to reflect these changes. In addition to supervisorial district boundary changes, elections staff will have the responsibility to redefine voting precincts boundaries.

This budget unit has four and a half (4.5) full-time permanent employees. However, during peak election periods it is necessary to employ many part-time extra help employees to work in the office to assist permanent staff with the heavy workload. Without extra help workers it would be impossible to conduct an election, especially a statewide election since there are so many tasks to complete in a short period of time.

This budget unit is primarily funded by general fund discretionary revenues with limited reimbursement from the State.

# REGISTRAR OF VOTERS

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MARIA VALADEZ, Registrar of Voters  
BU 1451 – Registrar of Voters

## ACCOMPLISHMENTS IN FY 2020-21

- Successfully conducted the General Presidential Election in November 2020 during a pandemic.
- Filled all vacant permanent positions, after several failed recruitments.
- Staff processed 19,391 voter records (new, updates and cancellations) between the periods of 7/1/20 to 4/9/2021.
- Awarded a Grant to help offset some expenses for the November 2020 Election and Election Administration.
- Received reimbursement from the State for additional Voting System equipment and Ballot Drop Boxes.
- Verified signatures on two statewide petitions and petition for Recall of Governor in a condensed timeframe.

## GOALS FOR FY 2021-22

- Continue conducting fair and impartial elections, including the June 2022 Primary Election.
- Continue providing effective customer service and public communications on voting and election procedures.
- Increase accessibility for voter participation through the continued use of Ballot Drop Boxes.
- Continue attending training courses and utilizing any materials, and resources offered by the Secretary of State, California Association of Election Officials and County Clerks (CACEO), Fair Political Practices Commission (FPPC), and vendors, available to our department.
- Recruit and train poll workers and extra help elections workers for the 2022 election cycle, retaining staff for future elections.
- Apply for any grants available to our department to help offset some election expenses.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1451 : General, Registrar of Voters

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	96,100	2,000	0	0	2,000
66-70 Charges for Services-Election Services	73,921	17,319	0	0	17,319
69-20 Other Current Services-Other	25	25	0	0	25
79-72 Sales-Great Register	3,200	3,450	0	0	3,450
<b>Revenue - Summary</b>	<b>173,246</b>	<b>22,794</b>	<b>0</b>	<b>0</b>	<b>22,794</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	201,578	261,511	0	0	261,511
01-12 Salaries & Wages-Extra Help	32,795	10,464	26,277	0	36,741
01-13 Salaries & Wages-OT, Holiday, Stby	12,042	11,909	4,483	0	16,392
01-14 Salaries & Wages-Other, Term	2,646	3,102	0	0	3,102
02-21 Retirement Contributions-FICA	17,447	21,629	0	0	21,629
02-22 Retirement Contributions-PERS	44,952	63,731	0	0	63,731
03-30 Insurance-Health/Life	46,973	48,212	0	0	48,212
03-31 Insurance-Unemployment	1,620	1,922	0	0	1,922
03-32 Insurance-Opt Out	0	2,400	0	0	2,400
04-00 Worker's Compensation-	316	319	0	0	319
12-00 Communications-	1,980	1,980	0	0	1,980
14-00 Household Expense-	550	550	0	0	550
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrsgs	515	954	0	0	954
17-00 Maintenance-Equipment-	34,577	54,654	0	0	54,654
18-00 Maint-Bldgs & Imprvmts-	0	0	50,000	0	50,000
20-00 Memberships-	250	250	0	0	250
22-70 Office Expense-Supplies	11,000	11,000	0	0	11,000
22-71 Office Expense-Postage	64,850	51,800	35,500	0	87,300
22-72 Office Expense-Books & Periodicals	260	260	0	0	260
24-00 Publications & Legal Ntcs-	3,000	2,000	1,000	0	3,000
25-00 Rents & Leases-Equipment-	25,500	29,220	0	0	29,220
26-00 Rents & Leases-Bldg & Imp-	6,616	6,616	40,300	0	46,916
28-30 Special Departmental Exp-Supplies & Services	245,035	230,170	202,400	0	432,570

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1451 : General, Registrar of Voters

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
29-50 Transportation & Travel- Transportation & Travel	3,026	3,026	1,700	0	4,726
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	2,900	3,100	2,100	0	5,200
38-00 Inventory Items-	42,300	0	0	0	0
62-74 Cap. FA-Equipment-Other	52,000	0	0	0	0
<b>Appropriation - Summary</b>	<b>857,349</b>	<b>825,677</b>	<b>363,760</b>	<b>0</b>	<b>1,189,437</b>
<b>NET COST</b>	<b>684,103</b>	<b>802,883</b>	<b>363,760</b>	<b>0</b>	<b>1,166,643</b>



## BU 1671 – Buildings and Grounds

### DEPARTMENT OVERVIEW

The Buildings & Grounds division of Public Services has primary responsibility for the maintenance and capital improvement of approximately 60 county owned facilities totaling 350,000 square feet of building space, and provides assistance and technical expertise for an additional 80 facilities with 170,000 square feet. Division staff consists of one facilities maintenance superintendent, one facilities maintenance lead worker, and five facilities maintenance technicians, who in combination have expertise in multiple trades including carpentry, plumbing, electrical, boilers, HVAC, welding, equipment mechanics, locksmithing, mold remediation, and more, as well as certifications for mold testing and asbestos sampling. Additional staffing includes one janitorial supervisor and three part-time extra help janitors who provide cleaning services for dozens of buildings countywide.

The primary source of funding for this budget unit is the General Fund. Other self-funded departments are billed for buildings and grounds services through the county cost allocation plan or direct billings. Another specific source of funding comes from lease agreements with telecommunications companies for antenna space on the Lakeport courthouse roof as well as various other facility leases and public community room rentals. Additional revenues are derived from reimbursements from the Administrative Office of the Courts (AOC) for their prorated share of maintenance and repairs to common courthouse areas.

### ACCOMPLISHMENTS IN FY 2020-21

- Completed countywide LED lighting retrofits
- Provided emergency support for facilities work in response to COVID such as customer counter shields, provision and distribution of supplies, sanitizing common facility areas, and vaccine clinic facility support
- Completed nearly 1,000 general work order requests ranging from roof leaks to plumbing problems to elevator maintenance/repair to HVAC unit replacement to construction and remodeling projects and everything in between.
- Renovation/remodels: Auditor-Controller and Elections window, Child Support interview room, Disaster Finance office, Information Technology reconfiguration, Probation roof/HVAC upgrades, BOS chambers refresh, Courthouse Museum elevator upgrade
- Initiated an investment grade audit for a countywide energy conservation measures program
- Completed a facilities assessment and capital improvement plan pilot project with Lake County Libraries that will serve as a foundation for a countywide program



# PUBLIC SERVICES

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LARS EWING, Director  
BU 1671 – Buildings and Grounds

## GOALS FOR FY 2021-22

- Replace building HVAC systems at nearly a dozen buildings in support of greater air filtration and more energy efficient operations
- Remodel the courthouse restrooms on the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> floors
- Manage numerous facility capital improvement projects. While these projects are funded through other budget units, the project management responsibility falls to Public Services therefore they are referenced here:
  - Upgrade the Lower Lake Schoolhouse Museum electrical service and HVAC for artifact and patron temperature control
  - Reroof projects at six county buildings
  - Repairs to the courthouse southern exterior bridgeway and staircase
  - Hill Road Jail security electronics upgrades
- Complete the investment grade audit for a countywide energy conservation measures program and determine the project scope for potential improvements
- Accomplish facility assessments at 25% of county buildings to establish a baseline for determining maintenance scheduling and capital improvement planning
- Bring to the Board of Supervisors for conceptual approval a 5-year Capital Improvement Plan process for county facilities that will serve as a foundation for an annual update

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1671 : Property Management, Buildings & Grounds

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-10 Rents & Concessions-Rents & Concessions	248,351	255,572	0	0	255,572
54-90 State Aid-Other	230,000	240,000	0	0	240,000
79-90 Other-Miscellaneous	500	125	0	0	125
<b>Revenue - Summary</b>	<b>478,851</b>	<b>495,697</b>	<b>0</b>	<b>0</b>	<b>495,697</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	402,734	419,328	(1)	0	419,327
01-12 Salaries & Wages-Extra Help	37,800	54,000	0	0	54,000
01-13 Salaries & Wages-OT, Holiday, Stby	5,000	5,000	0	0	5,000
01-14 Salaries & Wages-Other, Term	9,251	5,000	0	0	5,000
02-21 Retirement Contributions-FICA	32,556	33,564	0	0	33,564
02-22 Retirement Contributions-PERS	91,873	102,190	0	0	102,190
03-30 Insurance-Health/Life	75,694	83,078	0	0	83,078
03-31 Insurance-Unemployment	3,148	3,313	0	0	3,313
03-32 Insurance-Opt Out	2,400	200	0	0	200
04-00 Worker's Compensation-	75,010	47,149	0	0	47,149
11-00 Clothing & Personal Suppl-	7,512	7,748	0	0	7,748
12-00 Communications-	7,500	7,500	0	0	7,500
14-00 Household Expense-	57,000	57,000	0	0	57,000
15-12 Insurance-Public Liability	13,130	14,726	0	0	14,726
15-13 Insurance-Fire & Allied Cvrgrs	83,616	92,499	0	0	92,499
17-00 Maintenance-Equipment-	6,000	6,000	0	0	6,000
18-00 Maint-Bldgs & Imprvmts-	270,000	275,000	90,000	0	365,000
20-00 Memberships-	150	150	0	0	150
22-70 Office Expense-Supplies	2,500	2,500	0	0	2,500
22-71 Office Expense-Postage	200	200	0	0	200
23-80 Prof & Specialized Svcs-Professional & Specialize	56,000	89,000	60,000	0	149,000
23-91 Prof & Specialized Svcs-Intra-Div Services	46,595	46,595	0	0	46,595
25-00 Rents & Leases-Equipment-	2,500	2,500	0	0	2,500
26-00 Rents & Leases-Bldg & Imp-	34,000	34,000	0	0	34,000
27-00 Small Tools & Instruments-	8,360	8,000	0	0	8,000

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1671 : Property Management, Buildings & Grounds

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
28-30 Special Departmental Exp-Supplies & Services	17,500	17,500	0	0	17,500
29-50 Transportation & Travel- Transportation & Travel	10,000	10,000	0	0	10,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	45,000	45,000	0	0	45,000
30-00 Utilities-	330,000	330,000	0	0	330,000
38-00 Inventory Items-	4,000	14,000	0	0	14,000
48-00 Taxes & Assessments-	3,400	3,500	0	0	3,500
61-60 Cap. FA-Bldgs & Imp-Current	109,000	60,000	0	0	60,000
62-74 Cap. FA-Equipment-Other	0	7,000	0	0	7,000
62-79 Cap. FA-Equipment-Prior Years	67,900	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(45,000)	45,000	(87,000)	0	(42,000)
<b>Appropriation - Summary</b>	<b>1,872,329</b>	<b>1,928,240</b>	<b>62,999</b>	<b>0</b>	<b>1,991,239</b>
<b>NET COST</b>	<b>1,393,478</b>	<b>1,432,543</b>	<b>62,999</b>	<b>0</b>	<b>1,495,542</b>



## BU 1672 – Lakebed Management (Fund 133)

### DEPARTMENT OVERVIEW

This budget is used to maintain and enhance navigation, aquatic life, habitat, commerce, and recreation in Clear Lake. It is funded through lakeshore construction permit fees, aquatic vegetation control permit fees and annual lake encroachment lease payments through Budget Unit 1673. Budgeted activities include plant and algae control, buoy maintenance, water and sediment monitoring and the administration of permits for lakeshore construction and the encroachment leases.

### ACCOMPLISHMENTS IN FY 2020-21

- Provided effective boat lanes through herbicide application, harvesting and buoy placement.
- Contracted with AmeriCorps CivicSpark program to host two (2) Fellows who began to document lakebed structures and create a GIS database to help track construction activities on the lake and provide a better accounting of existing structures.
- Increase lakebed enforcement of non-compliant structures, structures built without a permit, and increase the annual lakebed encroachment lease billing by identifying structures not in the current billing database.
- Continue to monitor water quality for Clear Lake and its tributaries.
- Began discussions on the development of a construction mitigation for use in the driving of pilings for the purpose of expanding the construction window on Clear Lake.

### GOALS FOR FY 2021-22

- Continue to provide effective boat lanes through herbicide application, harvesting and buoy placement.
- Apply for a boating safety grant through California Division of Boating and Waterways.
- Continue contract with AmeriCorps CivicSpark program to host one (1) Fellow who will continue to document lakebed structures and focus on aquatic plant management.
- Increase lakebed enforcement of non-compliant structures, structures built without a permit, and increase the annual lakebed encroachment lease billing by identifying structures not in the current billing database.
- Continue to monitor water quality for Clear Lake and its tributaries.
- Finalize coordinating with the State on the development of a construction mitigation for use in the driving of pilings for the purpose of expanding the construction window on Clear Lake.

## Revenue and Appropriation Detail

Fund: 133 : Lakebed Management

Budget Unit: 1672 : Property Management, Lakebed Management

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	30,000	32,647	0	0	32,647
31-82 Fines, Forfeit, Penalties-Criminal Fines	31,015	25,000	0	0	25,000
42-01 Revenue from Use of Money-Interest	11,501	11,758	0	0	11,758
56-30 Other Government Agencies-Other	55,000	125,000	0	0	125,000
79-90 Other-Miscellaneous	572	402	0	0	402
81-22 Operating Transfers-In	300,000	275,000	0	0	275,000
<b>Revenue - Summary</b>	<b>428,088</b>	<b>469,807</b>	<b>0</b>	<b>0</b>	<b>469,807</b>

### Appropriation

11-00 Clothing & Personal Suppl-	1,000	1,500	0	0	1,500
14-00 Household Expense-	1,500	1,000	0	0	1,000
15-10 Insurance-Other	1,500	1,500	0	0	1,500
17-00 Maintenance-Equipment-	3,500	4,000	0	0	4,000
22-70 Office Expense-Supplies	2,500	2,500	0	0	2,500
22-71 Office Expense-Postage	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	103,000	78,000	0	0	78,000
23-81 Prof & Specialized Svcs-Engineering In-House	400	400	0	0	400
23-90 Prof & Specialized Svcs-Administrative Services	5,044	8,147	0	0	8,147
23-91 Prof & Specialized Svcs-Intra-Div Services	367,236	355,781	0	0	355,781
24-00 Publications & Legal Ntcs-	200	200	0	0	200
26-00 Rents & Leases-Bldg & Imp-	2,500	3,000	0	0	3,000
27-00 Small Tools & Instruments-	350	778	0	0	778
28-30 Special Departmental Exp-Supplies & Services	21,500	91,925	0	0	91,925
29-50 Transportation & Travel-Transportation & Travel	5,000	10,000	0	0	10,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	1,000	1,000	0	0	1,000
53-48 Other Charges-Water Quality Improvement	40,750	100,250	0	0	100,250

## Revenue and Appropriation Detail

Fund: 133 : Lakebed Management

Budget Unit: 1672 : Property Management, Lakebed Management

	<b>2020-21 Adopted</b>	<b>2021-22 Requested</b>	<b>Admin Adjustments Prelim</b>	<b>Admin Adjustments Final</b>	<b>2021-22 Adjusted Requests</b>
90-91 Transfers & Contingencies- Contingencies	1,000	1,000	0	0	1,000
<b>Appropriation - Summary</b>	<b>560,480</b>	<b>663,481</b>	<b>0</b>	<b>0</b>	<b>663,481</b>
<b>NET COST</b>	<b>132,392</b>	<b>193,674</b>	<b>0</b>	<b>0</b>	<b>193,674</b>



## BU 1673 – Lakebed Special Programs (Fund 179)

### DEPARTMENT OVERVIEW

The Lakebed Management fund was established under the State Trust on Clear Lake, Chapter 639, Statute of 1973: the furtherance of navigation, commerce, fisheries, recreation and wherever possible and appropriate, preservation of the land and waters in their natural state. Revenue from BU 1673 is derived solely from permits and annual encroachment lease payment for structures on Clear Lake and are used to fund BU 1672 - Lakebed Management.

### ACCOMPLISHMENTS IN FY 2020-21

- Continued Annual Lakebed billing collection.
- Continued funding contribution to 1672 – Lakebed Management.
- Began exploring processes for implementing liens for properties with large past due Lakebed accounts.

### GOALS FOR FY 2021-22

- Annual Lakebed billing collection.
- Continued funding contribution to 1672 – Lakebed Management.
- Implement Liens for properties with large past due Lakebed accounts.

## Revenue and Appropriation Detail

Fund: 179 : Lakebed Special Programs

Budget Unit: 1673 : Property Management, Lakebed Special Programs

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	25,000	30,000	0	0	30,000
42-01 Revenue from Use of Money-Interest	12,823	12,000	0	0	12,000
79-97 Other-Contributions Lakebed	274,500	285,269	0	0	285,269
81-23 Operating Transfers-Out	(300,000)	(275,000)	0	0	(275,000)
<b>Revenue - Summary</b>	<b>12,323</b>	<b>52,269</b>	<b>0</b>	<b>0</b>	<b>52,269</b>
<b>NET COST</b>	<b>(12,323)</b>	<b>(52,269)</b>	<b>0</b>	<b>0</b>	<b>(52,269)</b>



# WATER RESOURCES

SCOTT DE LEON, Director



## BU 1674 – Flood Corridor Maintenance (Fund 136)

### DEPARTMENT OVERVIEW

The Flood Protection Corridor Program consists of purchasing flood prone property for future implementation of the Middle Creek Flood Damage Reduction and Ecosystem Restoration Project (Middle Creek Project). The County currently owns and maintains 38 properties and expects to purchase some or all of the properties using a \$15,000,000 grant from California Department of Water Resources (DWR).

This budget unit allows regular maintenance, structure demolition and removal or relocation.

### ACCOMPLISHMENTS IN FY 2020-21

- Utilized grant funds to purchase several properties within the project area, including one of the final residential properties.
- Provided Maintenance for properties purchased using grant funds.
- Participated on a county committee for the furthering of property acquisition and Middle Creek Project development.
- Engaged with Legislative, DWR, and Corps of Engineers on the planning and support of the Middle Creek Project.

### GOALS FOR FY 2021-22

- Continue to expend grant funds to purchase as many properties as possible within the Middle Creek Project area, including two challenging properties adjacent to Nice-Lucerne Cutoff at the south end of the project.
- Continue Maintenance/Demolition for properties purchased using grant funds.
- Continue to participate on the county committee for the furthering of property acquisition and project development.
- Continue conversations with project stakeholders including DWR, Legislative, and Corps of Engineers to ensure momentum towards Middle Creek Project completion.

## Revenue and Appropriation Detail

Fund: 136 : Flood Corridor Prop Maint

Budget Unit: 1674 : Property Management, Flood Corridor Prop Maint

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	10,000	10,000	0	0	10,000
54-90 State Aid-Other	1,039,302	620,878	0	0	620,878
<b>Revenue - Summary</b>	<b>1,049,302</b>	<b>630,878</b>	<b>0</b>	<b>0</b>	<b>630,878</b>
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	0	2,000	0	0	2,000
14-00 Household Expense-	0	1,500	0	0	1,500
17-00 Maintenance-Equipment-	0	5,000	0	0	5,000
18-00 Maint-Bldgs & Imprvmnts-	1,027,000	592,500	0	0	592,500
23-80 Prof & Specialized Svcs-Professional & Specialize	5,000	5,000	0	0	5,000
23-81 Prof & Specialized Svcs-Engineering In-House	4,000	4,000	0	0	4,000
23-90 Prof & Specialized Svcs-Administrative Services	2,050	2,050	0	0	2,050
23-91 Prof & Specialized Svcs-Intra-Div Services	70,242	59,321	0	0	59,321
28-30 Special Departmental Exp-Supplies & Services	31,200	46,200	0	0	46,200
30-00 Utilities-	20,000	20,000	0	0	20,000
48-00 Taxes & Assessments-	300	300	0	0	300
90-91 Transfers & Contingencies-Contingencies	1,000	1,000	0	0	1,000
<b>Appropriation - Summary</b>	<b>1,160,792</b>	<b>738,871</b>	<b>0</b>	<b>0</b>	<b>738,871</b>
<b>NET COST</b>	<b>111,490</b>	<b>107,993</b>	<b>0</b>	<b>0</b>	<b>107,993</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 1778 – Capital Projects (Fund 978)

### DEPARTMENT OVERVIEW

This Budget Unit is utilized for the purpose of appropriating funds for miscellaneous capital projects, including South Main Lakeport and roof replacement for the Jail and the Courthouse.

### GOALS FOR FY 2021-22

- Funding from this Budget Unit will be transferred to responsible departments for energy upgrades and the courthouse roof.
- A long-time funding set aside for a water system on South Main in Lakeport may be available for reappropriation if the County and the City of Lakeport come to terms around annexation of that area.

## Revenue and Appropriation Detail

Fund: 978 : Capital Projects

Budget Unit: 1778 : Special Projects, Capital Projects

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
81-22 Operating Transfers-In	0	0	363,000	0	363,000
<b>Revenue - Summary</b>	<b>0</b>	<b>0</b>	<b>363,000</b>	<b>0</b>	<b>363,000</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmts-	9,273	9,273	0	0	9,273
28-30 Special Departmental Exp-Supplies & Services	45,000	45,000	0	0	45,000
61-60 Cap. FA-Bldgs & Imp-Current	2,000,000	1,450,000	338,000	0	1,788,000
63-04 Construction in Progress-Water Systems	2,813,423	2,824,526	0	0	2,824,526
63-13 Construction in Progress-Buildings & Improvements	0	0	25,000	0	25,000
<b>Appropriation - Summary</b>	<b>4,867,696</b>	<b>4,328,799</b>	<b>363,000</b>	<b>0</b>	<b>4,691,799</b>
<b>NET COST</b>	<b>4,867,696</b>	<b>4,328,799</b>	<b>0</b>	<b>0</b>	<b>4,328,799</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 1781 – Special Projects

### DEPARTMENT OVERVIEW

This Budget Unit is used primarily for special projects involving other departments. This is a General Fund Budget Unit financed primarily by one-time discretionary revenues, with some carried over from prior years. Specifically, revenues include PEG franchise fees, and rental fees from Harbor Village. This BU provides a small amount of funding for Lampson Field infrastructure match and for the lease of the pilot's lounge. Appropriations are included for Water Quality Improvement projects, and one-time monies budgeted for Code Enforcement activities.

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1781 : Special Projects, Administration

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-50 Permits-Franchises	40,000	40,000	0	0	40,000
42-10 Rents & Concessions-Rents & Concessions	7,000	4,500	0	0	4,500
52-90 State Taxes-Other In Lieu	3,000	3,000	0	0	3,000
81-23 Operating Transfers-Out	(30,000)	(88,828)	0	0	(88,828)
<b>Revenue - Summary</b>	<b>20,000</b>	<b>(41,328)</b>	<b>0</b>	<b>0</b>	<b>(41,328)</b>
<b>Appropriation</b>					
12-00 Communications-	550	550	0	0	550
15-12 Insurance-Public Liability	7,864	9,796	0	0	9,796
15-13 Insurance-Fire & Allied Cvrsgs	1,533	1,082	0	0	1,082
18-00 Maint-Bldgs & Imprvmts-	10,000	10,000	0	0	10,000
23-80 Prof & Specialized Svcs-Professional & Specialize	135,015	260,000	0	0	260,000
23-91 Prof & Specialized Svcs-Intra-Div Services	9,000	9,000	0	0	9,000
30-00 Utilities-	7,500	6,950	0	0	6,950
48-00 Taxes & Assessments-	3,500	3,500	0	0	3,500
52-10 Other Charges-Contib to Non-Co Gov Agen	80,500	80,500	0	0	80,500
53-48 Other Charges-Water Quality Improvement	84,338	84,338	0	0	84,338
53-54 Other Charges-Law Enforcement	8,661	4,303	0	0	4,303
55-07 Other Charges-Community Revitalization	458,683	665,636	0	0	665,636
57-05 Prof & Specialized Svcs-Tenant Based Rental Assis	525,000	0	0	0	0
63-03 Construction in Progress-Drainage Systems	150,000	0	0	0	0
63-11 Construction in Progress-Docks/ Piers	350,000	350,000	0	0	350,000
63-13 Construction in Progress-Buildings & Improvements	150,000	150,000	0	0	150,000
80-80 Other Financing Uses-Interfund Reimbursements	(100,000)	(100,000)	0	0	(100,000)
<b>Appropriation - Summary</b>	<b>1,882,144</b>	<b>1,535,655</b>	<b>0</b>	<b>0</b>	<b>1,535,655</b>

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1781 : Special Projects, Administration

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
NET COST	1,862,144	1,576,983	0	0	1,576,983



## BU 1785 – Public Safety Facilities (Fund 960)

### DEPARTMENT OVERVIEW

This budget was established as part of the SB 1022 Jail expansion project. It was to be used to complete a separate project while the construction of the new wing was being completed. SB 1022 funds were returned to the state, however, this project still needs to be completed due to aging equipment.

\*The new project is the replacement and consolidation of the two separate tower and control panels (locations) into one control panel (location).

It is estimated this project will cost 1,650,000 before it is completed, leaving a balance of nearly 500,000 unfunded at this time.



## Revenue and Appropriation Detail

Fund: 960 : Public Safety Facilities

Budget Unit: 1785 : Special Projects, Public Safety Facilities

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
81-22 Operating Transfers-In	492,833	0	0	0	0
<b>Revenue - Summary</b>	<b>492,833</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Appropriation</b>					
63-13 Construction in Progress-Buildings & Improvements	1,649,970	1,649,971	0	0	1,649,971
<b>Appropriation - Summary</b>	<b>1,649,970</b>	<b>1,649,971</b>	<b>0</b>	<b>0</b>	<b>1,649,971</b>
<b>NET COST</b>	<b>1,157,137</b>	<b>1,649,971</b>	<b>0</b>	<b>0</b>	<b>1,649,971</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 1794 – CDBG Program Income (Fund 94)

### DEPARTMENT OVERVIEW

CDBG Loan payments and payoffs accumulate in this fund and must be used pursuant to the terms of the Program Income Reuse Agreement approved by the Board of Supervisors. If program income exceeds \$35,000 in any fiscal year, it must be used for other CDBG projects and is transferred to Budget Unit 1796 CDBG Capital Projects. Annual amounts less than \$35,000 can be retained by the General Fund.

## Revenue and Appropriation Detail

Fund: 94 : CDBG Program Income

Budget Unit: 1794 : Special Projects, CDBG Projects

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	100	3,000	0	0	3,000
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	1,000	0	0	0	0
81-31 Residual Equity Transfers-Residual Equity Transfer	(2,344)	(3,000)	0	0	(3,000)
<b>Revenue - Summary</b>	<b>(1,244)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>1,244</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 1796 – CDBG Capital Projects (Fund 936)

### DEPARTMENT OVERVIEW

This Budget Unit provides funding to capital projects financed by the Community Development Block Grant (CDBG) program, presently including the Anderson Springs Sewer project and pass through of funds for the Cobb Water Consolidation project.

## Revenue and Appropriation Detail

Fund: 936 : CDBG-Capital Projects

Budget Unit: 1796 : Special Projects, CDBG-Capital Projects

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	6,012,302	1,057,965	0	0	1,057,965
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0	70,000	0	0	70,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(675,000)	(90,000)	20,000	0	(70,000)
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	0	0	(20,000)	0	(20,000)
81-22 Operating Transfers-In	0	4,561	0	0	4,561
<b>Revenue - Summary</b>	<b>5,337,302</b>	<b>1,042,526</b>	<b>0</b>	<b>0</b>	<b>1,042,526</b>
<b>Appropriation</b>					
23-30 Prof & Specialized Svcs-General Admin	308,997	70,000	0	0	70,000
28-30 Special Departmental Exp-Supplies & Services	5,207,197	987,965	0	0	987,965
63-05 Construction in Progress-Sewer Systems	499,672	0	0	0	0
<b>Appropriation - Summary</b>	<b>6,015,866</b>	<b>1,057,965</b>	<b>0</b>	<b>0</b>	<b>1,057,965</b>
<b>NET COST</b>	<b>678,564</b>	<b>15,439</b>	<b>0</b>	<b>0</b>	<b>15,439</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 1892 – Marketing and Economic Development

### DEPARTMENT OVERVIEW

This budget unit works collaboratively to promote the marketing of Lake County as a tourist destination; serves to increase local tourism and commerce; and fosters local economic development.

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1892 : Promotion, Marketing & Econ Dvlpmnt

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-91 Other Taxes-Transient Occupancy	520,000	600,000	0	0	600,000
56-30 Other Government Agencies-Other	0	10,000	0	0	10,000
<b>Revenue - Summary</b>	<b>520,000</b>	<b>610,000</b>	<b>0</b>	<b>0</b>	<b>610,000</b>
<b>Appropriation</b>					
12-00 Communications-	1,000	1,000	0	0	1,000
15-12 Insurance-Public Liability	7,998	9,796	0	0	9,796
17-00 Maintenance-Equipment-	50	50	0	0	50
20-00 Memberships-	12,237	12,237	0	0	12,237
22-70 Office Expense-Supplies	300	300	0	0	300
22-71 Office Expense-Postage	50	50	0	0	50
23-80 Prof & Specialized Svcs- Professional & Specialize	129,721	266,843	0	0	266,843
23-91 Prof & Specialized Svcs-Intra-Div Services	86,144	86,144	0	0	86,144
28-30 Special Departmental Exp-Supplies & Services	50,000	0	0	0	0
28-91 Special Departmental Exp- Advertising & Promotion	10,000	1,080	0	0	1,080
29-50 Transportation & Travel- Transportation & Travel	500	500	0	0	500
53-48 Other Charges-Water Quality Improvement	65,000	75,000	0	0	75,000
53-54 Other Charges-Law Enforcement	150,000	150,000	0	0	150,000
55-02 Other Charges-Highway Signage	7,000	7,000	0	0	7,000
<b>Appropriation - Summary</b>	<b>520,000</b>	<b>610,000</b>	<b>0</b>	<b>0</b>	<b>610,000</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



## BU 1903 – Department of Public Works Administration

### DEPARTMENT OVERVIEW

The management of the Department of Public Works is provided by this Budget Unit, DPW Administration. The Division includes ten (10) full-time positions which provide the administrative, fiscal and clerical functions of both the Department of Public Works and the Water Resources Department.

The Administrative positions are responsible for the conduct and activities of the Department, including strategic planning, policy development and implementation, and oversight of all functions of the various Divisions in the Department.

The Fiscal segment of the Division is responsible for the development, implementation and accomplishment of detailed cost accounting, providing billing services, supervising accounts receivable functions, and serving as the focal point for internal and external financial audits.

The Clerical staff provide point of contact for interaction with the public, both on the phone and at the counter. The clerical staff also handles bid documents, coordination with the Administrative Staff for placing items on the Board agenda, and all tasks associated with Human Resources, including tracking of required trainings and certifications.

### ACCOMPLISHMENTS IN FY 2020-21

- Continued to ensure strict accounting processes are followed to maintain adherence with local, State and Federal fiscal control requirements
- Continued to provide accurate and timely customer service for all aspects of the Department's operations
- Continued managing the various budget units within the Department
- Continue accurate control of Road Division and ISF fund expenditures to ensure all expenditures comply with the requirements of the State Controller's Office

### GOALS FOR FY 2021-22

- Continue performing all functions of the Division in support of all Budget Units within the Departments of Public Works and Water Resources
- Successfully recruit an Assistant Director of Public Works



# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1903 : General, Public Works Admin

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
66-10 Charges for Services-Planning & Engineering	2,400	2,400	0	0	2,400
66-50 Charges for Services-Auditing & Accounting	1,423,167	902,416	0	0	902,416
69-20 Other Current Services-Other	12	12	0	0	12
79-71 Sales-Books	32	32	0	0	32
<b>Revenue - Summary</b>	<b>1,425,611</b>	<b>904,860</b>	<b>0</b>	<b>0</b>	<b>904,860</b>

## Appropriation

01-11 Salaries & Wages-Permanent	810,251	829,294	0	0	829,294
01-14 Salaries & Wages-Other, Term	3,744	4,739	0	0	4,739
02-21 Retirement Contributions-FICA	62,271	61,781	0	0	61,781
02-22 Retirement Contributions-PERS	180,685	202,099	0	0	202,099
03-30 Insurance-Health/Life	154,665	156,769	0	0	156,769
03-31 Insurance-Unemployment	5,698	5,838	0	0	5,838
04-00 Worker's Compensation-	1,716	1,063	0	0	1,063
12-00 Communications-	6,720	6,720	0	0	6,720
14-00 Household Expense-	560	700	0	0	700
15-12 Insurance-Public Liability	7,864	9,796	0	0	9,796
15-13 Insurance-Fire & Allied Cvrgrs	1,162	2,509	0	0	2,509
17-00 Maintenance-Equipment-	24,630	24,630	0	0	24,630
18-00 Maint-Bldgs & Imprvmnts-	500	500	0	0	500
20-00 Memberships-	1,589	1,589	0	0	1,589
22-70 Office Expense-Supplies	17,500	17,500	0	0	17,500
22-71 Office Expense-Postage	3,000	3,000	0	0	3,000
22-72 Office Expense-Books & Periodicals	450	450	0	0	450
23-80 Prof & Specialized Svcs-Professional & Specialize	16,325	16,325	0	0	16,325
23-90 Prof & Specialized Svcs-Administrative Services	94,561	189,525	0	0	189,525
24-00 Publications & Legal Ntcs-	500	500	0	0	500
28-30 Special Departmental Exp-Supplies & Services	10,725	10,725	0	0	10,725
29-50 Transportation & Travel-	9,450	9,450	0	0	9,450

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1903 : General, Public Works Admin

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Transportation & Travel					
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	6,720	6,720	0	0	6,720
38-00 Inventory Items-	4,325	8,076	0	0	8,076
80-80 Other Financing Uses-Interfund Reimbursements	0	(231,025)	0	0	(231,025)
80-81 Other Financing Uses-Intrafund Reimbursements	0	(434,413)	0	0	(434,413)
<b>Appropriation - Summary</b>	<b>1,425,611</b>	<b>904,860</b>	<b>0</b>	<b>0</b>	<b>904,860</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# INFORMATION TECHNOLOGY

SHANE FRENCH, Director



## BU 1904 – Information Technology

### DEPARTMENT OVERVIEW

The Information Technology Department acts as a strategic partner to all County agencies in the development, implementation, support and maintenance of the County's technology infrastructure. The department's eleven (11) employees perform work that can be classified into five broad categories: Desktop Computer Support, Network and Infrastructure Support, Software Development and Support, Geographical Information Systems (GIS) Support, and Telecommunications support for voice-over-internet-protocol systems.

The Desktop Support function maintains hardware and software for over 750 desktop computers, and associated printers. Network and Infrastructure supports miles of copper and fiber optic cabling, over 100 servers, and the Wide Area Network (WAN) connections for more than 50 remote sites providing government services throughout the County. In addition, this function coordinates the County's internet presence and connections to State and Federal agencies.

Software Development and Support is primarily responsible for providing technical assistance to agencies in managing the County's myriad of software solutions with private-sector software providers, which are the County's primary source of business software solutions. In addition, the software team develops and supports a small amount of custom software for various agencies. The telephone support role involves the support of the County's Voice Over Internet Protocol (VOIP) phone system used in most county office locations.

Finally, our GIS Specialist provides support for and maintains the County's investment in GIS data. As a group, the department provides technical assistance and consultation to all of the various agencies in support of their technology initiatives.

This budget unit is funded by general fund discretionary revenues with reimbursement for services provided to self-funded departments.

### ACCOMPLISHMENTS IN FY 2020-21

- Significantly expanded use of electronic workflows, signatures, and their availability to departments
- Migrated financial system to cloud provider ensuring continuity of financial system operations
- Major improvements in data backup strategies and capabilities
- Implemented single-sign-on capabilities for cloud services

### GOALS FOR FY 2021-22

- Make significant progress on migration of legacy financial systems to new processes

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1904 : General, Information Technology

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
66-52 Charges for Services-Data Processing Charges	214,000	359,700	0	0	359,700
69-20 Other Current Services-Other	750	1,000	0	0	1,000
<b>Revenue - Summary</b>	<b>214,750</b>	<b>360,700</b>	<b>0</b>	<b>0</b>	<b>360,700</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	610,175	700,591	0	0	700,591
01-13 Salaries & Wages-OT, Holiday, Stby	23,550	26,300	0	0	26,300
02-21 Retirement Contributions-FICA	47,298	54,215	0	0	54,215
02-22 Retirement Contributions-PERS	136,069	170,734	0	0	170,734
03-30 Insurance-Health/Life	77,047	71,390	0	0	71,390
03-31 Insurance-Unemployment	4,322	4,954	0	0	4,954
03-32 Insurance-Opt Out	7,200	7,200	0	0	7,200
04-00 Worker's Compensation-	3,266	2,237	0	0	2,237
12-00 Communications-	63,120	39,680	0	0	39,680
15-12 Insurance-Public Liability	2,868	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	409	761	0	0	761
17-00 Maintenance-Equipment-	64,500	83,600	0	0	83,600
22-70 Office Expense-Supplies	1,200	600	0	0	600
22-71 Office Expense-Postage	300	300	0	0	300
22-72 Office Expense-Books & Periodicals	200	200	0	0	200
26-00 Rents & Leases-Bldg & Imp-	1,000	1,000	0	0	1,000
27-00 Small Tools & Instruments-	500	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	82,500	159,600	0	0	159,600
28-31 Special Departmental Exp-Geographical Inform Sys	9,250	9,250	0	0	9,250
29-50 Transportation & Travel-Transportation & Travel	750	750	0	0	750
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	7,500	7,500	0	0	7,500
38-00 Inventory Items-	0	18,000	0	0	18,000
62-71 Cap. FA-Equipment-Office	0	130,000	0	0	130,000
<b>Appropriation - Summary</b>	<b>1,143,024</b>	<b>1,494,760</b>	<b>0</b>	<b>0</b>	<b>1,494,760</b>

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1904 : General, Information Technology

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
NET COST	928,274	1,134,060	0	0	1,134,060

# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



## BU 1908 – Engineering and Inspection

### DEPARTMENT OVERVIEW

This budget unit was established to fund the activities of the Engineering and Inspection Division. Revenues are received from the recipients of this Division's services as well as a general county fund contribution for the Surveyor functions.

The Design Engineering segment provides for the design or oversight of contracted professional services for a wide variety of Public Works projects serving county roads, bridges, drainage structures, bikeways, pedestrian facilities, parks, county building improvements and modifications, support facilities and other engineering or architectural needs.

The Construction Supervision segment provides contract administration for all county capital investments -- roads, buildings, airport, flood control projects -- to assure conformance to the plans, specifications and county standards. This segment also inspects improvements to assure compliance to the approved plans and specifications that are constructed with private capital, some of which may eventually be operated and maintained by the county (i.e. - land development improvements, such as streets and utilities).

The Surveyor segment is responsible for checking and processing of Parcel and Subdivision Maps, Final Maps, and Records of Survey for accuracy and compliance with county ordinances and with the Subdivision Map Act of the State of California. Additionally, staff reviews and recommends conditions to the Community Development Department on all tentative parcel and subdivision maps, voluntary mergers, lot line adjustments, waivers, zoning maps, certificates of compliance, and related proposals. They also prepare related agreements and resolutions for Board of Supervisors' approval. The Surveyor segment is responsible for the preparation of maps and legal descriptions for fee title deeds and easements for a variety of public works projects; and for the formation of, or boundary changes for, special Service Areas, Maintenance Districts, Assessment Districts, and jurisdictional boundaries such as Supervisorial Districts. This segment also oversees the County Master Address Grid System, processes request for naming of roads and road name changes.

The "Property Services" segment includes the obtaining of professional property appraisals, developing agreements with property owners or their agent's relative to purchase of land and easements for public improvement purposes. This segment negotiates and formalizes leases of county facilities (airports) and manages such leases. Additionally, staff processes those actions necessary to dispose of surplus county property, easements, and similar assets.

The Traffic Engineering and Transportation Planning segment provides traffic engineering services

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director

BU 1908 – Engineering and Inspection

including the maintenance of a traffic accident database, countywide speed and volume studies, participates in the Traffic Advisory Committee (TRAC), researches and responds to traffic regulatory requests (speed limits, stop sign, etc.), reviews land development proposals as they impact traffic safety and operations, investigates and makes recommendations on the elimination of hazardous road conditions, reviews transportation permit applications, and provides staff with information for use in designing road projects. It also pursues various transportation grant funds to improve traffic safety within the county road system.

The Traffic Engineering and Transportation Planning segment provides traffic engineering services including the maintenance of a traffic accident database, countywide speed and volume studies, participates in the Traffic Advisory Committee (TRAC), researches and responds to traffic regulatory requests (speed limits, stop sign, etc.), reviews land development proposals as they impact traffic safety and operations, investigates and makes recommendations on the elimination of hazardous road conditions, reviews transportation permit applications, and provides staff with information for use in designing road projects. It also pursues various transportation grant funds to improve traffic safety within the county road system.

## ACCOMPLISHMENTS IN FY 2020-21

- Completed construction of the Clayton Creek Road Bridge over Clayton Creek (Bridge 14C-0031)
- Worked with our consultant to continue property acquisition for the South Main Street/Soda Bay Road underground utility portion of the corridor improvement project
- Completed the design of a pedestrian project in Middletown
- Completed the environmental clearance and right-of-way certification for several bridge projects
- Completed construction of FMAG Culverts Project 3
- Continued work with our consultants to complete the design for First Street Bridge over Clover Creek (Bridge 14C-0015), Bartlett Springs Road over Bartlett Creek (Bridge 14C-0099), and Witter Springs Road Bridge over Cooper Creek (Bridge 14C-0102) for construction in the next fiscal year, pending availability of federal funding
- Hired additional staff to fill vacancies created by retirements and resignations
- Provide right of way acquisition services to other Departments – specifically Water Resources for their Middle Creek Marsh project

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director

BU 1908 – Engineering and Inspection

## GOALS FOR FY 2021-22

- Secure funding for various road improvement projects through available State and Federal sources
- Complete the design of storm-damage repair projects on Socrates Mine Road
- Hire a consultant to prepare a 5-year pavement improvement program
- Complete right of way acquisition for the South Main Street/Soda Bay Road project
- Improve collaboration with the CDD Department on proposed projects to ensure DPW road requirements are adequately addressed in project conditions
- Continue to fill positions within the Division
- Continue to provide property acquisitions for the Middle Creek project
- Hire a new County Surveyor to replace the current Surveyor who is retiring



# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1908 : General, Engineering & Inspection

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-30 Permits-Road Privileges & Permit	50,000	50,000	0	0	50,000
21-60 Permits-Other	20,000	20,000	0	0	20,000
66-10 Charges for Services-Planning & Engineering	601,351	866,711	0	0	866,711
66-11 Charges for Services-Subdivision Insp Fees	6,000	6,000	0	0	6,000
79-73 Sales-Surveyor Maps	3,000	3,000	0	0	3,000
79-90 Other-Miscellaneous	5	5	0	0	5
<b>Revenue - Summary</b>	<b>680,356</b>	<b>945,716</b>	<b>0</b>	<b>0</b>	<b>945,716</b>

## Appropriation

01-11 Salaries & Wages-Permanent	539,367	617,131	0	0	617,131
01-12 Salaries & Wages-Extra Help	0	26,397	0	0	26,397
01-13 Salaries & Wages-OT, Holiday, Stby	5,000	8,000	0	0	8,000
01-14 Salaries & Wages-Other, Term	1,774	1,774	0	0	1,774
02-21 Retirement Contributions-FICA	41,780	48,684	0	0	48,684
02-22 Retirement Contributions-PERS	120,279	150,395	0	0	150,395
03-30 Insurance-Health/Life	95,765	116,074	0	0	116,074
03-31 Insurance-Unemployment	3,788	4,517	0	0	4,517
04-00 Worker's Compensation-	4,268	3,307	0	0	3,307
11-00 Clothing & Personal Suppl-	700	700	0	0	700
12-00 Communications-	2,050	2,050	0	0	2,050
15-12 Insurance-Public Liability	7,923	14,694	0	0	14,694
17-00 Maintenance-Equipment-	6,455	6,750	0	0	6,750
20-00 Memberships-	720	740	0	0	740
22-72 Office Expense-Books & Periodicals	1,200	1,200	0	0	1,200
23-80 Prof & Specialized Svcs-Professional & Specialize	14,430	14,630	0	0	14,630
23-85 Prof & Specialized Svcs-DPW Services	33,834	33,834	0	0	33,834
23-90 Prof & Specialized Svcs-Administrative Services	32,627	35,864	0	0	35,864
24-00 Publications & Legal Ntcs-	500	500	0	0	500
26-00 Rents & Leases-Bldg & Imp-	1,320	1,320	0	0	1,320

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 1908 : General, Engineering & Inspection

	<b>2020-21 Adopted</b>	<b>2021-22 Requested</b>	<b>Admin Adjustments Prelim</b>	<b>Admin Adjustments Final</b>	<b>2021-22 Adjusted Requests</b>
27-00 Small Tools & Instruments-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	13,650	13,650	0	0	13,650
29-50 Transportation & Travel- Transportation & Travel	2,600	2,600	0	0	2,600
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	20,000	20,000	0	0	20,000
38-00 Inventory Items-	3,000	3,000	0	0	3,000
<b>Appropriation - Summary</b>	<b>954,030</b>	<b>1,128,811</b>	<b>0</b>	<b>0</b>	<b>1,128,811</b>
<b>NET COST</b>	<b>273,674</b>	<b>183,095</b>	<b>0</b>	<b>0</b>	<b>183,095</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Office



## BU 1918 – Geothermal Resource Royalties (Fund 118)

### DEPARTMENT OVERVIEW

This Budget Unit is used to account for Geothermal Resource Royalty payments received from the Federal and State governments. This is a non-General Fund revenue source. The portion of these revenues received from the State are commonly referred to as AB 1905 funds and have some restrictions. Funding from this Budget Unit consists of projects to mitigate the impact of geothermal development, maintenance, planning and resource management and various other special projects.

### GOALS FOR FY 2021-22

- Funding from this Budget Unit will be transferred to responsible departments for algae, aquatic weed and quagga mussel programs impacting Clear Lake, Resource Planner services and Deputy Sheriff patrol in Middletown.
- This Budget Unit contains funding which is not presently appropriated and is required to be used for mitigation efforts in the Geothermal area.

## Revenue and Appropriation Detail

Fund: 118 : Geo Resource Royalties

Budget Unit: 1918 : General, Geo Resource Royalties

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	15,000	12,000	0	0	12,000
54-90 State Aid-Other	400,000	400,000	0	0	400,000
56-01 Other Federal-Other	600,000	650,000	0	0	650,000
56-30 Other Government Agencies-Other	17,000	20,000	0	0	20,000
81-23 Operating Transfers-Out	(730,000)	(735,000)	0	0	(735,000)
<b>Revenue - Summary</b>	<b>302,000</b>	<b>347,000</b>	<b>0</b>	<b>0</b>	<b>347,000</b>
<b>Appropriation</b>					
15-12 Insurance-Public Liability	2,621	9,796	0	0	9,796
23-80 Prof & Specialized Svcs-Professional & Specialize	50,000	50,000	0	0	50,000
23-91 Prof & Specialized Svcs-Intra-Div Services	20,000	20,000	0	0	20,000
28-30 Special Departmental Exp-Supplies & Services	679,482	918,036	(25,815)	0	892,221
53-48 Other Charges-Water Quality Improvement	150,000	150,000	0	0	150,000
53-50 Other Charges-Resource Management	125,000	125,000	25,815	0	150,815
53-54 Other Charges-Law Enforcement	100,000	100,000	0	0	100,000
53-90 Other Charges-Library & Community Svcs	20,000	20,000	0	0	20,000
55-07 Other Charges-Community Revitalization	679,482	918,036	0	0	918,036
<b>Appropriation - Summary</b>	<b>1,826,585</b>	<b>2,310,868</b>	<b>0</b>	<b>0</b>	<b>2,310,868</b>
<b>NET COST</b>	<b>1,524,585</b>	<b>1,963,868</b>	<b>0</b>	<b>0</b>	<b>1,963,868</b>

# AUDITOR-CONTROLLER/COUNTY CLERK

CATHY SADERLUND, Auditor-Controller/County Clerk



## BU 1920 – Disaster Response and Recovery (Fund 110)

### DEPARTMENT OVERVIEW

The Auditor-Controller/County Clerk is a consolidated office of the County Clerk and the Auditor-Controller. The duties and functions of these offices are addressed separately in Government Code. Functions of the Auditor-Controller and County Clerk are described in Form 1 – BU 1121 Auditor-Controller/County Clerk.

The Disaster Response and Recovery budget unit was established to assist with tracking and claiming of general fund obligations as they relate to disaster, and the Auditor-Controller absorbed responsibility for this additional budget unit in September 2015. The general fund provided startup funding of \$2,150,000 to bridge the gap between costs incurred, claiming and State and Federal reimbursement.

Since 2015 the Disaster Response and Recovery budget unit has taken on the finance administration of twelve declared disasters, as well as the administration of PSPS, CARES Act and most recently American Rescue Plan Act (ARPA) grant funding. All declared disasters are in some form of claiming and close out procedure, with audit exposure up to three years post event closure. Our twelve declared disasters have varying funding sources, including Federal Fire Management Assistance Grant (FMAG), California Disaster Assistance Act (CDAA) grant, Federal Public Assistance (PA) grant, PSPS allocations, PG&E Settlement, and CARES Act funding, and ARPA funding.

Reserves in this budget include the general fund startup funding, an additional set aside of PG&E fire settlement monies to address potential audit exceptions, and return of any necessary State advance monies.

### ACCOMPLISHMENTS IN FY 2020-21

- Continued to closeout projects for Valley Fire, Sulphur Fire, Winter Storms 2017 and 2019, Pawnee Fire, and Mendocino Fire. Identified additional eligible costs for claiming for Clayton Fire. (2,5)
- Participated in and assisted with County administration and the required restart of private property debris insurance collection projects for – Clayton/Sulphur/Mendocino/Pawnee/LNU fires. (1,2,5)
- Compiled all LNU Fire costs and submitted to FEMA for funding. (2,5)
- Set up accounting for CARES Act and ARPA funding and prepared required reporting. (2,3,5)
- Established a Disaster Finance Office necessary for efficient operations and records management. (2,4,5)

# AUDITOR-CONTROLLER/COUNTY CLERK

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CATHY SADERLUND, Auditor-Controller/County Clerk  
BU 1920 – Disaster Response and Recovery

## GOALS FOR FY 2021-22

- Close out all completed projects and transfer all funds received to departments as applicable. (2,5)
- Close out CARES Act funding and secure all files for audit retention. (2,5)
- Monitor, track and ensure compliance with ARPA funding requirements, including distribution of funds as determined by County decision makers. (2,3,5)
- Continue COVID-19 tracking, claiming and audit readiness. (2,5)
- Stay in constant readiness to stand up disaster finance in the event of future declared disasters. (2,3,5)

## Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov  
Budget Unit: 1920 : General, Disaster Response/Recover

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	100,000	150,000	0	0	150,000
54-40 State Aid-Disaster Relief	13,260	0	0	0	0
54-45 State Aid-Coronavirus	6,590,000	0	0	0	0
55-40 Other Federal-Disaster Relief	750,000	1,726,696	0	0	1,726,696
56-01 Other Federal-Other	0	6,243,634	0	0	6,243,634
81-01 Other-Settlements	3,495,234	0	0	0	0
<b>Revenue - Summary</b>	<b>10,948,494</b>	<b>8,120,330</b>	<b>0</b>	<b>0</b>	<b>8,120,330</b>

### Appropriation

01-11 Salaries & Wages-Permanent	58,940	117,022	0	0	117,022
01-14 Salaries & Wages-Other, Term	0	1,755	0	0	1,755
02-21 Retirement Contributions-FICA	4,509	9,086	0	0	9,086
02-22 Retirement Contributions-PERS	11,930	28,606	0	0	28,606
03-30 Insurance-Health/Life	12,005	24,046	0	0	24,046
03-31 Insurance-Unemployment	413	809	0	0	809
12-00 Communications-	0	3,000	0	0	3,000
22-70 Office Expense-Supplies	0	10,000	0	0	10,000
23-01 Prof & Specialized Svcs-COVID19-LABOR	500,000	1,000,000	0	0	1,000,000
23-02 Prof & Specialized Svcs-COVID19-S&S	1,000,000	360,812	0	0	360,812
23-65 Prof & Specialized Svcs-Valley Fire-Labor in-hous	200,000	75,000	0	0	75,000
23-66 Prof & Specialized Svcs-Clayton Fire-Svcs & Suppl	136,470	0	0	0	0
23-67 Prof & Specialized Svcs-Clayton Fire-Labor in-hse	75,000	0	0	0	0
23-69 Prof & Specialized Svcs-Winter Storms 2017-Labor	25,000	0	0	0	0
23-70 Prof & Specialized Svcs-Sulphur Fire-S & S	136,470	75,000	0	0	75,000
23-71 Prof & Specialized Svcs-Sulphur Fire-Labor	50,000	0	0	0	0
23-72 Prof & Specialized Svcs-Pawnee Fire- S & S	27,555	15,000	0	0	15,000

## Revenue and Appropriation Detail

Fund: 110 : Disaster Response & Recov

Budget Unit: 1920 : General, Disaster Response/Recover

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
23-73 Prof & Specialized Svcs-Pawnee Fire-Inhouse Labor	10,000	0	0	0	0
23-74 Prof & Specialized Svcs- RiverRanch Fire-S&S	164,025	100,000	0	0	100,000
23-75 Prof & Specialized Svcs- RiverRanch Fire-Labor	750,000	0	0	0	0
23-76 Prof & Specialized Svcs- Atmospheric River 2019	10,000	10,000	0	0	10,000
28-30 Special Departmental Exp-Supplies & Services	10,085,233	14,184,853	0	0	14,184,853
38-00 Inventory Items-	0	5,000	0	0	5,000
62-74 Cap. FA-Equipment-Other	343,200	0	0	0	0
<b>Appropriation - Summary</b>	<b>13,600,750</b>	<b>16,019,989</b>	<b>0</b>	<b>0</b>	<b>16,019,989</b>
<b>NET COST</b>	<b>2,652,256</b>	<b>7,899,659</b>	<b>0</b>	<b>0</b>	<b>7,899,659</b>



# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Office



## BU 2101 – Trial Courts

### DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to receive revenues from the collection of court imposed fines and fees, a portion of which are then paid to the State as required by State law. The other function of this Budget Unit is to appropriate funding and receive State reimbursement for County costs related to the transfer of court facilities. This Budget Unit also receives reimbursement from the Superior Court for the cost of providing mailroom services and reimbursement from the State for maintenance and operating costs of the fourth floor of the Courthouse.

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2101 : , Trial Courts

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	162,186	162,186	0	0	162,186
31-82 Fines, Forfeit, Penalties-Criminal Fines	5,000	5,000	0	0	5,000
31-83 Fines, Forfeit, Penalties-Parking Fines	200	200	0	0	200
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	79,000	79,000	0	0	79,000
31-91 Fines, Forfeit, Penalties-Traffic School Bail	115,000	115,000	0	0	115,000
54-90 State Aid-Other	70,000	70,000	0	0	70,000
66-50 Charges for Services-Auditing & Accounting	2,600	2,600	0	0	2,600
66-80 Charges for Services-Law Enforcement Services	600	600	0	0	600
66-91 Charges for Services-Recording Fees	50,000	50,000	0	0	50,000
67-50 Judicial-Court Fees and Costs	3,000	3,000	0	0	3,000
67-63 Judicial-Admin Screen/Cite Process	1,800	1,800	0	0	1,800
67-64 Judicial-Traffic School Fee	21,000	21,000	0	0	21,000
<b>Revenue - Summary</b>	<b>510,386</b>	<b>510,386</b>	<b>0</b>	<b>0</b>	<b>510,386</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	3,500	3,500	0	0	3,500
52-10 Other Charges-Contib to Non-Co Gov Agen	276,158	276,158	0	0	276,158
<b>Appropriation - Summary</b>	<b>279,658</b>	<b>279,658</b>	<b>0</b>	<b>0</b>	<b>279,658</b>
<b>NET COST</b>	<b>(230,728)</b>	<b>(230,728)</b>	<b>0</b>	<b>0</b>	<b>(230,728)</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Office



## BU 2106 – Grand Jurors

### DEPARTMENT OVERVIEW

The Lake County Grand Jury is a State mandated function that the County General Fund is required to finance. The Grand Jury serves as a group of impartial citizens that review the work of the County, cities, schools, special districts, and other local agencies to determine whether they can be made more efficient, effective and responsive to the needs of our community.

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2106 : , Grand Jurors

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Appropriation</b>					
12-00 Communications-	1,650	1,650	0	0	1,650
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	67	125	0	0	125
16-00 Jury & Witness Expense-	30,000	30,000	0	0	30,000
22-70 Office Expense-Supplies	3,377	3,386	0	0	3,386
22-71 Office Expense-Postage	150	150	0	0	150
28-30 Special Departmental Exp-Supplies & Services	3,000	3,000	0	0	3,000
29-50 Transportation & Travel- Transportation & Travel	24,500	24,500	0	0	24,500
<b>Appropriation - Summary</b>	<b>65,365</b>	<b>67,709</b>	<b>0</b>	<b>0</b>	<b>67,709</b>
<b>NET COST</b>	<b>65,365</b>	<b>67,709</b>	<b>0</b>	<b>0</b>	<b>67,709</b>

# DISTRICT ATTORNEY

SUSAN J. KRONES, District Attorney



## BU 2110 – District Attorney

### DEPARTMENT OVERVIEW

The District Attorney's Office is responsible for the prosecution of all criminal felonies and misdemeanors in Lake County. This process starts by reviewing law enforcement agency reports and charging those cases when appropriate. Deputy District Attorneys prepare and respond to pretrial motions, participate in settlements and go to jury trial. Prosecutors also handle sentencing hearings, appeals and habeas corpus petitions. Our office provides a Prosecutor for Juvenile and Veterans Court. Prosecutors review all search warrants before submission to the Judge. Prosecutors also appear on behalf of the victims at Parole Hearings for violent and serious offenders. Our Investigators assist Prosecutors in trial preparation and respond to crimes scenes to assist in investigations, conduct Critical Incident Investigations, write search warrants, interview submissions for good cause requests, and conduct background investigations for new hires. This Budget Unit is funded 90% by General Fund discretionary revenues, 6% by AB109 State Funds, and 4% by other State allocations.

### ACCOMPLISHMENTS IN FY 2020-21

- Reviewed, charged and prosecuted several high-profile cases despite a continuing shortage of Deputy District Attorneys and other staff. The multiple restrictions due to the COVID pandemic made this much more difficult.
- DA Investigators initiated several investigations into large scale EDD Fraud. Lake County was one of the first counties to investigate and successfully prosecute these cases.

### GOALS FOR FY 2021-22

- Due to restrictions caused by the pandemic there is a significant back log in both misdemeanor and felony prosecutions. The goal is to work with the courts to significantly reduce this backlog. For misdemeanors this would include setting up a large amount of back logged court appearances at facilities set up at the Fairgrounds and have various service agencies such as Behavioral Health and Alternative Work Services there to sign up individuals right away for these services.
- The District Attorney's Office can assist Code Enforcement to reduce dumping, blight and environmental damage in our community.
- The District Attorney's Office will continue to use technology and remote appearances to increase our effectiveness in communicating with victims, witnesses and other agency partners.

# Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2110 :

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-01 State Aid-Supplemental Law Enf Svcs	16,000	16,000	0	0	16,000
54-02 State Aid-Local Comm. Corrections	148,000	148,000	0	0	148,000
54-04 State Aid-DA & Public Defender	38,000	40,000	0	0	40,000
54-90 State Aid-Other	72,000	76,000	0	0	76,000
68-80 Public Protection-Educational Svcs (POST)	500	500	0	0	500
79-90 Other-Miscellaneous	20,000	510	0	0	510
<b>Revenue - Summary</b>	<b>294,500</b>	<b>281,010</b>	<b>0</b>	<b>0</b>	<b>281,010</b>

<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	1,864,461	2,068,577	0	0	2,068,577
01-12 Salaries & Wages-Extra Help	63,135	83,835	0	0	83,835
01-13 Salaries & Wages-OT, Holiday, Stby	9,049	8,630	0	0	8,630
01-14 Salaries & Wages-Other, Term	80,698	41,099	0	0	41,099
02-21 Retirement Contributions-FICA	151,601	166,401	0	0	166,401
02-22 Retirement Contributions-PERS	502,235	593,225	0	0	593,225
03-30 Insurance-Health/Life	250,265	269,185	0	0	269,185
03-31 Insurance-Unemployment	12,651	14,430	0	0	14,430
03-32 Insurance-Opt Out	15,750	14,400	0	0	14,400
04-00 Worker's Compensation-	13,476	9,514	0	0	9,514
11-00 Clothing & Personal Suppl-	2,500	2,500	0	0	2,500
12-00 Communications-	5,424	5,292	0	0	5,292
15-12 Insurance-Public Liability	16,126	58,905	0	0	58,905
15-13 Insurance-Fire & Allied Cvrgrs	2,609	4,338	0	0	4,338
16-00 Jury & Witness Expense-	6,000	6,000	0	0	6,000
17-00 Maintenance-Equipment-	16,750	18,200	0	0	18,200
18-00 Maint-Bldgs & Imprvmts-	4,000	4,000	0	0	4,000
20-00 Memberships-	11,309	11,071	0	0	11,071
22-70 Office Expense-Supplies	23,955	25,580	0	0	25,580
22-71 Office Expense-Postage	1,165	1,119	0	0	1,119
22-72 Office Expense-Books & Periodicals	34,376	34,776	0	0	34,776
23-80 Prof & Specialized Svcs-Professional & Specialize	19,504	16,564	0	0	16,564

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2110 : ,

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
24-00 Publications & Legal Ntcs-	150	150	0	0	150
26-00 Rents & Leases-Bldg & Imp-	8,400	8,400	0	0	8,400
28-30 Special Departmental Exp-Supplies & Services	9,000	11,700	0	0	11,700
28-34 Special Departmental Exp-D.A.	1,500	1,500	0	0	1,500
28-36 Special Departmental Exp-P.O.S.T. Training	4,000	2,500	0	0	2,500
29-50 Transportation & Travel- Transportation & Travel	27,000	16,800	0	0	16,800
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	16,800	9,600	0	0	9,600
38-00 Inventory Items-	0	5,000	0	0	5,000
48-00 Taxes & Assessments-	3	3	0	0	3
80-80 Other Financing Uses-Interfund Reimbursements	(39,500)	(19,500)	0	0	(19,500)
<b>Appropriation - Summary</b>	<b>3,134,392</b>	<b>3,493,794</b>	<b>0</b>	<b>0</b>	<b>3,493,794</b>
<b>NET COST</b>	<b>2,839,892</b>	<b>3,212,784</b>	<b>0</b>	<b>0</b>	<b>3,212,784</b>

# COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Office



## BU 2111 – Public Defender

### DEPARTMENT OVERVIEW

Pursuant to State and Federal law, legal representation must be provided to indigent defendants who, in the opinion of the Court, do not have the financial resources to retain the services of a private attorney. In May 2017, the Administrative Office administers the contract with Lake Indigent Defense, LLP (LID) to provide these services.

In addition to the legal proceedings funded by a flat fee, this Budget Unit includes funding for court ordered services to provide ancillary services including expert witnesses, verbatim transcription, interpreter services, polygraph testing, psychological evaluations, forensic testing and the cost of court appointed attorneys that are legally mandated when contract public defenders cannot serve because they have a conflict of interest with a case.

The General Fund provides the majority of funding for this Budget Unit. Pursuant to AB 109, the Public Safety Realignment Act and AB 118, Realignment 2011, the State provides funding for revocation hearings of Post-Release Community Supervision persons.

### GOALS FOR FY 2021-22

- Utilize the services of a consultant to review and make recommendations for structural and cost options to provide effective and efficient legal representation to indigent defendants, with resulting service model approved and implemented by July 1, 2022.



## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2111 : , Public Defender

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-04 State Aid-DA & Public Defender	45,000	45,000	0	0	45,000
<b>Revenue - Summary</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>0</b>	<b>45,000</b>
<b>Appropriation</b>					
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
23-80 Prof & Specialized Svcs- Professional & Specialize	114,012	230,102	125,000	0	355,102
23-91 Prof & Specialized Svcs-Intra-Div Services	10,000	1,000	9,000	0	10,000
23-98 Prof & Specialized Svcs-Attorney Contracts	1,416,000	1,500,000	0	0	1,500,000
<b>Appropriation - Summary</b>	<b>1,542,633</b>	<b>1,736,000</b>	<b>134,000</b>	<b>0</b>	<b>1,870,000</b>
<b>NET COST</b>	<b>1,497,633</b>	<b>1,691,000</b>	<b>134,000</b>	<b>0</b>	<b>1,825,000</b>

# CHILD SUPPORT SERVICES

GAIL WOODWORTH, Director



## BU 2112 – Child Support Services (Fund 107)

### DEPARTMENT OVERVIEW

The Department of Child Support Services was created in 1975 Under Title 22, Division 13 of the Social Security Act. This was done by Congress to reduce public expenditures on welfare by establishing paternity and obtaining financial support from the non-custodial parent and getting the custodial parent off of financial aid. This is a federally mandated program that is funded 66% by the Federal Government and 34% by the State.

The department is responsible for establishing paternity, child support, and medical support orders and enforcing those orders. It also modifies orders as circumstances change. Our cases are heard before a Commissioner that was created by AB1058 so that child support cases could be heard timely.

### ACCOMPLISHMENTS IN FY 2020-21

- We survived this past year! Staff did an outstanding job adapting to the many changes that occurred while still remaining in compliance, teleworking, and serving our customers.
- COVID brought about many changes for people and for some it effected their ability to pay their court ordered child support. The department has had a 58% increase in cases needing to be modified to the right sized order due to changes in income or other circumstances. All of these cases were modified within compliance timeframes set by state and federal regulations.

### GOALS FOR FY 2021-22

- Our goal for this year is to invest in our workforce. We will increase our staff development by utilizing multiple free online training platforms. The State Department of Child Support Services provides us with Blackboard which makes available to us a multitude of child support related training. The state also provides free access to Skillport which has training on anything from Excel and Word to supervisor and time management. We will also be using Lynda.com which is through LinkedIn Learning for a large variety of training. We will have all staff participate in quarterly learning in subjects of their interest that are related to their position in the office. Additionally we are working on succession planning for a variety of positions.

## Revenue and Appropriation Detail

Fund: 107 : Child Support Services  
Budget Unit: 2112 : , Child Support Services

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	5,000	1,500	0	0	1,500
53-02 State Assistance Program-Child Support Incentive	790,122	790,122	0	0	790,122
55-02 Federal Assist Program-Child Support Admin	1,533,767	1,533,767	0	0	1,533,767
<b>Revenue - Summary</b>	<b>2,328,889</b>	<b>2,325,389</b>	<b>0</b>	<b>0</b>	<b>2,325,389</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	1,264,237	1,257,311	0	0	1,257,311
01-13 Salaries & Wages-OT, Holiday, Stby	8,000	5,000	0	0	5,000
01-14 Salaries & Wages-Other, Term	13,295	9,455	0	0	9,455
02-21 Retirement Contributions-FICA	98,163	97,458	0	0	97,458
02-22 Retirement Contributions-PERS	281,970	305,750	0	0	305,750
03-30 Insurance-Health/Life	226,302	206,177	0	0	206,177
03-31 Insurance-Unemployment	8,603	8,834	0	0	8,834
03-32 Insurance-Opt Out	7,200	7,200	0	0	7,200
04-00 Worker's Compensation-	29,298	42,425	0	0	42,425
12-00 Communications-	10,780	11,620	0	0	11,620
14-00 Household Expense-	32,524	32,920	0	0	32,920
15-12 Insurance-Public Liability	21,049	25,025	0	0	25,025
15-13 Insurance-Fire & Allied Cvrsgs	408	624	0	0	624
17-00 Maintenance-Equipment-	17,644	10,734	0	0	10,734
18-00 Maint-Bldgs & Imprvmnts-	19,360	13,960	0	0	13,960
20-00 Memberships-	3,294	3,294	0	0	3,294
21-00 Miscellaneous-	15,329	15,329	0	0	15,329
22-70 Office Expense-Supplies	30,100	30,100	0	0	30,100
22-71 Office Expense-Postage	12,965	12,965	0	0	12,965
22-72 Office Expense-Books & Periodicals	3,700	3,800	0	0	3,800
23-21 Prof & Specialized Svcs-Transcripts	500	500	0	0	500
23-41 Prof & Specialized Svcs-District Attorney	30,000	6,000	0	0	6,000
23-42 Prof & Specialized Svcs-Data Processing	4,000	4,000	0	0	4,000
23-44 Prof & Specialized Svcs-Credit/	300	300	0	0	300

## Revenue and Appropriation Detail

Fund: 107 : Child Support Services  
Budget Unit: 2112 : , Child Support Services

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Fingerprints					
23-47 Prof & Specialized Svcs-Service Fees	20,000	20,000	0	0	20,000
23-48 Prof & Specialized Svcs-P.O.P.	3,200	3,200	0	0	3,200
23-80 Prof & Specialized Svcs-Professional & Specialize	1,797	1,797	0	0	1,797
23-90 Prof & Specialized Svcs-Administrative Services	58,899	76,819	0	0	76,819
23-91 Prof & Specialized Svcs-Intra-Div Services	5,000	6,600	0	0	6,600
24-00 Publications & Legal Ntcs-	800	800	0	0	800
26-00 Rents & Leases-Bldg & Imp-	120,000	120,000	0	0	120,000
28-30 Special Departmental Exp-Supplies & Services	6,385	6,385	0	0	6,385
29-50 Transportation & Travel-Transportation & Travel	12,316	12,316	0	0	12,316
30-00 Utilities-	30,000	30,000	0	0	30,000
38-00 Inventory Items-	10,000	0	0	0	0
62-71 Cap. FA-Equipment-Office	18,787	10,000	0	0	10,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	25,000	24,000	0	0	24,000
80-80 Other Financing Uses-Interfund Reimbursements	(15,329)	(15,329)	0	0	(15,329)
<b>Appropriation - Summary</b>	<b>2,435,876</b>	<b>2,407,369</b>	<b>0</b>	<b>0</b>	<b>2,407,369</b>
<b>NET COST</b>	<b>106,987</b>	<b>81,980</b>	<b>0</b>	<b>0</b>	<b>81,980</b>

# DISTRICT ATTORNEY

SUSAN KRONES, District Attorney



## BU 2113 – Victim Witness Division

### DEPARTMENT OVERVIEW

The Victim Witness Division is an essential part of the Office of the District Attorney. Its Main Purpose is to provide comprehensive services to victims and witnesses of all types of crimes as outlined in Section 13835.5 of the California Penal Code.

The staff of Victim Witness coordinates with law enforcement agencies to provide immediate crisis response to victims of crime for which the staff is available 24 hours a day. They also serve as the liaison between witnesses and prosecuting attorneys, throughout the entire justice process, and thereby add to the conviction of offenders.

All of our Victim Advocates are able to provide services to any victim of any crime. In addition, advocates have received specialized training in trauma informed response, domestic violence, sexual assault, elder/dependent adult abuse and child abuse. We also have special funding for our Mass Victimization Advocate (MVA) who has been working with local governments, hospitals and eventually schools to ensure a wrap-around service approach to victims in case of a mass victimization incident. Our MVA has attended numerous trainings on providing services should such an event occur.

### ACCOMPLISHMENTS IN FY 2020-21

- Provided victims with quality service while managing a high volume of cases.
- Assisted victims in meeting with prosecutors, ensuring their questions are answered and their rights are protected.
- Provided trainings on victim services for deputy district attorneys and law enforcement.
- Hired a full time Child Forensic Interviewer
- Continue to provide services to victims of crime while working from home during the pandemic.

### GOALS FOR FY 2021-22

- To continue to provide quality services to victims of crime.
- To continue to work towards accreditation for our Child Advocacy Center, Hope House
- Hopefully, with the improvement of COVID 19 and the opening of businesses, we will be able to provide more outreach and education to the community and our partners.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2113 : , DA/Victim-Witness Program

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	450,374	442,854	0	0	442,854
<b>Revenue - Summary</b>	<b>450,374</b>	<b>442,854</b>	<b>0</b>	<b>0</b>	<b>442,854</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	236,949	256,405	0	0	256,405
01-12 Salaries & Wages-Extra Help	15,849	15,849	0	0	15,849
01-13 Salaries & Wages-OT, Holiday, Stby	1,129	1,202	0	0	1,202
01-14 Salaries & Wages-Other, Term	5,592	1,292	0	0	1,292
02-21 Retirement Contributions-FICA	19,076	20,242	0	0	20,242
02-22 Retirement Contributions-PERS	52,840	62,486	0	0	62,486
03-30 Insurance-Health/Life	69,692	68,277	0	0	68,277
03-31 Insurance-Unemployment	1,770	1,906	0	0	1,906
04-00 Worker's Compensation-	1,890	2,073	0	0	2,073
11-00 Clothing & Personal Suppl-	500	500	0	0	500
12-00 Communications-	1,932	1,800	0	0	1,800
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	187	313	0	0	313
17-00 Maintenance-Equipment-	1,000	2,000	0	0	2,000
18-00 Maint-Bldgs & Imprvmnts-	750	750	0	0	750
20-00 Memberships-	485	485	0	0	485
22-70 Office Expense-Supplies	2,080	2,080	0	0	2,080
22-71 Office Expense-Postage	640	640	0	0	640
22-72 Office Expense-Books & Periodicals	485	600	0	0	600
23-80 Prof & Specialized Svcs-Professional & Specialize	6,736	7,536	0	0	7,536
28-30 Special Departmental Exp-Supplies & Services	32,500	32,500	0	0	32,500
29-50 Transportation & Travel-Transportation & Travel	7,400	7,400	0	0	7,400
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	3,120	3,120	0	0	3,120
38-00 Inventory Items-	0	1,500	0	0	1,500
62-71 Cap. FA-Equipment-Office	0	0	7,000	0	7,000

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2113 : , DA/Victim-Witness Program

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
62-74 Cap. FA-Equipment-Other	42,431	7,000	(7,000)	0	0
<b>Appropriation - Summary</b>	<b>507,654</b>	<b>502,854</b>	<b>0</b>	<b>0</b>	<b>502,854</b>
<b>NET COST</b>	<b>57,280</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>60,000</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 2115 – Domestic Violence Programs (Fund 180)

### DEPARTMENT OVERVIEW

This Budget Unit collects funds from marriage license fees and domestic violence fines. In turn, the County contracts with Lake Family Resource Center (LFRC) to provide crisis intervention shelter care for local victims of domestic violence.



## Revenue and Appropriation Detail

Fund: 180 : Domestic Violence Prgms  
 Budget Unit: 2115 : , Domestic Violence Prgms

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-82 Fines, Forfeit, Penalties-Criminal Fines	3,500	3,500	0	0	3,500
69-20 Other Current Services-Other	6,317	6,317	0	0	6,317
<b>Revenue - Summary</b>	<b>9,817</b>	<b>9,817</b>	<b>0</b>	<b>0</b>	<b>9,817</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	12,500	12,500	0	0	12,500
<b>Appropriation - Summary</b>	<b>12,500</b>	<b>12,500</b>	<b>0</b>	<b>0</b>	<b>12,500</b>
<b>NET COST</b>	<b>2,683</b>	<b>2,683</b>	<b>0</b>	<b>0</b>	<b>2,683</b>

# DISTRICT ATTORNEY

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SUSAN KRONES, District Attorney



## BU 2116 – District Attorney-Asset Forfeiture (Fund 80)

### DEPARTMENT OVERVIEW

The purpose of this fund is to account for the portion of asset forfeiture monies distributed to the District Attorney's Office. Although these funds cannot be used to supplant County funds that would normally support the District Attorney's Office law enforcement and prosecution efforts, they can be used to enhance the District Attorney's Office's resources.

### ACCOMPLISHMENTS IN FY 2020-21

- Used funds to buy plaques of appreciation for individuals retiring from or leaving the District Attorney's Office.
- Used funds to buy badges for Deputy District Attorneys.

### GOALS FOR FY 2021-22

- Continue to use the money as needed and appropriate.

## Revenue and Appropriation Detail

Fund: 80 : DA-Asset Forfeiture  
Budget Unit: 2116 : , DA Asset Forfeiture

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	5,000	5,000	0	0	5,000
42-01 Revenue from Use of Money-Interest	1,000	1,000	0	0	1,000
<b>Revenue - Summary</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0</b>	<b>6,000</b>
<b>Appropriation</b>					
22-70 Office Expense-Supplies	500	500	0	0	500
22-71 Office Expense-Postage	200	200	0	0	200
24-00 Publications & Legal Ntcs-	2,000	2,200	0	0	2,200
28-30 Special Departmental Exp-Supplies & Services	4,500	3,000	0	0	3,000
29-50 Transportation & Travel-Transportation & Travel	4,000	3,000	0	0	3,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	50,000	0	0	50,000
<b>Appropriation - Summary</b>	<b>11,200</b>	<b>58,900</b>	<b>0</b>	<b>0</b>	<b>58,900</b>
<b>NET COST</b>	<b>5,200</b>	<b>52,900</b>	<b>0</b>	<b>0</b>	<b>52,900</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2201 – Sheriff-Coroner

### DEPARTMENT OVERVIEW

The Sheriff's Department provides law enforcement response to emergencies throughout Lake County, and conducts legally mandated investigations. It serves as the County's Office of Emergency Services and coordinates preparation and responses to emergencies. The Department is responsible for providing around the clock public safety and 911 dispatching services. It provides marine patrol on the navigable waters of Lake County, provides Search and Rescue services, a youth Explorer program, supports the Sheriff's Activities League, operates the local County Correctional Facility, and provides court security services.

# Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	5,300	5,300	0	0	5,300
21-62 Permits-Gun & Explosive	1,025	1,025	0	0	1,025
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	30	30	0	0	30
54-01 State Aid-Supplemental Law Enf Svcs	100,000	100,000	0	0	100,000
54-90 State Aid-Other	163,009	154,712	0	0	154,712
56-01 Other Federal-Other	11,000	20,000	0	0	20,000
56-30 Other Government Agencies-Other	120,000	547,502	0	0	547,502
66-80 Charges for Services-Law Enforcement Services	24,925	87,925	0	0	87,925
67-40 Judicial-Cert Fee-Not Fixed State	25,000	20,000	0	0	20,000
69-20 Other Current Services-Other	340	300	0	0	300
79-99 Other-Donations	57,126	25,000	0	0	25,000
<b>Revenue - Summary</b>	<b>507,755</b>	<b>961,794</b>	<b>0</b>	<b>0</b>	<b>961,794</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	4,187,721	4,398,970	0	0	4,398,970
01-12 Salaries & Wages-Extra Help	112,419	99,432	0	0	99,432
01-13 Salaries & Wages-OT, Holiday, Stby	389,970	495,029	0	0	495,029
01-14 Salaries & Wages-Other, Term	67,180	59,619	0	0	59,619
02-21 Retirement Contributions-FICA	406,733	386,059	0	0	386,059
02-22 Retirement Contributions-PERS	1,807,980	1,997,186	0	0	1,997,186
03-30 Insurance-Health/Life	1,064,404	941,898	0	0	941,898
03-31 Insurance-Unemployment	31,891	32,660	0	0	32,660
03-32 Insurance-Opt Out	7,200	16,800	0	0	16,800
04-00 Worker's Compensation-	481,081	340,343	0	0	340,343
11-00 Clothing & Personal Suppl-	70,700	67,500	0	0	67,500
12-00 Communications-	74,500	74,500	0	0	74,500
14-00 Household Expense-	15,000	15,000	0	0	15,000
15-12 Insurance-Public Liability	580,861	773,838	0	0	773,838
15-13 Insurance-Fire & Allied Cvrgrs	9,278	11,654	0	0	11,654
17-00 Maintenance-Equipment-	175,000	175,000	0	0	175,000
18-00 Maint-Bldgs & Imprvmts-	25,000	25,000	0	0	25,000

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2201 : Sheriff, Sheriff-Coroner

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
20-00 Memberships-	7,500	8,000	0	0	8,000
22-70 Office Expense-Supplies	20,000	20,000	0	0	20,000
22-71 Office Expense-Postage	5,000	5,000	0	0	5,000
22-72 Office Expense-Books & Periodicals	20,000	20,000	0	0	20,000
23-80 Prof & Specialized Svcs-Professional & Specialize	800,000	825,000	0	0	825,000
24-00 Publications & Legal Ntcs-	500	500	0	0	500
25-00 Rents & Leases-Equipment-	500	500	0	0	500
26-00 Rents & Leases-Bldg & Imp-	2,701	74,201	0	0	74,201
27-00 Small Tools & Instruments-	500	500	0	0	500
28-30 Special Departmental Exp-Supplies & Services	100,000	102,500	0	0	102,500
28-35 Special Departmental Exp-Sheriff	5,000	5,000	0	0	5,000
28-50 Special Departmental Exp-S.A.R.	9,495	9,495	0	0	9,495
29-50 Transportation & Travel- Transportation & Travel	200,000	200,000	0	0	200,000
29-53 Transportation & Travel-Sheriff	170,000	170,000	0	0	170,000
30-00 Utilities-	75,000	80,000	0	0	80,000
38-00 Inventory Items-	3,000	25,000	0	0	25,000
48-00 Taxes & Assessments-	266	266	0	0	266
62-74 Cap. FA-Equipment-Other	210,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(802,297)	(802,372)	0	0	(802,372)
80-81 Other Financing Uses-Intrafund Reimbursements	(378,444)	(386,639)	0	0	(386,639)
<b>Appropriation - Summary</b>	<b>9,955,639</b>	<b>10,267,439</b>	<b>0</b>	<b>0</b>	<b>10,267,439</b>
<b>NET COST</b>	<b>9,447,884</b>	<b>9,305,645</b>	<b>0</b>	<b>0</b>	<b>9,305,645</b>



## BU 2202 – Sheriff-Central Dispatch

### DEPARTMENT OVERVIEW

The Lake County Sheriff's Dispatch Center serves as Lake County's Public Safety Access Point. 911 calls for fire, law, and medical services are received here. The center is staffed 24 hours a day, 7 days a week, 365 days a year.

The Dispatch Center handled 58,495 law enforcement calls for service, including deputy initiated incidents during calendar year 2019. These incidents included 40,006 911 calls, and 135,968 telephone calls. This represents an increase of over 4,000 calls from the previous year.

The Dispatch Center provided dispatch services by way of MOU and/or contract for several federal entities (BLM & USFS), county departments (Probation and District Attorney's Office), and for the Lakeport Police Department.

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
56-01 Other Federal-Other	56,920	4,500	0	0	4,500
66-60 Charges for Services-Communication Services	265,661	267,905	0	0	267,905
<b>Revenue - Summary</b>	<b>322,581</b>	<b>272,405</b>	<b>0</b>	<b>0</b>	<b>272,405</b>

### Appropriation

01-11 Salaries & Wages-Permanent	431,733	519,846	0	0	519,846
01-12 Salaries & Wages-Extra Help	19,809	0	0	0	0
01-13 Salaries & Wages-OT, Holiday, Stby	158,619	131,850	0	0	131,850
01-14 Salaries & Wages-Other, Term	5,776	6,206	0	0	6,206
02-21 Retirement Contributions-FICA	60,207	50,179	0	0	50,179
02-22 Retirement Contributions-PERS	150,471	146,289	0	0	146,289
03-30 Insurance-Health/Life	126,774	106,339	0	0	106,339
03-31 Insurance-Unemployment	4,298	3,640	0	0	3,640
04-00 Worker's Compensation-	16,841	11,045	0	0	11,045
11-00 Clothing & Personal Suppl-	5,000	5,000	0	0	5,000
12-00 Communications-	25,000	25,000	0	0	25,000
14-00 Household Expense-	500	500	0	0	500
15-12 Insurance-Public Liability	5,871	10,922	0	0	10,922
15-13 Insurance-Fire & Allied Cvrgrs	2,060	3,814	0	0	3,814
17-00 Maintenance-Equipment-	75,000	85,000	0	0	85,000
18-00 Maint-Bldgs & Imprvmts-	10,000	10,000	0	0	10,000
20-00 Memberships-	250	250	0	0	250
22-70 Office Expense-Supplies	1,000	1,000	0	0	1,000
22-71 Office Expense-Postage	100	100	0	0	100
22-72 Office Expense-Books & Periodicals	100	100	0	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	2,500	2,500	0	0	2,500
25-00 Rents & Leases-Equipment-	250	250	0	0	250
26-00 Rents & Leases-Bldg & Imp-	10,000	20,000	0	0	20,000
28-30 Special Departmental Exp-Supplies & Services	2,500	2,500	0	0	2,500
29-50 Transportation & Travel-Transportation & Travel	1,500	1,500	0	0	1,500



## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2202 : Sheriff, Sheriff-Central Dispatch

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
30-00 Utilities-	29,250	35,000	0	0	35,000
38-00 Inventory Items-	0	5,000	0	0	5,000
62-74 Cap. FA-Equipment-Other	292,733	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(25,000)	(25,000)	0	0	(25,000)
<b>Appropriation - Summary</b>	<b>1,413,142</b>	<b>1,158,830</b>	<b>0</b>	<b>0</b>	<b>1,158,830</b>
<b>NET COST</b>	<b>1,090,561</b>	<b>886,425</b>	<b>0</b>	<b>0</b>	<b>886,425</b>



## BU 2203 – Sheriff-Marijuana Suppression

### DEPARTMENT OVERVIEW

Monies in this unit are received from United States Forest Service and US DEA grants.

Per grant requirements, monies received from DEA and DCESP (Domestic Cannabis Eradication and Suppression Program) are prohibited for being used to support **any** licensing or license compliance activities.

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2203 : Sheriff, Sh-Marijuana Suppression

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
56-01 Other Federal-Other	229,000	285,000	0	0	285,000
<b>Revenue - Summary</b>	<b>229,000</b>	<b>285,000</b>	<b>0</b>	<b>0</b>	<b>285,000</b>
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	6,500	6,500	0	0	6,500
12-00 Communications-	1,000	1,000	0	0	1,000
14-00 Household Expense-	750	750	0	0	750
17-00 Maintenance-Equipment-	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs- Professional & Specialize	130,000	176,000	0	0	176,000
23-91 Prof & Specialized Svcs-Intra-Div Services	81,650	81,650	0	0	81,650
25-00 Rents & Leases-Equipment-	100	100	0	0	100
28-30 Special Departmental Exp-Supplies & Services	4,000	4,000	0	0	4,000
29-50 Transportation & Travel- Transportation & Travel	2,500	2,500	0	0	2,500
38-00 Inventory Items-	0	10,000	0	0	10,000
<b>Appropriation - Summary</b>	<b>229,000</b>	<b>285,000</b>	<b>0</b>	<b>0</b>	<b>285,000</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## BU 2204 – Sheriff-Court Security

### DEPARTMENT OVERVIEW

The Sheriff's Office provides executive protection for the Judges and Court Security. This function is performed with a combination of permanent full time employees and retired annuitants, supervised by a full time sergeant.

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2204 : Sheriff, Sheriff-Court Security

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-03 State Aid-Trial Court Security	808,363	869,369	0	0	869,369
<b>Revenue - Summary</b>	<b>808,363</b>	<b>869,369</b>	<b>0</b>	<b>0</b>	<b>869,369</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	299,868	289,956	0	0	289,956
01-12 Salaries & Wages-Extra Help	171,454	196,798	0	0	196,798
01-13 Salaries & Wages-OT, Holiday, Stby	50,000	75,000	0	0	75,000
01-14 Salaries & Wages-Other, Term	3,037	3,072	0	0	3,072
02-21 Retirement Contributions-FICA	32,201	33,567	0	0	33,567
02-22 Retirement Contributions-PERS	123,080	127,061	0	0	127,061
03-30 Insurance-Health/Life	61,975	65,512	0	0	65,512
03-31 Insurance-Unemployment	3,298	3,405	0	0	3,405
04-00 Worker's Compensation-	6,977	4,140	0	0	4,140
11-00 Clothing & Personal Suppl-	10,188	10,188	0	0	10,188
15-12 Insurance-Public Liability	25,785	27,670	0	0	27,670
23-80 Prof & Specialized Svcs- Professional & Specialize	2,500	2,500	0	0	2,500
28-30 Special Departmental Exp-Supplies & Services	5,000	10,000	0	0	10,000
29-50 Transportation & Travel- Transportation & Travel	2,500	10,000	0	0	10,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	500	500	0	0	500
38-00 Inventory Items-	10,000	10,000	0	0	10,000
<b>Appropriation - Summary</b>	<b>808,363</b>	<b>869,369</b>	<b>0</b>	<b>0</b>	<b>869,369</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2205 – Sheriff-Marine Patrol

### DEPARTMENT OVERVIEW

The Sheriff/Marine Patrol Division provides enforcement of California's Harbors and Navigation Code on the navigable waters of Lake County. The Division is staffed by one (1) full time Sergeant and augmented by seasonal deputy sheriff's. The Division also enforces the County's Quagga Mussel/Invasive Species ordinance.

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2205 : Sheriff, Sheriff-Marine Patrol

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-92 State Aid-Crews	315,312	315,312	0	0	315,312
<b>Revenue - Summary</b>	<b>315,312</b>	<b>315,312</b>	<b>0</b>	<b>0</b>	<b>315,312</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	88,613	88,613	0	0	88,613
01-12 Salaries & Wages-Extra Help	91,696	106,720	0	0	106,720
01-13 Salaries & Wages-OT, Holiday, Stby	24,431	25,112	0	0	25,112
01-14 Salaries & Wages-Other, Term	1,704	1,704	0	0	1,704
02-21 Retirement Contributions-FICA	10,733	11,435	0	0	11,435
02-22 Retirement Contributions-PERS	38,207	41,163	0	0	41,163
03-30 Insurance-Health/Life	36	36	0	0	36
03-31 Insurance-Unemployment	1,522	1,522	0	0	1,522
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	3,407	3,147	0	0	3,147
11-00 Clothing & Personal Suppl-	2,500	2,500	0	0	2,500
12-00 Communications-	1,000	1,000	0	0	1,000
15-10 Insurance-Other	2,500	2,500	0	0	2,500
15-12 Insurance-Public Liability	23,592	24,490	0	0	24,490
15-13 Insurance-Fire & Allied Cvrgrs	94	202	0	0	202
17-00 Maintenance-Equipment-	45,000	35,000	0	0	35,000
25-00 Rents & Leases-Equipment-	100	100	0	0	100
26-00 Rents & Leases-Bldg & Imp-	25,420	25,420	0	0	25,420
27-00 Small Tools & Instruments-	250	250	0	0	250
28-30 Special Departmental Exp-Supplies & Services	2,000	2,000	0	0	2,000
29-50 Transportation & Travel- Transportation & Travel	45,000	35,000	0	0	35,000
30-00 Utilities-	2,910	2,910	0	0	2,910
<b>Appropriation - Summary</b>	<b>413,115</b>	<b>413,224</b>	<b>0</b>	<b>0</b>	<b>413,224</b>
<b>NET COST</b>	<b>97,803</b>	<b>97,912</b>	<b>0</b>	<b>0</b>	<b>97,912</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2206 – Sheriff-Rural & Small Counties (Fund 194)

### DEPARTMENT OVERVIEW

Monies received in this budget are funded entirely with AB443 funds. The Sheriff's Office receives \$500,000 annually. Monies in this unit are designated to enhance law enforcement services in rural communities. They are not designated to supplant existing or mandatory services.



## Revenue and Appropriation Detail

Fund: 194 : Sheriff-Rural & Small Co

Budget Unit: 2206 : Sheriff, Sheriff-Rural & Small Co

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	15,000	15,000	0	0	15,000
54-90 State Aid-Other	500,000	500,000	0	0	500,000
<b>Revenue - Summary</b>	<b>515,000</b>	<b>515,000</b>	<b>0</b>	<b>0</b>	<b>515,000</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	337,000	337,000	0	0	337,000
28-30 Special Departmental Exp-Supplies & Services	275,336	172,300	0	0	172,300
38-00 Inventory Items-	300,000	300,000	0	0	300,000
61-60 Cap. FA-Bldgs & Imp-Current	1,000,000	1,800,000	0	0	1,800,000
62-74 Cap. FA-Equipment-Other	375,000	50,000	0	0	50,000
<b>Appropriation - Summary</b>	<b>2,287,336</b>	<b>2,659,300</b>	<b>0</b>	<b>0</b>	<b>2,659,300</b>
<b>NET COST</b>	<b>1,772,336</b>	<b>2,144,300</b>	<b>0</b>	<b>0</b>	<b>2,144,300</b>



## BU 2207 – Sheriff-Civil (Fund 191)

### DEPARTMENT OVERVIEW

Fees for this budget are collected pursuant to GC26746, 26731 and 26746.1

The Civil Division is responsible for the service of civil papers. The Civil Division processed and served hundreds of subpoenas, notices, summons, complaints, restraining orders, earnings withholding orders, claims, levies, evictions and other services.

## Revenue and Appropriation Detail

Fund: 191 : Sheriff-Civil  
Budget Unit: 2207 : Sheriff, Sheriff-Civil

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
68-50 Public Protection-Sheriff-Civil	15,000	15,000	0	0	15,000
68-51 Public Protection-Sheriff Civil	4,000	4,000	0	0	4,000
<b>Revenue - Summary</b>	<b>19,000</b>	<b>19,000</b>	<b>0</b>	<b>0</b>	<b>19,000</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	10,000	10,000	0	0	10,000
23-91 Prof & Specialized Svcs-Intra-Div Services	15,500	15,500	0	0	15,500
28-30 Special Departmental Exp-Supplies & Services	4,864	5,000	0	0	5,000
29-50 Transportation & Travel- Transportation & Travel	5,000	5,000	0	0	5,000
38-00 Inventory Items-	4,500	5,000	0	0	5,000
62-74 Cap. FA-Equipment-Other	56,435	60,959	0	0	60,959
<b>Appropriation - Summary</b>	<b>96,299</b>	<b>101,459</b>	<b>0</b>	<b>0</b>	<b>101,459</b>
<b>NET COST</b>	<b>77,299</b>	<b>82,459</b>	<b>0</b>	<b>0</b>	<b>82,459</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2208 – Sheriff-Blood Alcohol (Fund 192)

### DEPARTMENT OVERVIEW

This budget pays for blood, breath and urine analysis for any tests conducted in the unincorporated areas of Lake County, regardless of which agency administers the tests.

## Revenue and Appropriation Detail

Fund: 192 : Sheriff-Blood Alcohol

Budget Unit: 2208 : Sheriff, Sheriff-Blood Alcohol

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	8,000	5,000	0	0	5,000
<b>Revenue - Summary</b>	<b>8,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs- Professional & Specialize	8,241	5,258	0	0	5,258
<b>Appropriation - Summary</b>	<b>8,241</b>	<b>5,258</b>	<b>0</b>	<b>0</b>	<b>5,258</b>
<b>NET COST</b>	<b>241</b>	<b>258</b>	<b>0</b>	<b>0</b>	<b>258</b>

# SHERIFF

---

BRIAN L. MARTIN, Sheriff



## BU 2210 – Sheriff-STC (Fund 196)

### DEPARTMENT OVERVIEW

The Board of State and Community Corrections (BSCC), as well as state law, requires all new Deputy Sheriff-Corrections to attend and successfully complete a 5 week Corrections academy within the first year of hire. Newly appointed Sergeants are required to attend a 2 week Supervisory course intended to provide them with leadership concepts and personnel laws. All correctional staff are required to receive 24 hours of BSCC approved training every year. These funds are intended to assist the department in meeting the minimum state requirements.

## Revenue and Appropriation Detail

Fund: 196 : Sheriff-STC

Budget Unit: 2210 : Sheriff, Sheriff-STC

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
56-30 Other Government Agencies-Other	35,700	35,700	0	0	35,700
<b>Revenue - Summary</b>	<b>35,700</b>	<b>35,700</b>	<b>0</b>	<b>0</b>	<b>35,700</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	35,000	35,000	0	0	35,000
29-50 Transportation & Travel- Transportation & Travel	62,534	50,029	0	0	50,029
<b>Appropriation - Summary</b>	<b>97,534</b>	<b>85,029</b>	<b>0</b>	<b>0</b>	<b>85,029</b>
<b>NET COST</b>	<b>61,834</b>	<b>49,329</b>	<b>0</b>	<b>0</b>	<b>49,329</b>



## BU 2212 – Sheriff-Automated Warrants (Fund 195)

### DEPARTMENT OVERVIEW

Monies in this budget are collected by the courts per PC853.7 and VC40508.5 for an automated warrants system and used to provide a county wide automated warrant system.



## Revenue and Appropriation Detail

Fund: 195 : Sheriff-Automated Warrant

Budget Unit: 2212 : Sheriff, Sheriff-Automated Warrant

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	250	100	0	0	100
<b>Revenue - Summary</b>	<b>250</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>100</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	8,797	8,711	0	0	8,711
<b>Appropriation - Summary</b>	<b>8,797</b>	<b>8,711</b>	<b>0</b>	<b>0</b>	<b>8,711</b>
<b>NET COST</b>	<b>8,547</b>	<b>8,611</b>	<b>0</b>	<b>0</b>	<b>8,611</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2213 – Sheriff-DNA (Fund 189)

### DEPARTMENT OVERVIEW

Monies in this budget are collected by both the Courts and Probation per GC76104.6 as set forth as a result of Proposition 69.

## Revenue and Appropriation Detail

Fund: 189 : Sheriff-DNA

Budget Unit: 2213 : Sheriff, Sheriff - D N A

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	14,000	10,000	0	0	10,000
<b>Revenue - Summary</b>	<b>14,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	3,000	3,000	0	0	3,000
23-91 Prof & Specialized Svcs-Intra-Div Services	150,100	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	129,540	281,008	0	0	281,008
<b>Appropriation - Summary</b>	<b>282,640</b>	<b>286,008</b>	<b>0</b>	<b>0</b>	<b>286,008</b>
<b>NET COST</b>	<b>268,640</b>	<b>276,008</b>	<b>0</b>	<b>0</b>	<b>276,008</b>



## BU 2214 – Sheriff-Asset Forfeiture (Fund 198)

### DEPARTMENT OVERVIEW

Monies in this budget are from seized property in accordance with the Equitable Sharing agreements between the County of Lake and the Department of Justice and Treasury. Monies are also received from State and Local forfeitures.

## Revenue and Appropriation Detail

Fund: 198 : Sheriff-Asset Forfeiture

Budget Unit: 2214 : Sheriff, Sheriff-Asset Forfeiture

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	10,000	5,000	0	0	5,000
<b>Revenue - Summary</b>	<b>10,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	35,000	35,000	0	0	35,000
18-00 Maint-Bldgs & Imprvmnts-	20,000	20,000	0	0	20,000
28-30 Special Departmental Exp-Supplies & Services	600,019	577,923	0	0	577,923
29-50 Transportation & Travel-Transportation & Travel	50,000	50,000	0	0	50,000
38-00 Inventory Items-	25,000	25,000	0	0	25,000
<b>Appropriation - Summary</b>	<b>730,019</b>	<b>707,923</b>	<b>0</b>	<b>0</b>	<b>707,923</b>
<b>NET COST</b>	<b>720,019</b>	<b>702,923</b>	<b>0</b>	<b>0</b>	<b>702,923</b>



## BU 2215 – Sheriff-Inmate Welfare (Fund 199)

### DEPARTMENT OVERVIEW

Services provided by these funds under PC4025 are used primarily for the benefit, education and welfare of the inmates confined within the jail facility. This BU also provides funding for a deputy sheriff-corrections assigned to coordinate inmate programs.

## Revenue and Appropriation Detail

Fund: 199 : Sheriff-Inmate Welfare

Budget Unit: 2215 : Sheriff, Sheriff - Inmate Welfare

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	7,500	4,000	0	0	4,000
56-30 Other Government Agencies-Other	141,500	126,500	0	0	126,500
79-70 Sales-Other Sales-Miscellaneous	44,250	13,900	0	0	13,900
<b>Revenue - Summary</b>	<b>193,250</b>	<b>144,400</b>	<b>0</b>	<b>0</b>	<b>144,400</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	82,918	91,612	0	0	91,612
28-30 Special Departmental Exp-Supplies & Services	674,723	695,110	0	0	695,110
38-00 Inventory Items-	15,000	15,000	0	0	15,000
<b>Appropriation - Summary</b>	<b>772,641</b>	<b>801,722</b>	<b>0</b>	<b>0</b>	<b>801,722</b>
<b>NET COST</b>	<b>579,391</b>	<b>657,322</b>	<b>0</b>	<b>0</b>	<b>657,322</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2216 – Sheriff-Pool Vehicle Replacement (Fund 57)

### DEPARTMENT OVERVIEW

This fund allows the department to purchase replacement unmarked pool vehicles.



## Revenue and Appropriation Detail

Fund: 57 : Sheriff-Pool Vehicle Repl

Budget Unit: 2216 : Sheriff, Pool-Vehicle Replacement

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
69-25 Other Current Services-Central Garage	20,000	20,000	0	0	20,000
<b>Revenue - Summary</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	183,989	183,989	0	0	183,989
62-72 Cap. FA-Equipment-Autos & Light Trucks	225,000	225,000	0	0	225,000
<b>Appropriation - Summary</b>	<b>408,989</b>	<b>408,989</b>	<b>0</b>	<b>0</b>	<b>408,989</b>
<b>NET COST</b>	<b>388,989</b>	<b>388,989</b>	<b>0</b>	<b>0</b>	<b>388,989</b>



## BU 2217 – Sheriff-Pursuit Vehicle Replacement (Fund 58)

### DEPARTMENT OVERVIEW

This fund Purchases vehicles and equipment to replace existing fleet of emergency response vehicles as they end their serviceable life.

## Revenue and Appropriation Detail

Fund: 58 : Sheriff-Pursuit Veh Replc

Budget Unit: 2217 : Sheriff, Pursuit Vehicle Replaceme

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
69-25 Other Current Services-Central Garage	170,000	170,000	0	0	170,000
<b>Revenue - Summary</b>	<b>170,000</b>	<b>170,000</b>	<b>0</b>	<b>0</b>	<b>170,000</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	194,288	194,288	0	0	194,288
62-72 Cap. FA-Equipment-Autos & Light Trucks	860,000	860,000	0	0	860,000
<b>Appropriation - Summary</b>	<b>1,054,288</b>	<b>1,054,288</b>	<b>0</b>	<b>0</b>	<b>1,054,288</b>
<b>NET COST</b>	<b>884,288</b>	<b>884,288</b>	<b>0</b>	<b>0</b>	<b>884,288</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2218 – Sheriff-Search & Rescue (Fund 187)

### DEPARTMENT OVERVIEW

This budget functions strictly by donations. Its main beneficiary was a donation from the Grace Mouzakis-Thompson trust. Under the terms of her trust, 25% of the monies were designated to be made available to Lake County Search and Rescue with the Sheriff as the beneficiary.

## Revenue and Appropriation Detail

Fund: 187 : Sheriff-Search & Rescue

Budget Unit: 2218 : Sheriff, Sheriff-Search & Rescue

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	20,000	20,000	0	0	20,000
17-00 Maintenance-Equipment-	25,000	25,000	0	0	25,000
28-30 Special Departmental Exp-Supplies & Services	148,308	170,159	0	0	170,159
29-50 Transportation & Travel- Transportation & Travel	15,000	15,000	0	0	15,000
38-00 Inventory Items-	10,000	10,000	0	0	10,000
62-74 Cap. FA-Equipment-Other	25,000	0	0	0	0
<b>Appropriation - Summary</b>	<b>243,308</b>	<b>240,159</b>	<b>0</b>	<b>0</b>	<b>240,159</b>
<b>NET COST</b>	<b>243,308</b>	<b>240,159</b>	<b>0</b>	<b>0</b>	<b>240,159</b>

# SHERIFF

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BRIAN L. MARTIN, Sheriff



## BU 2220 – Sheriff-POST (Fund 186)

### DEPARTMENT OVERVIEW

POST (Peace Officer Standards and Training) requires all peace officers and public safety dispatchers to receive a minimum of 24 hours training every two years. These funds assist the department in meeting these requirements. A maximum of 80 hours of POST reimbursement is allowable per employee per year.

## Revenue and Appropriation Detail

Fund: 186 : Sheriff-Post

Budget Unit: 2220 : Sheriff, Sheriff - POST

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Appropriation</b>					
28-36 Special Departmental Exp-P.O.S.T. Training	165,985	186,315	0	0	186,315
<b>Appropriation - Summary</b>	<b>165,985</b>	<b>186,315</b>	<b>0</b>	<b>0</b>	<b>186,315</b>
<b>NET COST</b>	<b>165,985</b>	<b>186,315</b>	<b>0</b>	<b>0</b>	<b>186,315</b>

# SHERIFF

---

BRIAN L. MARTIN, Sheriff



## BU 2221 – Sheriff-Local Law Enforcement Block Grant (Fund 181)

### DEPARTMENT OVERVIEW

Monies in this budget are received from a Federal Byrne JAG grant.



## Revenue and Appropriation Detail

Fund: 181 : Sheriff-LCL Law Enfrcmnt

Budget Unit: 2221 : Sheriff, Sheriff-LCL Law Enfrcmnt

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
56-01 Other Federal-Other	59,335	0	0	0	0
<b>Revenue - Summary</b>	<b>59,335</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	30,202	16,148	0	0	16,148
28-30 Special Departmental Exp-Supplies & Services	45,608	0	0	0	0
<b>Appropriation - Summary</b>	<b>75,810</b>	<b>16,148</b>	<b>0</b>	<b>0</b>	<b>16,148</b>
<b>NET COST</b>	<b>16,475</b>	<b>16,148</b>	<b>0</b>	<b>0</b>	<b>16,148</b>



## BU 2301 – Jail Facilities

### DEPARTMENT OVERVIEW

Staffing at the facility is made up of a Captain, a Correctional Lieutenant, Correctional Sergeants, Correctional Deputies, Correctional Aides, Law Enforcement Records Technicians, Maintenance workers and Accounting personnel.

Food services are provided by way of a contract and meals are prepared on site.

Medical services are provided by way of contract and limited medical and dental services are provided on site. More extensive medical care is provided off-site as needed.

The jail is rated to house 286 inmates. The average daily population for FY 19-20 was 243 with a low of 146 and a high of 313.

Correctional Staff are responsible for security, programming, recreation, feeding and medical attention for inmates. Additionally, correctional staff are responsible for transporting inmates to court appearances, inter-facility transfers, and medical appointments

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-01 State Aid-Supplemental Law Enf Svcs	20,500	20,500	0	0	20,500
54-02 State Aid-Local Comm. Corrections	660,506	830,620	0	0	830,620
54-95 State Aid-AB 90 CJSF	36,045	36,045	0	0	36,045
66-80 Charges for Services-Law Enforcement Services	120,000	84,000	0	0	84,000
68-60 Public Protection-Institutional Care & Svcs	252,778	13,000	0	0	13,000
81-22 Operating Transfers-In	115,059	75,000	0	0	75,000
<b>Revenue - Summary</b>	<b>1,204,888</b>	<b>1,059,165</b>	<b>0</b>	<b>0</b>	<b>1,059,165</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	3,270,637	3,221,701	0	0	3,221,701
01-12 Salaries & Wages-Extra Help	67,068	48,085	0	0	48,085
01-13 Salaries & Wages-OT, Holiday, Stby	299,765	327,858	0	0	327,858
01-14 Salaries & Wages-Other, Term	18,352	34,822	0	0	34,822
02-21 Retirement Contributions-FICA	309,271	320,241	0	0	320,241
02-22 Retirement Contributions-PERS	1,336,370	1,446,498	0	0	1,446,498
03-30 Insurance-Health/Life	712,310	642,240	0	0	642,240
03-31 Insurance-Unemployment	24,824	23,383	0	0	23,383
03-32 Insurance-Opt Out	16,800	16,800	0	0	16,800
04-00 Worker's Compensation-	293,509	142,535	0	0	142,535
11-00 Clothing & Personal Suppl-	135,000	120,000	0	0	120,000
12-00 Communications-	11,000	11,000	0	0	11,000
13-00 Food-	575,000	550,000	0	0	550,000
14-00 Household Expense-	90,000	90,000	0	0	90,000
15-12 Insurance-Public Liability	463,438	589,481	0	0	589,481
15-13 Insurance-Fire & Allied Cvrsgs	16,494	30,609	0	0	30,609
17-00 Maintenance-Equipment-	65,000	50,000	0	0	50,000
18-00 Maint-Bldgs & Imprvmts-	200,000	200,000	0	0	200,000
20-00 Memberships-	1,000	1,000	0	0	1,000
22-70 Office Expense-Supplies	35,000	35,000	0	0	35,000
22-71 Office Expense-Postage	4,000	4,000	0	0	4,000
22-72 Office Expense-Books & Periodicals	12,500	12,500	0	0	12,500

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2301 : Detention & Correction, Sheriff-Jail Facilities

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
23-80 Prof & Specialized Svcs-Professional & Specialize	20,000	20,000	0	0	20,000
25-00 Rents & Leases-Equipment-	1,000	1,000	0	0	1,000
27-00 Small Tools & Instruments-	1,000	1,000	0	0	1,000
28-30 Special Departmental Exp-Supplies & Services	15,000	15,000	0	0	15,000
29-50 Transportation & Travel- Transportation & Travel	40,000	35,000	0	0	35,000
29-53 Transportation & Travel-Sheriff	20,000	20,000	0	0	20,000
30-00 Utilities-	300,000	300,000	0	0	300,000
38-00 Inventory Items-	10,000	10,000	0	0	10,000
40-70 Support & Care of Persons-Support & Care of Persons	5,000	5,000	0	0	5,000
48-00 Taxes & Assessments-	526	526	0	0	526
54-02 State Aid-Local Comm. Corrections	170,000	170,000	0	0	170,000
61-60 Cap. FA-Bldgs & Imp-Current	0	50,000	0	0	50,000
62-73 Cap. FA-Equipment-Shop	0	15,000	0	0	15,000
62-74 Cap. FA-Equipment-Other	90,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(132,917)	(141,612)	0	0	(141,612)
<b>Appropriation - Summary</b>	<b>8,496,947</b>	<b>8,418,667</b>	<b>0</b>	<b>0</b>	<b>8,418,667</b>
<b>NET COST</b>	<b>7,292,059</b>	<b>7,359,502</b>	<b>0</b>	<b>0</b>	<b>7,359,502</b>

# PROBATION

ROB HOWE, Chief Probation Officer



## BU 2302 – Probation

### DEPARTMENT OVERVIEW

The Probation Department provides services that enhance public safety. We are an “arm” of the Lake County Superior Court and as such we conduct investigations, author reports, and make recommendations to Lake County Superior Court Judges. We supervise offenders and utilize Evidence-Based Practices in programming, testing, counseling, and assessments, with the objective of reducing recidivism. We engage in the collection of restitution and support victim restoration programs.

The Probation Department supervises approximately 1,000 adult offenders and 100 juvenile offenders.

### ACCOMPLISHMENTS IN FY 2020-21

- All Deputy Probation Officer (DPO) staff were trained in de-escalation and trauma informed care.
- We completed a total of 1510 hours of training in working with the mentally ill population, funded by the Mental Health JAG Grant.
- We improved the ability for probationers to communicate with probation officers through the use of electronic reporting and a lobby kiosk.
- We increased efficiency through the use of technology by staff. With tools such as portable printers, tablets and Adobesign we can work with probationers where they are.
- By utilizing remote learning opportunities for our Day Reporting Center (DRC) programing we were able to temporarily vacate the “old juvenile hall” building, making way for the Elijah House Shelter.
- Again, by utilizing technology such as remote learning, electronic check in and electronic monitoring we were able to close our Clearlake Sub-Station. Not renewing the lease for that building represented a considerable savings for the County.
- We collaborated with community partners including Behavioral Health, Hope Center, Elijah House Adventist Heath, Lake County Office of Education, Lake County Department of Social Services, North Coast Opportunities and Pastor Shannon to develop Housing Navigators. A program to assist probationers with housing needs.

# PROBATION

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ROB HOWE, Chief Probation Officer  
BU 2302 – Probation

## GOALS FOR FY 2021-22

- We plan to Bring Girls Circle and Boys Council classes to each school district. These are Evidence Based Practices (EBP) to empower youth to make positive choices.
- We will increase availability of technology to probationers by loaning necessary equipment to attend classes and treatment remotely.
- As we resume in person programming through our DRC, we will maintain the ability to offer remote options to increase the number of individuals we can accommodate.
- We will increase our use of remote check-in and kiosk check-in options. This will save staff time, travel expense as well as lessening cost and waste associated with the use of paper, shredding, etc.
- Through a partnership with the Lake County Office of Education and with the procurement of grant funding, we will be reintroducing a Family Wrap Program. This is a program proven to decrease the risk of incarceration and placement for juveniles involved.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2302 : Detention & Correction, Probation

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
53-01 State Assistance Program-Public Assistance Admin	776,482	965,073	0	0	965,073
54-02 State Aid-Local Comm. Corrections	1,614,910	1,625,160	0	0	1,625,160
54-05 State Aid-Jv Just-Youthful Offender	213,675	213,675	0	0	213,675
54-90 State Aid-Other	272,502	273,558	0	0	273,558
54-95 State Aid-AB 90 CJSF	20,000	20,000	0	0	20,000
55-01 Federal Assist Program-Public Assistance Admin	253,500	200,000	0	0	200,000
56-30 Other Government Agencies-Other	74,100	72,000	0	0	72,000
66-50 Charges for Services-Auditing & Accounting	10,000	10,000	0	0	10,000
66-80 Charges for Services-Law Enforcement Services	5,000	5,000	0	0	5,000
66-90 Charges for Services-Legal Services	10,000	10,000	0	0	10,000
67-50 Judicial-Court Fees and Costs	2,000	2,000	0	0	2,000
<b>Revenue - Summary</b>	<b>3,252,169</b>	<b>3,396,466</b>	<b>0</b>	<b>0</b>	<b>3,396,466</b>

## Appropriation

01-11 Salaries & Wages-Permanent	2,376,239	2,392,869	0	0	2,392,869
01-13 Salaries & Wages-OT, Holiday, Stby	42,000	100,000	0	0	100,000
01-14 Salaries & Wages-Other, Term	76,656	119,341	0	0	119,341
02-21 Retirement Contributions-FICA	191,130	200,523	0	0	200,523
02-22 Retirement Contributions-PERS	927,794	1,014,584	0	0	1,014,584
03-30 Insurance-Health/Life	465,403	485,953	0	0	485,953
03-31 Insurance-Unemployment	17,158	18,042	0	0	18,042
03-32 Insurance-Opt Out	7,200	7,200	0	0	7,200
04-00 Worker's Compensation-	236,958	273,762	0	0	273,762
11-00 Clothing & Personal Suppl-	13,550	17,480	0	0	17,480
12-00 Communications-	26,456	26,456	0	0	26,456
14-00 Household Expense-	17,800	14,400	0	0	14,400
15-12 Insurance-Public Liability	79,902	110,691	0	0	110,691
15-13 Insurance-Fire & Allied Cvrgrs	2,259	1,381	0	0	1,381
17-00 Maintenance-Equipment-	34,240	53,967	0	0	53,967

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2302 : Detention & Correction, Probation

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
18-00 Maint-Bldgs & Imprvmnts-	21,520	20,500	0	0	20,500
19-40 Medical Expense-Medical, Dental & Lab Exp	500	500	0	0	500
20-00 Memberships-	6,760	6,760	0	0	6,760
22-70 Office Expense-Supplies	18,000	18,000	0	0	18,000
22-71 Office Expense-Postage	7,700	7,700	0	0	7,700
22-72 Office Expense-Books & Periodicals	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	79,350	109,042	0	0	109,042
26-00 Rents & Leases-Bldg & Imp-	13,200	0	0	0	0
28-30 Special Departmental Exp-Supplies & Services	37,997	58,000	0	0	58,000
29-50 Transportation & Travel-Transportation & Travel	52,250	61,500	0	0	61,500
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	72,000	94,000	0	0	94,000
30-00 Utilities-	69,000	69,000	0	0	69,000
38-00 Inventory Items-	4,140	33,400	0	0	33,400
40-70 Support & Care of Persons-Support & Care of Persons	381,600	381,600	0	0	381,600
48-00 Taxes & Assessments-	160	160	0	0	160
54-02 State Aid-Local Comm. Corrections	56,300	84,550	0	0	84,550
80-80 Other Financing Uses-Interfund Reimbursements	(8,500)	0	0	0	0
<b>Appropriation - Summary</b>	<b>5,329,222</b>	<b>5,783,861</b>	<b>0</b>	<b>0</b>	<b>5,783,861</b>
<b>NET COST</b>	<b>2,077,053</b>	<b>2,387,395</b>	<b>0</b>	<b>0</b>	<b>2,387,395</b>



# HEALTH SERVICES

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DENISE POMEROY, Director



## BU 2304 – Jail Medical Services

### DEPARTMENT OVERVIEW

Wellpath, previously known as California Forensic Medical Group (CFMG), has developed medical delivery systems that have proven responsive to the needs of inmates, correctional facility administrators and county officials throughout California. Experts in California-based Correctional Healthcare, Wellpath currently operates the majority of IMQ accredited sites in the state for both adult and juvenile corrections facilities.

### ACCOMPLISHMENTS IN FY 2020-21

- In FY 20/21, Wellpath retained their accreditation under the Institute for Medical Quality

### GOALS FOR FY 2021-22

- Apply for continued AB109 funding
- Provide a constitutional level of medical, dental and behavioral health services to the jail inmate population
- Evaluate trends in local incarceration and associated healthcare costs
- Review the Medi-Cal County Inmate Program (MCIP) for possible participation next fiscal year

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2304 : Detention & Correction, Jail-Medical Services

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-02 State Aid-Local Comm. Corrections	614,916	614,917	(166,017)	0	448,900
79-90 Other-Miscellaneous	14,000	0	0	0	0
<b>Revenue - Summary</b>	<b>628,916</b>	<b>614,917</b>	<b>(166,017)</b>	<b>0</b>	<b>448,900</b>
<b>Appropriation</b>					
19-41 Medical Expense-Incarcerated Individual	385,354	325,000	(72,518)	0	252,482
23-80 Prof & Specialized Svcs-Professional & Specialize	2,827,950	2,950,180	0	0	2,950,180
28-48 Special Departmental Exp-Ambulance Expense	5,000	5,000	0	0	5,000
80-80 Other Financing Uses-Interfund Reimbursements	(704,200)	(681,458)	(42,116)	0	(723,574)
<b>Appropriation - Summary</b>	<b>2,514,104</b>	<b>2,598,722</b>	<b>(114,634)</b>	<b>0</b>	<b>2,484,088</b>
<b>NET COST</b>	<b>1,885,188</b>	<b>1,983,805</b>	<b>51,383</b>	<b>0</b>	<b>2,035,188</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 2305 – Criminal Justice Facilities (Fund 51)

### DEPARTMENT OVERVIEW

This Budget Unit accounts for funding allocated to the Criminal Justice Facilities Temporary Construction Fund, pursuant to State law and Board of Supervisors Resolution. The funding in this Budget Unit consists of a portion of court imposed fines which are allocated for purposes of maintaining and operating courthouse and criminal justice facilities. These are non-discretionary revenues.

## Revenue and Appropriation Detail

Fund: 51 : Criminal Justice Programs

Budget Unit: 2305 : Detention & Correction, Sheriff-Crim Just Progrms

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	115,000	100,000	(25,000)	0	75,000
81-23 Operating Transfers-Out	(115,059)	(100,000)	25,000	0	(75,000)
<b>Revenue - Summary</b>	<b>(59)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>59</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# AGRICULTURAL COMMISSIONER

STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures



## BU 2601 – Agricultural Commissioner

### DEPARTMENT OVERVIEW

The Department of Agriculture and the Department of Weights and Measures serves to protect and promote Lake County agriculture, the environment, ensure the health and safety of Lake County residents and visitors, ensure the accuracy of commercial transactions, provide consumer protection and ensure fair competition among businesses through the following services: Agricultural parcel inspections, other incoming plant inspections and agricultural commodity export inspections/certifications; Exotic insect trapping program; Pest eradication including invasive and noxious weeds; Management of nuisance pests; Pesticide use enforcement program provides for the proper, safe and efficient use of pesticides, includes a focus on worker health and safety compliance; Inspect the growing, propagation, production and sale of nursery stock; Inspect certified farmer's markets, certified producers, organic producers and fruit and vegetable standardization; Cannabis compliance inspections; Industrial hemp program; Egg handler registration; Apiary inspections; Inspections of weighing and measuring devices for commercial use; Quantity control inspections which check the net contents of packaged goods and ensures accurate pricing; Weighmaster inspections; and ensuring that the advertising and labeling of petroleum products is accurate and correct.

The budget is funded 49% by state sub-venting, 12% fees and 39% general fund discretionary revenue.

### ACCOMPLISHMENTS IN FY 2020-21

- Worked cooperatively with the Lake County Emergency Services and Sherriff's Office to develop and implement the "Restricted Access" program which allows commercial agricultural producers, growers and ranchers in completing critical work during emergency restricted access orders.
- Worked cooperatively in the development the County Farmland Protection Zone(s).
- The Department website has been updated to include: Updated registration forms for routine annual registrations; Industrial Hemp program page with guidance for new registrants and; Guidance document for obtaining a Certified Producers Certificate
- The Department has worked with IT to implement a Department Facebook page to further provide outreach and educational materials.

# AGRICULTURAL COMMISSIONER

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STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures  
BU 2601 – Agricultural Commissioner

## GOALS FOR FY 2021-22

- Work with the Lake County Emergency Services and Sherriff's Office in implementing the "Restricted Access" program.
- Continue to work cooperatively in implementing the County Farmland Protection Zone(s)
- Continue to provide ongoing eradication support for the noxious weed, Goatsrue, reducing the spread and movement/introduction into the Scotts Creek waterway leading into Clearlake.
- Identify and provide training resources/opportunities to further develop staff knowledge and program proficiency.
- Continue to update the Department website and Facebook page to better serve industry and provide education to the general public in the programs/services we provide.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
53-90 State Admin Program-Agriculture	494,602	425,118	0	0	425,118
66-30 Charges for Services-Agricultural Services	20,600	9,930	0	0	9,930
69-20 Other Current Services-Other	65,800	65,800	0	0	65,800
79-74 Sales-Poison Grain	500	0	0	0	0
<b>Revenue - Summary</b>	<b>581,502</b>	<b>500,848</b>	<b>0</b>	<b>0</b>	<b>500,848</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	350,283	387,226	0	0	387,226
01-12 Salaries & Wages-Extra Help	34,632	42,768	0	0	42,768
01-13 Salaries & Wages-OT, Holiday, Stby	1,960	4,771	0	0	4,771
01-14 Salaries & Wages-Other, Term	11,286	23,672	0	0	23,672
02-21 Retirement Contributions-FICA	30,465	32,983	0	0	32,983
02-22 Retirement Contributions-PERS	78,114	94,367	0	0	94,367
03-30 Insurance-Health/Life	78,206	75,381	0	0	75,381
03-31 Insurance-Unemployment	2,696	3,011	0	0	3,011
04-00 Worker's Compensation-	2,485	2,073	0	0	2,073
10-00 Agricultural-	3,000	3,000	0	0	3,000
11-00 Clothing & Personal Suppl-	800	500	0	0	500
12-00 Communications-	1,800	3,600	0	0	3,600
14-00 Household Expense-	2,000	2,000	0	0	2,000
15-12 Insurance-Public Liability	8,017	10,010	0	0	10,010
15-13 Insurance-Fire & Allied Cvrsg	303	538	0	0	538
17-00 Maintenance-Equipment-	10,000	10,000	0	0	10,000
18-00 Maint-Bldgs & Imprvmnts-	200	5,600	6,000	0	11,600
20-00 Memberships-	2,525	2,745	0	0	2,745
22-70 Office Expense-Supplies	7,200	7,200	0	0	7,200
22-71 Office Expense-Postage	2,500	2,500	0	0	2,500
22-72 Office Expense-Books & Periodicals	250	250	0	0	250
23-80 Prof & Specialized Svcs-Professional & Specialize	143,411	47,801	0	0	47,801
28-30 Special Departmental Exp-Supplies & Services	14,040	14,040	0	0	14,040

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2601 : Protective Inspection, Agricultural Commissioner

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
29-50 Transportation & Travel- Transportation & Travel	10,000	10,000	0	0	10,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	34,969	34,503	0	0	34,503
30-00 Utilities-	140	140	0	0	140
38-00 Inventory Items-	2,920	4,800	0	0	4,800
48-00 Taxes & Assessments-	80	80	0	0	80
62-74 Cap. FA-Equipment-Other	18,000	0	0	0	0
<b>Appropriation - Summary</b>	<b>852,282</b>	<b>825,559</b>	<b>6,000</b>	<b>0</b>	<b>831,559</b>
<b>NET COST</b>	<b>270,780</b>	<b>324,711</b>	<b>6,000</b>	<b>0</b>	<b>330,711</b>



# COMMUNITY DEVELOPMENT DEPARTMENT

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SCOTT DE LEON, Interim Director



## BU 2602 – Building and Safety (Fund 109)

### DEPARTMENT OVERVIEW

The Building Division's primary function is to safeguard the life, health and property of the residents of the unincorporated area of Lake County through the enforcement and interpretation of State and Local adopted Building, Mechanical, Fire Codes and ordinances. The Building Division strives to implement these codes and standards in a fair and consistent manner while remaining open to alternative materials and methods that comply with the intent of the codes.

Services provided by the Division include commercial and residential plan review, issuance of building permits, inspections of structural, electrical, plumbing and mechanical installations in new residential and commercial construction, additions and remodels. The Division also insures that Flood Plain requirements are met for all buildings in the mapped Flood Hazard Zones in the County. The Division issues permits for manufactured home installations on private property, and other miscellaneous items such as solar systems, re-roofs, signs, and window replacements.

Building Division management staff, Chief Building Official (CBO), acts as the Lake County Fire Marshal. The purpose of the Lake County Fire Marshal (LCFM) is to provide a consistent and comprehensive method of interpretation of the California Code of Regulations about State Regulated Area's (SRA) in the enforcement of private property road accessibility for first responders, and the safe egress of occupant. In addition the CBO/LCFM serves in the identification and abatement of building related violations in the unincorporated area of the County. Duties may include:

- Inspection of property to determine if a building nuisance exists; issuance of Notices of Nuisance and Order to Abate to property owner; represent the Department in Appeal Hearings; abate nuisances if the property owner fails to do so in the allotted time (including writing of inspection warrants for court approval and arrange approved contractor for abatement); represent the Department in lien hearings.

## Revenue and Appropriation Detail

Fund: 109 : Building and Safety

Budget Unit: 2602 : Protective Inspection, Building & Safety

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-20 Permits-Construction	1,052,226	1,250,000	(250,000)	0	1,000,000
21-63 Permits-Mobile Home	12,556	15,000	0	0	15,000
42-01 Revenue from Use of Money-Interest	6,620	5,000	0	0	5,000
66-10 Charges for Services-Planning & Engineering	365,888	400,000	0	0	400,000
66-11 Charges for Services-Subdivision Insp Fees	1,000,000	2,000	0	0	2,000
66-17 Charges for Services-State-CBSC fees 90%	971	0	0	0	0
66-18 Charges for Services-Admin-CBSC fees 10%	155	50	0	0	50
66-19 Charges for Services-Technology Recovery	17,789	20,000	0	0	20,000
66-20 Charges for Services-CASP	5,598	10,000	0	0	10,000
69-20 Other Current Services-Other	634	500	0	0	500
79-90 Other-Miscellaneous	200	0	0	0	0
<b>Revenue - Summary</b>	<b>2,462,637</b>	<b>1,702,550</b>	<b>(250,000)</b>	<b>0</b>	<b>1,452,550</b>

### Appropriation

01-11 Salaries & Wages-Permanent	544,487	654,052	171,837	0	825,889
01-12 Salaries & Wages-Extra Help	0	9,072	0	0	9,072
02-21 Retirement Contributions-FICA	41,906	50,468	13,145	0	63,613
02-22 Retirement Contributions-PERS	121,420	159,392	41,876	0	201,268
03-30 Insurance-Health/Life	128,308	119,035	35,919	0	154,954
03-31 Insurance-Unemployment	3,828	4,659	1,139	0	5,798
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	15,807	5,107	0	0	5,107
11-00 Clothing & Personal Suppl-	3,325	3,050	0	0	3,050
12-00 Communications-	11,040	7,440	0	0	7,440
14-00 Household Expense-	0	250	0	0	250
15-12 Insurance-Public Liability	75,150	25,140	0	0	25,140
15-13 Insurance-Fire & Allied Cvrgrs	328	610	0	0	610
17-00 Maintenance-Equipment-	38,951	95,208	0	0	95,208
20-00 Memberships-	1,188	135	65	0	200

## Revenue and Appropriation Detail

Fund: 109 : Building and Safety

Budget Unit: 2602 : Protective Inspection, Building & Safety

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
22-70 Office Expense-Supplies	12,800	9,105	(200)	0	8,905
22-71 Office Expense-Postage	3,300	3,300	0	0	3,300
22-72 Office Expense-Books & Periodicals	5,450	4,450	0	0	4,450
23-80 Prof & Specialized Svcs-Professional & Specialize	1,452,964	15,500	0	0	15,500
23-90 Prof & Specialized Svcs-Administrative Services	68,986	72,970	0	0	72,970
23-91 Prof & Specialized Svcs-Intra-Div Services	562,103	909,680	(347,606)	0	562,074
24-00 Publications & Legal Ntcs-	350	50	0	0	50
27-00 Small Tools & Instruments-	1,500	500	0	0	500
28-30 Special Departmental Exp-Supplies & Services	9,150	8,340	80	0	8,420
29-50 Transportation & Travel-Transportation & Travel	4,430	4,430	0	0	4,430
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	42,900	45,000	0	0	45,000
38-00 Inventory Items-	14,770	1,000	0	0	1,000
48-00 Taxes & Assessments-	10	10	0	0	10
80-80 Other Financing Uses-Interfund Reimbursements	0	0	(53,437)	0	(53,437)
<b>Appropriation - Summary</b>	<b>3,166,851</b>	<b>2,210,353</b>	<b>(137,182)</b>	<b>0</b>	<b>2,073,171</b>
<b>NET COST</b>	<b>704,214</b>	<b>507,803</b>	<b>112,818</b>	<b>0</b>	<b>620,621</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

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SCOTT DE LEON, Interim Director



## BU 2603 – Code Enforcement

### DEPARTMENT OVERVIEW

The purpose of the Code Enforcement Division is to provide a consistent and comprehensive method for the identification and abatement of public nuisances in the unincorporated area of the County. Duties may include:

- Inspection of property to determine if a nuisance exists; issuance of Notices of Nuisance and Order to Abate to property owner; represent the Department in Appeal Hearings; Abate nuisances if the property owner fails to do so in the allotted time (including writing of Inspection warrants for court approval, arrange approved contractor for abatement); represent the Department in Lien hearings.
- Inspect properties for hazardous vegetation, inform property owner(s) of non-compliance; abate hazardous vegetation if owner fails to do so; process lien against property as provided for in County code
- Removal of abandoned, wrecked, dismantled vehicles from private property in the unincorporated area of the County.

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	0	51,507	0	0	51,507
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	30,280	0	0	0	0
66-50 Charges for Services-Auditing & Accounting	40,000	50,000	0	0	50,000
69-20 Other Current Services-Other	500	16,750	0	0	16,750
<b>Revenue - Summary</b>	<b>70,780</b>	<b>118,257</b>	<b>0</b>	<b>0</b>	<b>118,257</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	302,533	358,089	2,072	0	360,161
02-21 Retirement Contributions-FICA	23,144	27,394	43	0	27,437
02-22 Retirement Contributions-PERS	51,056	87,266	(1,862)	0	85,404
03-30 Insurance-Health/Life	80,098	83,589	(255)	0	83,334
03-31 Insurance-Unemployment	2,118	2,507	3	0	2,510
04-00 Worker's Compensation-	0	7,439	0	0	7,439
11-00 Clothing & Personal Suppl-	820	1,045	0	0	1,045
12-00 Communications-	6,312	5,642	0	0	5,642
14-00 Household Expense-	0	132	0	0	132
15-12 Insurance-Public Liability	0	95,148	0	0	95,148
17-00 Maintenance-Equipment-	27,875	68,820	0	0	68,820
20-00 Memberships-	665	665	0	0	665
22-70 Office Expense-Supplies	5,762	4,854	0	0	4,854
22-71 Office Expense-Postage	4,000	3,600	0	0	3,600
23-80 Prof & Specialized Svcs-Professional & Specialize	41,564	50,300	0	0	50,300
23-90 Prof & Specialized Svcs-Administrative Services	0	1,385	0	0	1,385
23-91 Prof & Specialized Svcs-Intra-Div Services	90,558	159,736	(101,966)	0	57,770
24-00 Publications & Legal Ntcs-	500	500	0	0	500
27-00 Small Tools & Instruments-	200	300	0	0	300
28-30 Special Departmental Exp-Supplies & Services	7,340	8,970	0	0	8,970
29-50 Transportation & Travel-Transportation & Travel	806	1,690	0	0	1,690

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2603 : Protective Inspection, Code Enforcement

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	38,690	45,000	0	0	45,000
38-00 Inventory Items-	7,347	17,624	0	0	17,624
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	31,021	0	0	31,021
80-80 Other Financing Uses-Interfund Reimbursements	(620,608)	(845,252)	101,965	0	(743,287)
80-81 Other Financing Uses-Intrafund Reimbursements	0	(99,207)	0	0	(99,207)
<b>Appropriation - Summary</b>	<b>70,780</b>	<b>118,257</b>	<b>0</b>	<b>0</b>	<b>118,257</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

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SCOTT DE LEON, Interim Director



## BU 2604 – Nuisance Abatement (Fund 188)

### DEPARTMENT OVERVIEW

The Nuisance Abatement budget unit provides funding for the abatement of code violations and for cleanup of illegal dump sites.

## Revenue and Appropriation Detail

Fund: 188 : Nuisance Abatement

Budget Unit: 2604 : Protective Inspection, Nuisance Abatement Progrm

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-30 Property Taxes-Prior Secured	5,000	0	0	0	0
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	25,000	0	0	0	0
42-01 Revenue from Use of Money-Interest	1,900	3,424	0	0	3,424
66-40 Charges for Services-Assess & Tax Collection	3,000	0	0	0	0
69-20 Other Current Services-Other	1,100	0	0	0	0
<b>Revenue - Summary</b>	<b>36,000</b>	<b>3,424</b>	<b>0</b>	<b>0</b>	<b>3,424</b>
<b>Appropriation</b>					
23-90 Prof & Specialized Svcs-Administrative Services	779	2,620	0	0	2,620
28-30 Special Departmental Exp-Supplies & Services	100,000	50,000	0	0	50,000
55-06 Other Charges-Nuisance Abatement	190,000	100,000	0	0	100,000
<b>Appropriation - Summary</b>	<b>290,779</b>	<b>152,620</b>	<b>0</b>	<b>0</b>	<b>152,620</b>
<b>NET COST</b>	<b>254,779</b>	<b>149,196</b>	<b>0</b>	<b>0</b>	<b>149,196</b>



# AGRICULTURAL COMMISSIONER

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STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures



## BU 2701 – Fish and Game Protection & Propagation (Fund 131)

### DEPARTMENT OVERVIEW

The purpose of this budget is to support projects that improve the habitat for wildlife and fisheries in the County. The Agricultural Commissioner manages the budget for the Lake County Fish and Wildlife Advisory Committee which recommends projects to the Lake County Board of Supervisors for approval. This budget is fully funded by State Fish and Wildlife fines, forfeitures and penalties.

### ACCOMPLISHMENTS IN FY 2020-21

- The Lake County Board of Supervisors approved the Lake County Fish and Wildlife Advisory Committee's recommendation to provide funding for the Clearlake Bass Tournament.
- The Lake County Fish and Wildlife Advisory Committee vacancies were filled.

### GOALS FOR FY 2021-22

- Goals are to be determined by proposals brought to the Lake County Fish and Wildlife Advisory Committee members.

## Revenue and Appropriation Detail

Fund: 131 : Fish and Wildlife

Budget Unit: 2701 : , Fish and Wildlife

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-81 Fines, Forfeit, Penalties-Fish and Game Fines	1,000	300	0	0	300
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	500	150	0	0	150
42-01 Revenue from Use of Money-Interest	850	200	0	0	200
<b>Revenue - Summary</b>	<b>2,350</b>	<b>650</b>	<b>0</b>	<b>0</b>	<b>650</b>
<b>Appropriation</b>					
22-70 Office Expense-Supplies	50	50	0	0	50
22-71 Office Expense-Postage	50	50	0	0	50
23-90 Prof & Specialized Svcs-Administrative Services	657	759	0	0	759
28-30 Special Departmental Exp-Supplies & Services	18,643	18,541	0	0	18,541
53-87 Other Charges-Fish & Game Propagation	100	100	0	0	100
<b>Appropriation - Summary</b>	<b>19,500</b>	<b>19,500</b>	<b>0</b>	<b>0</b>	<b>19,500</b>
<b>NET COST</b>	<b>17,150</b>	<b>18,850</b>	<b>0</b>	<b>0</b>	<b>18,850</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

SCOTT DE LEON, Interim Director



## BU 2702 – Planning

### DEPARTMENT OVERVIEW

#### **PLANNING DEPARTMENT OBJECTIVE:**

The mission of the Community Development Department – Planning Division is to serve the residents of Lake County, and those interested in bringing development to our County. This is accomplished by providing excellent customer service and working with the customer(s) to help them reach their goals by reviewing their proposal with the applicable codes, policies, regulations and ordinances to ensure compliance and to determine which review process is most appropriate.

#### **DEPARTMENT OVERVIEW:**

The Planning Departments budget unit is responsible for maintenance and interpretation of the Lake County General Plan, various area plans, enforcement of the Lake County Zoning Ordinance, Lake County Subdivision, the Grading Ordinance, extraction and exportation of groundwater, certification of environmental documents, Processing various Land Use Applications and support of the Planning Commission and Board of Supervisors. The Planning budget unit consists of two divisions: 1) Current Planning 2) Long-Range and Environmental Planning.

- **Current Planning** responsibilities include processing Zoning Certifications/Clearances; Pre-Development Applications; Zoning Permits; General Plan Amendments, Rezoning; Zoning Text Amendments; Development/Design Review Permits, Major/Minor Use Permits; Variances; Certificates of Compliance/Certificate of Compliance with Conditions; Voluntary Mergers; Lot Line Adjustments; Determination of Legal Lot Status; Parcel Maps; Parcel Map Waivers; Subdivisions; Minor Modification to Subdivision Maps; Modification to Use Permits; Time Extension to Permits; Revocation of Permits, and Compliance Monitoring and basic environmental analysis (Initial Studies). Current Planning also involves interpreting/explaining the County's Codes, Regulations, Policies and Ordinances to the general public, applicants and various Federal, State, and local agencies.
- **Long-Range and Environmental Planning** is responsible for General Plan/Area Plans updates; General Plan Map Amendments; General Plan/Area Plan Text Amendments; Interpretation of the General Plan; and Area Plans; Grading Permits; Mines and/or Reclamation Permits; Extraction and Exportation of Groundwater Permits; Geothermal and Compliance Monitoring and complex environmental analysis (Initial Studies or Environmental Impact Reports/Statements). Long-Range and Environmental Planning also involves applying for appropriate grants/funding and interpreting/explaining the County's Code, Regulations, Policies and Ordinances to the general public and various Federal, State, and local agencies.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2702 : ,

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-10 Development Permits-Development Permits	83,400	83,400	(30,600)	0	52,800
21-40 Permits-Zoning	53,320	53,320	(7,320)	0	46,000
21-65 Permits-Sanit-Land Development	4,075	4,075	0	0	4,075
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	0	20,000	(20,000)	0	0
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	15,000	0	0	0	0
54-90 State Aid-Other	400,000	0	285,000	0	285,000
66-10 Charges for Services-Planning & Engineering	17,052	17,052	(7,552)	0	9,500
66-11 Charges for Services-Subdivision Insp Fees	6,000	6,000	(300)	0	5,700
66-12 Charges for Services-Environment Planning Fees	60,000	258,500	(26,150)	0	232,350
66-13 Charges for Services-Planned Development Fees	1,008,406	2,000	4,500	0	6,500
66-14 Charges for Services-Mitigation Monitor/Inspec	70,480	385,251	(276,201)	0	109,050
66-19 Charges for Services-Technology Recovery	20,150	15,000	(6,500)	0	8,500
66-21 Charges for Services-General Plan Maint	61,650	60,000	(20,000)	0	40,000
69-20 Other Current Services-Other	400	400	9,600	0	10,000
79-90 Other-Miscellaneous	5,120	5,120	0	0	5,120
81-22 Operating Transfers-In	200,000	200,000	0	0	200,000
<b>Revenue - Summary</b>	<b>2,005,053</b>	<b>1,110,118</b>	<b>(95,523)</b>	<b>0</b>	<b>1,014,595</b>

## Appropriation

01-11 Salaries & Wages-Permanent	834,690	1,047,875	(120,527)	0	927,348
01-12 Salaries & Wages-Extra Help	24,092	18,000	0	0	18,000
02-21 Retirement Contributions-FICA	63,293	80,162	(9,218)	0	70,944
02-22 Retirement Contributions-PERS	183,764	255,367	(29,372)	0	225,995
03-30 Insurance-Health/Life	199,216	227,100	(35,900)	0	191,200
03-31 Insurance-Unemployment	5,902	7,336	(845)	0	6,491
03-32 Insurance-Opt Out	2,400	0	0	0	0

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 2702 : ,

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
04-00 Worker's Compensation-	9,854	5,130	0	0	5,130
11-00 Clothing & Personal Suppl-	0	250	0	0	250
12-00 Communications-	1,095	1,848	0	0	1,848
14-00 Household Expense-	0	300	0	0	300
15-12 Insurance-Public Liability	5,243	9,796	0	0	9,796
15-13 Insurance-Fire & Allied Cvrgs	645	1,200	0	0	1,200
17-00 Maintenance-Equipment-	18,831	64,858	0	0	64,858
20-00 Memberships-	2,400	400	0	0	400
22-70 Office Expense-Supplies	10,343	10,027	(2)	0	10,025
22-71 Office Expense-Postage	3,300	2,400	0	0	2,400
22-72 Office Expense-Books & Periodicals	2,088	1,249	0	0	1,249
23-80 Prof & Specialized Svcs- Professional & Specialize	413,280	496,705	0	0	496,705
23-90 Prof & Specialized Svcs- Administrative Services	298,269	259,687	0	0	259,687
23-91 Prof & Specialized Svcs-Intra-Div Services	1,225,000	289,293	(265,203)	0	24,090
24-00 Publications & Legal Ntcs-	12,000	30,000	0	0	30,000
28-30 Special Departmental Exp-Supplies & Services	25,505	9,145	(2,160)	0	6,985
29-50 Transportation & Travel- Transportation & Travel	2,655	500	0	0	500
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	6,190	2,000	0	0	2,000
38-00 Inventory Items-	18,855	6,509	(425)	0	6,084
52-10 Other Charges-Contib to Non-Co Gov Agen	45,000	46,000	0	0	46,000
80-80 Other Financing Uses-Interfund Reimbursements	(808,857)	(1,048,402)	392,587	0	(655,815)
80-81 Other Financing Uses-Intrafund Reimbursements	0	(14,616)	(13,807)	0	(28,423)
<b>Appropriation - Summary</b>	<b>2,605,053</b>	<b>1,810,119</b>	<b>(84,872)</b>	<b>0</b>	<b>1,725,247</b>
<b>NET COST</b>	<b>600,000</b>	<b>700,001</b>	<b>10,651</b>	<b>0</b>	<b>710,652</b>

# ANIMAL CARE AND CONTROL

JONATHAN ARMAS, Director



## BU 2703 – Animal Care and Control

### DEPARTMENT OVERVIEW

Lake County Animal Care and Control enforces local and state laws pertaining to the ownership and care of domestic animals. LCACC provides rabies control efforts through the quarantine of biting animals, responding to loose and vicious dog complaints, a dog licensing program, and offering low cost rabies vaccinations to the community. LCACC also provides humane animal investigations, abatement of loose and nuisance animals (including livestock), animal rescue and disaster response services (LEAP), and by providing veterinary services to any stray domestic animal within the County of Lake as mandated. LCACC operates a shelter with a holding capacity of 42 dogs, 90 cats, and nearly 24 assorted livestock. The facility is open to the public 6 days a week where they can retrieve lost pets, surrender of stray animals, purchasing of licenses, and viewing of available animals.

### ACCOMPLISHMENTS IN FY 2020-21

- Successfully hired Deputy Director
- Resumed weekend on-call services for priority calls
- Successfully managed response to COVID-19

### GOALS FOR FY 2021-22

- Prepare and enact program to curb free roaming cat population
- Resume education opportunities that were ceased due to COVID-19 for staff to better serve our community
- Use community outreach to locate and recruit dedicated volunteers to the LEAP program and its disaster responses
- Normalize all operations and services that were affect by COVID-19

# Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2703 : , Animal Care & Control

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-01 Development Permits-Animal	40,500	40,000	0	0	40,000
21-60 Permits-Other	2,000	1,600	0	0	1,600
56-30 Other Government Agencies-Other	10,000	10,000	0	0	10,000
66-71 Charges for Services-Animal Sales	5,000	4,500	0	0	4,500
66-72 Charges for Services-Humane Services	138,000	145,000	35,000	0	180,000
79-70 Sales-Other Sales-Miscellaneous	0	1,500	0	0	1,500
79-90 Other-Miscellaneous	2,000	0	0	0	0
81-22 Operating Transfers-In	130,000	135,000	0	0	135,000
81-23 Operating Transfers-Out	(130,000)	(135,000)	0	0	(135,000)
<b>Revenue - Summary</b>	<b>197,500</b>	<b>202,600</b>	<b>35,000</b>	<b>0</b>	<b>237,600</b>

## Appropriation

01-11 Salaries & Wages-Permanent	323,082	347,595	0	0	347,595
01-12 Salaries & Wages-Extra Help	174,568	182,700	0	0	182,700
01-13 Salaries & Wages-OT, Holiday, Stby	34,000	34,000	0	0	34,000
01-14 Salaries & Wages-Other, Term	1,356	2,680	0	0	2,680
02-21 Retirement Contributions-FICA	38,369	34,421	0	0	34,421
02-22 Retirement Contributions-PERS	72,048	84,708	0	0	84,708
03-30 Insurance-Health/Life	92,209	90,624	0	0	90,624
03-31 Insurance-Unemployment	3,500	3,712	0	0	3,712
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	18,566	10,456	0	0	10,456
11-00 Clothing & Personal Suppl-	4,000	4,000	0	0	4,000
12-00 Communications-	9,000	9,000	0	0	9,000
14-00 Household Expense-	8,500	12,000	0	0	12,000
15-12 Insurance-Public Liability	8,346	10,469	0	0	10,469
15-13 Insurance-Fire & Allied Cvrgrs	1,372	2,499	0	0	2,499
17-00 Maintenance-Equipment-	8,500	9,000	0	0	9,000
18-00 Maint-Bldgs & Imprvmts-	8,500	9,000	0	0	9,000
19-40 Medical Expense-Medical, Dental & Lab Exp	25,000	25,456	0	0	25,456
20-00 Memberships-	0	250	0	0	250

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2703 : , Animal Care & Control

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
22-70 Office Expense-Supplies	10,000	10,000	0	0	10,000
22-71 Office Expense-Postage	1,300	1,296	0	0	1,296
22-72 Office Expense-Books & Periodicals	550	700	0	0	700
23-80 Prof & Specialized Svcs-Professional & Specialize	54,500	54,044	0	0	54,044
24-00 Publications & Legal Ntcs-	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	23,000	23,000	0	0	23,000
29-50 Transportation & Travel- Transportation & Travel	11,000	11,000	0	0	11,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	65,000	65,000	0	0	65,000
30-00 Utilities-	56,000	60,000	0	0	60,000
38-00 Inventory Items-	1,982	5,000	0	0	5,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	35,000	0	0	35,000
<b>Appropriation - Summary</b>	<b>1,058,648</b>	<b>1,142,010</b>	<b>0</b>	<b>0</b>	<b>1,142,010</b>
<b>NET COST</b>	<b>861,148</b>	<b>939,410</b>	<b>(35,000)</b>	<b>0</b>	<b>904,410</b>





## BU 2704 – Office of Emergency Services

### DEPARTMENT OVERVIEW

The Lake County Office of Emergency Services provides training and assistance to local entities and the population affected by disasters. This Office is a coordinating agency and relies upon participation and assistance from various governmental and non-governmental organizations during disasters.

The Sheriff is the Director of Emergency Services and a Lieutenant is the Deputy Director of Emergency Services. Staffing includes one (1) full time Emergency Services Manager and one (1) Emergency Services Assistant.

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2704 : , Emergency Services

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-40 State Aid-Disaster Relief	0	470,947	(470,947)	0	0
54-90 State Aid-Other	432,644	0	470,947	0	470,947
<b>Revenue - Summary</b>	<b>432,644</b>	<b>470,947</b>	<b>0</b>	<b>0</b>	<b>470,947</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	24,825	27,691	0	0	27,691
18-00 Maint-Bldgs & Imprvmnts-	11,291	11,291	0	0	11,291
23-80 Prof & Specialized Svcs-Professional & Specialize	32,694	68,902	0	0	68,902
23-91 Prof & Specialized Svcs-Intra-Div Services	153,161	154,989	0	0	154,989
52-10 Other Charges-Contib to Non-Co Gov Agen	17,904	0	0	0	0
62-74 Cap. FA-Equipment-Other	204,060	229,365	0	0	229,365
80-80 Other Financing Uses-Interfund Reimbursements	(4,000)	(4,000)	0	0	(4,000)
<b>Appropriation - Summary</b>	<b>439,935</b>	<b>488,238</b>	<b>0</b>	<b>0</b>	<b>488,238</b>
<b>NET COST</b>	<b>7,291</b>	<b>17,291</b>	<b>0</b>	<b>0</b>	<b>17,291</b>

# ASSESSOR-RECORDER

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RICHARD A. FORD, Assessor-Recorder



BU 2707 – Recorder

## DEPARTMENT OVERVIEW

The County Recorder is responsible for recording a variety of documents that pertain to real property in Lake County or documents that are required by statute to be recorded. The County Recorder is the official custodian for all permanent records and indexes of the county's official records. The records are available to the public during regular business hours.

## ACCOMPLISHMENTS IN FY 2020-21

- Continued Cross-Training of Staff
- Improvements to Recording System, to better utilize support

## GOALS FOR FY 2021-22

- Further Cross-Training of Staff
- Further improve recording system

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2707 : , Recorder

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
66-91 Charges for Services-Recording Fees	285,000	315,000	0	0	315,000
69-20 Other Current Services-Other	19,000	25,000	0	0	25,000
79-70 Sales-Other Sales-Miscellaneous	100	100	0	0	100
79-90 Other-Miscellaneous	100	100	0	0	100
<b>Revenue - Summary</b>	<b>304,200</b>	<b>340,200</b>	<b>0</b>	<b>0</b>	<b>340,200</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	164,819	205,378	1	0	205,379
01-13 Salaries & Wages-OT, Holiday, Stby	2,600	0	0	0	0
01-14 Salaries & Wages-Other, Term	0	5,000	0	0	5,000
02-21 Retirement Contributions-FICA	12,991	15,895	0	0	15,895
02-22 Retirement Contributions-PERS	37,334	50,050	0	0	50,050
03-30 Insurance-Health/Life	46,113	36,750	0	0	36,750
03-31 Insurance-Unemployment	1,189	1,454	0	0	1,454
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	1,904	504	0	0	504
12-00 Communications-	900	500	0	0	500
15-12 Insurance-Public Liability	2,621	9,796	0	0	9,796
15-13 Insurance-Fire & Allied Cvrgrs	476	886	0	0	886
17-00 Maintenance-Equipment-	500	800	0	0	800
20-00 Memberships-	700	800	0	0	800
22-70 Office Expense-Supplies	3,500	3,500	0	0	3,500
22-71 Office Expense-Postage	8,000	7,513	0	0	7,513
22-72 Office Expense-Books & Periodicals	300	300	0	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	500	0	0	500
23-91 Prof & Specialized Svcs-Intra-Div Services	22,404	22,404	0	0	22,404
24-00 Publications & Legal Ntcs-	700	700	0	0	700
28-30 Special Departmental Exp-Supplies & Services	850	850	0	0	850
29-50 Transportation & Travel-Transportation & Travel	1,700	3,000	0	0	3,000
29-51 Transportation & Travel-Cent. Gar.-	1,302	1,500	0	0	1,500

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 2707 : , Recorder

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Pool Mlg ONLY					
80-80 Other Financing Uses-Interfund Reimbursements	(52,687)	(52,687)	0	0	(52,687)
<b>Appropriation - Summary</b>	<b>261,616</b>	<b>317,793</b>	<b>1</b>	<b>0</b>	<b>317,794</b>
<b>NET COST</b>	<b>(42,584)</b>	<b>(22,407)</b>	<b>1</b>	<b>0</b>	<b>(22,406)</b>

# ASSESSOR-RECORDER

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RICHARD A. FORD, Assessor-Recorder



## BU 2708 – Recorder-Micrographics (Fund 182)

### DEPARTMENT OVERVIEW

This budget unit was established to replace the old micrographics Trust Fund 431.02 as the result of GASB 34.

### ACCOMPLISHMENTS IN FY 2020-21

- Further training of staff to better understand indexing and verifying of documents.

### GOALS FOR FY 2021-22

- Finish redaction project

## Revenue and Appropriation Detail

Fund: 182 : Recorder-Micrographics  
Budget Unit: 2708 : , Recorder-Micrographics

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	8,900	4,500	0	0	4,500
66-91 Charges for Services-Recording Fees	50,000	60,000	0	0	60,000
<b>Revenue - Summary</b>	<b>58,900</b>	<b>64,500</b>	<b>0</b>	<b>0</b>	<b>64,500</b>
<b>Appropriation</b>					
04-00 Worker's Compensation-	42	0	11	0	11
22-70 Office Expense-Supplies	1,500	1,500	0	0	1,500
23-80 Prof & Specialized Svcs-Professional & Specialize	140,000	160,000	0	0	160,000
23-90 Prof & Specialized Svcs- Administrative Services	2,072	1,587	0	0	1,587
23-91 Prof & Specialized Svcs-Intra-Div Services	52,687	52,687	0	0	52,687
<b>Appropriation - Summary</b>	<b>196,301</b>	<b>215,774</b>	<b>11</b>	<b>0</b>	<b>215,785</b>
<b>NET COST</b>	<b>137,401</b>	<b>151,274</b>	<b>11</b>	<b>0</b>	<b>151,285</b>

# ASSESSOR-RECORDER

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RICHARD A. FORD, Assessor-Recorder



## BU 2709 – Recorder-Modernization (Fund 183)

### DEPARTMENT OVERVIEW

The budget unit was established to replace the old Modernization Trust Fund 431.05 as the result of GASB 34.

### ACCOMPLISHMENTS IN FY 2020-21

- Deacidify and rebinding historical books

### GOALS FOR FY 2021-22

- Redesign and build recorder's counter



## Revenue and Appropriation Detail

Fund: 183 : Recorder-Modernization  
 Budget Unit: 2709 : , Recorder-Modernization

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	12,200	4,000	0	0	4,000
66-91 Charges for Services-Recording Fees	90,000	116,000	0	0	116,000
<b>Revenue - Summary</b>	<b>102,200</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>120,000</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	2,000	2,500	0	0	2,500
18-00 Maint-Bldgs & Imprvmnts-	20,000	20,000	0	0	20,000
23-80 Prof & Specialized Svcs-Professional & Specialize	50,000	90,000	0	0	90,000
23-91 Prof & Specialized Svcs-Intra-Div Services	49,810	49,810	0	0	49,810
38-00 Inventory Items-	5,000	15,000	0	0	15,000
<b>Appropriation - Summary</b>	<b>126,810</b>	<b>177,310</b>	<b>0</b>	<b>0</b>	<b>177,310</b>
<b>NET COST</b>	<b>24,610</b>	<b>57,310</b>	<b>0</b>	<b>0</b>	<b>57,310</b>

# ASSESSOR-RECORDER

RICHARD A. FORD, Assessor-Recorder



## BU 2710 – Recorder-Vitals & Health Statistics (Fund 184)

### DEPARTMENT OVERVIEW

This budget unit was established to replace the old Vital and Health Statistics Trust Fund 431.06 as a result of GASB 34.

### ACCOMPLISHMENTS IN FY 2020-21

- Setting plan for scanning vital records

### GOALS FOR FY 2021-22

- Scanning vital records

## Revenue and Appropriation Detail

Fund: 184 : Recorder-VtIs & Hlth Stat  
 Budget Unit: 2710 : , Recorder-VtIs & Hlth Stat

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
66-91 Charges for Services-Recording Fees	3,600	3,500	0	0	3,500
<b>Revenue - Summary</b>	<b>3,600</b>	<b>3,500</b>	<b>0</b>	<b>0</b>	<b>3,500</b>
<b>Appropriation</b>					
22-70 Office Expense-Supplies	1,000	1,000	0	0	1,000
23-80 Prof & Specialized Svcs-Professional & Specialize	34,000	34,000	0	0	34,000
23-90 Prof & Specialized Svcs- Administrative Services	77	191	0	0	191
38-00 Inventory Items-	2,500	2,500	0	0	2,500
90-91 Transfers & Contingencies- Contingencies	500	500	0	0	500
<b>Appropriation - Summary</b>	<b>38,077</b>	<b>38,191</b>	<b>0</b>	<b>0</b>	<b>38,191</b>
<b>NET COST</b>	<b>34,477</b>	<b>34,691</b>	<b>0</b>	<b>0</b>	<b>34,691</b>

# ANIMAL CARE AND CONTROL

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JONATHAN ARMAS, Director



## BU 2711 – Animal Medical Clinic (Fund 190)

### DEPARTMENT OVERVIEW

The Animal Medical Clinic is responsible for providing medical needs for LCACC. It allows us to provide our own spays and neuters on site, as well as most of our medical needs. This In-house Medical Program provides a huge bonus for our department and the community. Since we are providing our own surgeries and medical care, the cost of adopting an animal has decreased and our euthanasia rates are declining as well. Services provided to the community, such as, the Community Cat Program and Low Cost Spay/Neuter allow much of the community to afford to spay/neuter their animals. The Animal Medical Clinic is able to exam all animals that are in our care where we can properly treat them for any illness or injury. In turn, our relationships with our rescue partners benefit as we are not transferring any illness or transmittable diseases. Overall, the Animal Medical Clinic allows for a better standard of care to be provided to all animals that come through the shelter.

### ACCOMPLISHMENTS IN FY 2020-21

- Enhance medical program to provide better care for shelter population
- Utilize staff experience and knowledge to train Animal Control staff on medical issues
- Successfully completed modest remodel and update to clinic

### GOALS FOR FY 2021-22

- Refocus medical clinic for the changing needs and expectations of department
- In addition to shelter needs, focus efforts on Community Cat program
- Resume operations closed and altered due to COVID-19

## Revenue and Appropriation Detail

Fund: 190 : Animal Medical Clinic  
Budget Unit: 2711 : , Other Protection

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-01 Development Permits-Animal	9,500	9,000	0	0	9,000
66-72 Charges for Services-Humane Services	57,126	65,000	0	0	65,000
79-99 Other-Donations	13,000	13,000	0	0	13,000
81-22 Operating Transfers-In	130,000	135,000	0	0	135,000
<b>Revenue - Summary</b>	<b>209,626</b>	<b>222,000</b>	<b>0</b>	<b>0</b>	<b>222,000</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	129,894	130,809	0	0	130,809
01-13 Salaries & Wages-OT, Holiday, Stby	2,250	2,250	0	0	2,250
01-14 Salaries & Wages-Other, Term	0	1,689	0	0	1,689
02-21 Retirement Contributions-FICA	9,937	10,008	0	0	10,008
02-22 Retirement Contributions-PERS	28,966	31,879	0	0	31,879
03-30 Insurance-Health/Life	22,352	22,464	0	0	22,464
03-31 Insurance-Unemployment	909	916	0	0	916
04-00 Worker's Compensation-	595	900	0	0	900
17-00 Maintenance-Equipment-	2,500	500	0	0	500
19-40 Medical Expense-Medical, Dental & Lab Exp	18,097	20,000	0	0	20,000
23-80 Prof & Specialized Svcs-Professional & Specialize	2,000	585	0	0	585
<b>Appropriation - Summary</b>	<b>217,500</b>	<b>222,000</b>	<b>0</b>	<b>0</b>	<b>222,000</b>
<b>NET COST</b>	<b>7,874</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# AGRICULTURAL COMMISSIONER

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STEVE HAJIK, Agricultural Commissioner/Sealer of Weights and Measures



## BU 2714 – Biological Community (Fund 134)

### DEPARTMENT OVERVIEW

The purpose of this budget is to fund USDA Wildlife Services which assist the public by: protecting public health and safety, reduce livestock depredation and mitigating, and property damaged by wildlife. This is done by removing the individual animals that pose an immediate threat to human safety. Livestock losses are addressed through educating ranchers and the removal of individual animals when necessary. Animal activity which results in damaged property is addressed through education of the public and removal of the animals when necessary. This budget is funded 68% by local property taxes and 32% by general fund discretionary revenue.

### ACCOMPLISHMENTS IN FY 2020-21

- USDA Wildlife Services Staff continued to provide technical assistance to the residents of Lake County during the COVID-19 Pandemic.

### GOALS FOR FY 2021-22

- Continue the ongoing support of this program and the service that it provides to the residents of Lake County.

## Revenue and Appropriation Detail

Fund: 134 : Biological Community  
Budget Unit: 2714 : , Biological Community

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	67,400	75,164	0	0	75,164
10-20 Property Taxes-Current Unsecured	1,341	1,689	0	0	1,689
10-25 Property Taxes-Supp 813-Current	1,500	1,775	0	0	1,775
10-35 Property Taxes-Supp 813-Prior	193	200	0	0	200
10-40 Property Taxes-Prior Unsecured	28	200	0	0	200
10-70 Other Taxes-Timber Yield	49	47	0	0	47
42-01 Revenue from Use of Money-Interest	384	200	0	0	200
54-60 State Aid-HOPTR	369	724	0	0	724
81-22 Operating Transfers-In	41,675	37,237	0	0	37,237
<b>Revenue - Summary</b>	<b>112,939</b>	<b>117,236</b>	<b>0</b>	<b>0</b>	<b>117,236</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	110,202	114,610	0	0	114,610
23-90 Prof & Specialized Svcs-Administrative Services	2,737	2,626	0	0	2,626
<b>Appropriation - Summary</b>	<b>112,939</b>	<b>117,236</b>	<b>0</b>	<b>0</b>	<b>117,236</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



## BU 3011 – Road Department (Fund 98)

### DEPARTMENT OVERVIEW

The Road Maintenance Division is responsible for protecting and maintaining 613 centerline miles of public roads, plus 4 miles of CSA roads in the unincorporated area of the County. The Division also maintains 125 bridges and thousands of drainage culverts on County-maintained roads. The Division consists of 33 field employees stationed at three satellite road maintenance yards located in Lower Lake, Kelseyville and Upper Lake.

The focus of this division's program is preventative maintenance and the protection of the public's investment in its road system. This program is accomplished by an aggressive approach with emphasis on drainage, patching and sealing of pavement surfaces and extensions of pavement life. Traffic safety is afforded through efforts to provide adequate visibility via control of vegetation by mowing, trimming, and herbicide spraying in addition to an aggressive pavement marking and roadside warning and regulatory sign maintenance program which assists the motorist's perception of roadway conditions. Accessory and complimentary roadside fixtures are also maintained by this division such as fencing, guardrails, barriers, etc.

Additionally, this division serves as a maintenance and labor resource for other divisions' needs including maintenance of flood control facilities, and the Division's employees all respond as needed to wildfire and winter storm emergencies.

### ACCOMPLISHMENTS IN FY 2020-21

- Expanded training opportunities within the Division which resulted in several employee advancements as openings were created
- Continued to provide quality maintenance services with a focus on roadway safety, adequate and proper signage, and clear roadside recovery areas
- County-wide preparation for increased pavement preservation projects with a focus on asphalt repairs, vegetation control and ditch cleaning
- Worked with County Administration to prepare multiple applications for project funding through State and Federal programs



# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director  
BU 3011 – Road Department

## GOALS FOR FY 2021-22

- Continue training opportunities for entry-level staff members to help them advance in the future
- Complete a pavement rehabilitation project on Big Canyon Road
- Complete a county-wide chip seal program that will result in approximately 25 miles of pavement preservation
- Should funding be approved, complete a significant pavement preservation project that will result in improvements to over 50 miles of County Roads
- Provide \$100k to each road yard for discretionary asphalt repairs
- Install generators at road yards to ensure operational status during Public Safety Power Shutdowns

# Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	830,500	875,050	0	0	875,050
10-20 Property Taxes-Current Unsecured	16,000	19,580	0	0	19,580
10-25 Property Taxes-Supp 813-Current	15,000	25,000	0	0	25,000
10-35 Property Taxes-Supp 813-Prior	1,500	3,250	0	0	3,250
10-40 Property Taxes-Prior Unsecured	500	2,575	0	0	2,575
10-70 Other Taxes-Timber Yield	500	675	0	0	675
21-30 Permits-Road Privileges & Permit	210,100	210,100	0	0	210,100
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	300	300	0	0	300
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	5	5	0	0	5
42-01 Revenue from Use of Money-Interest	120,000	102,028	0	0	102,028
52-51 State Taxes-Highway Users	3,080,185	3,337,260	0	0	3,337,260
52-52 State Taxes-RMRA SB1	2,460,463	2,831,196	0	0	2,831,196
54-40 State Aid-Disaster Relief	213,924	67,281	0	0	67,281
54-60 State Aid-HOPTR	9,000	9,000	0	0	9,000
54-70 State Aid-Disaster Rev Loss Backfil	15,000	25,000	0	0	25,000
54-90 State Aid-Other	2,494,073	2,061,905	0	0	2,061,905
55-30 Other Federal-Construction (FAS)	10,140,288	7,927,984	0	0	7,927,984
55-40 Other Federal-Disaster Relief	3,954,157	3,950,535	0	0	3,950,535
55-50 Other Federal-Forest Reserve	170,000	170,000	0	0	170,000
66-10 Charges for Services-Planning & Engineering	163,058	292,494	0	0	292,494
68-01 Public Ways/Facilities-Road and Street Services	737,627	758,234	0	0	758,234
79-73 Sales-Surveyor Maps	6,000	6,000	0	0	6,000
79-90 Other-Miscellaneous	4,000	4,000	0	0	4,000
79-91 Other-Cancelled Checks	10	10	0	0	10
79-93 Other-Insurance Proceeds	10,000	10,000	0	0	10,000
81-22 Operating Transfers-In	34,514	55,009	0	0	55,009
<b>Revenue - Summary</b>	<b>24,686,704</b>	<b>22,744,471</b>	<b>0</b>	<b>0</b>	<b>22,744,471</b>

## Appropriation

01-11 Salaries & Wages-Permanent	1,462,355	1,566,470	0	0	1,566,470
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## Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
01-12 Salaries & Wages-Extra Help	43,632	43,632	0	0	43,632
01-13 Salaries & Wages-OT, Holiday, Stby	30,000	30,000	0	0	30,000
01-14 Salaries & Wages-Other, Term	5,633	4,602	0	0	4,602
02-21 Retirement Contributions-FICA	116,163	124,233	0	0	124,233
02-22 Retirement Contributions-PERS	326,105	381,749	0	0	381,749
03-30 Insurance-Health/Life	402,680	403,312	0	0	403,312
03-31 Insurance-Unemployment	10,825	11,563	0	0	11,563
03-32 Insurance-Opt Out	4,800	7,200	0	0	7,200
04-00 Worker's Compensation-	42,578	25,367	0	0	25,367
11-00 Clothing & Personal Suppl-	17,950	22,600	0	0	22,600
12-00 Communications-	11,100	12,200	0	0	12,200
14-00 Household Expense-	7,420	8,670	0	0	8,670
15-12 Insurance-Public Liability	66,321	77,959	0	0	77,959
15-13 Insurance-Fire & Allied Cvrgrs	665	1,434	0	0	1,434
17-00 Maintenance-Equipment-	15,850	31,950	0	0	31,950
18-00 Maint-Bldgs & Imprvmts-	41,735	16,735	0	0	16,735
19-40 Medical Expense-Medical Supplies	920	1,320	0	0	1,320
20-00 Memberships-	855	855	0	0	855
22-72 Office Expense-Books & Periodicals	500	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	344,235	612,969	0	0	612,969
23-81 Prof & Specialized Svcs-Engineering In-House	22,850	22,850	0	0	22,850
23-85 Prof & Specialized Svcs-DPW Services	673,331	657,504	0	0	657,504
23-90 Prof & Specialized Svcs- Administrative Services	127,835	153,176	0	0	153,176
24-00 Publications & Legal Ntcs-	600	600	0	0	600
25-00 Rents & Leases-Equipment-	1,344,673	1,213,005	0	0	1,213,005
27-00 Small Tools & Instruments-	19,900	19,100	0	0	19,100
28-30 Special Departmental Exp-Supplies & Services	958,738	1,160,779	0	0	1,160,779
29-50 Transportation & Travel- Transportation & Travel	4,200	4,200	0	0	4,200
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	10,000	10,000	0	0	10,000

## Revenue and Appropriation Detail

Fund: 98 : Road

Budget Unit: 3011 : Public Ways & Facilities, Road

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
30-00 Utilities-	27,825	27,825	0	0	27,825
38-00 Inventory Items-	16,500	19,500	0	0	19,500
47-00 Rights-of-Way-	1,084,200	1,356,200	0	0	1,356,200
48-00 Taxes & Assessments-	65	75	0	0	75
53-55 Other Charges-Road Improvements	7,572,371	9,064,167	0	0	9,064,167
61-60 Cap FA-Bldgs & Imp-Current	15,000	20,000	0	0	20,000
62-74 Cap. FA-Equipment-Other	1,046,189	118,000	0	0	118,000
63-01 Construction in Progress-Roads	2,381,908	3,013,467	0	0	3,013,467
63-02 Construction in Progress-Bridges	7,113,034	6,331,034	0	0	6,331,034
63-09 Construction in Progress-Sidewalks/ Curbs/BikePaths	1,892,000	1,317,427	0	0	1,317,427
<b>Appropriation - Summary</b>	<b>27,263,541</b>	<b>27,894,229</b>	<b>0</b>	<b>0</b>	<b>27,894,229</b>
<b>NET COST</b>	<b>2,576,837</b>	<b>5,149,758</b>	<b>0</b>	<b>0</b>	<b>5,149,758</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 3062-3081 – Subdivision/Road Improvements (Funds 962-981)

### DEPARTMENT OVERVIEW

These Budget Units were created to track the revenues and expenses of various Subdivision or other commercial developments that were required, as a condition of approval, to set aside funds for future road or intersection improvements. Funding for the various Budget Units is from contributions of the developer.

### ACCOMPLISHMENTS IN FY 2020-21

No projects were performed during this last fiscal year.

### GOALS FOR FY 2021-22

The only significant project planned for this fiscal year is a pavement rehabilitation project scheduled for High Valley Road using funds generated by Brassfield Winery.

## Revenue and Appropriation Detail

Fund: 962 : Konocti Terr-Intersection

Budget Unit: 3062 : Public Ways & Facilities, Konocti Terrace

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	320	150	0	0	150
<b>Revenue - Summary</b>	<b>320</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>150</b>
<b>NET COST</b>	<b>(320)</b>	<b>(150)</b>	<b>0</b>	<b>0</b>	<b>(150)</b>

## Revenue and Appropriation Detail

Fund: 963 : Konocti Terrace-Monument

Budget Unit: 3063 : Public Ways & Facilities, Konocti Terrace Monument

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	410	110	0	0	110
<b>Revenue - Summary</b>	<b>410</b>	<b>110</b>	<b>0</b>	<b>0</b>	<b>110</b>
<b>NET COST</b>	<b>(410)</b>	<b>(110)</b>	<b>0</b>	<b>0</b>	<b>(110)</b>

## Revenue and Appropriation Detail

Fund: 964 : Beaver Creek Campground

Budget Unit: 3064 : Public Ways & Facilities, Beaver Creek Campground

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	40	15	0	0	15
<b>Revenue - Summary</b>	<b>40</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>15</b>
<b>NET COST</b>	<b>(40)</b>	<b>(15)</b>	<b>0</b>	<b>0</b>	<b>(15)</b>



## Revenue and Appropriation Detail

Fund: 965 : Geysers Geothermal

Budget Unit: 3065 : Public Ways & Facilities, Geysers Geothermal

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	12,000	5,000	0	0	5,000
<b>Revenue - Summary</b>	<b>12,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	510,000	510,000	0	0	510,000
<b>Appropriation - Summary</b>	<b>510,000</b>	<b>510,000</b>	<b>0</b>	<b>0</b>	<b>510,000</b>
<b>NET COST</b>	<b>498,000</b>	<b>505,000</b>	<b>0</b>	<b>0</b>	<b>505,000</b>

## Revenue and Appropriation Detail

Fund: 966 : Spruce Grove Rd @ Hwy 29

Budget Unit: 3066 : Public Ways & Facilities, Spruce Grove Rd @ Hwy 29

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	780	350	0	0	350
<b>Revenue - Summary</b>	<b>780</b>	<b>350</b>	<b>0</b>	<b>0</b>	<b>350</b>
<b>NET COST</b>	<b>(780)</b>	<b>(350)</b>	<b>0</b>	<b>0</b>	<b>(350)</b>

## Revenue and Appropriation Detail

Fund: 968 : Berger Bay Drainage

Budget Unit: 3068 : Public Ways & Facilities, Berger Bay Drainage

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	660	300	0	0	300
<b>Revenue - Summary</b>	<b>660</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>300</b>
<b>NET COST</b>	<b>(660)</b>	<b>(300)</b>	<b>0</b>	<b>0</b>	<b>(300)</b>

## Revenue and Appropriation Detail

Fund: 969 : Lakeshore Blvd Bike Lanes

Budget Unit: 3069 : Public Ways & Facilities, Lakeshore Blvd Bike Lanes

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,400	500	0	0	500
<b>Revenue - Summary</b>	<b>1,400</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>500</b>
<b>NET COST</b>	<b>(1,400)</b>	<b>(500)</b>	<b>0</b>	<b>0</b>	<b>(500)</b>

## Revenue and Appropriation Detail

Fund: 970 : Highland Springs Road

Budget Unit: 3070 : Public Ways & Facilities, Highland Springs Rd

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	160	75	0	0	75
<b>Revenue - Summary</b>	<b>160</b>	<b>75</b>	<b>0</b>	<b>0</b>	<b>75</b>
<b>NET COST</b>	<b>(160)</b>	<b>(75)</b>	<b>0</b>	<b>0</b>	<b>(75)</b>

## Revenue and Appropriation Detail

Fund: 971 : South Main @ Hwy 175

Budget Unit: 3071 : Public Ways & Facilities, South Main @ Hwy 175

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	520	150	0	0	150
<b>Revenue - Summary</b>	<b>520</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>150</b>
<b>NET COST</b>	<b>(520)</b>	<b>(150)</b>	<b>0</b>	<b>0</b>	<b>(150)</b>

## Revenue and Appropriation Detail

Fund: 972 : Harmony Park-Melody Lane

Budget Unit: 3072 : Public Ways & Facilities, Harmony Park-Melody Lane

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,280	200	0	0	200
81-23 Operating Transfers-Out	(1,600)	(1,600)	(25,000)	0	(26,600)
<b>Revenue - Summary</b>	<b>(320)</b>	<b>(1,400)</b>	<b>(25,000)</b>	<b>0</b>	<b>(26,400)</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	0	25,000	(25,000)	0	0
<b>Appropriation - Summary</b>	<b>0</b>	<b>25,000</b>	<b>(25,000)</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>320</b>	<b>26,400</b>	<b>0</b>	<b>0</b>	<b>26,400</b>

## Revenue and Appropriation Detail

Fund: 973 : Harmony Park-Drainage

Budget Unit: 3073 : Public Ways & Facilities, Harmony Park-Drainage

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	920	150	0	0	150
<b>Revenue - Summary</b>	<b>920</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>150</b>
<b>NET COST</b>	<b>(920)</b>	<b>(150)</b>	<b>0</b>	<b>0</b>	<b>(150)</b>



## Revenue and Appropriation Detail

Fund: 974 : Harmony Park-Gov't St

Budget Unit: 3074 : Public Ways & Facilities, Harmony Park-Gov't St

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	120	60	0	0	60
<b>Revenue - Summary</b>	<b>120</b>	<b>60</b>	<b>0</b>	<b>0</b>	<b>60</b>
<b>NET COST</b>	<b>(120)</b>	<b>(60)</b>	<b>0</b>	<b>0</b>	<b>(60)</b>

## Revenue and Appropriation Detail

Fund: 975 : Pinoleville Subdivision

Budget Unit: 3075 : Public Ways & Facilities, Pinoleville Subdivision

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	300	100	0	0	100
<b>Revenue - Summary</b>	<b>300</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>100</b>
<b>NET COST</b>	<b>(300)</b>	<b>(100)</b>	<b>0</b>	<b>0</b>	<b>(100)</b>

## Revenue and Appropriation Detail

Fund: 976 : Hill Rd-Lakeshore Blvd

Budget Unit: 3076 : Public Ways & Facilities, Hill Rd-Lakeshore Blvd

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	60	20	0	0	20
<b>Revenue - Summary</b>	<b>60</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>20</b>
<b>NET COST</b>	<b>(60)</b>	<b>(20)</b>	<b>0</b>	<b>0</b>	<b>(20)</b>

## Revenue and Appropriation Detail

Fund: 977 : South Main Improvements

Budget Unit: 3077 : Public Ways & Facilities, South Main Improvements

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	320	95	0	0	95
<b>Revenue - Summary</b>	<b>320</b>	<b>95</b>	<b>0</b>	<b>0</b>	<b>95</b>
<b>NET COST</b>	<b>(320)</b>	<b>(95)</b>	<b>0</b>	<b>0</b>	<b>(95)</b>

## Revenue and Appropriation Detail

Fund: 979 : High Valley Rd-Brassfield

Budget Unit: 3079 : Public Ways & Facilities, High Valley Rd-Brassfield

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	800	350	0	0	350
79-90 Other-Miscellaneous	1,450	1,450	0	0	1,450
<b>Revenue - Summary</b>	<b>2,250</b>	<b>1,800</b>	<b>0</b>	<b>0</b>	<b>1,800</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	35,000	39,000	0	0	39,000
<b>Appropriation - Summary</b>	<b>35,000</b>	<b>39,000</b>	<b>0</b>	<b>0</b>	<b>39,000</b>
<b>NET COST</b>	<b>32,750</b>	<b>37,200</b>	<b>0</b>	<b>0</b>	<b>37,200</b>

## Revenue and Appropriation Detail

Fund: 981 : Developer Fees - Road Imp

Budget Unit: 3081 : Public Ways & Facilities, Hartmann Road

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	800	350	0	0	350
<b>Revenue - Summary</b>	<b>800</b>	<b>350</b>	<b>0</b>	<b>0</b>	<b>350</b>
<b>NET COST</b>	<b>(800)</b>	<b>(350)</b>	<b>0</b>	<b>0</b>	<b>(350)</b>

# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



## BU 3122 – Lampson Airport (Fund 132)

### DEPARTMENT OVERVIEW

Budget Unit 3122 was established to fund the operation and maintenance of the county's only general aviation airport. Revenues are received from property leases, airport activity permit fees, a state grant, and contributions from the County general fund. The Right of Way Agent/ Airport Operations Coordinator is responsible for the general supervision and administration of this facility and a temporary maintenance worker (900 hours per year) is responsible for basic daily maintenance activities at the airport, such as checking airport runway and taxi lights, rotating beacons, mowing, etc.

Revenue for operations and improvements continues to be an issue for the Airport. When the land for the airport was donated to the County, the property owner who donated the land retained ownership of nearly all the land surrounding the field. As a result, all revenues from building rents or leases went to the owner instead of the County. Though the County has managed to purchase a hand-full of properties, the majority of the land surrounding the airport today is privately held. The County does receive an annual fee from aeronautical use permits issued to businesses that utilize the airport; however that revenue is not sufficient to adequately manage or support the operations of the airport.

### ACCOMPLISHMENTS IN FY 2020-21

- Sold and began removal of derelict aircraft from the parking area
- Continued expansion of the pilots lounge
- Performed ground and equipment maintenance
- Continued outreach with the Fixed-based Operators and users at the airport
- Pursued and received outside funding for other airport improvement projects
- Completed tree trimming required to maintain clear-space around airport
- Passed annual FAA and Caltrans inspection

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director  
BU 3122 – Lampson Airport

## GOALS FOR FY 2021-22

- Continue removal of derelict aircraft
- Complete RFP and CSB process to select a consultant to assist with required airport planning
- Begin design of the proposed apron/tie-down area pavement rehabilitation project expected to be constructed in 2024
- Complete grading of a parking area south of the taxiway
- Develop an alternative fuel source on County-owned property that will result in a more reliable fuel source for pilots as well as generate revenue for the airport
- Develop process for charging all users of the airport a fee for accessing and utilizing the County runway property, in accordance with FAA regulations



## Revenue and Appropriation Detail

Fund: 132 : Lampson Airport

Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-70 Other Taxes-Timber Yield	100	120	0	0	120
42-10 Rents & Concessions-Rents & Concessions	61,005	57,922	0	0	57,922
52-40 State Taxes-Aviation	10,000	10,000	0	0	10,000
56-30 Other Federal-Other Gov'l Agencies	30,000	13,000	0	0	13,000
79-70 Sales-Other Sales-Miscellaneous	30,000	0	0	0	0
81-22 Operating Transfers-In	30,000	18,000	70,828	0	88,828
81-23 Operating Transfers-Out	(12,000)	0	(15,000)	0	(15,000)
<b>Revenue - Summary</b>	<b>149,105</b>	<b>99,042</b>	<b>55,828</b>	<b>0</b>	<b>154,870</b>
<b>Appropriation</b>					
01-12 Salaries & Wages-Extra Help	11,544	11,544	0	0	11,544
02-21 Retirement Contributions-FICA	317	317	0	0	317
03-31 Insurance-Unemployment	81	81	0	0	81
12-00 Communications-	1,440	1,452	0	0	1,452
14-00 Household Expense-	500	500	0	0	500
15-10 Insurance-Other	2,750	2,750	0	0	2,750
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrsg	824	1,778	0	0	1,778
17-00 Maintenance-Equipment-	6,750	7,600	0	0	7,600
18-00 Maint-Bldgs & Imprvmnts-	47,349	46,500	0	0	46,500
20-00 Memberships-	75	75	0	0	75
23-80 Prof & Specialized Svcs-Professional & Specialize	7,600	5,800	0	0	5,800
23-81 Prof & Specialized Svcs-Engineering In-House	34,230	41,129	0	0	41,129
23-85 Prof & Specialized Svcs-DPW Services	19,577	21,962	0	0	21,962
23-90 Prof & Specialized Svcs-Administrative Services	1,840	3,831	0	0	3,831
26-00 Rents & Leases-Bldg & Imp-	12,000	12,000	0	0	12,000
27-00 Small Tools & Instruments-	500	800	0	0	800
28-30 Special Departmental Exp-Supplies & Services	150	150	0	0	150
29-50 Transportation & Travel-	585	650	0	0	650

## Revenue and Appropriation Detail

Fund: 132 : Lampson Airport

Budget Unit: 3122 : Transportation Terminals, Lampson Airport

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Transportation & Travel					
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	400	400	0	0	400
30-00 Utilities-	5,800	5,800	0	0	5,800
38-00 Inventory Items-	200	200	0	0	200
48-00 Taxes & Assessments-	5	5	0	0	5
<b>Appropriation - Summary</b>	<b>157,138</b>	<b>170,222</b>	<b>0</b>	<b>0</b>	<b>170,222</b>
<b>NET COST</b>	<b>8,033</b>	<b>71,180</b>	<b>(55,828)</b>	<b>0</b>	<b>15,352</b>

# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



## BU 3123 – Lampson Field Capital Projects (Fund 923)

### DEPARTMENT OVERVIEW

Budget Unit 3123 was established to fund capital improvements at Lampson Field. Revenues are received from Federal Aviation Administration (FAA), State grants and contributions from the County's general fund.

Due to the lack of sustainable funding, all capital improvement projects are performed using funding from the FAA and their annual Aviation Improvement Program (AIP) grant funding of \$150,000 for small general aviation airports. These funds can be "banked" for a period not to exceed 4 years in order to perform larger improvement projects. This past year's expenditure was for the completion of the much-needed pavement rehabilitation project, and funds are now starting to accrue for future pavement repairs.

### ACCOMPLISHMENTS IN FY 2020-21

- Continued working with the local Chamber of Commerce to enhance the pilots lounge
- Continue engaging with our elected officials and concerned citizens regarding plans for the future of the airport through the Airport Land Use Commission

### GOALS FOR FY 2021-22

- Reestablish engagement with our elected officials and concerned citizens regarding plans for the future of the airport through the Airport Land Use Commission (which was suspended in 2020 due to Covid)
- Continue to explore funding sources for future improvement projects

## Revenue and Appropriation Detail

Fund: 923 : Lampson Field Cap Proj

Budget Unit: 3123 : Transportation Terminals, Lampson Field Cap Proj

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	920	2,500	0	0	2,500
52-40 State Taxes-Aviation	20,482	0	0	0	0
56-01 Other Federal-Other	445,968	135,000	0	0	135,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	322,130	150,000	(15,000)	0	135,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(1,232,130)	(150,000)	15,000	0	(135,000)
81-22 Operating Transfers-In	12,000	15,000	0	0	15,000
<b>Revenue - Summary</b>	<b>(430,630)</b>	<b>152,500</b>	<b>0</b>	<b>0</b>	<b>152,500</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	5,000	5,000	0	0	5,000
61-60 Cap FA-Bldgs & Imp-Current	120,000	150,000	0	0	150,000
63-07 Construction in Progress-Airport Runways	264,622	0	0	0	0
<b>Appropriation - Summary</b>	<b>389,622</b>	<b>155,000</b>	<b>0</b>	<b>0</b>	<b>155,000</b>
<b>NET COST</b>	<b>820,252</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>2,500</b>

# HEALTH SERVICES

DENISE POMEROY, Director



## BU 4010 – Environmental Health (Fund 170)

### DEPARTMENT OVERVIEW

Environmental Health is a regulatory agency with its mission founded on public health, safety and sanitation. Primary services are permits and inspections for regulated businesses and land development. Services also include investigations and consultations with individuals and other agencies on health related issues and emergency response to various incidents.

#### PROGRAM OVERVIEW:

- Consumer Protection Group for retail food, public pools and spas, small state water systems, detention facilities, body art facilities and other fixed facilities.
- Land Development Permit Group primarily for on-site sewage and water supply wells including abandonment.
- Local Enforcement agency for Waste Management and Hazardous Materials Group for businesses and emergency response.
- Office Services Group to support the division and customers.
- Increase support to EOC/DOC for COVID-19 education and outreach to community.

### ACCOMPLISHMENTS IN FY 2020-21

- Successfully implemented public safety during PSPS for food, water and hazardous waste facilities.
- Collaborated with State and Local agencies to mitigate public health hazard due to illegal pesticides use.
- Work together with Special District to coordinate the home owners in Anderson Springs to hook to new sewer system.
- Implemented new Consumer Protection – Microenterprise Home Kitchen Operation permitted program.
- Support to EOC/DOC during and continuing of the COVID-19 pandemic, both in MHOAC call center and as Public Outreach/Education in response to received complaints. Assist PH in staffing of testing sites and vaccine clinics.

# HEALTH SERVICES

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DENISE POMEROY, Director  
BU 4010 – Environmental Health

## GOALS FOR FY 2021-22

- Complete the State sponsored debris cleanup program for remaining sites for LNU Lightning Fire Complex in order to support reconstruction efforts while preventing surface water contamination.
- Approval of LAMP by State Water Board and Lake County Board of Supervisors in support of preventing untreated wastewater from entering waters of Lake County.
- Strategically work to improve the CUPA program to better serve local business by providing Educational outreach on complicated hazardous material laws and regulations.
- Transition to paperless office operations.
- Continue support to EOC/DOC for COVID-19 pandemic.

## Revenue and Appropriation Detail

Fund: 170 : Health Administration  
Budget Unit: 4010 : Health, Environmental Health

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-10 Development Permits-Development Permits	2,500	2,500	0	0	2,500
21-61 Permits-Sanitation-Misc	35,311	28,064	0	0	28,064
21-65 Permits-Sanit-Land Development	156,707	187,613	0	0	187,613
21-66 Permits-Sanit-Hazardous Materials	324,776	412,385	0	0	412,385
21-67 Permits-Sanit-Food Establishment	222,180	215,154	0	0	215,154
53-80 State Admin Program-Other Health	772,505	772,465	(61,069)	0	711,396
66-10 Charges for Services-Planning & Engineering	1,000	945	0	0	945
66-11 Charges for Services-Subdivision Insp Fees	250	198	0	0	198
66-12 Charges for Services-Environment Planning Fees	100	45	0	0	45
66-13 Charges for Services-Planned Development Fees	100	59	0	0	59
66-14 Charges for Services-Mitigation Monitor/Inspec	20,000	18,930	0	0	18,930
69-20 Other Current Services-Other	200	88	0	0	88
79-90 Other-Miscellaneous	1,500	4,047	0	0	4,047
79-91 Other-Cancelled Checks	100	49	0	0	49
<b>Revenue - Summary</b>	<b>1,537,229</b>	<b>1,642,542</b>	<b>(61,069)</b>	<b>0</b>	<b>1,581,473</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	680,781	727,428	0	0	727,428
01-14 Salaries & Wages-Other, Term	2,104	1,659	0	0	1,659
02-21 Retirement Contributions-FICA	56,553	55,775	0	0	55,775
02-22 Retirement Contributions-PERS	163,850	177,274	0	0	177,274
03-30 Insurance-Health/Life	145,286	149,203	0	0	149,203
03-31 Insurance-Unemployment	5,323	5,104	0	0	5,104
04-00 Worker's Compensation-	31,703	21,957	0	0	21,957
11-00 Clothing & Personal Suppl-	1,500	1,500	0	0	1,500
12-00 Communications-	4,260	4,200	0	0	4,200
14-00 Household Expense-	1,700	1,700	0	0	1,700
15-12 Insurance-Public Liability	13,107	14,694	0	0	14,694
15-13 Insurance-Fire & Allied Cvrgrs	528	1,068	0	0	1,068

## Revenue and Appropriation Detail

Fund: 170 : Health Administration

Budget Unit: 4010 : Health, Environmental Health

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
17-00 Maintenance-Equipment-	968	968	0	0	968
18-00 Maint-Bldgs & Imprvmnts-	12,330	12,330	0	0	12,330
19-40 Medical Expense-Medical Supplies	700	700	0	0	700
20-00 Memberships-	1,030	1,120	0	0	1,120
22-70 Office Expense-Supplies	6,000	6,500	0	0	6,500
22-71 Office Expense-Postage	1,000	1,200	0	0	1,200
22-72 Office Expense-Books & Periodicals	100	100	0	0	100
23-80 Prof & Specialized Svcs-Professional & Specialize	72,884	76,734	0	0	76,734
23-86 Prof & Specialized Svcs-Health Admin Services	205,202	243,732	0	0	243,732
23-90 Prof & Specialized Svcs- Administrative Services	67,424	62,950	0	0	62,950
24-00 Publications & Legal Ntcs-	400	400	0	0	400
25-00 Rents & Leases-Equipment-	1,600	1,600	0	0	1,600
27-00 Small Tools & Instruments-	200	400	0	0	400
28-30 Special Departmental Exp-Supplies & Services	7,113	7,113	0	0	7,113
29-50 Transportation & Travel- Transportation & Travel	6,686	5,514	0	0	5,514
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	25,000	26,000	0	0	26,000
30-00 Utilities-	13,500	13,500	0	0	13,500
38-00 Inventory Items-	30,000	5,000	0	0	5,000
61-60 Cap. FA-Bldgs & Imp-Current	20,000	20,000	0	0	20,000
<b>Appropriation - Summary</b>	<b>1,578,832</b>	<b>1,647,423</b>	<b>0</b>	<b>0</b>	<b>1,647,423</b>
<b>NET COST</b>	<b>41,603</b>	<b>4,881</b>	<b>61,069</b>	<b>0</b>	<b>65,950</b>



# HEALTH SERVICES

DENISE POMEROY, Director



## BU 4011 – Public Health (Fund 170)

### DEPARTMENT OVERVIEW

Public Health's mission is to Promote an Optimal State of Wellness in Lake County by focusing on preventing disease and disability in the community, using trained and licensed healthcare and professional staff to manage a variety of programs, including Emergency Preparedness. Disease prevention is cost-effective, saving many thousands of dollars in treatment (return on investment is between 4.1 and 27.2, depending on PH intervention). In rural communities, such as Lake County, disease prevention is especially important because we are a medically underserved county with the poorest health outcomes in the state. The widespread traditional public support for the goal of healthy communities has led to Federal and State funds being allocated to each California County to accomplish the goals of Public Health.

- AIDS Drug Assistance Program (ADAP)
- California Children's Services (CCS) and Medical Therapy Unit (MTU)
- California Lead Poisoning Prevention (CLPPP)
- Child Health and Disability Prevention (CHDP)
- CHDP - Foster Care (CHDP-FC)
- CHDP- Foster Care Psychotropic Medication, Monitoring and Oversight (CHDP-FC PMM&O)
- Communicable Disease (CD)
- Emergency Preparedness (EPO)
- Hepatitis C Program
- HIV Surveillance
- Immunization Assistance (IAP)
- Maternal Child and Adolescent Health (MCAH) including SIDS
- Medi-Cal Administrative Activities (MAA)
- Medical Marijuana Program (MMP)
- Oral Health Program
- Public Health Accreditation (PHA)
- Public Health Clinical Services
- SNAP-Ed
- Tobacco Control Program (CTCP)
- Vital Statistics (VS)

# HEALTH SERVICES

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DENISE POMEROY, Director  
BU 4011 – Public Health

## ACCOMPLISHMENTS IN FY 2020-21

- CALFresh (SNAP-Ed)
  - Built/Reinvigorated 9 out of the 11 elementary schools' gardens and/or provided gardening projects that were sent home for students learning remotely due to COVID-19.
  - Worked with 3 of the 5 District School Food Service Directors around health promotion in the cafeteria.
  - Provided nutrition education and healthy recipes at Farmer's Market and supported Lake County Tribal Health Consortium in their garden projects.
  - Educated Primary Care Providers throughout the county on the approved lead testing protocol, case managed over 50 children with elevated blood lead levels and provided outreach materials to attendees of drive-through health-related events.
  - Passed annual site review by the State Lead Poisoning Prevention Branch.
- CCS maintained telehealth services at the Medical Therapy Unit, ensuring that OT and PT services were maintained.
- Tobacco Control Program Youth Coalition.
- Facilitated and coordinated COVID-19 pandemic emergency response through surveillance, testing, contact tracing, case investigation and nurse case management. This also includes the stand up of mass vaccination sites.

## GOALS FOR FY 2021-22

- Continue the recruitment and orientation of the Public Health Officer.
- Strengthen the core functions of disease surveillance and control.
- Fill vacant nursing staff positions and reinstate funded programs.
- Complete digitization project including the finalization of the use of E-Faxing, VideoDOT (directly observed therapy).
- Implement a new onboarding procedure, including a model for professional development.
- Develop programmatic manuals to ensure effective succession planning.
- Resume limited clinical services (vaccinations and Tuberculosis testing).
- Increase community and provider outreach.
- Continue facilitating emergency response activities and coordinating with other health agencies during COVID-19 pandemic.
- Continue researching and applying for COVID-19 supplemental grants to offset the loss in State/Federal grant revenues
- Continue Case Management and Primary Care Provider education and provide lead prevention materials to partner organizations that work with children under five.

## Revenue and Appropriation Detail

Fund: 170 : Health Administration  
Budget Unit: 4011 : Health, Public Health

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	900	900	0	0	900
31-90 Fines, Forfeit, Penalties-Forfeitures & Penalties	3,000	3,000	0	0	3,000
53-80 State Admin Program-Other Health	3,811,913	4,939,880	(65,445)	0	4,874,435
56-01 Other Federal-Other	579,661	432,462	0	0	432,462
66-91 Charges for Services-Recording Fees	45,000	45,000	0	0	45,000
68-10 Health & Sanitation-Health Fees	10,000	15,000	0	0	15,000
68-30 Health & Sanitation-Calif Children Services	100	100	0	0	100
69-20 Other Current Services-Other	50	50	0	0	50
79-90 Other-Miscellaneous	2,000	1,000	0	0	1,000
79-91 Other-Cancelled Checks	220	300	0	0	300
79-93 Other-Insurance Proceeds	9,500	10,000	0	0	10,000
81-22 Operating Transfers-In	118,222	118,222	0	0	118,222
<b>Revenue - Summary</b>	<b>4,580,566</b>	<b>5,565,914</b>	<b>(65,445)</b>	<b>0</b>	<b>5,500,469</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	1,851,438	2,552,155	0	0	2,552,155
01-12 Salaries & Wages-Extra Help	29,061	136,620	0	0	136,620
01-13 Salaries & Wages-OT, Holiday, Stby	35,000	50,000	0	0	50,000
01-14 Salaries & Wages-Other, Term	5,521	4,159	0	0	4,159
02-21 Retirement Contributions-FICA	150,788	197,523	0	0	197,523
02-22 Retirement Contributions-PERS	443,703	621,961	0	0	621,961
03-30 Insurance-Health/Life	347,028	383,461	0	0	383,461
03-31 Insurance-Unemployment	13,979	17,896	0	0	17,896
03-32 Insurance-Opt Out	7,200	2,400	0	0	2,400
04-00 Worker's Compensation-	20,876	17,708	0	0	17,708
12-00 Communications-	19,391	20,624	0	0	20,624
14-00 Household Expense-	8,245	10,180	0	0	10,180
15-10 Insurance-Other	23,412	23,000	0	0	23,000
15-12 Insurance-Public Liability	18,468	23,326	0	0	23,326
15-13 Insurance-Fire & Allied Cvrgrs	528	1,198	0	0	1,198
17-00 Maintenance-Equipment-	7,050	6,700	0	0	6,700

## Revenue and Appropriation Detail

Fund: 170 : Health Administration  
Budget Unit: 4011 : Health, Public Health

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
18-00 Maint-Bldgs & Imprvmts-	14,500	26,700	0	0	26,700
19-40 Medical Expense-Medical Supplies	8,200	7,900	0	0	7,900
19-41 Medical Expense-Incarcerated Individual	450,000	469,374	0	0	469,374
20-00 Memberships-	6,457	6,457	0	0	6,457
22-70 Office Expense-Supplies	36,617	30,315	0	0	30,315
22-71 Office Expense-Postage	4,597	6,042	0	0	6,042
22-72 Office Expense-Books & Periodicals	3,615	6,800	0	0	6,800
23-80 Prof & Specialized Svcs-Professional & Specialize	686,027	550,911	0	0	550,911
23-83 Prof & Specialized Svcs-Vital Stats	10,000	10,000	0	0	10,000
23-86 Prof & Specialized Svcs-Health Admin Services	607,932	611,672	0	0	611,672
23-90 Prof & Specialized Svcs-Administrative Services	97,793	128,079	0	0	128,079
24-00 Publications & Legal Ntcs-	1,050	1,050	0	0	1,050
25-00 Rents & Leases-Equipment-	1,700	2,500	0	0	2,500
26-00 Rents & Leases-Bldg & Imp-	2,180	500	0	0	500
28-30 Special Departmental Exp-Supplies & Services	220,195	199,820	0	0	199,820
29-50 Transportation & Travel-Transportation & Travel	42,309	30,360	0	0	30,360
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	11,912	11,591	0	0	11,591
29-52 Transportation & Travel-CCS	2,000	500	0	0	500
30-00 Utilities-	24,620	23,000	0	0	23,000
38-00 Inventory Items-	29,000	40,000	0	0	40,000
48-00 Taxes & Assessments-	153	153	0	0	153
62-71 Cap. FA-Equipment-Office	120,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(445,856)	(433,989)	0	0	(433,989)
<b>Appropriation - Summary</b>	<b>4,916,689</b>	<b>5,798,646</b>	<b>0</b>	<b>0</b>	<b>5,798,646</b>
<b>NET COST</b>	<b>336,123</b>	<b>232,732</b>	<b>65,445</b>	<b>0</b>	<b>298,177</b>

# HEALTH SERVICES

DENISE POMEROY, Director



## BU 4012 – Health Services Administration (Fund 170)

### DEPARTMENT OVERVIEW

Environmental Health is a regulatory agency with its mission founded on public health, safety and sanitation. Primary services are permits and inspections for regulated businesses and land development. Services also include investigations and consultations with individuals and other agencies on health related issues and emergency response to various incidents.

#### PROGRAM OVERVIEW:

- Consumer Protection Group for retail food, public pools and spas, small state water systems, detention facilities, body art facilities and other fixed facilities.
- Land Development Permit Group primarily for on-site sewage and water supply wells including abandonment.
- Local Enforcement agency for Waste Management and Hazardous Materials Group for businesses and emergency response.
- Office Services Group to support the division and customers.
- Increase support to EOC/DOC for COVID-19 education and outreach to community.

### ACCOMPLISHMENTS IN FY 2020-21

- Successfully implemented public safety during PSPS for food, water and hazardous waste facilities.
- Collaborated with State and Local agencies to mitigate public health hazard due to illegal pesticides use.
- Work together with Special District to coordinate the home owners in Anderson Springs to hook to new sewer system.
- Implemented new Consumer Protection – Microenterprise Home Kitchen Operation permitted program.
- Support to EOC/DOC during and continuing of the COVID-19 pandemic, both in MHOAC call center and as Public Outreach/Education in response to received complaints. Assist PH in staffing of testing sites and vaccine clinics.

# HEALTH SERVICES

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DENISE POMEROY, Director  
BU 4012 – Health Services Administration

## GOALS FOR FY 2021-22

- Complete the State sponsored debris cleanup program for remaining sites for LNU Lightning Fire Complex in order to support reconstruction efforts while preventing surface water contamination.
- Approval of LAMP by State Water Board and Lake County Board of Supervisors in support of preventing untreated wastewater from entering waters of Lake County.
- Strategically work to improve the CUPA program to better serve local business by providing Educational outreach on complicated hazardous material laws and regulations.
- Transition to paperless office operations.
- Continue support to EOC/DOC for COVID-19 pandemic.

# Revenue and Appropriation Detail

Fund: 170 : Health Administration  
Budget Unit: 4012 : Health, Health Administration

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	2,500	4,000	0	0	4,000
66-50 Charges for Services-Auditing & Accounting	857,624	899,894	(235,399)	0	664,495
69-20 Other Current Services-Other	25	25	0	0	25
79-90 Other-Miscellaneous	10	10	0	0	10
79-91 Other-Cancelled Checks	20	20	0	0	20
<b>Revenue - Summary</b>	<b>860,179</b>	<b>903,949</b>	<b>(235,399)</b>	<b>0</b>	<b>668,550</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	454,308	519,540	0	0	519,540
01-12 Salaries & Wages-Extra Help	15,039	15,039	0	0	15,039
01-13 Salaries & Wages-OT, Holiday, Stby	0	10,000	0	0	10,000
01-14 Salaries & Wages-Other, Term	12,983	6,415	0	0	6,415
02-21 Retirement Contributions-FICA	35,754	17,815	0	0	17,815
02-22 Retirement Contributions-PERS	101,475	118,193	0	0	118,193
03-30 Insurance-Health/Life	69,858	59,353	0	0	59,353
03-31 Insurance-Unemployment	3,339	3,891	0	0	3,891
03-32 Insurance-Opt Out	4,800	4,800	0	0	4,800
04-00 Worker's Compensation-	1,808	1,346	0	0	1,346
12-00 Communications-	3,000	3,900	0	0	3,900
14-00 Household Expense-	3,000	2,000	0	0	2,000
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	6,409	6,822	0	0	6,822
17-00 Maintenance-Equipment-	800	800	0	0	800
18-00 Maint-Bldgs & Imprvmts-	29,080	29,080	0	0	29,080
20-00 Memberships-	4,348	4,348	0	0	4,348
22-70 Office Expense-Supplies	3,700	3,700	0	0	3,700
22-71 Office Expense-Postage	250	250	0	0	250
23-80 Prof & Specialized Svcs-Professional & Specialize	31,506	25,296	0	0	25,296
23-90 Prof & Specialized Svcs-Administrative Services	44,535	41,843	0	0	41,843
24-00 Publications & Legal Ntcs-	100	100	0	0	100
25-00 Rents & Leases-Equipment-	150	150	0	0	150

## Revenue and Appropriation Detail

Fund: 170 : Health Administration

Budget Unit: 4012 : Health, Health Administration

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
27-00 Small Tools & Instruments-	400	400	0	0	400
28-30 Special Departmental Exp-Supplies & Services	5,030	6,280	0	0	6,280
29-50 Transportation & Travel- Transportation & Travel	10,300	7,600	0	0	7,600
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	650	650	0	0	650
30-00 Utilities-	9,440	9,440	0	0	9,440
38-00 Inventory Items-	0	2,000	0	0	2,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	30,000	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(2,000)	(2,000)	0	0	(2,000)
<b>Appropriation - Summary</b>	<b>882,683</b>	<b>903,949</b>	<b>0</b>	<b>0</b>	<b>903,949</b>
<b>NET COST</b>	<b>22,504</b>	<b>0</b>	<b>235,399</b>	<b>0</b>	<b>235,399</b>



# BEHAVIORAL HEALTH

TODD METCALF, Director



## BU 4014 – Mental Health (Fund 145)

### DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations.

Mental health services are designed to provide strong community-based partnerships with individuals and families who are dealing with serious mental illness, including those who have co-occurring (mental health and substance abuse) disorders. Recovery-oriented services include assistance with establishing stable housing, access to physical health care, medications management, trauma-informed counseling and peer supports. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

### ACCOMPLISHMENTS IN FY 2020-21

- Continued to financially support COVID-19 shelter operations at old juvenile hall
- Increased telehealth services due to COVID-19
- Applied for and awarded \$100,000 cannabis grant to purchase van for mobile homeless outreach
- Housing Continuum of Care facilitated Point in Time count; Lake County being only one of six in the State to do so

### GOALS FOR FY 2021-22

- Expand on hybrid model of performing both in-person and remote telehealth services
- Homeless Management Information System: successful implementation allows us to seek additional grant funding for housing Continuum of Care
- Workgroup to discuss feasibility of establishing mental health facility in Lake County (crisis residential, Board and Care, psychiatric health facility, etc.)
- Cull results of workforce gap analysis to build robust training and strategic planning

## Revenue and Appropriation Detail

Fund: 145 : Behavioral Health

Budget Unit: 4014 : Health, Behavioral Health

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	50,000	12,000	28,000	0	40,000
53-60 State Admin Program-Mental Health	11,017,083	13,428,964	0	0	13,428,964
54-02 State Aid-Local Comm. Corrections	55,196	55,200	0	0	55,200
56-30 Other Government Agencies-Other	665,645	2,698,846	0	0	2,698,846
68-20 Health & Sanitation-Mental Health Services	31,000	26,000	0	0	26,000
69-20 Other Current Services-Other	1,200	800	0	0	800
79-90 Other-Miscellaneous	12,000	10,000	0	0	10,000
79-91 Other-Cancelled Checks	3,000	1,500	0	0	1,500
79-93 Other-Insurance Proceeds	11,000	10,000	0	0	10,000
81-22 Operating Transfers-In	61,112	50,000	11,112	0	61,112
81-36 Non Operating Revenue-Pr Yr Overpayment/Repay	(100,000)	(50,000)	0	0	(50,000)
<b>Revenue - Summary</b>	<b>11,807,236</b>	<b>16,243,310</b>	<b>39,112</b>	<b>0</b>	<b>16,282,422</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	3,741,517	4,941,059	0	0	4,941,059
01-12 Salaries & Wages-Extra Help	231,012	156,000	0	0	156,000
01-13 Salaries & Wages-OT, Holiday, Stby	60,000	80,000	0	0	80,000
01-14 Salaries & Wages-Other, Term	60,054	67,000	0	0	67,000
02-21 Retirement Contributions-FICA	337,968	417,956	0	0	417,956
02-22 Retirement Contributions-PERS	926,915	1,209,177	0	0	1,209,177
03-30 Insurance-Health/Life	771,088	886,346	0	0	886,346
03-31 Insurance-Unemployment	29,264	34,514	0	0	34,514
03-32 Insurance-Opt Out	24,000	14,400	0	0	14,400
04-00 Worker's Compensation-	139,295	91,115	0	0	91,115
11-00 Clothing & Personal Suppl-	200	200	0	0	200
12-00 Communications-	60,000	90,000	0	0	90,000
14-00 Household Expense-	10,000	11,000	0	0	11,000
15-10 Insurance-Other	35,000	40,000	0	0	40,000
15-12 Insurance-Public Liability	38,046	35,932	0	0	35,932
15-13 Insurance-Fire & Allied Cvrgrs	5,764	10,033	0	0	10,033
17-00 Maintenance-Equipment-	20,000	15,500	0	0	15,500

## Revenue and Appropriation Detail

Fund: 145 : Behavioral Health

Budget Unit: 4014 : Health, Behavioral Health

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
18-00 Maint-Bldgs & Imprvmnts-	20,000	23,000	0	0	23,000
19-40 Medical Expense-Medical Supplies	4,000	5,000	0	0	5,000
19-41 Medical Expense-Incarcerated Individual	254,200	127,000	127,200	0	254,200
20-00 Memberships-	10,000	24,000	0	0	24,000
22-70 Office Expense-Supplies	25,000	20,000	0	0	20,000
22-71 Office Expense-Postage	4,000	3,500	0	0	3,500
22-72 Office Expense-Books & Periodicals	500	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	4,116,594	5,300,000	0	0	5,300,000
23-90 Prof & Specialized Svcs-Administrative Services	385,143	360,524	0	0	360,524
24-00 Publications & Legal Ntcs-	1,000	1,000	0	0	1,000
26-00 Rents & Leases-Bldg & Imp-	275,000	260,000	0	0	260,000
28-30 Special Departmental Exp-Supplies & Services	91,700	70,000	0	0	70,000
29-50 Transportation & Travel-Transportation & Travel	30,000	10,000	0	0	10,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	75,000	50,000	0	0	50,000
29-52 Transportation & Travel-CCS	15,000	10,000	0	0	10,000
30-00 Utilities-	60,000	62,000	0	0	62,000
38-00 Inventory Items-	8,500	25,000	0	0	25,000
40-70 Support & Care of Persons-Support & Care of Persons	3,700,000	4,700,000	0	0	4,700,000
48-00 Taxes & Assessments-	605	500	0	0	500
62-72 Cap. FA-Equipment-Autos & Light Trucks	65,000	0	0	0	0
62-74 Cap. FA-Equipment-Other	114,540	100,000	0	0	100,000
63-13 Construction in Progress-Buildings & Improvements	22,029	50,000	0	0	50,000
80-80 Other Financing Uses-Interfund Reimbursements	(397,727)	(323,163)	0	0	(323,163)
<b>Appropriation - Summary</b>	<b>15,370,207</b>	<b>18,979,093</b>	<b>127,200</b>	<b>0</b>	<b>19,106,293</b>
<b>NET COST</b>	<b>3,562,971</b>	<b>2,735,783</b>	<b>88,088</b>	<b>0</b>	<b>2,823,871</b>

# BEHAVIORAL HEALTH

TODD METCALF, Director



## BU 4015 – Substance Abuse Disorder Services (Fund 141)

### DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations.

Substance use disorder diversion and treatment services include individual and group counseling, and trauma-informed treatment services for adults and youth. The Department also provides referrals to detoxification or residential treatment centers. Services are provided to the community free of charge or at a sliding scale fee. Behavioral Health Services assists with management of substance use disorder and mental health crises for all members of the community and provides for inpatient or temporary residential care as appropriate.

### ACCOMPLISHMENTS IN FY 2020-21

- Increased effectiveness of telehealth services via COVID-19 emergency by obtaining necessary equipment and training to promote ease of use and access while minimizing risk
- Secured funding to meet 500% increase in detox and residential treatment services requests during COVID-19
- Applied for and was awarded DUI medicated assisted treatment grant to expand ancillary services to DUI clients
- Continuing to complete foundational work necessary to enter into Department of Health Care Services' Organized Delivery System

### GOALS FOR FY 2021-22

- Expand on hybrid model of performing both in-person and remote telehealth services
- Improve job performances and efficiency through training current and new staff on telehealth. The ability to provide remote services is new to DUI and TX services as this form of service delivery has never been allowed through Drug Medi-Cal programs.
- Create foundational work to join the Organized Delivery System in order to increase service delivery and billable services

## Revenue and Appropriation Detail

Fund: 141 : Substance Use Dis. Svcs

Budget Unit: 4015 : Health, Substance Use Dis. Svcs

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	5,000	4,500	0	0	4,500
42-01 Revenue from Use of Money-Interest	8,000	4,500	0	0	4,500
53-62 State Admin Program-Drug Abuse	954,326	836,910	0	0	836,910
54-02 State Aid-Local Comm. Corrections	20,000	20,000	0	0	20,000
54-22 State Aid-Behavioral Health	1,041,656	1,254,957	0	0	1,254,957
56-30 Other Government Agencies-Other	65,000	197,045	0	0	197,045
68-10 Health & Sanitation-Health Fees	210,000	230,000	0	0	230,000
79-90 Other-Miscellaneous	500	300	0	0	300
79-91 Other-Cancelled Checks	100	100	0	0	100
79-93 Other-Insurance Proceeds	5,000	6,000	0	0	6,000
<b>Revenue - Summary</b>	<b>2,309,582</b>	<b>2,554,312</b>	<b>0</b>	<b>0</b>	<b>2,554,312</b>

### Appropriation

01-11 Salaries & Wages-Permanent	1,011,385	1,015,825	0	0	1,015,825
01-13 Salaries & Wages-OT, Holiday, Stby	10,500	10,000	0	0	10,000
01-14 Salaries & Wages-Other, Term	5,000	0	0	0	0
02-21 Retirement Contributions-FICA	77,478	78,546	0	0	78,546
02-22 Retirement Contributions-PERS	225,650	249,992	0	0	249,992
03-30 Insurance-Health/Life	287,813	243,179	0	0	243,179
03-31 Insurance-Unemployment	7,083	7,075	0	0	7,075
04-00 Worker's Compensation-	26,088	20,978	0	0	20,978
11-00 Clothing & Personal Suppl-	150	100	0	0	100
12-00 Communications-	8,150	30,000	0	0	30,000
14-00 Household Expense-	4,000	4,000	0	0	4,000
15-10 Insurance-Other	15,000	13,000	0	0	13,000
15-12 Insurance-Public Liability	18,350	24,490	0	0	24,490
15-13 Insurance-Fire & Allied Cvrgrs	524	974	0	0	974
17-00 Maintenance-Equipment-	2,400	1,000	0	0	1,000
18-00 Maint-Bldgs & Imprvmts-	8,500	15,000	0	0	15,000
19-40 Medical Expense-Medical Supplies	4,000	1,500	0	0	1,500
20-00 Memberships-	4,300	5,500	0	0	5,500
22-70 Office Expense-Supplies	11,000	5,000	0	0	5,000

## Revenue and Appropriation Detail

Fund: 141 : Substance Use Dis. Svcs

Budget Unit: 4015 : Health, Substance Use Dis. Svcs

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
22-71 Office Expense-Postage	2,000	1,500	0	0	1,500
22-72 Office Expense-Books & Periodicals	300	150	0	0	150
23-80 Prof & Specialized Svcs-Professional & Specialize	815,000	803,958	0	0	803,958
23-86 Prof & Specialized Svcs-Health Admin Services	297,727	323,163	0	0	323,163
23-90 Prof & Specialized Svcs- Administrative Services	74,554	75,850	0	0	75,850
24-00 Publications & Legal Ntcs-	500	200	0	0	200
26-00 Rents & Leases-Bldg & Imp-	71,500	50,000	0	0	50,000
28-30 Special Departmental Exp-Supplies & Services	35,000	20,000	0	0	20,000
29-50 Transportation & Travel- Transportation & Travel	6,000	3,000	0	0	3,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	1,000	500	0	0	500
29-52 Transportation & Travel-CCS	1,500	500	0	0	500
30-00 Utilities-	20,000	10,000	0	0	10,000
38-00 Inventory Items-	500	10,000	0	0	10,000
48-00 Taxes & Assessments-	15	15	0	0	15
80-80 Other Financing Uses-Interfund Reimbursements	(13,011)	(10,012)	0	0	(10,012)
<b>Appropriation - Summary</b>	<b>3,039,956</b>	<b>3,014,983</b>	<b>0</b>	<b>0</b>	<b>3,014,983</b>
<b>NET COST</b>	<b>730,374</b>	<b>460,671</b>	<b>0</b>	<b>0</b>	<b>460,671</b>



## BU 4016 – Tobacco Education (Fund 171)

### DEPARTMENT OVERVIEW

The Tobacco Program is a state mandated Public Health program. It provides tobacco education and outreach services to the people of Lake County. In FY20/21 we will continue to receive funding from proposition 99 and proposition 56. The Prop 56 funds doubled the program and funding. The program also includes a youth group coalition, adult group coalition and a Health/Education Coalition.

The California Tobacco Control Program mission is: "The mission of the California Tobacco Control Program is to improve the health of all Californians by reducing illness and premature death attributable to the use of tobacco products. Through leadership, experience and research, the California Tobacco Control Program empowers statewide and local health agencies to promote health and quality of life by advocating social norms that create a tobacco-free environment."

### ACCOMPLISHMENTS IN FY 2020-21

- Provided 3 presentations to community groups and agencies, including; Lake Family Resource Center, Early Head Start program staff/parents, and the Committee on Health and Disabilities (CHAD)\*
- Conducted virtual and socially distanced Tobacco Prevention & Education Youth Coalition activities including;
- 6 recruitments, 10 trainings, and 7 meetings, at UL, LL, MT, & KEC High Schools\*
- Facilitated 5 Health Education Coalition meetings with high attendance rates of 25+ at each meeting by community health organizations, agencies, and other tobacco control groups\*
- Provided technical support to the following grantees doing tobacco control work in Lake county; Tobacco Free North Coast, NorCal 4 Health, Lake County Tribal Health Consortium Tobacco Ed. program, California Indian Museum and Cultural Center, Rural Initiatives Supporting Equity (RISE), and Health And Social Policy Institute (HASPI)
- Conducted 1 youth coalition Focus Group to garner input regarding 3 years of activities and advocacy by youth and their experiences with the coalition.
- Participated with youth coalition members in the California Youth Advocacy Conference Series, the Children's Advocacy Day, and the Youth Empowerment: "When Youth Talk, We Listen" Youth Summit
- Worked with the City of Clearlake on the draft Tobacco Retailer License & provided technical assistance with Department of Justice Grant application process\*



# HEALTH SERVICES

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DENISE POMEROY, Director  
BU 4016 – Tobacco Education

- Worked with Associated Students of Mendocino College (ASMC) for the adoption of a smoke & tobacco free campus.\*
- Conducted the 'Communities of Excellence' (CX) community needs assessment to rate community readiness for future indicators, activities, and objectives for tobacco control in Lake County.
- Create, complete, & submit by 6/30, the new 3.5 year work-plan objectives 2022-2025 Lake County Local Lead Agency

**\*Please note that COVID-19 & staff reassignments interrupted plans for multiple events, technical assistance, required activities, and evaluation processes**

## GOALS FOR FY 2021-22

- By June 30, 2021, at least ten (10) Lake County youth per year will be recruited, trained, and maintained to become tobacco control advocates in their communities. Of the 10 recruited youth, 50% will represent low socioeconomic status (SES), Hispanic/Latino, and Rural Population groups. Each youth will participate in at least three (3) tobacco control trainings and/or activities per year
- By June 30, 2021, The Mendocino-Lake Community College District will adopt and implement a tobacco-free campus policy that includes electronic smoking devices which will result in a 25% increase in smoke/tobacco-free signage on campus, and a 25% decrease in the observance of smokers on campus and tobacco waste on campus premises
- By June 30, 2021, the City of Clearlake will adopt a policy requiring retailers that sell, give, or furnish tobacco [including electronic smoking devices (ESDs)] to obtain a Tobacco Retail License (TRL) that designates a portion of the licensing fee for enforcement.

**Please note; due to COVID-19 the California Tobacco Control Program (CTCP) extended the current work-plan by 6 months extending all goal due dates to Dec 31st 2021. The 2022-2025 work-plan is due June 30 and at that time new goals will have been established for Jan 2022-June 2025**



## Revenue and Appropriation Detail

Fund: 171 : Tobacco Education  
 Budget Unit: 4016 : Health, Tobacco Education

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,000	1,000	0	0	1,000
53-80 State Admin Program-Other Health	300,000	300,000	0	0	300,000
<b>Revenue - Summary</b>	<b>301,000</b>	<b>301,000</b>	<b>0</b>	<b>0</b>	<b>301,000</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	484,303	434,989	0	0	434,989
<b>Appropriation - Summary</b>	<b>484,303</b>	<b>434,989</b>	<b>0</b>	<b>0</b>	<b>434,989</b>
<b>NET COST</b>	<b>183,303</b>	<b>133,989</b>	<b>0</b>	<b>0</b>	<b>133,989</b>

# BEHAVIORAL HEALTH

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TODD METCALF, Director



## BU 4018 – Alcoholism Program Services (Fund 142)

### DEPARTMENT OVERVIEW

Lake County Behavioral Health Services provides integrated recovery-oriented mental health and substance use disorder services in clinic locations. The Department operates and supports several peer support centers in the community to meet the needs of unserved and underserved populations.

Funding for Alcoholism Program Services is received from vehicle code fins and court-imposed fees.

## Revenue and Appropriation Detail

Fund: 142 : Alcoholism Program Svcs

Budget Unit: 4018 : Health, Alcoholism Program Serv

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	13,000	10,000	0	0	10,000
42-01 Revenue from Use of Money-Interest	9	12	0	0	12
<b>Revenue - Summary</b>	<b>13,009</b>	<b>10,012</b>	<b>0</b>	<b>0</b>	<b>10,012</b>
<b>Appropriation</b>					
23-91 Prof & Specialized Svcs-Intra-Div Services	13,011	10,012	0	0	10,012
<b>Appropriation - Summary</b>	<b>13,011</b>	<b>10,012</b>	<b>0</b>	<b>0</b>	<b>10,012</b>
<b>NET COST</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## BU 4121 – Integrated Waste Management (Fund 985)

### DEPARTMENT OVERVIEW

The Integrated Waste Management division of the Public Services Department operates the Eastlake Landfill, administers two franchise contracts for waste and recycling collection in the unincorporated areas, develops and implements programs for materials requiring special handling, provides environmental education related to solid waste reduction, reuse, and recycling, and oversees the county integrated waste management plan.

Budget Unit 4121 is an enterprise fund, and as such the revenues generated within the budget are solely devoted to funding solid waste operations. Funds are primarily derived from tipping fees at the landfill and waste hauler franchise fees, though state grants do provide assistance for various non-discretionary programs, primarily recycling and other waste diversion programs. Federal and State regulations require landfill owners to provide financial assurances for the cost of future landfill closure and post-closure maintenance, corrective actions for reasonably foreseeable events, and operating liability; reserve funds are established and adequately funded to meet those requirements. Additionally, reserve funds are in place as a repository for funding various known future expenses, namely landfill expansion, equipment replacement, and the County's maintenance responsibilities for Davis Avenue and Moss Street.

Landfill staffing includes one Landfill Manager, six Heavy Equipment Operators, two Weighmasters, and various extra help staff to support seasonal needs. Additionally this budget unit houses the six office staff that provide leadership and administrative support for the Public Services department.

### ACCOMPLISHMENTS IN FY 2020-21

- Completed the Joint Technical Document for the proposed landfill expansion, submitted permit applications, and initiated property acquisitions.
- Secured a variance from the State Department of Toxics and Substance Control (DTSC) for the landfill to accept treated wood waste
- Awarded multiple grants which allow for free material-specific disposal and recycling options to include mattresses, oil, tires, and household hazardous waste events, as well as a grant to clean-up numerous illegal dump locations around the county
- Expanded in-house erosion control and alternative daily cover operations through the use of a spray applicator
- Purchased a community cleanup trailer, using funds from the Cannabis Internal Grant program, that will be outfitted with tools to assist community groups with cleanup and beautification projects

# PUBLIC SERVICES

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LARS EWING, Director  
BU 4121 – Integrated Waste Management

## GOALS FOR FY 2021-22

### Landfill

- Secure all regulatory permits and property acquisitions necessary for the landfill expansion, and initiate the construction bid documents phase of the project.
- In coordination with the RCRC Environmental Services Joint Powers Authority, support legislative efforts to establish a long-term solution for treated wood waste disposal
- Use either a tarp or cementitious spray material as alternative daily waste cover to preserve landfill airspace.
- Complete a feasibility study to expand the landfill gas flare system.
- Solicit bids for a replacement compactor.

### County Integrated Waste Management

- Implement the required aspects of SB 1383, California's Short-Lived Climate Pollutant Reduction Strategy, to include an edible food recovery program, recycled organics product procurement, and monitoring/reporting of organics in the waste stream. Relatedly, secure a rural county waiver for SB 1383 to defer organic waste collection and capacity expansion in Lake County.
- Establish a Community Cleanup Program to allow for public use of the aforementioned community cleanup trailer for illegal dumping cleanups and beautification projects.
- Update the county solid waste management code.

## Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt

Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-50 Permits-Franchises	937,141	957,098	0	0	957,098
42-01 Revenue from Use of Money-Interest	600,000	250,000	0	0	250,000
42-10 Rents & Concessions-Rents & Concessions	8,000	7,992	0	0	7,992
54-90 State Aid-Other	78,500	0	0	0	0
55-40 Other Federal-Disaster Relief	0	56,753	0	0	56,753
68-40 Health & Sanitation-Sanitation Svcs-Current	2,633,470	3,118,550	0	0	3,118,550
81-22 Operating Transfers-In	927,847	1,350,000	(191,513)	0	1,158,487
81-23 Operating Transfers-Out	(927,847)	1,782,528	(2,941,015)	0	(1,158,487)
<b>Revenue - Summary</b>	<b>4,257,111</b>	<b>7,522,921</b>	<b>(3,132,528)</b>	<b>0</b>	<b>4,390,393</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	919,566	969,640	0	0	969,640
01-12 Salaries & Wages-Extra Help	74,421	47,259	0	0	47,259
01-13 Salaries & Wages-OT, Holiday, Stby	15,000	15,000	0	0	15,000
01-14 Salaries & Wages-Other, Term	20,760	10,000	0	0	10,000
02-21 Retirement Contributions-FICA	73,981	152,042	(76,565)	0	75,477
02-22 Retirement Contributions-PERS	209,693	479,452	(243,151)	0	236,301
03-30 Insurance-Health/Life	189,339	408,412	(203,813)	0	204,599
03-31 Insurance-Unemployment	7,103	14,103	(6,985)	0	7,118
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	33,275	21,765	0	0	21,765
11-00 Clothing & Personal Suppl-	8,500	8,650	0	0	8,650
12-00 Communications-	6,500	6,500	0	0	6,500
14-00 Household Expense-	7,500	7,500	0	0	7,500
15-12 Insurance-Public Liability	33,040	37,538	0	0	37,538
15-13 Insurance-Fire & Allied Cvrsgs	7,078	7,419	0	0	7,419
17-00 Maintenance-Equipment-	400,000	450,000	0	0	450,000
18-00 Maint-Bldgs & Imprvmnts-	254,000	254,000	0	0	254,000
19-40 Medical Expense-Medical Supplies	1,000	1,000	0	0	1,000
20-00 Memberships-	7,000	7,000	0	0	7,000
22-70 Office Expense-Supplies	6,000	6,000	0	0	6,000

## Revenue and Appropriation Detail

Fund: 985 : Integrated Waste Mgmt

Budget Unit: 4121 : Sanitation, Integrated Waste Mgmt

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
22-71 Office Expense-Postage	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	455,000	480,000	0	0	480,000
23-90 Prof & Specialized Svcs- Administrative Services	115,000	163,746	0	0	163,746
23-91 Prof & Specialized Svcs-Intra-Div Services	26,882	26,882	0	0	26,882
25-00 Rents & Leases-Equipment-	72,000	33,000	0	0	33,000
27-00 Small Tools & Instruments-	2,000	3,000	0	0	3,000
28-30 Special Departmental Exp-Supplies & Services	173,700	173,700	0	0	173,700
29-50 Transportation & Travel- Transportation & Travel	130,000	135,000	0	0	135,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	27,000	27,000	0	0	27,000
30-00 Utilities-	45,000	40,000	0	0	40,000
38-00 Inventory Items-	20,000	10,000	0	0	10,000
48-00 Taxes & Assessments-	400	400	0	0	400
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	1,000,000	0	0	1,000,000
62-74 Cap. FA-Equipment-Other	150,000	100,000	0	0	100,000
63-13 Construction in Progress-Buildings & Improvements	1,000,000	600,000	0	0	600,000
80-80 Other Financing Uses-Interfund Reimbursements	(62,530)	62,530	(125,060)	0	(62,530)
<b>Appropriation - Summary</b>	<b>4,433,108</b>	<b>5,763,438</b>	<b>(655,574)</b>	<b>0</b>	<b>5,107,864</b>
<b>NET COST</b>	<b>175,997</b>	<b>(1,759,483)</b>	<b>2,476,954</b>	<b>0</b>	<b>717,471</b>

# DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



## BU 5011 – Social Services Administration (Fund 168)

### DEPARTMENT OVERVIEW

This is the administrative budget for the Department of Social Services. It provides all staffing services, and supplies necessary to carry out departmental functions.

In addition to the administrative expenses, this budget includes certain program expenses such as Cal Fresh, Medi-Cal, CalWORKs Welfare-to-Work (WTW) supportive services and childcare, CalWORKs Expanded Subsidized Employment (ESE) costs, Adult Protective Services, Public Guardian/Public Administrator and direct Child Welfare Services. This budget also includes In-Home Supportive Services (IHSS) Public Authority contract costs.

Please refer to our organizational charts, attached hereto, for a complete listing of our programs, services, and staffing.

### ACCOMPLISHMENTS IN FY 2020-21

#### **Adult Services:**

- We were successful in transitioning staff from the office to working remotely.
- We maintained mandatory services during the pandemic.
- We continued to add providers to our IHSS registry.
- We promoted multiple employees into leadership positions to fill vacancies.
- We maintained and trained our employees on the Return to Workplace and Continuity of Operations Plan (COOP) during the pandemic.

#### **CWS:**

- We were able to implement a remote work policy for CWS staff.
- We implemented a variety of on-line services during the pandemic that allowed us to maintain our mandatory services, such as Court, visits between parents and children, and Child and Family Team Meetings (CFTM).
- We created and trained staff on our COOP and Return to Work Policy.
- Resource Family Approval program fully implemented the use of Benti, an electronic case management system, which has increased our general public applications.
- We continue to strengthen our collaboration with Behavioral Health and Probation.
- We will have completed an MOU for System of Care with BHS, Probation, RCS, LCOE, and RCRS.



# DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director  
BU 5011 – Social Services Administration

- Social service aides have continued to be supportive in visitations and other duties as assigned. This last year they have been instrumental in supporting social workers in transitioning children into permanency.
- The analyst unit has worked hard to create and update policies for CWS, and to keep the ACL and ACIN summaries up to date.
- Successfully implemented AB 1301, which made CWS compensate private adoption agencies for costs incurred during the adoption process.

## **Housing:**

- We were awarded a grant from the California Department of Social Services (CDSS) to administer the Housing Disability Advocacy Program (HDAP) in Lake County. This program aims to serve those experiencing homelessness with the additional complication of having a disability, but not receiving Social Security benefits. HDAP provides case management and advocacy for a person throughout the process to apply for benefits while also providing housing assistance to those who qualify.
- Co-applicant with Adventist Health in \$2.4 million Homekey award. Funding used to complete construction of transitional housing Hope Center and initial operating costs.

## **Eligibility and Employment Services:**

- Redesign of program processes and provision of client services into electronic/virtual format and continued to meet minimum program mandates during COVID-19 impacts.
- Completed 2020 Census Complete County Committee Chair duties on behalf of Lake County.
- Collaborated with local communities to operate the Community Food Drive Partnership call center that provided over 600 deliveries of fresh produce and supplies to Lake County families during COVID-19 pandemic.
- Developed and staffed a community COVID Vaccine phone line, which answered calls, called to schedule, and assisted in rescheduling 12,620 people and assisted another 3,302 in registering for the COVID vaccine.

## **GOALS FOR FY 2021-22**

- Department will continue to lead the mass care and shelter efforts during disaster preparation and response in partnership with local, state and federal sheltering organizations.
- Continue to maximize existing funding sources and pursue future funding sources for new programs to continue to serve the residents of Lake County.
- Pursue creative mechanisms to recruit and retain staff to reduce chronic vacancies, in order to deliver vital services to the residents of Lake County.
- Create a permanent remote work plan for the Department based on the County's Permanent Remote Work Policy. This plan would include creating work processes that best serve the client and that allows flexibility for staff. Benefits of this plan include the use of shared workspaces at both ends of the lake and reduction of overall leased office space.

## Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
53-01 State Assistance Program-Public Assistance Admin	2,656,809	2,704,476	0	0	2,704,476
53-30 State Admin Program-CMSP	9,418	9,418	0	0	9,418
53-32 State Admin Program-Food Stamps	1,497,779	1,574,233	0	0	1,574,233
53-33 State Admin Program-Foster Care	137,746	138,705	0	0	138,705
53-34 State Admin Program-AFDC-FG/U	1,888,750	1,855,768	0	0	1,855,768
53-35 State Admin Program-CWS	798,752	1,057,328	0	0	1,057,328
53-38 State Admin Program-CCBC	346,764	382,280	0	0	382,280
53-39 State Admin Program-Medical	3,565,020	3,708,879	0	0	3,708,879
53-50 State Admin Program-Soc Svcs Realign Sls Tx	2,873,466	2,873,466	0	0	2,873,466
54-21 State Aid-Protective Services	2,854,269	3,019,800	0	0	3,019,800
54-90 State Aid-Other	42,767	0	0	0	0
55-01 Federal Assist Program-Public Assistance Admin	444,251	444,250	0	0	444,250
55-32 Other Federal-Food Stamps	1,865,369	1,925,767	0	0	1,925,767
55-33 Other Federal-Foster Care	89,822	144,000	0	0	144,000
55-34 Other Federal-AFDC FG/U	3,745,147	3,948,829	0	0	3,948,829
55-35 Other Federal-CWS	2,053,700	2,053,700	0	0	2,053,700
55-39 Other Federal-Kingap	500	500	0	0	500
56-30 Other Government Agencies-Other	5,000	1,500	0	0	1,500
66-01 Charges for Services-Personnel Services	297,280	297,280	0	0	297,280
67-60 Judicial-Estate Fees	100,000	100,000	0	0	100,000
69-20 Other Current Services-Other	30,000	30,000	0	0	30,000
79-50 Sales-Revenue Applic Prior Year	5,000	25,000	0	0	25,000
79-60 Sales-Sale of Fixed Assets	10,000	10,000	0	0	10,000
79-70 Sales-Other Sales-Miscellaneous	50	50	0	0	50
79-90 Other-Miscellaneous	5,000	5,000	0	0	5,000
79-91 Other-Cancelled Checks	1,000	1,000	0	0	1,000
81-22 Operating Transfers-In	25,000	25,000	0	0	25,000
81-23 Operating Transfers-Out	(204,909)	(312,078)	0	0	(312,078)
<b>Revenue - Summary</b>	<b>25,143,750</b>	<b>26,024,151</b>	<b>0</b>	<b>0</b>	<b>26,024,151</b>

**Appropriation**

01-11 Salaries & Wages-Permanent	11,127,252	12,479,140	0	0	12,479,140
01-12 Salaries & Wages-Extra Help	243,976	166,309	0	0	166,309
01-13 Salaries & Wages-OT, Holiday, Stby	300,000	228,070	0	0	228,070
01-14 Salaries & Wages-Other, Term	70,000	182,133	0	0	182,133
02-21 Retirement Contributions-FICA	869,040	960,919	0	0	960,919
02-22 Retirement Contributions-PERS	2,481,380	3,022,329	0	0	3,022,329
03-30 Insurance-Health/Life	2,762,012	2,815,489	0	0	2,815,489
03-31 Insurance-Unemployment	79,797	88,504	0	0	88,504
03-32 Insurance-Opt Out	28,309	30,716	0	0	30,716
04-00 Worker's Compensation-	311,937	212,163	0	0	212,163
12-00 Communications-	146,346	141,954	0	0	141,954
14-00 Household Expense-	63,231	53,231	0	0	53,231
15-12 Insurance-Public Liability	26,723	36,369	0	0	36,369
15-13 Insurance-Fire & Allied Cvrsg	4,310	5,616	0	0	5,616
17-00 Maintenance-Equipment-	203,645	213,040	0	0	213,040
18-00 Maint-Bldgs & Imprvmnts-	211,100	211,460	0	0	211,460
20-00 Memberships-	32,095	32,112	0	0	32,112
22-70 Office Expense-Supplies	110,000	92,000	0	0	92,000
22-71 Office Expense-Postage	101,600	101,600	0	0	101,600
22-72 Office Expense-Books & Periodicals	14,100	20,600	0	0	20,600
23-50 Prof & Specialized Svcs-Gr Ave for Indep-Contract	844,208	799,130	0	0	799,130
23-53 Prof & Specialized Svcs-Child Care Bridging	85,037	85,037	0	0	85,037
23-54 Prof & Specialized Svcs-Cal Learn- Transportation	166,600	166,600	0	0	166,600
23-55 Prof & Specialized Svcs-Cal Learn- Child Care	450,000	900,000	0	0	900,000
23-56 Prof & Specialized Svcs-Cal Learn- Ancillary	175,000	175,000	0	0	175,000
23-57 Prof & Specialized Svcs-Cal Learn- Contract Pymts	50,000	50,000	0	0	50,000
23-58 Prof & Specialized Svcs-Subsidized Employment	256,010	175,000	0	0	175,000
23-59 Prof & Specialized Svcs-Family Stabilization	70,000	94,000	0	0	94,000
23-70 Prof & Specialized Svcs-Perform Incent Contract	94,427	94,427	0	0	94,427
23-80 Prof & Specialized Svcs-Professional & Specialize	2,455,969	2,520,766	0	0	2,520,766
23-90 Prof & Specialized Svcs-	1,045,371	1,166,053	0	0	1,166,053

## Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5011 : Admin - Social Services, Social Services Admin

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Administrative Services					
23-91 Prof & Specialized Svcs-Intra-Div Services	78,000	97,000	0	0	97,000
24-00 Publications & Legal Ntcs-	5,000	5,000	0	0	5,000
25-00 Rents & Leases-Equipment-	3,515	3,515	0	0	3,515
26-00 Rents & Leases-Bldg & Imp-	771,988	788,926	0	0	788,926
27-00 Small Tools & Instruments-	5,000	5,000	0	0	5,000
28-30 Special Departmental Exp-Supplies & Services	121,817	84,100	0	0	84,100
28-32 Special Departmental Exp-EBT	94,500	94,500	0	0	94,500
28-41 Special Departmental Exp-IHSS	141,607	148,463	0	0	148,463
29-50 Transportation & Travel- Transportation & Travel	160,680	160,680	0	0	160,680
30-00 Utilities-	224,720	238,413	0	0	238,413
38-00 Inventory Items-	221,000	184,000	0	0	184,000
40-70 Support & Care of Persons-Support & Care of Persons	26,250	26,250	0	0	26,250
40-72 Support & Care of Persons-Direct Child Welfare Cost	320,417	375,417	0	0	375,417
62-71 Cap. FA-Equipment-Office	50,000	0	0	0	0
<b>Appropriation - Summary</b>	<b>27,103,969</b>	<b>29,531,031</b>	<b>0</b>	<b>0</b>	<b>29,531,031</b>
<b>NET COST</b>	<b>1,960,219</b>	<b>3,506,880</b>	<b>0</b>	<b>0</b>	<b>3,506,880</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5012 – Social Services Special Programs (Fund 168)

### DEPARTMENT OVERVIEW

Budget Unit 5012 is comprised of Staff assigned to Public Authority (PA) and to the Area Agency on Aging (AAA).

Please refer to our organizational charts, attached to Budget Unit 5011, for a complete listing of our programs, services and staffing.

### ACCOMPLISHMENTS IN FY 2020-21

See Budget Unit 5011

### GOALS FOR FY 2021-22

See Budget Unit 5011

## Revenue and Appropriation Detail

Fund: 168 : Social Services Admin

Budget Unit: 5012 : Admin - Social Services, Social Services Spec Prog

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
66-01 Charges for Services-Personnel Services	674,106	731,111	0	0	731,111
<b>Revenue - Summary</b>	<b>674,106</b>	<b>731,111</b>	<b>0</b>	<b>0</b>	<b>731,111</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	418,294	433,218	0	0	433,218
01-12 Salaries & Wages-Extra Help	16,578	40,284	0	0	40,284
01-13 Salaries & Wages-OT, Holiday, Stby	2,400	3,000	0	0	3,000
02-21 Retirement Contributions-FICA	32,823	34,663	0	0	34,663
02-22 Retirement Contributions-PERS	93,279	105,576	0	0	105,576
03-30 Insurance-Health/Life	104,219	107,930	0	0	107,930
03-31 Insurance-Unemployment	3,061	3,331	0	0	3,331
03-32 Insurance-Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	1,052	709	0	0	709
<b>Appropriation - Summary</b>	<b>674,106</b>	<b>731,111</b>	<b>0</b>	<b>0</b>	<b>731,111</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5115 – OJT Training (Fund 169)

### DEPARTMENT OVERVIEW

Our On-the-Job Training (OJT) program is now funded through the Expanded Subsidized Employment (ESE) program which is one of the services provided as a Welfare-to-Work (WTW) activity under the CalWORKs program. The Expanded Subsidized Employment Program is included in the Budget Unit 5011 and has eliminated the need for this budget unit.

## Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5115 : Public Assistance, OJT Training

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	132,783	0	0	0	0
02-21 Retirement Contributions-FICA	10,156	0	0	0	0
02-22 Retirement Contributions-PERS	29,610	0	0	0	0
03-30 Insurance-Health/Life	57,642	0	0	0	0
03-31 Insurance-Unemployment	930	0	0	0	0
04-00 Worker's Compensation-	6,539	0	0	0	0
15-12 Insurance-Public Liability	18,350	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(256,010)	0	0	0	0
<b>Appropriation - Summary</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5121 – General Welfare (Fund 169)

### DEPARTMENT OVERVIEW

This Budget Unit provides assistance payments to families through the CalWORKs program. It funds direct payments to Resource Families and residential facilities for children who are removed from home due to abuse and neglect. Adoption Assistance payments are made to families that have adopted children through the foster care system.

This Budget Unit also funds the county share of payroll costs for In-Home-Supportive Services (IHSS) providers who assist the elderly and disabled so they can remain safely in their home.

Please refer to our organizational charts, attached to Budget Unit 5011, for a complete listing of our programs, services, and staffing.

### ACCOMPLISHMENTS IN FY 2020-21

See Budget Unit 5011

### GOALS FOR FY 2021-22

See Budget Unit 5011

# Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5121 : Public Assistance, General Welfare

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
53-03 State Assistance Program-Family Support	1,836,000	1,964,520	0	0	1,964,520
53-11 State Assistance Program-AFDC-FG/U	891,582	953,993	0	0	953,993
53-12 State Assistance Program-Adoptions	0	200,000	0	0	200,000
53-13 State Assistance Program-Foster Care	0	736,054	0	0	736,054
53-15 State Assistance Program-Kin-Gap State	93,212	93,212	0	0	93,212
53-50 State Admin Program-Soc Svcs Realign Sls Tx	6,028,467	6,995,109	0	0	6,995,109
53-51 State Admin Program-Realignment CalWorks MOE	2,725,252	2,916,020	0	0	2,916,020
54-08 State Aid-H&HS-Foster Care	0	1,576,736	0	0	1,576,736
54-13 State Aid-H&HS-Adoption Asst Prog	0	1,690,049	0	0	1,690,049
54-21 State Aid-Protective Services	2,733,898	0	0	0	0
55-11 Federal Assist Program-AFDC FG/U	1,883,000	2,017,500	0	0	2,017,500
55-12 Federal Assist Program-Adoptions	2,140,540	2,139,290	0	0	2,139,290
55-13 Federal Assist Program-Foster Care	1,800,000	1,800,000	0	0	1,800,000
55-15 Federal Assist Program-Kingap	32,118	32,118	0	0	32,118
56-30 Other Government Agencies-Other	65,000	65,000	0	0	65,000
81-22 Operating Transfers-In	312,000	168,420	0	0	168,420
<b>Revenue - Summary</b>	<b>20,541,069</b>	<b>23,348,021</b>	<b>0</b>	<b>0</b>	<b>23,348,021</b>

## Appropriation

28-30 Special Departmental Exp-Supplies & Services	6,630,822	6,373,777	0	0	6,373,777
40-30 Support & Care of Persons-Child AFDC-FG-30	7,000,000	7,500,000	0	0	7,500,000
40-40 Support & Care of Persons-FDC Foster Care (40-42)	6,350,000	6,350,000	0	0	6,350,000
40-44 Support & Care of Persons-Aid to Adopt Child (04)	4,422,000	4,626,000	0	0	4,626,000
40-46 Support & Care of Persons-Kin-Gap Children	150,000	150,000	0	0	150,000
40-47 Support & Care of Persons-Apprvd Relative Caregiver	20,000	20,000	0	0	20,000

## Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5121 : Public Assistance, General Welfare

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Appropriation - Summary	24,572,822	25,019,777	0	0	25,019,777
NET COST	4,031,753	1,671,756	0	0	1,671,756

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5125 – Wraparound Services (Fund 169)

### DEPARTMENT OVERVIEW

This budget unit is the location for depositing wraparound reinvestment funds that have been collected. Funds will be transferred to Budget Unit 5011 to cover services that are approved to be paid through these funds.

### ACCOMPLISHMENTS IN FY 2020-21

See Budget Unit 5011

### GOALS FOR FY 2021-22

See Budget Unit 5011

## Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance

Budget Unit: 5125 : Public Assistance, Wraparound Services

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
81-23 Operating Transfers-Out	(312,000)	(168,420)	0	0	(168,420)
<b>Revenue - Summary</b>	<b>(312,000)</b>	<b>(168,420)</b>	<b>0</b>	<b>0</b>	<b>(168,420)</b>
<b>NET COST</b>	<b>312,000</b>	<b>168,420</b>	<b>0</b>	<b>0</b>	<b>168,420</b>

# DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



## BU 5164 – Housing Administration (Fund 90)

### DEPARTMENT OVERVIEW

This budget unit includes operation of the Housing Choice Voucher (Section 8) low-income rental subsidy program and staffing/support for other Housing Budget Units 5165 and 5169.

Please refer to our organization charts, attached to the Budget Unit 5011, for a complete listing of the Housing Programs, services, and staffing.

### ACCOMPLISHMENTS IN FY 2020-21

- In this past year and the introduction of remote working as a means of protecting staff and clients through the COVID 19 pandemic, electronic program processes have developed as a necessary means for service clients. Changes in equipment and software databases are increasing efficiency and productivity.
- The Housing Choice Voucher program has maintained Department of Housing and Urban Development (HUD) recommended utilization rates throughout the Department's COVID response.
- New flexibility in program operation from HUD has allowed our department to continue to assist tenants in innovative ways. Our tenants have received excellent continuity of service because of this flexibility.

### GOALS FOR FY 2021-22

- To maintain our High Performer status under HUD's rating system for Public Housing Authorities.
- Using forecasting tools, to maximize utilization of available resources to serve as many folks in our community as possible.
- To work with our local Veterans Affairs office to reach 100% utilization of our Veterans Affairs Supportive Housing (VASH) vouchers.
- To continue to serve tenants with competence and efficiency by ensuring staff have access to the training and resources they need to be successful in their positions.
- To move from paper files to electronic file storage to increase the efficiency of remote work.

# Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	300	215	0	0	215
55-01 Federal Assist Program-Public Assistance Admin	259,740	208,884	0	0	208,884
81-22 Operating Transfers-In	204,909	390,650	0	0	390,650
<b>Revenue - Summary</b>	<b>464,949</b>	<b>599,749</b>	<b>0</b>	<b>0</b>	<b>599,749</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	234,237	318,862	0	0	318,862
01-13 Salaries & Wages-OT, Holiday, Stby	500	1,300	0	0	1,300
01-14 Salaries & Wages-Other, Term	1,532	1,698	0	0	1,698
02-21 Retirement Contributions-FICA	18,037	24,522	0	0	24,522
02-22 Retirement Contributions-PERS	52,577	78,121	0	0	78,121
03-30 Insurance-Health/Life	58,112	71,536	0	0	71,536
03-31 Insurance-Unemployment	1,641	2,231	0	0	2,231
04-00 Worker's Compensation-	1,121	755	0	0	755
12-00 Communications-	3,611	4,043	0	0	4,043
14-00 Household Expense-	1,171	1,179	0	0	1,179
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
17-00 Maintenance-Equipment-	26,310	3,000	0	0	3,000
18-00 Maint-Bldgs & Imprvmnts-	3,910	4,682	0	0	4,682
20-00 Memberships-	1,163	1,338	0	0	1,338
22-70 Office Expense-Supplies	3,963	4,549	0	0	4,549
22-71 Office Expense-Postage	5,600	5,600	0	0	5,600
22-72 Office Expense-Books & Periodicals	850	978	0	0	978
23-80 Prof & Specialized Svcs-Professional & Specialize	28,950	29,950	0	0	29,950
23-90 Prof & Specialized Svcs-Administrative Services	7,316	13,033	0	0	13,033
24-00 Publications & Legal Ntcs-	150	1,000	0	0	1,000
26-00 Rents & Leases-Bldg & Imp-	14,298	17,468	0	0	17,468
27-00 Small Tools & Instruments-	100	100	0	0	100
28-30 Special Departmental Exp-Supplies & Services	9,150	7,150	0	0	7,150
29-50 Transportation & Travel-	4,200	4,200	0	0	4,200

## Revenue and Appropriation Detail

Fund: 90 : Housing Admin

Budget Unit: 5164 : Public Assistance, Housing Admin

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Transportation & Travel					
30-00 Utilities-	4,162	5,279	0	0	5,279
38-00 Inventory Items-	10,226	0	0	0	0
80-80 Other Financing Uses-Interfund Reimbursements	(7,101)	(7,723)	0	0	(7,723)
<b>Appropriation - Summary</b>	<b>488,407</b>	<b>599,749</b>	<b>0</b>	<b>0</b>	<b>599,749</b>
<b>NET COST</b>	<b>23,458</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5165 – HOME PI Housing Services (Fund 97)

### DEPARTMENT OVERVIEW

This Budget Unit consists of loan payment proceeds from First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans made out of HOME grants from previous years.

## Revenue and Appropriation Detail

Fund: 97 : Home-Housing Services

Budget Unit: 5165 : Public Assistance, Home-Housing Services

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	4,552	2,301	0	0	2,301
69-20 Other Current Services-Other	27	18	0	0	18
80-97 Loans/Int Fin/Bonds-Priv Sector Loan Rec	4,153	1,722	0	0	1,722
<b>Revenue - Summary</b>	<b>8,732</b>	<b>4,041</b>	<b>0</b>	<b>0</b>	<b>4,041</b>
<b>Appropriation</b>					
23-30 Prof & Specialized Svcs-General Admin	43,000	43,000	0	0	43,000
23-31 Prof & Specialized Svcs-CDBG Activity Delivery	63,823	63,823	0	0	63,823
23-90 Prof & Specialized Svcs-Administrative Services	6,144	265	0	0	265
23-91 Prof & Specialized Svcs-Intra-Div Services	7,101	7,723	0	0	7,723
57-03 Home/Rental Loans-Home Pgm Income Activity	524,366	529,911	0	0	529,911
<b>Appropriation - Summary</b>	<b>644,434</b>	<b>644,722</b>	<b>0</b>	<b>0</b>	<b>644,722</b>
<b>NET COST</b>	<b>635,702</b>	<b>640,681</b>	<b>0</b>	<b>0</b>	<b>640,681</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5168 – Senior Citizen Program

### DEPARTMENT OVERVIEW

This Budget Unit assists in supporting local senior centers and provides Lake County's matching funds to the Area Agency on Aging (AAA) of Lake and Mendocino Counties.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5168 : Public Assistance, Senior Citizens Program

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
53-38 State Admin Program-CCBC	29,778	24,687	0	0	24,687
<b>Revenue - Summary</b>	<b>29,778</b>	<b>24,687</b>	<b>0</b>	<b>0</b>	<b>24,687</b>
<b>Appropriation</b>					
52-10 Other Charges-Contib to Non-Co Gov Agen	105,517	95,335	0	0	95,335
<b>Appropriation - Summary</b>	<b>105,517</b>	<b>95,335</b>	<b>0</b>	<b>0</b>	<b>95,335</b>
<b>NET COST</b>	<b>75,739</b>	<b>70,648</b>	<b>0</b>	<b>0</b>	<b>70,648</b>

# DEPARTMENT OF SOCIAL SERVICES

CRYSTAL MARKYTAN, Director



## BU 5169 – Housing-HOME New Grant (Fund 95)

### DEPARTMENT OVERVIEW

Subject to the availability of grant funding, this program provides both First Time Home Buyer (FTHB) and Owner Occupied Rehabilitation (OOR) loans to qualified low-income households in unincorporated areas of Lake County. Lake County has been awarded a grant in FY 2018/19, but due to delays at Housing and Community Development (HCD) the funds were not made available until recently.

### ACCOMPLISHMENTS IN FY 2020-21

- In collaboration with our new contractor, we enhanced the process of working to get the County loan portfolio in compliance. Loan monitoring is consistent and ongoing.
- With software shifting to cloud-based technology, staff has increased access to be able to work from any location to assist borrowers.
- After delays experienced with HCD, our Contractor and County staff were able to successfully complete all items needed to commence working with folks on the program wait lists to start the process of lending funds.

### GOALS FOR FY 2021-22

- Working with Contractor, to provide First Time Home Buyer and Owner Occupied Rehabilitation loans to eligible County residents as afforded by the grant.
- To directly contribute to a cleaner and safer Lake County by providing rehabilitation loans to eligible folks who may not be able to improve the condition of their home without this assistance.
- To assist in economic development in the County by providing First Time Home Buyer loans to folks to help with long term housing stability of eligible residents.
- To continue working to achieve compliance in the status of all loans in the County portfolio.

## Revenue and Appropriation Detail

Fund: 95 : Housing/Home New Grant

Budget Unit: 5169 : Public Assistance, Housing/Home New Grant

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-90 State Aid-Other	500,000	500,000	0	0	500,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	500,000	500,000	0	0	500,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	(500,000)	(500,000)	0	0	(500,000)
<b>Revenue - Summary</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>500,000</b>
<b>Appropriation</b>					
23-30 Prof & Specialized Svcs-General Admin	12,500	12,500	0	0	12,500
23-31 Prof & Specialized Svcs-CDBG Activity Delivery	59,941	59,901	0	0	59,901
57-01 Home/Rental Loans-Owner-Occupied Rehab	427,559	427,599	0	0	427,599
<b>Appropriation - Summary</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>500,000</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



BU 5281 – General Welfare  
(Fund 169)

## DEPARTMENT OVERVIEW

This Budget Unit is comprised of the General Relief (GR) assistance payments.

## Revenue and Appropriation Detail

Fund: 169 : Welfare Assistance  
 Budget Unit: 5281 : Aid Programs, General Relief

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
53-50 State Admin Program-Soc Svcs Realign Sls Tx	45,000	45,000	0	0	45,000
79-95 Other-SSI/SSP Refunds	5,000	5,000	0	0	5,000
<b>Revenue - Summary</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>Appropriation</b>					
40-70 Support & Care of Persons-Support & Care of Persons	50,000	50,000	0	0	50,000
<b>Appropriation - Summary</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# DEPARTMENT OF SOCIAL SERVICES

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CRYSTAL MARKYTAN, Director



## BU 5282 – IHSS Public Authority Administration (Fund 161)

### DEPARTMENT OVERVIEW

The In-Home Supportive Services (IHSS) Public Authority (PA) maintains a registry of screened providers and offers training to providers and recipients. The PA contracts with Social Services Budget Unit 5012 for staffing and Budget Unit 5011 for operations.

# Revenue and Appropriation Detail

Fund: 161 : IHSS Public Authority

Budget Unit: 5282 : Aid Programs, IHSS Public Authority

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
53-01 State Assistance Program-Public Assistance Admin	219,538	214,604	0	0	214,604
55-01 Federal Assist Program-Public Assistance Admin	213,975	219,067	0	0	219,067
79-85 Other-Livescan	25,000	25,000	0	0	25,000
81-23 Operating Transfers-Out	(25,000)	(25,000)	0	0	(25,000)
<b>Revenue - Summary</b>	<b>433,513</b>	<b>433,671</b>	<b>0</b>	<b>0</b>	<b>433,671</b>
<b>Appropriation</b>					
28-41 Special Departmental Exp-	433,746	433,671	0	0	433,671
<b>Appropriation - Summary</b>	<b>433,746</b>	<b>433,671</b>	<b>0</b>	<b>0</b>	<b>433,671</b>
<b>NET COST</b>	<b>233</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## BU 5321 – Veterans Services

### DEPARTMENT OVERVIEW

**MISSION STATEMENT:** The Lake County Veterans Service Office (LCVSO) was originally established in 1946 and remains a department of professional veterans' advocates. The LCVSO plays a critical role in the veteran's advocacy system and is often the initial contact in the community for veterans' services. The Department of Veterans Affairs estimates they paid approximately \$45 million in new benefits to Lake County veterans and their dependents during this last federal fiscal year, and much of this can be attributed directly to the collaborative efforts of this office. Therefore, the LCVSO is committed, within the State of California and nationally, to continue providing the vital and efficient system of services, and advocacy, to veterans and their dependents and survivors.

The LCVSO promotes state and federal legislation, as well as policy support of veterans' rights and issues, in harmony with our national obligation to veterans of the United States armed forces. The LCVSO additionally provides a medium for the exchange of ideas, information, training and support to facilitate delivery of services to nearly 10,000 local clients.

The LCVSO recognizes the importance and merit of the congressionally-chartered veterans' service organizations, and is committed to fostering a mutually beneficial relationship with them for the common good of all veterans. It is the intent of this department that every veteran residing in the county receives the benefits and services to which they are entitled to by law and moral obligation.

**PROGRAM OVERVIEW** - Services include, but are not limited to:

- Provide comprehensive benefits counseling
- Accurate preparation and submission of claims
- Follow-up on all claims to assure final and fair decisions are reached
- Initiation and development of appeals when applicable
- Network with federal, state and local agencies to maximize benefits for clients
- Outreach to recently discharged veterans and their dependents in order to eligible benefits
- Interact with county veterans service organizations to get link local relevant assistance with veteran community

# HEALTH SERVICES

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DENISE POMEROY, Director  
BU 5321 – Veterans Services

## ACCOMPLISHMENTS IN FY 2020-21

In spite of navigating through COVID 19 during FY 2020-2021, the LCVSO through the Dept. of Veterans Affairs, achieved a high score of exceptional accomplishments in our mission to better serve Veterans, their families and survivors. Our guiding principles - *People-Centric, Results-Driven, Forward-Looking* – reflect our enduring commitment to excellence in every endeavor.

The following summary of accomplishments reflects our growing legacy as advocates for our clients and a reliable steward of the resources entrusted to us:

- Continued collaboration with Oakland and Sacramento Regional Offices with the Department of Veterans Affairs, along with the California Department of Veterans Affairs of electronic processing of claims; having a positive impact in the timeliness of their adjudication
- Processed well over 1800 new claims, and other benefits applications
- Exceeded the goal of enrollments of over 1000 additional veterans and family members into the VA Healthcare System & CHAMPVA Program in FY 2020-2021
- Educating the *Next Generation of Veterans* by enrolling getting them into college by using the Post -9/11 GI Bill program
- Ensuring that every opportunity to reach out to our homeless veterans is taken, by creating and maintaining a registry for homeless veterans
- Veterans Court continues to be a collaborative program in partnership with the local Superior Court, and other involved key agencies such as the District Attorney's Office, Public Defender's Office and Probation Departments – not only local but throughout the State of California. The LCVSO remains working towards the development of a curriculum for every eligible veteran within the program

## GOALS FOR FY 2021-22

- Increase Veteran satisfaction with financial, health, education, training, counseling, outreach, burial benefits and so many other services
- Continue improving customer satisfaction with management systems and support services to the Veteran Community
- Maintain an exceptional high level of quality of Client Services, while optimizing assessment of benefits eligibility since it one of the main keys to professional success
- Raise readiness and outreach concerning services to continuously protect people and assets in time of crisis, such as the periods we are currently experiencing due to the current global contagion

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 5321 : Veterans Services, Veterans Services

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-50 State Aid-Veterans Affairs	116,500	122,000	0	0	122,000
<b>Revenue - Summary</b>	<b>116,500</b>	<b>122,000</b>	<b>0</b>	<b>0</b>	<b>122,000</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	157,381	162,302	0	0	162,302
01-14 Salaries & Wages-Other, Term	1,532	1,429	0	0	1,429
02-21 Retirement Contributions-FICA	12,343	12,525	0	0	12,525
02-22 Retirement Contributions-PERS	35,958	39,850	0	0	39,850
03-30 Insurance-Health/Life	35,271	35,644	0	0	35,644
03-31 Insurance-Unemployment	1,130	1,146	0	0	1,146
04-00 Worker's Compensation-	834	625	0	0	625
12-00 Communications-	1,800	1,800	0	0	1,800
15-12 Insurance-Public Liability	2,780	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	99	176	0	0	176
17-00 Maintenance-Equipment-	300	300	0	0	300
20-00 Memberships-	2,100	2,100	0	0	2,100
22-70 Office Expense-Supplies	2,138	2,508	0	0	2,508
22-71 Office Expense-Postage	1,200	1,200	0	0	1,200
22-72 Office Expense-Books & Periodicals	253	253	0	0	253
23-90 Prof & Specialized Svcs- Administrative Services	14,617	17,359	0	0	17,359
23-91 Prof & Specialized Svcs- Intra-Div Services	2,000	2,000	0	0	2,000
28-30 Special Departmental Exp-Supplies & Services	4,770	5,032	0	0	5,032
29-50 Transportation & Travel- Transportation & Travel	4,644	4,644	0	0	4,644
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	1,339	1,339	0	0	1,339
30-00 Utilities-	4,500	4,500	0	0	4,500
<b>Appropriation - Summary</b>	<b>286,989</b>	<b>301,630</b>	<b>0</b>	<b>0</b>	<b>301,630</b>
<b>NET COST</b>	<b>170,489</b>	<b>179,630</b>	<b>0</b>	<b>0</b>	<b>179,630</b>

# LIBRARY

CHRISTOPHER VEACH, County Librarian



## BU 6022 – Library (Fund 125)

### DEPARTMENT OVERVIEW

This budget unit provides library services for County residents and visitors of all ages through four libraries located in Lakeport, Clearlake, Middletown, and Upper Lake. These services include loaning books and materials to residents, programs and events for children, teens, and adults that promote life-long learning and literacy, internet access through free wifi, public computers, and loaning devices, reference assistance, digital resources, and the adult literacy program.

The library is primarily funded with a dedicated property tax approved by the voters in 1974. Property taxes make up over 88% of all revenue. A small portion of revenue is provided by library fines, fees, and charges for printing, copying, and room rent. The Adult Literacy Program is funded partially by a state grant through the California Library Literacy Services Act. This budget unit is partially funded by the County Cannabis Grant program in order to provide additional educational opportunities and library access to the public.

Appropriations in this budget unit pay the benefits and salary of library staff and provide funds for maintenance of library buildings and library infrastructure. This budget unit also includes funding for library materials to lend to the public as well as digital resources.

### ACCOMPLISHMENTS IN FY 2020-21

- Checked out 141,442 library materials (digital and print) from July 2020 to March 2021.
- Facilitated 6,106 sessions on public computers from July 2020 to March 2021, and loaned devices 359 times.
- Conducted 91 programs for adults and 74 programs for children with a combined attendance of 1,370 from July 2020 to March 2021 over zoom and socially distanced in person.
- Developed and strengthened contactless service methods for all library services in response to the COVID-19 pandemic.
- Launched new digital resources: Kanopy, video streaming; LinkedIn Learning, business video courses; JobNow/VetNow, online job and benefits coaching; and BookFlix, literacy activities for children.

# LIBRARY

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CHRISTOPHER VEACH, County Librarian  
BU 6022 – Library

## GOALS FOR FY 2021-22

- Create a Library Disaster Response and Recovery Plan.
- Create a Library Branch Facility Evaluation and evaluate all library facilities quarterly to ensure our libraries are held to a high standard to create a welcoming and friendly presence in our communities.
- Conduct a Capital Improvements Planning Visioning Forum at each branch to get community input on future facility needs of the library.
- Increase community outreach and awareness of library services by attending or conducting 24 programs outside the library with community partners.
- Continue to provide excellent library service to the public.

# Revenue and Appropriation Detail

Fund: 125 : Library

Budget Unit: 6022 : Library Services, Library

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	819,829	851,460	0	0	851,460
10-20 Property Taxes-Current Unsecured	15,931	19,695	0	0	19,695
10-25 Property Taxes-Supp 813-Current	31,130	13,481	0	0	13,481
10-35 Property Taxes-Supp 813-Prior	2,334	3,280	0	0	3,280
10-40 Property Taxes-Prior Unsecured	328	3,519	0	0	3,519
10-70 Other Taxes-Timber Yield	587	591	0	0	591
42-01 Revenue from Use of Money-Interest	4,033	2,408	0	0	2,408
42-10 Rents & Concessions-Rents & Concessions	6,935	5,452	0	0	5,452
54-60 State Aid-HOPTR	8,665	8,550	0	0	8,550
54-90 State Aid-Other	58,919	53,919	0	0	53,919
56-01 Other Federal-Other	58,790	39,383	0	0	39,383
69-01 Other Current Services-Library	9,723	4,112	0	0	4,112
79-99 Other-Donations	5,000	5,000	0	0	5,000
81-22 Operating Transfers-In	0	7,500	80,000	0	87,500
<b>Revenue - Summary</b>	<b>1,022,204</b>	<b>1,018,350</b>	<b>80,000</b>	<b>0</b>	<b>1,098,350</b>

## Appropriation

01-11 Salaries & Wages-Permanent	317,015	461,572	0	0	461,572
01-12 Salaries & Wages-Extra Help	97,487	106,731	0	0	106,731
01-13 Salaries & Wages-O/T Holiday	0	500	0	0	500
01-14 Salaries & Wages-Other, Term	1,680	0	0	0	0
02-21 Retirement Contributions-FICA	26,978	38,304	0	0	38,304
02-22 Retirement Contributions-PERS	71,070	112,376	0	0	112,376
03-30 Insurance-Health/Life	103,630	143,051	0	0	143,051
03-31 Insurance-Unemployment	2,870	3,978	0	0	3,978
04-00 Worker's Compensation-	842	1,226	0	0	1,226
12-00 Communications-	73,402	54,260	0	0	54,260
14-00 Household Expense-	19,464	11,270	0	0	11,270
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	23,980	32,338	0	0	32,338
17-00 Maintenance-Equipment-	3,363	3,149	0	0	3,149
18-00 Maint-Bldgs & Imprvmnts-	30,834	27,188	80,000	0	107,188



## Revenue and Appropriation Detail

Fund: 125 : Library

Budget Unit: 6022 : Library Services, Library

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
20-00 Memberships-	3,512	3,956	0	0	3,956
22-70 Office Expense-Supplies	14,528	15,005	0	0	15,005
22-71 Office Expense-Postage	2,254	2,000	0	0	2,000
23-80 Prof & Specialized Svcs-Professional & Specialize	102,611	116,018	0	0	116,018
23-90 Prof & Specialized Svcs- Administrative Services	40,249	23,662	0	0	23,662
24-00 Publications & Legal Ntcs-	150	150	0	0	150
26-00 Rents & Leases-Bldg & Imp-	1	1	0	0	1
28-30 Special Departmental Exp-Supplies & Services	146,019	174,271	0	0	174,271
29-50 Transportation & Travel- Transportation & Travel	1,600	1,600	0	0	1,600
30-00 Utilities-	63,240	58,212	0	0	58,212
38-00 Inventory Items-	6,600	8,145	0	0	8,145
48-00 Taxes & Assessments-	188	190	0	0	190
55-51 Other Charges-Literacy Grant	66,160	32,080	0	0	32,080
80-80 Other Financing Uses-Interfund Reimbursements	(7,500)	(203,544)	0	0	(203,544)
<b>Appropriation - Summary</b>	<b>1,214,848</b>	<b>1,232,587</b>	<b>80,000</b>	<b>0</b>	<b>1,312,587</b>
<b>NET COST</b>	<b>192,644</b>	<b>214,237</b>	<b>0</b>	<b>0</b>	<b>214,237</b>

# LIBRARY

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CHRISTOPHER VEACH, County Librarian



## BU 6023 – Library Improvements (Fund 71)

### DEPARTMENT OVERVIEW

This budget supports needed improvements to the library collection and enhancements for library programming and is funded entirely by public donations from individual donors and community groups like the Friends of the Lake County Library and the Friends of Middletown Library.

### ACCOMPLISHMENTS IN FY 2020-21

- Purchased books, audiobooks, and DVDs for children and adults to improve the library collection.
- Purchased supplies to enhance library programming for children.

### GOALS FOR FY 2021-22

- Continue to purchase library materials to improve the library collection.
- Continue to purchase supplies to support library programs.

## Revenue and Appropriation Detail

Fund: 71 : Library Improvements

Budget Unit: 6023 : Library Services, Library Improvements

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
79-99 Other-Donations	25,000	8,000	0	0	8,000
<b>Revenue - Summary</b>	<b>25,000</b>	<b>8,000</b>	<b>0</b>	<b>0</b>	<b>8,000</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	37,000	13,000	0	0	13,000
<b>Appropriation - Summary</b>	<b>37,000</b>	<b>13,000</b>	<b>0</b>	<b>0</b>	<b>13,000</b>
<b>NET COST</b>	<b>12,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>

# UC COOPERATIVE EXTENSION

CAR MUN KOK, Director



## BU 6131 – UC Cooperative Extension

### DEPARTMENT OVERVIEW

The University of California Cooperative Extension (UCCE) is the public outreach arm of the UC Division of Agriculture and Natural Resources (UCANR). Its academic Advisors and Specialists develop and extend research-based information to local agencies, industries and the public. UCANR is the only locally-based agency with the sole mission of sustaining a vital economy, environment and community by developing and providing information on management practices pertaining to agriculture, home horticulture, natural resources, youth development and consumer sciences.

UCCE programs operate through a partnership of county government and UCANR, with support from the USDA and external funding sources. Backed by the resources of the entire UC system, our educational programs use applied research to solve community problems. We conduct research and educational programs in cooperation with local clientele; consult with individuals and organizations on a variety of topics through meetings, phone contacts, and in-person visits; create and produce outreach materials, including newsletters, leaflets, and digital media and social mass media; and conduct informational seminars and workshops. Our website is <http://celake.ucanr.edu> and our email is [celake@ucanr.edu](mailto:celake@ucanr.edu).

County funding for UCCE is provided 100% through the general fund. The County of Lake's generous support leverages nearly a 5:1 dollar ratio. The salaries of all UC academic advisors assigned to Lake County are fully paid by UC. UCANR and County of Lake each cover 50% of our Lake County 4-H Representative salary. The County of Lake has also provided full support of the 40% FTE (2 days per week) for the UC-paid Master Gardener Program Coordinator.

### ACCOMPLISHMENTS IN FY 2020-21

- **Forestry & Wildlands Ecology** (Michael Jones): We helped established the Lake County Prescribed Burn Association, which already has over 100 members and is rapidly growing. The LCPBA is a community based organization and uses a neighbors-helping-neighbors model to help put good fire on the ground and includes community members, non-profit organizations, county government, local fire departments, air quality, and Cal Fire. We continued assisting the Lake County Risk Reduction Authority by providing information and resources to help the group better understand vegetation management and fire risk, with the ultimate goal of creating a safer Lake County. We established relationships and expanding partnerships with local community groups such as the Clear Lake Environmental Research Center and Tribal Eco restoration Alliance to help build vegetation management and fuels reduction workforce capacity and expand forest and natural resource management. We

# UC COOPERATIVE EXTENSION

CAR MUN KOK, Director

BU 6131 – UC Cooperative Extension

conducted an outreach and education program for forest landowners and managers to encourage forest stewardship and long-term management and help them begin the process of developing a forest management plan and connect with a forest professional and resources. We also provided resources and information to landowners and managers on post-fire forest restoration and management issues.

- **Pomology** (Rachel Elkins): Pomology Advisor (and County Director/Department Head through June 30, 2020) Rachel Elkins continued to develop and evaluate effective programs for pear and walnut growers, particularly addressing economic pests and innovative pear farming systems to improve efficiency, including rootstocks and training. Of note is increasing assistance to organic walnut and pear growers, including mentoring a UC Davis graduate student Healthy Soils Initiative project on cover cropping effects on pear nutrition. Increased emphasis has been on improving irrigation and water use efficiencies and mechanization to mitigate reduced labor availability. Conducted field research under COVID-19 safety protocols to enable successful completion of annual data collection, summarization, and reporting. Annual grower meetings were conducted via Zoom in collaboration with UC colleagues. For example, the annual Pear Research Meeting was conducted over a 2-day period for the entire statewide pear industry rather than just a local meeting. The annual Walnut Update Meeting was also conducted via Zoom. The Zoom webinar resulted in expanded Agriculture media coverage as reporters were able to cover the meetings without travelling. Rachel also mentored new area IPM Advisor Dr. Cindy Kron as she initiated local projects involving monitoring Brown Marmorated Stink Bug and Walnut Husk Fly.
- **Master Gardener** (Louise Pagone): Even though our office have been closed to the public due to COVID restrictions, our Master Gardeners were still able to successfully address garden questions throughout the year via email and phone. Our well known demonstration garden has flourished and continues to host pollinators and small wildlife. In the last year, and under the direction of one of our newer Master Gardener volunteers, we have helped to install demonstration gardens at Ely Stage Stop in Lakeport with native and fire wise plants, while keeping their traditional appearance. Former Master Gardener Coordinator, Gabriele O'Neill has maintained her connections with the members of Tribal Health (THCC) in Lakeport and has been teaching gardening classes via Zoom. With this collaboration they will be provided with a video library of classes they can use for future educational reference. We are currently assisting the Middletown Unified School District with their four school gardens, and weeding and pruning the gardens at Coyote Valley Elementary School, Middletown Middle School, and Minnie Cannon Elementary School. We will continue by organizing their garden sheds in preparation for when students return to on campus learning and will help with the planting of their vegetable starts and pollinator plants for each garden when the plants arrive. The Master Gardeners have also been assisting the Lake County Land Trust with plant inventories at the Melo and Wright Properties to identify the plants that are present prior to further action by the Land Trust.
- **4-H Youth Development** (Car Mun Kok and Julie Frazell): Because of the COVID-19 pandemic, we had to adapt programming. As we were unable to meet for in-person programs and activities, we developed and implemented virtual programming with various afterschool sites. We also worked collaboratively on statewide programs and activities for youth like the Virtual Coding Camp and Virtual Summer Camp. We also continued to work

# UC COOPERATIVE EXTENSION

CAR MUN KOK, Director

BU 6131 – UC Cooperative Extension

virtually with afterschool providers and youth professionals and provided them with professional development and other support as needed. As collaborative groups start to convene virtually, we remain engaged in these groups like the Lake County Health Education Coalition.

- **Winegrowing and Plant Sciences** (Glenn McGourty): Led efforts to educate growers, PCAs, and wineries about the technical issues related to smoke taint of wine grapes. Continued educational efforts to improve water use efficiency. Assisted in wine grape sampling of Lake County AVAs for a Nationwide Isoscape Project with the University of Georgia Cooperative Extension. Digitally convened the annual Lake-Mendocino IPM Workshop.
- **Livestock & Natural Resources** (John Harper): During the pandemic, and to continue providing excellent customer service in a safe and still traditionally friendly way, we've instituted more one-on-one ranch calls coupled with on-line programs. This last year, I continued the statewide sheep genetic and electronic identification research and demonstration project that tracks a ram's performance and tracing carcass data of his progeny to identify superior genetics for selection. Carcass data is being summarized and will be presented to our rancher cooperators in late spring. In the fall, we began a statewide research program to verify if satellite imagery could predict range forage production. We established 48 x 48 foot cattle enclosures in and on both Lake & Mendocino Counties ranches. Annual forage production estimates through clipping studies are extremely labor intensive and only provide a snapshot in a very small geographic and climatic area. With satellite estimations it will be easy to collect data for an entire county. This data is important for Lake County ranchers when applying for either crop loss insurance or disaster relief funds from the Farm Services Agency. As climate change impacts our ranchers this tool will also help in planning grazing in draught conditions.

## GOALS FOR FY 2021-22

- **Forestry & Wildlands Ecology** We will continue to build the capacity of the Lake County Prescribed Burn Association and help more landowners and managers use prescribed fire as a management tool. We will continue to develop and enhance relationships with local government and other organizations to help expand the capacity for planning and implementing forest and natural resource management, addressing vegetation management, and working towards wildfire safety and community resiliency. We will continue to build relationships with private landowners in Lake County and host outreach and education programs to help them begin the process of forest and natural resource management. We will continue to research impacts of recent wildfires on forests and natural resources to better understand post-fire forest restoration needs. We will also continue to study forest health issues to help landowners and managers improve forest health and work towards implementing sustainable forest management that helps address an increase in wildfire risk and severity and climate change.
- **Pomology** Advisor Rachel Elkins retired July 1, 2020 with Emeritus status. She returned immediately as a Re-Call Academic Non-Faculty Appointee (25% FTE) to continue pear and walnut research and extension and assist with other UCCE programs as needed) due to the generous financial support of the California Pear Advisory Board and the California Walnut



# UC COOPERATIVE EXTENSION

CAR MUN KOK, Director

BU 6131 – UC Cooperative Extension

Board. She will continue to update industry personnel (grower, pest control advisors, etc.) on commercial practices to reduce labor needs and costs, provide added revenue to growers, and enhance sustainability. Outreach methods will continue to include digital methods, but in-person activity will gradually increase to include small meetings (e.g. monthly PCA Breakfasts), field days, and farm calls. Applied field research will continue under COVID protocols. She will continue to mentor Cindy Kron on pear and walnut pests, support other researchers on projects in Lake County, assist new Master Gardener Coordinator Louise Pagone, and represent UCCE as needed and appropriate in Lake County. She will also continue to assist County Director, John Harper to actively advocate for the Diversified Agricultural Systems Advisor position currently in the “queue” at the ANR administrative level.

- **Master Gardener** The Master Gardeners program will continue to comply with the State recommended COVID restrictions that are imposed by the Lake County BOS and the UC. We will explore more ways to expand our outreach throughout the County with Zoom appointments which will allow clients to communicate one on one with our help desk to ask questions using their phone or computer. This may also include virtual workshops. This will help us reach people who are possibly without transportation or are a long distance away from our office in Lakeport. When in person meetings are allowed, we hope to have our annual Training Class to become a Master Gardener in January of 2022. The Master Gardener State Office has shown an increase of interest in the program by over 45% compared to 2019 and our office in Lake County has an ongoing list of people from 2020 (when were not permitted to hold a class) and 2021 who are interested in joining the Master Gardener program when the next class is available. This would add to our volunteer roster to provide additional outreach to the public. When restrictions are lifted, the Master Gardener Program will return to in person activities, such as our Mobile Help Desk at the Farmers’ Market in Lakeport every Saturday, and at our UCCE office. We will continue to expand our collaboration with Tribal Health (THCC) in Lakeport, and the various schools around the Lake by teaching classes to utilize gardening and promote healthy lifestyles. We will continue with public education and increase leadership on developing Drought and Fire-Resistant Landscapes through publications and public outreach.
- **4-H Youth Development** We will continue serving our youth and volunteers in the community by providing them with resources, activities, and experiential learning opportunities, either virtual or in-person as we are slowly allowed to start meeting in-person. During this time, we will continue to adhere to all Lake County Public Health and University of California safety policies. As the situation allows, we hope to be able to plan for 4-H Summer Camp in 2022 and the Lake County Agriculture and Natural Resource Day in collaboration with the Lake County Fair Foundation. We will continue to network and collaborate with afterschool programs to expand education and healthy lifestyles through of nutrition, and youth development through science and gardening curriculum.
- **Winegrowing and Plant Sciences** Advisor Glenn McGourty retired July 1, 2020 with Emeritus status. Area IPM Advisor Cindy Kron will coordinate the annual Lake-Mendocino IPM Workshop. Glenn will continue to support and develop pragmatic strategies to address emerging production and management challenges of sustainable wine grape growing. He will continue collaboration with UC Extension Specialists and Viticulture departments to

# UC COOPERATIVE EXTENSION

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CAR MUN KOK, Director

BU 6131 – UC Cooperative Extension

effectively communicate research based information with local wine grape communities and organizations by means of all safe and efficient delivery methods and current technologies.

- **Livestock & Natural Resources** We'll continue with the two projects described above. Also I'm developing a ranch planning and reporting app that will make it easier for ranchers to develop management plans and reports. The app will have modules that will include fire damage reporting, prescribe burn plans, general ranch planning, monitoring plans and reports, forage loss reporting (fire or other), wildlife damage and wildlife improvement plans and reports (expanded from the wild pig damage app I have previously created). When we can start meeting in public, I'll resume normal workshops and field days providing our clientele with tools they can use in managing their livestock and natural resources.



# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 6131 : Agricultural Education, UC Cooperative Extension

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	80,030	82,466	0	0	82,466
01-12 Salaries & Wages-Extra Help	0	0	13,399	0	13,399
02-21 Retirement Contributions-FICA	6,123	6,309	0	0	6,309
02-22 Retirement Contributions-PERS	17,847	20,097	0	0	20,097
03-30 Insurance-Health/Life	23,229	23,839	0	0	23,839
03-31 Insurance-Unemployment	560	577	0	0	577
04-00 Worker's Compensation-	346	232	0	0	232
10-00 Agricultural-	80	80	0	0	80
11-00 Clothing & Personal Suppl-	75	75	0	0	75
12-00 Communications-	4,000	4,000	0	0	4,000
14-00 Household Expense-	50	50	0	0	50
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrsg	262	487	0	0	487
17-00 Maintenance-Equipment-	500	500	0	0	500
19-40 Medical Expense-Medical Supplies	50	50	0	0	50
22-70 Office Expense-Supplies	6,300	6,343	0	0	6,343
22-71 Office Expense-Postage	600	600	0	0	600
22-72 Office Expense-Books & Periodicals	250	250	0	0	250
23-80 Prof & Specialized Svcs-Professional & Specialize	57,200	57,200	0	0	57,200
27-00 Small Tools & Instruments-	100	100	0	0	100
28-30 Special Departmental Exp-Supplies & Services	250	250	0	0	250
28-38 Special Departmental Exp-Agricultural Research	700	700	0	0	700
29-50 Transportation & Travel-Transportation & Travel	300	300	0	0	300
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	12,038	12,038	0	0	12,038
<b>Appropriation - Summary</b>	<b>213,511</b>	<b>221,441</b>	<b>13,399</b>	<b>0</b>	<b>234,840</b>
<b>NET COST</b>	<b>213,511</b>	<b>221,441</b>	<b>13,399</b>	<b>0</b>	<b>234,840</b>



## BU 7011 – Parks and Recreation

### DEPARTMENT OVERVIEW

The Parks and Recreation Division is responsible for the maintenance and repair of 27 county parks which include various amenities such as eleven playgrounds, nine boat docks, five baseball/softball fields, seven boat launch ramps, four dog parks, one skate park, one basketball court, two tennis courts, one public swimming pool, and numerous trail systems for hiking located both within and outside of county parks. Additionally, the division provides grounds maintenance services for the Gibson Museum, Lower Lake School House Museum, the Lakeport Courthouse Museum, Lucerne Artist's Village, and the main County Courthouse grounds.

The Konocti Regional Trails (KRT) is a network of community pathways, land and water trails on and around Clear Lake that highlight the region's outstanding scenic beauty, diverse wildlife, natural landscapes, and cultural history. Its mission is to enhance the visitor experience by providing an opportunity for recreation and appreciation of these unique assets, and promote community health and economic vitality throughout the region.

This budget unit is supported by several sources of funding and includes general fund discretionary revenues, park and pool use fees, developer fees for park improvements (Quimby fees), grant funds, donations, Transient Occupancy Tax (TOT fees), geothermal royalties, and payments from telecommunications providers for their equipment sited on Buckingham Peak of Mount Konocti.

Parks staffing includes one Project and Parks Superintendent, two Parks Area Supervisors, and eight Parks Maintenance Workers, as well as seasonal extra help staff.

### ACCOMPLISHMENTS IN FY 2020-21

- Rodman Slough: picnic area improvements with tables, benches, and walking trail
- Lucerne Harbor Park: new parking lot lighting
- Trailside Park: construction of water well for irrigation
- Lakeside Park: three sets of cornhole game boards
- Lakeport Courthouse Museum Square: landscape beautification
- Submitted Prop 68 Statewide Park Development and Community Revitalization Program grant applications for Trailside Park and Hammond Park
- Initiated community outreach and strategic planning for Cobb community park and trail system
- Completed an environmental site assessment and operational business plan for the potential John T. Klaus Park
- Submitted regulatory permit applications for the dredging of Lucerne Harbor

# PUBLIC SERVICES

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LARS EWING, Director  
BU 7011 – Parks and Recreation

## GOALS FOR FY 2021-22

- Upper Lake Park: basketball court, dog park, parking lot lighting
- Kelseyville Community Park: fitness court
- Lucerne Harbor Park: harbor dredging
- Rodman Slough Park: trail signage improvements
- Lakeside Park: improvements throughout
- Complete a Lake County parks master plan
- Submit Prop 68 Regional Park Program and Per Capita Program grant applications for Mount Konocti Park, Lakeport Courthouse Museum Square, and Lakeside Park
- Continue strategic planning and site development for Cobb community park and trail system
- Pursue revenue-generating opportunities to support the creation of John T. Klaus Park

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-91 Other Taxes-Transient Occupancy	81,000	81,000	0	0	81,000
42-10 Rents & Concessions-Rents & Concessions	278,968	291,815	0	0	291,815
54-90 State Aid-Other	63,000	42,600	0	0	42,600
69-02 Other Current Services-Park and Recreation Fees	7,000	7,695	0	0	7,695
79-99 Other-Donations	192,000	41,337	0	0	41,337
81-22 Operating Transfers-In	400,000	400,000	0	0	400,000
<b>Revenue - Summary</b>	<b>1,021,968</b>	<b>864,447</b>	<b>0</b>	<b>0</b>	<b>864,447</b>

## Appropriation

01-11 Salaries & Wages-Permanent	499,454	484,869	(1)	0	484,868
01-12 Salaries & Wages-Extra Help	83,588	84,436	0	0	84,436
01-13 Salaries & Wages-OT, Holiday, Stby	10,000	7,500	0	0	7,500
01-14 Salaries & Wages-Other, Term	7,403	5,000	0	0	5,000
02-21 Retirement Contributions-FICA	39,205	40,371	0	0	40,371
02-22 Retirement Contributions-PERS	114,575	121,209	0	0	121,209
03-30 Insurance-Health/Life	134,375	124,139	0	0	124,139
03-31 Insurance-Unemployment	4,081	4,073	0	0	4,073
04-00 Worker's Compensation-	90,484	33,162	0	0	33,162
11-00 Clothing & Personal Suppl-	10,000	10,000	0	0	10,000
12-00 Communications-	8,000	8,000	0	0	8,000
14-00 Household Expense-	25,000	25,000	0	0	25,000
15-12 Insurance-Public Liability	8,903	10,966	0	0	10,966
15-13 Insurance-Fire & Allied Cvrgrs	7,323	15,125	0	0	15,125
17-00 Maintenance-Equipment-	25,000	25,000	0	0	25,000
18-00 Maint-Bldgs & Imprvmnts-	152,595	167,500	0	0	167,500
19-40 Medical Expense-Medical Supplies	2,000	2,000	0	0	2,000
20-00 Memberships-	600	600	0	0	600
22-70 Office Expense-Supplies	2,500	2,500	0	0	2,500
22-71 Office Expense-Postage	500	500	0	0	500
23-80 Prof & Specialized Svcs-Professional & Specialize	100,000	113,000	0	0	113,000
23-91 Prof & Specialized Svcs-Intra-Div	31,265	31,265	0	0	31,265

## Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7011 : Recreation Facilities, Parks & Recreation

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Services					
24-00 Publications & Legal Ntcs-	1,500	1,500	0	0	1,500
25-00 Rents & Leases-Equipment-	7,500	7,500	0	0	7,500
26-00 Rents & Leases-Bldg & Imp-	7,500	7,500	0	0	7,500
27-00 Small Tools & Instruments-	10,000	10,000	0	0	10,000
28-30 Special Departmental Exp-Supplies & Services	10,000	10,000	0	0	10,000
29-50 Transportation & Travel- Transportation & Travel	20,000	20,000	0	0	20,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	81,000	81,000	0	0	81,000
30-00 Utilities-	220,000	220,000	0	0	220,000
38-00 Inventory Items-	10,000	4,500	0	0	4,500
48-00 Taxes & Assessments-	1,700	1,800	0	0	1,800
55-03 Other Charges-Pathway Project	99,918	149,918	0	0	149,918
61-60 Cap FA-Bldgs & Imp-Current	95,000	125,000	0	0	125,000
62-74 Cap. FA-Equipment-Other	8,000	15,000	0	0	15,000
63-12 Construction in Progress-Park Improvements	350,000	101,337	30,000	0	131,337
80-80 Other Financing Uses-Interfund Reimbursements	(70,000)	56,882	(113,764)	0	(56,882)
<b>Appropriation - Summary</b>	<b>2,208,969</b>	<b>2,128,152</b>	<b>(83,765)</b>	<b>0</b>	<b>2,044,387</b>
<b>NET COST</b>	<b>1,187,001</b>	<b>1,263,705</b>	<b>(83,765)</b>	<b>0</b>	<b>1,179,940</b>



## BU 7073 – Park Development-Quimby (Fund 73)

### DEPARTMENT OVERVIEW

Quimby fees are collected on new residential subdivisions in order to provide funding to ensure that adequate recreational land, open space, and related facilities are available in the area in which the subdivision occurs. Quimby fees are used for the development of new parks or the rehabilitation and improvement of existing parks; these fees cannot be used to pay operating or maintenance expenses for existing parks.

### ACCOMPLISHMENTS IN FY 2020-21

- Rodman Slough County Park: parking lot improvements and a picnic area with tables, benches, and a short walking path around the perimeter fence.
- Trailside Park: a new water well and improvements to the trail system.

### GOALS FOR FY 2021-22

- Kelseyville Community Park: fitness court

## Revenue and Appropriation Detail

Fund: 73 : Park Development Quimby

Budget Unit: 7073 : Recreation Facilities, Park Development-Quimby

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,000	400	0	0	400
66-11 Charges for Services-Subdivision Insp Fees	6,786	6,786	0	0	6,786
<b>Revenue - Summary</b>	<b>7,786</b>	<b>7,186</b>	<b>0</b>	<b>0</b>	<b>7,186</b>
<b>Appropriation</b>					
23-90 Prof & Specialized Svcs- Administrative Services	857	72	0	0	72
23-91 Prof & Specialized Svcs-Intra-Div Services	70,000	30,000	0	0	30,000
61-60 Cap FA-Bldgs & Imp-Current	13,678	7,871	0	0	7,871
61-69 Cap FA-Bldgs & Imp-Prior	18,192	28,371	0	0	28,371
<b>Appropriation - Summary</b>	<b>102,727</b>	<b>66,314</b>	<b>0</b>	<b>0</b>	<b>66,314</b>
<b>NET COST</b>	<b>94,941</b>	<b>59,128</b>	<b>0</b>	<b>0</b>	<b>59,128</b>



## BU 7201 – County Museums

### DEPARTMENT OVERVIEW

The Lake County Museums serve as stewards of Lake County's cultural resources and educators for Lake County's future. Each of the three Museum sites holds a great deal of the historical and cultural non-renewable resources of Lake County, and the County receives many artifacts of importance each year. Through the interpretation of these sites and the many artifacts that are saved within their walls, the residents, students and visitors can learn about the unique and interesting history of the region. Display and proper preservation is vital to the longevity of the artifacts so that many generations can enjoy viewing and learning about the history of Lake County for generations to come.

The Museums of Lake County are comprised of three distinctly different historic buildings in three different communities:

- 1) The Courthouse Museum built in 1871 in Lakeport houses the largest part of the County of Lake's cultural object collection. One particular highlight is the Pomo Gallery with dozens of Pomo baskets, stone points, shell necklaces and fishing gear.
- 2) The Lower Lake Schoolhouse Museum, built in 1878, highlights the late 19<sup>th</sup> and early 20<sup>th</sup> century grammar school experience as well as the emphasizing its second floor auditorium as a community gathering place historically and currently. The exhibits at the Schoolhouse feature early Pomo cultural objects, settler heritage, mining, geology and agriculture.

The Gibson Museum & Cultural Center in Middletown is a California Storybook style home and was converted to a community library. The Friends of the Gibson envisioned a museum and cultural gathering place for Middletown. Gibson highlights include local Pomo culture, the rich geologic history the international beauty, and Lillie Langtry's presence and influence on the region.

### ACCOMPLISHMENTS IN FY 2020-21

- Hired a permanent, 3/4-time Assistant Curator
- Created a new extra help Museum Technician I/II position
- Significant strides in collection care – photographed over 200 Native American Baskets and scanned/catalogued more than 1000 photographs
- Received a \$1,500 donation from the museum nonprofit for archival storage materials and better tables for events and display
- Achieved a 1,000% increase in online engagement through virtual exhibits and programs highlighting Black History Month, Chinese heritage, and Women's History Month



# PUBLIC SERVICES

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LARS EWING, Director  
BU 7201 – County Museums

- Museum Curator presented multiple cultural presentations to local service organizations: Chamber, Rotary and Lions Clubs
- Created and installed Coming Home to Lake County-Returning Pomo Cultural Collections.
- Catalogued and installed the Read Family exhibit in Gibson featuring J. L. Read's pharmacy and newspaper office collection and if Walls Could Take exhibit
- Hosted the Pomo Basket Weaver Society comprising Pomo weavers from 8 tribes

## GOALS FOR FY 2021-22

- Return to normal and consistent hours of operation and visitor attendance.
- Increase opportunities for school tours once the pandemic is over.
- Roll out a "Museum Passport", which will encourage students to visit all three museums with donated prizes for winners completing their passport.
- Increase virtual exhibits.
- Continue grant writing for the Lake Pomo Family Public Art Sculpture to be placed in the Historic Courthouse Museum Square in Lakeport.
- Complete revision of Museums of Lake County Disaster Preparedness/Recovery Plan.

## Revenue and Appropriation Detail

Fund: 1 : General County  
Budget Unit: 7201 : Cultural Services, Museum

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-10 Rents & Concessions-Rents & Concessions	500	500	0	0	500
69-20 Other Current Services-Other	10	10	0	0	10
<b>Revenue - Summary</b>	<b>510</b>	<b>510</b>	<b>0</b>	<b>0</b>	<b>510</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	64,619	86,399	(1)	0	86,398
01-12 Salaries & Wages-Extra Help	85,221	110,873	0	0	110,873
01-13 Salaries & Wages-OT, Holiday, Stby	3,000	3,500	0	0	3,500
02-21 Retirement Contributions-FICA	7,287	9,659	0	0	9,659
02-22 Retirement Contributions-PERS	14,410	19,267	0	0	19,267
03-30 Insurance-Health/Life	20,839	12,086	0	0	12,086
03-31 Insurance-Unemployment	1,049	1,381	0	0	1,381
04-00 Worker's Compensation-	471	555	0	0	555
12-00 Communications-	6,000	6,000	0	0	6,000
14-00 Household Expense-	900	1,000	0	0	1,000
15-12 Insurance-Public Liability	2,665	4,959	0	0	4,959
15-13 Insurance-Fire & Allied Cvrgrs	2,075	4,478	0	0	4,478
17-00 Maintenance-Equipment-	500	800	0	0	800
18-00 Maint-Bldgs & Imprvmnts-	500	500	0	0	500
20-00 Memberships-	564	564	0	0	564
22-70 Office Expense-Supplies	3,000	3,000	0	0	3,000
22-71 Office Expense-Postage	200	200	0	0	200
22-72 Office Expense-Books & Periodicals	900	900	0	0	900
23-80 Prof & Specialized Svcs-Professional & Specialize	2,900	2,500	0	0	2,500
23-91 Prof & Specialized Svcs-Intra-Div Services	0	4,783	0	0	4,783
28-30 Special Departmental Exp-Supplies & Services	6,000	4,810	0	0	4,810
29-50 Transportation & Travel-Transportation & Travel	3,000	3,000	0	0	3,000
38-00 Inventory Items-	2,000	3,000	0	0	3,000
48-00 Taxes & Assessments-	8	8	0	0	8

## Revenue and Appropriation Detail

Fund: 1 : General County  
 Budget Unit: 7201 : Cultural Services, Museum

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
Appropriation - Summary	228,108	284,222	(1)	0	284,221
NET COST	227,598	283,712	(1)	0	283,711



## BU 7202 – Museum Improvements (Fund 70)

### DEPARTMENT OVERVIEW

The Lake County Museum Fund was created as a repository for monies that are collected through donations and trusts. These funds are solely earmarked for exhibits, exhibit displays, archival storage supplies tracking and care.

### ACCOMPLISHMENTS IN FY 2020-21

- Purchased Past Perfect Museum software to support cataloguing efforts
- Purchased storage supplies for the conservation of irreplaceable archives

### GOALS FOR FY 2021-22

- Enhanced virtual exhibits through Museum online museum tours
- Continue acceptance of donations for the Lake Pomo Family Public Art Sculpture to be placed in the Historic Courthouse Museum Square in Lakeport.

## Revenue and Appropriation Detail

Fund: 70 : Museum Improvements

Budget Unit: 7202 : Cultural Services, Museum Improvements

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	800	500	0	0	500
79-99 Other-Donations	10,000	6,000	0	0	6,000
<b>Revenue - Summary</b>	<b>10,800</b>	<b>6,500</b>	<b>0</b>	<b>0</b>	<b>6,500</b>
<b>Appropriation</b>					
23-90 Prof & Specialized Svcs- Administrative Services	1,130	335	0	0	335
28-30 Special Departmental Exp-Supplies & Services	60,239	52,787	0	0	52,787
<b>Appropriation - Summary</b>	<b>61,369</b>	<b>53,122</b>	<b>0</b>	<b>0</b>	<b>53,122</b>
<b>NET COST</b>	<b>50,569</b>	<b>46,622</b>	<b>0</b>	<b>0</b>	<b>46,622</b>

# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 7999 – Contingencies

### DEPARTMENT OVERVIEW

This Budget Unit serves as the contingency fund for all General Fund budgets. The source of funding for the Budget Unit is one-time General Fund discretionary revenues carried over from prior fiscal years.

# Revenue and Appropriation Detail

Fund: 1 : General County

Budget Unit: 7999 : Contingencies, Contingencies

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Appropriation</b>					
90-91 Transfers & Contingencies- Contingencies	4,548,360	4,548,360	0	0	4,548,360
<b>Appropriation - Summary</b>	<b>4,548,360</b>	<b>4,548,360</b>	<b>0</b>	<b>0</b>	<b>4,548,360</b>
<b>NET COST</b>	<b>4,548,360</b>	<b>4,548,360</b>	<b>0</b>	<b>0</b>	<b>4,548,360</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 8101 – Flood Zone #1 Adobe Creek and Highland Springs (Fund 201)

### DEPARTMENT OVERVIEW

Flood Control Zone 1 was formed to provide funding for operation and maintenance of Highland Springs Dam, Adobe Creek Dam, Adobe Creek and its watershed and approximately 22.5 miles of fire roads. The budget reimburses the Water Resources Department for engineering and design services, groundwater planning, watershed management and public information activities that benefit the zone.

### ACCOMPLISHMENTS IN FY 2020-21

- Passed California Department of Water Resources Dam Safety inspections for Highland Springs and Adobe Creek dams.
- Continued to perform maintenance at Adobe Creek and Highland Springs Reservoirs.

### GOALS FOR FY 2021-22

- Work with County Council and Administration to reduce dam inspection fees through legislation.
- Investigate feasibility of passing a Zone Assessment to cover operational costs.
- Continue to pass State Dam Safety Inspections.
- Seek State funding for necessary dam repairs.



## Revenue and Appropriation Detail

Fund: 201 : Flood-Zone #1

Budget Unit: 8101 : , Flood-Zone #1

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	19,212	34,912	0	0	34,912
10-20 Property Taxes-Current Unsecured	1,000	1,000	0	0	1,000
10-25 Property Taxes-Supp 813-Current	90	200	0	0	200
10-35 Property Taxes-Supp 813-Prior	40	150	0	0	150
10-40 Property Taxes-Prior Unsecured	10	125	0	0	125
42-01 Revenue from Use of Money-Interest	516	516	0	0	516
54-60 State Aid-HOPTR	151	175,151	(175,000)	0	151
54-90 State Aid-Other	0	0	175,000	0	175,000
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0	100,000	0	0	100,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	0	(100,000)	0	0	(100,000)
81-22 Operating Transfers-In	24,250	0	0	0	0
<b>Revenue - Summary</b>	<b>45,269</b>	<b>212,054</b>	<b>0</b>	<b>0</b>	<b>212,054</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmnts-	0	188,500	0	0	188,500
23-80 Prof & Specialized Svcs-Professional & Specialize	42,500	35,500	0	0	35,500
23-91 Prof & Specialized Svcs-Intra-Div Services	9,801	22,363	0	0	22,363
28-30 Special Departmental Exp-Supplies & Services	13,727	0	0	0	0
48-00 Taxes & Assessments-	183	200	0	0	200
<b>Appropriation - Summary</b>	<b>66,211</b>	<b>246,563</b>	<b>0</b>	<b>0</b>	<b>246,563</b>
<b>NET COST</b>	<b>20,942</b>	<b>34,509</b>	<b>0</b>	<b>0</b>	<b>34,509</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 8104 – Flood Zone #4 Scotts Creek (Fund 204)

### DEPARTMENT OVERVIEW

Flood Control Zone 4 was formed in 1958 to fund maintenance for planned flood control facilities. The majority of those facilities were never built. Consequently the funds are predominantly used to maintain flow capacity in Scott's Creek through brush clearing and thinning.

### ACCOMPLISHMENTS IN FY 2020-21

- Prioritized areas for brush removal to relieve flooding impacts.
- Began the process of applying for streambed alteration permit that will allow removal of debris and gravel.

### GOALS FOR FY 2021-22

- Apply for a Streambed Alteration Agreement through the California Department of Fish and Wildlife that will allow removal of debris and gravel
- Hire a contractor to remove debris and gravel from Scotts Creek to reduce impact of flooding
- Develop project scope and seek funding for a Hydrological Study of Scotts Creek.

## Revenue and Appropriation Detail

Fund: 204 : Flood-Zone #4

Budget Unit: 8104 : , Flood-Zone #4

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	12,000	11,757	0	0	11,757
10-20 Property Taxes-Current Unsecured	400	400	0	0	400
10-25 Property Taxes-Supp 813-Current	15	50	0	0	50
10-35 Property Taxes-Supp 813-Prior	15	40	0	0	40
10-40 Property Taxes-Prior Unsecured	5	40	0	0	40
42-01 Revenue from Use of Money-Interest	2,073	2,000	0	0	2,000
54-60 State Aid-HOPTR	104	350	0	0	350
<b>Revenue - Summary</b>	<b>14,612</b>	<b>14,637</b>	<b>0</b>	<b>0</b>	<b>14,637</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmnts-	35,000	35,000	0	0	35,000
23-81 Prof & Specialized Svcs-Engineering In-House	3,000	3,000	0	0	3,000
23-91 Prof & Specialized Svcs-Intra-Div Services	25,409	18,839	0	0	18,839
27-00 Small Tools & Instruments-	2,000	2,000	0	0	2,000
<b>Appropriation - Summary</b>	<b>65,409</b>	<b>58,839</b>	<b>0</b>	<b>0</b>	<b>58,839</b>
<b>NET COST</b>	<b>50,797</b>	<b>44,202</b>	<b>0</b>	<b>0</b>	<b>44,202</b>

# WATER RESOURCES

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SCOTT DE LEON, Director



## BU 8105 – Flood Zone #5 Kelsey Creek (Fund 205)

### DEPARTMENT OVERVIEW

Flood Zone 5 was established in 1964 to fund the Kelsey Creek Water Supply Project. The zone funds operation and maintenance of the Kelsey Creek Detention Structure (KCDS) and maintenance of Kelsey Creek in the vicinity of the structure. Zone 5 also funds implementation of the Big Valley Groundwater Management Plan, adopted by the Board of Directors in 1999. The plan recommends measures to protect and supplement the groundwater supply.

Revenues come from a percentage of property taxes within the District; funding has not kept pace with increasing program costs. In 2005, property owners rejected a benefit assessment to make the zone financially viable.

### ACCOMPLISHMENTS IN FY 2020-21

- Identified a necessary maintenance project for the Kelsey Creek Detention Structure (KCDS) to ensure successful structure operation.
- Investigated the feasibility of passing a zone assessment to cover operational costs of the KCDS.

### GOALS FOR FY 2021-22

- Complete repairs to the slide gates and engine of the detention structure to ensure successful structure operation.
- Investigate feasibility of passing a zone assessment to cover operational costs.

# Revenue and Appropriation Detail

Fund: 205 : Flood-Zone #5

Budget Unit: 8105 : ,

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	7,502	15,000	0	0	15,000
10-20 Property Taxes-Current Unsecured	602	750	0	0	750
10-25 Property Taxes-Supp 813-Current	30	6,500	0	0	6,500
10-35 Property Taxes-Supp 813-Prior	10	60	0	0	60
10-40 Property Taxes-Prior Unsecured	5	60	0	0	60
42-01 Revenue from Use of Money-Interest	252	252	0	0	252
54-60 State Aid-HOPTR	90	90	0	0	90
54-70 State Aid-Disaster Rev Loss Backfil	0	125	0	0	125
79-90 Other-Miscellaneous	2,000	2,000	0	0	2,000
81-22 Operating Transfers-In	0	88,805	0	0	88,805
<b>Revenue - Summary</b>	<b>10,491</b>	<b>113,642</b>	<b>0</b>	<b>0</b>	<b>113,642</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmnts-	7,000	100,000	0	0	100,000
23-91 Prof & Specialized Svcs-Intra-Div Services	9,087	18,674	0	0	18,674
28-30 Special Departmental Exp-Supplies & Services	7,550	8,300	0	0	8,300
30-00 Utilities-	150	150	0	0	150
48-00 Taxes & Assessments-	50	50	0	0	50
<b>Appropriation - Summary</b>	<b>23,837</b>	<b>127,174</b>	<b>0</b>	<b>0</b>	<b>127,174</b>
<b>NET COST</b>	<b>13,346</b>	<b>13,532</b>	<b>0</b>	<b>0</b>	<b>13,532</b>

# WATER RESOURCES

SCOTT DE LEON, Director



## BU 8107 – Water Resources (Fund 207)

### DEPARTMENT OVERVIEW

This budget unit supports fiscal monitoring and the development of personnel, policies and procedures and daily office expenses. Nine full-time positions, Seven extra help positions and support departmental programs such as Lakebed Management, levee maintenance, floodplain administration, groundwater and storm water management and the Grant Management for the department.

Current needs exceed allocated staffing. One (1) fulltime position is being requested as part of the 2021-2022 budget packet.

### ACCOMPLISHMENTS IN FY 2020-21

- Hired a Deputy Director to supervise daily activities for all programs and projects.
- Hired a Program Coordinator to coordinate tasks under Lakebed Management, Groundwater Management to ensure compliance with California's Sustainable Groundwater Management Act (SGMA), and support of levee maintenance.
- Hired a Technician to support Groundwater Management, Lakebed Management, and levee maintenance.
- Hired an Extra-Help Office Assistant to provide costumer and staff support.
- Continue training and resources to ensure administrative staff development.

### GOALS FOR FY 2021-22

- Continue training and resources to ensure administrative staff development.
- Hire a full-time Water Resources Field Worker and Water Resources Technician to provide support on Lakebed Management, levee maintenance, vegetation control, and Water Resources vehicle and vessel maintenance.

## Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin  
Budget Unit: 8107 : , Administration

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,800	1,800	0	0	1,800
55-40 Other Federal-Disaster Relief	4,451	4,451	0	0	4,451
66-10 Charges for Services-Planning & Engineering	250	0	0	0	0
66-50 Charges for Services-Auditing & Accounting	1,021,716	250	0	0	250
79-90 Other-Miscellaneous	850	850	0	0	850
<b>Revenue - Summary</b>	<b>1,029,067</b>	<b>7,351</b>	<b>0</b>	<b>0</b>	<b>7,351</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	595,600	516,622	0	0	516,622
01-12 Salaries & Wages-Extra Help	73,602	98,802	0	0	98,802
01-13 Salaries & Wages-OT, Holiday, Stby	10,000	20,000	0	0	20,000
01-14 Salaries & Wages-Other, Term	3,500	30,987	0	0	30,987
02-21 Retirement Contributions-FICA	49,829	51,164	0	0	51,164
02-22 Retirement Contributions-PERS	115,394	130,344	0	0	130,344
03-30 Insurance-Health/Life	116,476	107,094	0	0	107,094
03-31 Insurance-Unemployment	4,465	5,015	0	0	5,015
03-32 Insurance-Opt Out	0	2,400	0	0	2,400
04-00 Worker's Compensation-	1,602	2,998	0	0	2,998
11-00 Clothing & Personal Suppl-	500	0	0	0	0
12-00 Communications-	3,850	6,850	0	0	6,850
14-00 Household Expense-	500	500	0	0	500
15-12 Insurance-Public Liability	20,581	16,833	0	0	16,833
15-13 Insurance-Fire & Allied Cvrgrs	123	150	0	0	150
17-00 Maintenance-Equipment-	6,300	9,600	0	0	9,600
18-00 Maint-Bldgs & Imprvmts-	500	500	0	0	500
20-00 Memberships-	1,500	0	0	0	0
22-70 Office Expense-Supplies	8,750	13,000	0	0	13,000
22-71 Office Expense-Postage	1,000	1,750	0	0	1,750
23-80 Prof & Specialized Svcs-Professional & Specialize	9,300	12,800	0	0	12,800
23-85 Prof & Specialized Svcs-DPW Services	64,785	74,785	0	0	74,785

## Revenue and Appropriation Detail

Fund: 207 : Water Resources Admin

Budget Unit: 8107 : , Administration

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
23-90 Prof & Specialized Svcs- Administrative Services	44,500	55,283	0	0	55,283
24-00 Publications & Legal Ntcs-	1,500	1,500	0	0	1,500
28-30 Special Departmental Exp-Supplies & Services	19,480	31,500	0	0	31,500
29-50 Transportation & Travel- Transportation & Travel	3,000	3,000	0	0	3,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	26,000	30,000	0	0	30,000
38-00 Inventory Items-	7,000	7,000	0	0	7,000
80-80 Other Financing Uses-Interfund Reimbursements	0	(1,271,033)	0	0	(1,271,033)
<b>Appropriation - Summary</b>	<b>1,189,637</b>	<b>(40,556)</b>	<b>0</b>	<b>0</b>	<b>(40,556)</b>
<b>NET COST</b>	<b>160,570</b>	<b>(47,907)</b>	<b>0</b>	<b>0</b>	<b>(47,907)</b>



# WATER RESOURCES

SCOTT DE LEON, Director



## BU 8108 – Zone #8 Upper Middle Creek Basin (Fund 208)

### DEPARTMENT OVERVIEW

Flood Control Zone 8 was established in 2000 to pay for the O&M costs associated with the Upper Middle Creek Flood Control Project. The project includes 11 miles of levees on Scotts, Middle, Alley and Clover creeks and a flow diversion structure in Clover Creek. Levee maintenance includes mowing, vegetation control, in-channel vegetation and gravel removal and maintaining levee roads. The work is accomplished by Water Resources, Public Works, private contractors and Cal-Fire crews. Work is funded through a zone 8 assessment attached to property taxes.

The levees are currently structurally sound. However, state and federal inspections have identified maintenance deficiencies and illegal encroachments that will require attention in 2020/2021 and beyond.

### ACCOMPLISHMENTS IN FY 2020-21

- Levee maintenance (mowing, pest control, vegetation control).
- Completed new levee mowing contract.
- Address state and federal inspection findings including brush clearing and tree removal.
- Continued work on the Levee Feasibility Study per State Grant.
- Completed yearly Zone 8 billing for tax rolls.

### GOALS FOR FY 2021-22

- Continue to address State and Federal inspection findings to repair maintenance deficiencies.
- Creek Stabilization Project to damaged area at Clover Creek Diversion Structure.
- Conduct gravel repairs to levees.
- Work on receiving an amendment on the Levee Feasibility Study per State Grant.
- Continue with yearly Zone 8 billing for tax rolls.

## Revenue and Appropriation Detail

Fund: 208 : Flood-Upr Middle Cr Basin  
Budget Unit: 8108 : , Upper Middle Creek Basin

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-30 Property Taxes-Prior Secured	2,860	3,957	0	0	3,957
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	2,422	2,422	0	0	2,422
42-01 Revenue from Use of Money-Interest	4,138	4,138	0	0	4,138
54-40 State Aid-Disaster Relief	7,416	7,416	0	0	7,416
54-90 State Aid-Other	407,512	289,868	0	0	289,868
66-40 Charges for Services-Assess & Tax Collection	75,000	76,500	0	0	76,500
81-22 Operating Transfers-In	40,000	0	0	0	0
<b>Revenue - Summary</b>	<b>539,348</b>	<b>384,301</b>	<b>0</b>	<b>0</b>	<b>384,301</b>
<b>Appropriation</b>					
14-00 Household Expense-	500	300	0	0	300
23-80 Prof & Specialized Svcs-Professional & Specialize	488,800	351,300	0	0	351,300
23-81 Prof & Specialized Svcs-Engineering In-House	2,500	2,500	0	0	2,500
23-91 Prof & Specialized Svcs-Intra-Div Services	92,228	69,155	0	0	69,155
28-30 Special Departmental Exp-Supplies & Services	55,000	62,000	(22,000)	0	40,000
90-91 Transfers & Contingencies-Contingencies	1,000	1,000	0	0	1,000
<b>Appropriation - Summary</b>	<b>640,028</b>	<b>486,255</b>	<b>(22,000)</b>	<b>0</b>	<b>464,255</b>
<b>NET COST</b>	<b>100,680</b>	<b>101,954</b>	<b>(22,000)</b>	<b>0</b>	<b>79,954</b>

# WATER RESOURCES

SCOTT DE LEON, Director



## BU 8109 – Watershed Protection District (Fund 200)

### DEPARTMENT OVERVIEW

This budget unit supports the activities of the Lake County Watershed Protection District (WPD), including management of the National Flood Insurance Program and levee certification to meet 100-yr flood event protection, Highland Springs Recreation Area, and the Clean Water Program.

The WPD supports engineering and technical assistance for draining and flood mitigation projects including permit and project review. Staff training for flood emergencies comes under the purview of the WPD. The District also supports administration of grant-funded projects including the Quagga mussel prevention program, the vessel salvage program, the Middle Creek Restoration Project, nutrient monitoring for Total Maximum Daily Load (TMDL) assessment, and groundwater management and monitoring.

This budget supports the Quagga Mussel Prevention Program, employing up to 13 Ramp Monitors and 2 Ramp Coordinators.

### ACCOMPLISHMENTS IN FY 2020-21

- Continued outreach and ramp monitoring activities under State Quagga Mussel Grant.
- Inspected 51 vessels, and decontaminated 5 boats.
- Salvaged 14 sunken or abandoned vessels through the Save-18 Grant.
- Using State awarded grant funding, hired a consultant to prepare the Big Valley Groundwater Sustainability Plan (GSP) as required by California's Sustainable Groundwater Management Act (SGMA).
- Continued the Clean Water Program with cities of Clearlake and Lakeport.
- Applied for an additional Quagga Mussel Grant to continue with our prevention program. Implemented drainage marker program for drains that go directly to the lake.

# WATER RESOURCES

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SCOTT DE LEON, Director  
BU 8109 – Watershed Protection District

## GOALS FOR FY 2021-22

- Continue to apply for quagga grants to continue with the prevention program the WPD has implemented.
- Continue to educate the public about invasive species through the Quagga Mussel Prevention Program.
- Implement the computerized Quagga Mussel screening program.
- Continue to purchase property for the Middle Creek Restoration Project.
- Continue to work with our consultant to successfully complete the Big Valley GSP to comply with SGMA.

# Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist  
Budget Unit: 8109 : , Watershed Protection Dist

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	696,968	736,800	0	0	736,800
10-20 Property Taxes-Current Unsecured	15,500	28,000	0	0	28,000
10-25 Property Taxes-Supp 813-Current	7,500	7,500	0	0	7,500
10-35 Property Taxes-Supp 813-Prior	2,000	2,500	0	0	2,500
10-40 Property Taxes-Prior Unsecured	500	3,000	0	0	3,000
10-70 Other Taxes-Timber Yield	400	400	0	0	400
21-60 Permits-Other	250,800	235,800	0	0	235,800
31-82 Fines, Forfeit, Penalties-Criminal Fines	800	800	0	0	800
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	26	26	0	0	26
42-01 Revenue from Use of Money-Interest	12,000	12,000	0	0	12,000
42-10 Rents & Concessions-Rents & Concessions	20,000	20,000	0	0	20,000
54-40 State Aid-Disaster Relief	3,138	15,000	0	0	15,000
54-60 State Aid-HOPTR	8,408	15,000	0	0	15,000
54-70 State Aid-Disaster Rev Loss Backfil	0	25,000	0	0	25,000
54-90 State Aid-Other	16,712,078	15,425,044	0	0	15,425,044
56-01 Other Federal-Other	155,000	150,000	0	0	150,000
66-10 Charges for Services-Planning & Engineering	13,003	13,753	0	0	13,753
80-92 Loans/Int Fin/Bonds-Advance From Other Fund	0	100,000	0	0	100,000
80-93 Loans/Int Fin/Bonds-Advance To Other Fund	0	(100,000)	0	0	(100,000)
81-23 Operating Transfers-Out	(64,250)	(88,805)	0	0	(88,805)
<b>Revenue - Summary</b>	<b>17,833,871</b>	<b>16,601,818</b>	<b>0</b>	<b>0</b>	<b>16,601,818</b>

## Appropriation

01-11 Salaries & Wages-Permanent	9,000	9,000	0	0	9,000
01-12 Salaries & Wages-Extra Help	293,841	316,179	0	0	316,179
01-13 Salaries & Wages-OT, Holiday, Stby	2,000	5,000	0	0	5,000
02-21 Retirement Contributions-FICA	8,769	9,383	0	0	9,383
02-22 Retirement Contributions-PERS	1,407	1,407	0	0	1,407
03-31 Insurance-Unemployment	825	880	0	0	880

## Revenue and Appropriation Detail

Fund: 200 : Watershed Protection Dist  
Budget Unit: 8109 : , Watershed Protection Dist

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
04-00 Worker's Compensation-	7,793	7,793	5,175	0	12,968
11-00 Clothing & Personal Suppl-	10,033	8,750	0	0	8,750
14-00 Household Expense-	6,850	6,850	0	0	6,850
17-00 Maintenance-Equipment-	10,000	10,000	0	0	10,000
18-00 Maint-Bldgs & Imprvmnts-	50,000	75,000	0	0	75,000
20-00 Memberships-	3,395	5,940	0	0	5,940
22-70 Office Expense-Supplies	3,350	3,350	0	0	3,350
22-71 Office Expense-Postage	250	0	0	0	0
23-80 Prof & Specialized Svcs- Professional & Specialize	1,551,564	1,527,564	(95,000)	0	1,432,564
23-81 Prof & Specialized Svcs-Engineering In-House	5,000	5,000	0	0	5,000
23-90 Prof & Specialized Svcs- Administrative Services	75,356	72,540	0	0	72,540
23-91 Prof & Specialized Svcs-Intra-Div Services	610,956	726,900	0	0	726,900
24-00 Publications & Legal Ntcs-	500	500	0	0	500
27-00 Small Tools & Instruments-	2,500	2,500	0	0	2,500
28-30 Special Departmental Exp-Supplies & Services	516,108	2,195,208	100,000	0	2,295,208
29-50 Transportation & Travel- Transportation & Travel	47,860	54,860	0	0	54,860
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	2,000	5,000	0	0	5,000
30-00 Utilities-	8,000	8,000	0	0	8,000
38-00 Inventory Items-	33,245	32,245	0	0	32,245
53-48 Other Charges-Water Quality Improvement	286,340	272,340	0	0	272,340
60-00 Cap. Fixed Asset-Land-	15,000,000	12,000,000	0	0	12,000,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	42,000	0	0	42,000
62-74 Cap. FA-Equipment-Other	49,000	49,000	0	0	49,000
80-80 Other Financing Uses-Interfund Reimbursements	(110,750)	(170,000)	(5,000)	0	(175,000)
<b>Appropriation - Summary</b>	<b>18,485,192</b>	<b>17,283,189</b>	<b>5,175</b>	<b>0</b>	<b>17,288,364</b>
<b>NET COST</b>	<b>651,321</b>	<b>681,371</b>	<b>5,175</b>	<b>0</b>	<b>686,546</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



BU 8210, 8211, 8212, 8213, 8216, 8217,  
8218, 8219, 8461 – Lighting Districts  
(Funds 210-219, 261)

## DEPARTMENT OVERVIEW

Street Lighting Districts provide public safety and security.

The districts served include Anderson Springs Lighting, Clearlake Oaks Lighting, Glenhaven Lighting, Kelseyville Lighting, Lower Lake Lighting, Lucerne Lighting, Middletown Lighting, Upper Lake Lighting, and Clearlake Keys Lighting.

Managing these districts requires a fine balance between providing safety and security to those that desire it and allowing for the dark skies for those that desire it.

## ACCOMPLISHMENTS IN FY 2020-21

- Continue to provide lighting for the safety and security of the public.

## GOALS FOR FY 2021-22

- Expansion of Lighting District in Clearlake Oaks area.
- Rate increases for Kelseyville Lighting District.
- Continue to provide lighting for the safety and security of the public.

## Revenue and Appropriation Detail

Fund: 210 : Anderson Springs Lighting

Budget Unit: 8210 : Street Lighting, Anderson Springs Lighting

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	2,200	2,800	0	0	2,800
10-20 Property Taxes-Current Unsecured	64	75	0	0	75
10-25 Property Taxes-Supp 813-Current	15	40	0	0	40
10-30 Property Taxes-Prior Secured	140	108	0	0	108
10-35 Property Taxes-Supp 813-Prior	8	9	0	0	9
10-40 Property Taxes-Prior Unsecured	4	6	0	0	6
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	20	25	0	0	25
42-01 Revenue from Use of Money-Interest	400	450	0	0	450
54-60 State Aid-HOPTR	30	30	0	0	30
66-40 Charges for Services-Assess & Tax Collection	1,000	1,800	0	0	1,800
<b>Revenue - Summary</b>	<b>3,881</b>	<b>5,343</b>	<b>0</b>	<b>0</b>	<b>5,343</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	710	710	0	0	710
23-90 Prof & Specialized Svcs-Administrative Services	68	70	0	0	70
30-00 Utilities-	4,910	2,290	0	0	2,290
<b>Appropriation - Summary</b>	<b>5,688</b>	<b>3,070</b>	<b>0</b>	<b>0</b>	<b>3,070</b>
<b>NET COST</b>	<b>1,807</b>	<b>(2,273)</b>	<b>0</b>	<b>0</b>	<b>(2,273)</b>



## Revenue and Appropriation Detail

Fund: 211 : Clearlake Oaks Lighting

Budget Unit: 8211 : Street Lighting, Clearlake Oaks Lighting

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	1,000	950	0	0	950
10-20 Property Taxes-Current Unsecured	25	25	0	0	25
10-25 Property Taxes-Supp 813-Current	10	10	0	0	10
10-35 Property Taxes-Supp 813-Prior	2	3	0	0	3
10-40 Property Taxes-Prior Unsecured	1	1	0	0	1
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1	1	0	0	1
42-01 Revenue from Use of Money-Interest	28	25	0	0	25
54-60 State Aid-HOPTR	15	8	0	0	8
<b>Revenue - Summary</b>	<b>1,082</b>	<b>1,023</b>	<b>0</b>	<b>0</b>	<b>1,023</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	128	128	0	0	128
23-90 Prof & Specialized Svcs-Administrative Services	45	46	0	0	46
30-00 Utilities-	956	950	0	0	950
<b>Appropriation - Summary</b>	<b>1,129</b>	<b>1,124</b>	<b>0</b>	<b>0</b>	<b>1,124</b>
<b>NET COST</b>	<b>47</b>	<b>101</b>	<b>0</b>	<b>0</b>	<b>101</b>

## Revenue and Appropriation Detail

Fund: 212 : Glenhaven Lighting

Budget Unit: 8212 : Street Lighting, Glenhaven Lighting

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	4,840	4,500	0	0	4,500
10-20 Property Taxes-Current Unsecured	150	150	0	0	150
10-25 Property Taxes-Supp 813-Current	100	80	0	0	80
10-35 Property Taxes-Supp 813-Prior	15	18	0	0	18
10-40 Property Taxes-Prior Unsecured	5	5	0	0	5
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1	1	0	0	1
42-01 Revenue from Use of Money-Interest	275	250	0	0	250
54-60 State Aid-HOPTR	75	75	0	0	75
<b>Revenue - Summary</b>	<b>5,461</b>	<b>5,079</b>	<b>0</b>	<b>0</b>	<b>5,079</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	680	680	0	0	680
23-90 Prof & Specialized Svcs-Administrative Services	305	313	0	0	313
30-00 Utilities-	4,183	4,100	0	0	4,100
<b>Appropriation - Summary</b>	<b>5,168</b>	<b>5,093</b>	<b>0</b>	<b>0</b>	<b>5,093</b>
<b>NET COST</b>	<b>(293)</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>14</b>

## Revenue and Appropriation Detail

Fund: 213 : Kelseyville Lighting

Budget Unit: 8213 : Street Lighting, Kelseyville Lighting

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	16,520	15,500	0	0	15,500
10-20 Property Taxes-Current Unsecured	280	280	0	0	280
10-25 Property Taxes-Supp 813-Current	150	150	0	0	150
10-35 Property Taxes-Supp 813-Prior	30	30	0	0	30
10-40 Property Taxes-Prior Unsecured	8	15	0	0	15
42-01 Revenue from Use of Money-Interest	40	55	0	0	55
54-60 State Aid-HOPTR	145	145	0	0	145
<b>Revenue - Summary</b>	<b>17,173</b>	<b>16,175</b>	<b>0</b>	<b>0</b>	<b>16,175</b>
<b>Appropriation</b>					
23-90 Prof & Specialized Svcs- Administrative Services	1,436	1,473	0	0	1,473
30-00 Utilities-	16,068	17,100	0	0	17,100
<b>Appropriation - Summary</b>	<b>17,504</b>	<b>18,573</b>	<b>0</b>	<b>0</b>	<b>18,573</b>
<b>NET COST</b>	<b>331</b>	<b>2,398</b>	<b>0</b>	<b>0</b>	<b>2,398</b>

## Revenue and Appropriation Detail

Fund: 216 : Lower Lake Lighting

Budget Unit: 8216 : Street Lighting, Lower Lake Lighting

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	15,200	15,500	0	0	15,500
10-20 Property Taxes-Current Unsecured	350	320	0	0	320
10-25 Property Taxes-Supp 813-Current	55	120	0	0	120
10-35 Property Taxes-Supp 813-Prior	42	42	0	0	42
10-40 Property Taxes-Prior Unsecured	12	12	0	0	12
42-01 Revenue from Use of Money-Interest	310	350	0	0	350
54-60 State Aid-HOPTR	200	120	0	0	120
<b>Revenue - Summary</b>	<b>16,169</b>	<b>16,464</b>	<b>0</b>	<b>0</b>	<b>16,464</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	2,189	2,189	0	0	2,189
23-90 Prof & Specialized Svcs-Administrative Services	916	940	0	0	940
30-00 Utilities-	11,000	13,000	0	0	13,000
<b>Appropriation - Summary</b>	<b>14,105</b>	<b>16,129</b>	<b>0</b>	<b>0</b>	<b>16,129</b>
<b>NET COST</b>	<b>(2,064)</b>	<b>(335)</b>	<b>0</b>	<b>0</b>	<b>(335)</b>

# Revenue and Appropriation Detail

Fund: 217 : Lucerne Lighting

Budget Unit: 8217 : Street Lighting, Lucerne Lighting

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	22,000	22,000	0	0	22,000
10-20 Property Taxes-Current Unsecured	672	720	0	0	720
10-25 Property Taxes-Supp 813-Current	115	110	0	0	110
10-35 Property Taxes-Supp 813-Prior	80	85	0	0	85
10-40 Property Taxes-Prior Unsecured	32	35	0	0	35
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	7	7	0	0	7
42-01 Revenue from Use of Money-Interest	1,200	1,200	0	0	1,200
54-60 State Aid-HOPTR	350	325	0	0	325
<b>Revenue - Summary</b>	<b>24,456</b>	<b>24,482</b>	<b>0</b>	<b>0</b>	<b>24,482</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,498	3,498	0	0	3,498
23-90 Prof & Specialized Svcs-Administrative Services	1,459	1,496	0	0	1,496
30-00 Utilities-	20,880	18,100	0	0	18,100
<b>Appropriation - Summary</b>	<b>25,837</b>	<b>23,094</b>	<b>0</b>	<b>0</b>	<b>23,094</b>
<b>NET COST</b>	<b>1,381</b>	<b>(1,388)</b>	<b>0</b>	<b>0</b>	<b>(1,388)</b>

## Revenue and Appropriation Detail

Fund: 218 : Middletown Lighting

Budget Unit: 8218 : Street Lighting, Middletown Lighting

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	12,500	12,250	0	0	12,250
10-20 Property Taxes-Current Unsecured	240	240	0	0	240
10-25 Property Taxes-Supp 813-Current	110	120	0	0	120
10-35 Property Taxes-Supp 813-Prior	25	27	0	0	27
10-40 Property Taxes-Prior Unsecured	7	7	0	0	7
42-01 Revenue from Use of Money-Interest	220	175	0	0	175
54-60 State Aid-HOPTR	130	125	0	0	125
54-70 State Aid-Disaster Rev Loss Backfil	0	1,483	0	0	1,483
<b>Revenue - Summary</b>	<b>13,232</b>	<b>14,427</b>	<b>0</b>	<b>0</b>	<b>14,427</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,742	1,742	0	0	1,742
23-90 Prof & Specialized Svcs-Administrative Services	1,040	1,067	0	0	1,067
30-00 Utilities-	12,500	15,600	0	0	15,600
<b>Appropriation - Summary</b>	<b>15,282</b>	<b>18,409</b>	<b>0</b>	<b>0</b>	<b>18,409</b>
<b>NET COST</b>	<b>2,050</b>	<b>3,982</b>	<b>0</b>	<b>0</b>	<b>3,982</b>

## Revenue and Appropriation Detail

Fund: 219 : Upper Lake Lighting

Budget Unit: 8219 : Street Lighting, Upper Lake Lighting

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	11,250	11,350	0	0	11,350
10-20 Property Taxes-Current Unsecured	375	355	0	0	355
10-25 Property Taxes-Supp 813-Current	100	125	0	0	125
10-35 Property Taxes-Supp 813-Prior	50	55	0	0	55
10-40 Property Taxes-Prior Unsecured	12	15	0	0	15
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	7	5	0	0	5
42-01 Revenue from Use of Money-Interest	1,200	1,250	0	0	1,250
54-60 State Aid-HOPTR	193	180	0	0	180
<b>Revenue - Summary</b>	<b>13,187</b>	<b>13,335</b>	<b>0</b>	<b>0</b>	<b>13,335</b>
<b>Appropriation</b>					
18-00 Maint-Bldgs & Imprvmts-	2,000	2,000	0	0	2,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,368	1,368	0	0	1,368
23-90 Prof & Specialized Svcs-Administrative Services	679	697	0	0	697
30-00 Utilities-	10,950	10,550	0	0	10,550
<b>Appropriation - Summary</b>	<b>14,997</b>	<b>14,615</b>	<b>0</b>	<b>0</b>	<b>14,615</b>
<b>NET COST</b>	<b>1,810</b>	<b>1,280</b>	<b>0</b>	<b>0</b>	<b>1,280</b>

## Revenue and Appropriation Detail

Fund: 261 : CSA #1-Clearlake Keys

Budget Unit: 8461 : Public Ways & Facilities, CSA #1-Clearlake Keys

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	11,012	11,050	0	0	11,050
10-20 Property Taxes-Current Unsecured	230	235	0	0	235
10-25 Property Taxes-Supp 813-Current	85	85	0	0	85
10-35 Property Taxes-Supp 813-Prior	25	27	0	0	27
10-40 Property Taxes-Prior Unsecured	7	7	0	0	7
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	150	130	0	0	130
42-01 Revenue from Use of Money-Interest	1,500	1,550	0	0	1,550
54-60 State Aid-HOPTR	130	105	0	0	105
66-40 Charges for Services-Assess & Tax Collection	9,500	9,500	0	0	9,500
<b>Revenue - Summary</b>	<b>22,639</b>	<b>22,689</b>	<b>0</b>	<b>0</b>	<b>22,689</b>
<b>Appropriation</b>					
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	3,475	3,475	0	0	3,475
23-90 Prof & Specialized Svcs-Administrative Services	1,232	1,264	0	0	1,264
30-00 Utilities-	17,138	17,110	0	0	17,110
<b>Appropriation - Summary</b>	<b>21,845</b>	<b>21,849</b>	<b>0</b>	<b>0</b>	<b>21,849</b>
<b>NET COST</b>	<b>(794)</b>	<b>(840)</b>	<b>0</b>	<b>0</b>	<b>(840)</b>



# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8351 – Lands End (Fund 251)

### DEPARTMENT OVERVIEW

LACOSAN manages this infrastructure as a satellite sewer collection system. The wastewater collected in this system is discharged to the City of Lakeport and is treated at their treatment facility. The collection system contains 42 commercial and 156 residential connections.

### ACCOMPLISHMENTS IN FY 2020-21

- Provide high quality customer service
- Protect the environment
- Maintain the safe collection and disposal of waste water
- Promote awareness, protection and conservation of our natural resources.

### GOALS FOR FY 2021-22

- Pursue annexation of this satellite collection system into the City of Lakeport Municipal Sewer District (CLMSD). Existing agreement expires 2026.
- Continue to provide high quality customer service
- Continue to protect the environment
- Continue to maintain the safe collection and disposal of waste water
- Continue to promote awareness, protection and conservation of our natural resources.

## Revenue and Appropriation Detail

Fund: 251 : Lands End

Budget Unit: 8351 : H & S Utilities, Lands End

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	800	800	0	0	800
66-50 Charges for Services-Auditing & Accounting	100	100	0	0	100
70-40 Sewer-Sales and Service	172,301	177,470	0	0	177,470
70-46 Sewer-Delinquent Sewer	1,000	1,000	0	0	1,000
70-51 Sewer-Special Assmt-Cap Imp	12,602	12,980	0	0	12,980
<b>Revenue - Summary</b>	<b>186,803</b>	<b>192,350</b>	<b>0</b>	<b>0</b>	<b>192,350</b>
<b>Appropriation</b>					
12-00 Communications-	2,412	2,532	0	0	2,532
17-00 Maintenance-Equipment-	500	500	0	0	500
18-00 Maint-Bldgs & Imprvmnts-	692	500	0	0	500
23-77 Prof & Specialized Svcs-Labor-In House	20,515	4,889	0	0	4,889
23-80 Prof & Specialized Svcs-Professional & Specialize	151,100	175,000	0	0	175,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	20,192	5,623	0	0	5,623
23-90 Prof & Specialized Svcs-Administrative Services	575	266	0	0	266
30-00 Utilities-	6,000	6,000	0	0	6,000
<b>Appropriation - Summary</b>	<b>201,986</b>	<b>195,310</b>	<b>0</b>	<b>0</b>	<b>195,310</b>
<b>NET COST</b>	<b>15,183</b>	<b>2,960</b>	<b>0</b>	<b>0</b>	<b>2,960</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8352 – Corinthian Bay (Fund 252)

### DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of this satellite wastewater collection system in Corinthian Bay. This system contains 73 single family dwelling unit connections. LACOSAN manages this collection system which discharges to the Kelseyville Wastewater Treatment facility.

### ACCOMPLISHMENTS IN FY 2020-21

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

### GOALS FOR FY 2021-22

- Continue to provide high quality customer service.
- Continue to protect the environment.
- Continue to support local economic development with community infrastructure.
- Continue to maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Continue to promote awareness, protection and conservation of our natural resources & environment.

## Revenue and Appropriation Detail

Fund: 252 : Corinthian Bay

Budget Unit: 8352 : H & S Utilities, Corinthian Bay

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	325	510	0	0	510
66-50 Charges for Services-Auditing & Accounting	150	155	0	0	155
70-40 Sewer-Sales and Service	19,000	18,500	0	0	18,500
70-46 Sewer-Delinquent Sewer	250	0	0	0	0
<b>Revenue - Summary</b>	<b>19,725</b>	<b>19,165</b>	<b>0</b>	<b>0</b>	<b>19,165</b>
<b>Appropriation</b>					
12-00 Communications-	497	1,000	0	0	1,000
17-00 Maintenance-Equipment-	500	500	0	0	500
18-00 Maint-Bldgs & Imprvmts-	500	500	0	0	500
23-77 Prof & Specialized Svcs-Labor-In House	10,820	11,895	0	0	11,895
23-80 Prof & Specialized Svcs-Professional & Specialize	5,000	5,000	0	0	5,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	469	507	0	0	507
23-90 Prof & Specialized Svcs-Administrative Services	575	368	0	0	368
30-00 Utilities-	2,000	2,800	0	0	2,800
<b>Appropriation - Summary</b>	<b>20,361</b>	<b>22,570</b>	<b>0</b>	<b>0</b>	<b>22,570</b>
<b>NET COST</b>	<b>636</b>	<b>3,405</b>	<b>0</b>	<b>0</b>	<b>3,405</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8353 – Middletown Sewer (Fund 253)

### DEPARTMENT OVERVIEW

Budget Unit 8353 provides funding for the operation and maintenance of the wastewater collection system and treatment plant in Middletown. The Middletown treatment plant serves approximately 572 connections in the Middletown community and 75 in the Anderson Springs Community.

### ACCOMPLISHMENTS IN FY 2020-21

- Completed the integration of the Anderson Springs Sewer Collection system into the Middletown Wastewater Treatment Plant.
- Coordinated and completed facility relocations due to Caltrans highway realignment.
- Provision of high quality customer service.
- Protection of the environment.

### GOALS FOR FY 2021-22

- Continue to provide high quality customer service.
- Secure funding to begin construction on the Middletown Sewer Treatment Plant Improvement project.
- Install Stationary Generators on Lift Station #1 and Lift Station #2 to ensure continual service of the lift stations in the event of an extended power outage.

# Revenue and Appropriation Detail

Fund: 253 : Middletown Sewer

Budget Unit: 8353 : H & S Utilities, Middletown Sewer

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1,800	150	0	0	150
42-01 Revenue from Use of Money-Interest	7,200	3,200	0	0	3,200
54-90 State Aid-Other	5,146,856	5,146,856	0	0	5,146,856
66-50 Charges for Services-Auditing & Accounting	1,800	1,200	0	0	1,200
70-40 Sewer-Sales and Service	155,878	155,878	0	0	155,878
70-42 Sewer-Capacity Expansion Fee	19,269	0	0	0	0
70-43 Sewer-Connection Fee	1,975	1,975	0	0	1,975
70-46 Sewer-Delinquent Sewer	2,772	4,013	0	0	4,013
79-90 Other-Miscellaneous	0	1,800	0	0	1,800
79-91 Other-Cancelled Checks	15	15	0	0	15
<b>Revenue - Summary</b>	<b>5,337,565</b>	<b>5,315,087</b>	<b>0</b>	<b>0</b>	<b>5,315,087</b>

## Appropriation

12-00 Communications-	2,017	2,212	0	0	2,212
14-00 Household Expense-	0	2,500	0	0	2,500
15-13 Insurance-Fire & Allied Cvrgs	170	367	0	0	367
17-00 Maintenance-Equipment-	32,045	30,000	0	0	30,000
18-00 Maint-Bldgs & Imprvmts-	56,390	45,000	0	0	45,000
23-77 Prof & Specialized Svcs-Labor-In House	43,987	80,957	0	0	80,957
23-80 Prof & Specialized Svcs-Professional & Specialize	33,855	39,174	0	0	39,174
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	98,241	53,131	0	0	53,131
23-90 Prof & Specialized Svcs-Administrative Services	5,643	2,656	0	0	2,656
28-30 Special Departmental Exp-Supplies & Services	52,000	35,000	0	0	35,000
30-00 Utilities-	62,000	55,000	0	0	55,000
48-00 Taxes & Assessments-	9	9	0	0	9
62-74 Cap. FA-Equipment-Other	40,000	0	0	0	0
63-05 Construction in Progress-Sewer Systems	5,000,000	5,000,000	0	0	5,000,000
<b>Appropriation - Summary</b>	<b>5,426,357</b>	<b>5,346,006</b>	<b>0</b>	<b>0</b>	<b>5,346,006</b>

NET COST	88,792	30,919	0	0	30,919
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# SPECIAL DISTRICTS

SCOTT HARTER, Administrator



## BU 8354 – Lake County Sanitation District SE Regional System (Fund 254)

### DEPARTMENT OVERVIEW

Budget Unit 8354 includes the Southeast Regional Wastewater System, the single largest utility system managed by Special Districts. This system serves a population of approximately 18,000 people. It consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Southeast Regional Wastewater System serves the City of Clearlake and the area northwest to the "Gooseneck", and the community of Lower Lake. There are 7,599 single family dwelling unit connections being served in this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the recycling system includes 29 miles of pipeline, 6 pump stations and storage tank reservoir under the management of LACOSAN. This includes the day to day and annual maintenance activities of these systems.

### ACCOMPLISHMENTS IN FY 2020-21

- Installation of Tesla Backup Battery systems at plant and major lift stations. This will assist with PG&E PSPS events as well as provide for peak power usage shifting resulting in lower operating costs. This was accomplished at no cost to the District through SGIP (Self Generation Incentive Program) funding. Approximate value of infrastructure installed \$3.1 Million
- Receive funding authorization for the I&I reduction project through IRWM Grant
- Purchase of acoustic inspection equipment allowing for more efficient inspection of sewer mains and identification of lines needing cleaning.
- Line cleaning and inspections, manhole inspections and repairs to reduce I&I and reduce sewer spills

### GOALS FOR FY 2021-22

- Increased focus on the IRWM funded I&I Reduction project including the purchase and implementation of a new CCTV inspection van
- Completion of the Septage Receiving Station which will accurately track the volume and characteristics of hauler waste being dumped at the SETP Facility.
- Perform upgrades on the SCADA system, including telemetry, allowing for better system monitoring and collection of operational data
- Complete installation and startup of SGIP funded Tesla Backup Battery systems at remaining lift station



## Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys

Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	90,413	93,724	0	0	93,724
42-01 Revenue from Use of Money-Interest	28,900	30,345	0	0	30,345
54-90 State Aid-Other	504,900	1,800,000	0	0	1,800,000
66-50 Charges for Services-Auditing & Accounting	26,800	22,000	0	0	22,000
70-40 Sewer-Sales and Service	2,536,532	2,612,627	0	0	2,612,627
70-42 Sewer-Capacity Expansion Fee	11,485	0	0	0	0
70-44 Sewer-Other Agencies Septic	130,000	110,000	0	0	110,000
70-46 Sewer-Delinquent Sewer	400,000	350,000	0	0	350,000
70-51 Sewer-Special Assmt-Cap Imp	376,540	376,540	0	0	376,540
71-90 Water-Other Contributions	450,000	450,000	0	0	450,000
79-91 Other-Cancelled Checks	500	100	0	0	100
<b>Revenue - Summary</b>	<b>4,556,070</b>	<b>5,845,336</b>	<b>0</b>	<b>0</b>	<b>5,845,336</b>
<b>Appropriation</b>					
12-00 Communications-	34,964	36,564	0	0	36,564
14-00 Household Expense-	16,280	16,280	0	0	16,280
15-13 Insurance-Fire & Allied Cvrgrs	18,077	33,611	0	0	33,611
17-00 Maintenance-Equipment-	598,549	618,000	0	0	618,000
18-00 Maint-Bldgs & Imprvmnts-	383,636	383,636	0	0	383,636
20-00 Memberships-	10,100	10,100	0	0	10,100
23-77 Prof & Specialized Svcs-Labor-In House	923,676	1,015,454	0	0	1,015,454
23-79 Prof & Specialized Svcs-Projects-Outside	10,120	10,120	0	0	10,120
23-80 Prof & Specialized Svcs-Professional & Specialize	493,039	500,520	0	0	500,520
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	1,189,292	1,366,678	0	0	1,366,678
23-90 Prof & Specialized Svcs-Administrative Services	68,614	31,764	0	0	31,764
25-00 Rents & Leases-Equipment-	10,000	10,000	0	0	10,000
27-00 Small Tools & Instruments-	8,500	12,000	0	0	12,000
28-30 Special Departmental Exp-Supplies & Services	418,205	392,705	0	0	392,705

## Revenue and Appropriation Detail

Fund: 254 : LACOSAN SE Regional Sys

Budget Unit: 8354 : H & S Utilities, LACOSAN SE Regional Sys

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
30-00 Utilities-	797,717	786,219	0	0	786,219
38-00 Inventory Items-	31,950	2,000	0	0	2,000
48-00 Taxes & Assessments-	172	172	0	0	172
61-60 Cap. FA-Bldgs & Imp-Current	339,500	150,000	0	0	150,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	65,000	0	0	0	0
62-74 Cap. FA-Equipment-Other	101,000	96,000	0	0	96,000
63-05 Construction in Progress-Sewer Systems	504,900	2,006,000	0	0	2,006,000
<b>Appropriation - Summary</b>	<b>6,023,291</b>	<b>7,477,823</b>	<b>0</b>	<b>0</b>	<b>7,477,823</b>
<b>NET COST</b>	<b>1,467,221</b>	<b>1,632,487</b>	<b>0</b>	<b>0</b>	<b>1,632,487</b>

# SPECIAL DISTRICTS

SCOTT HARTER, Administrator



## BU 8355 – Lake County Sanitation District NW Regional System (Fund 255)

### DEPARTMENT OVERVIEW

Budget unit 8355 includes the Northwest Regional Wastewater Systems. This system serves a population of approximately 30,000 people and consists of over 100 miles of raw wastewater collection pipelines and 21 pump stations. It includes a full service treatment facility with septage receiving station.

The Northwest Regional Wastewater System serves the northern portion of the City of Lakeport (16<sup>th</sup> Street/Ashe Street Pump Station and northward), and the communities of North Lakeport, Upper Lake, Nice, Lucerne, Kono Tayee, and Paradise Valley. There are 6,038 single family dwelling unit connections served by this system.

This system is connected to the effluent recycling system that transports treated wastewater to the Geysers geothermal generation complex. This portion of the wastewater recycling system includes 23 miles of pipeline, 2 pump stations, and SCADA (supervisory control and data acquisition) facilities under the management of LACOSAN. This includes the day to day and annual maintenance activities of this portion of the system.

### ACCOMPLISHMENTS IN FY 2020-21

- Installation of Tesla Backup Battery systems at plant and major lift stations. This will assist with PG&E PSPS events as well as provide for peak power usage shifting resulting in lower operating costs. This was accomplished at no cost to the District through SGIP (Self Generation Incentive Program) funding. Approximate value of infrastructure installed \$3.2 Million
- Begin computer upgrades for SCADA system, complete staff computer upgrades
- Line cleaning, manhole inspections and repairs to reduce I&I and sewer spills

### GOALS FOR FY 2021-22

- Purchase and implement the usage of additional sewer camera equipment to assist in identifying areas which need infrastructure repair to reduce sanitary sewer overflows.
- Complete installation and startup of SGIP funded Tesla Backup Battery systems and remaining lift station
- Increase the footage (quantity) of inspection and cleaning of sewer collection mains within the Northwest region

## Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys

Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	28,734	28,408	0	0	28,408
42-01 Revenue from Use of Money-Interest	11,845	8,550	0	0	8,550
54-40 State Aid-Disaster Relief	106,270	0	0	0	0
66-50 Charges for Services-Auditing & Accounting	10,717	9,942	0	0	9,942
70-40 Sewer-Sales and Service	1,951,770	2,120,843	0	0	2,120,843
70-42 Sewer-Capacity Expansion Fee	52,551	44,055	0	0	44,055
70-44 Sewer-Other Agencies Septic	61,091	61,091	0	0	61,091
70-46 Sewer-Delinquent Sewer	162,818	162,818	0	0	162,818
79-91 Other-Cancelled Checks	320	50	0	0	50
<b>Revenue - Summary</b>	<b>2,386,116</b>	<b>2,435,757</b>	<b>0</b>	<b>0</b>	<b>2,435,757</b>
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	6,000	4,500	0	0	4,500
12-00 Communications-	12,382	13,894	0	0	13,894
14-00 Household Expense-	3,500	3,500	0	0	3,500
15-13 Insurance-Fire & Allied Cvrqs	1,433	1,725	0	0	1,725
17-00 Maintenance-Equipment-	80,000	80,000	0	0	80,000
18-00 Maint-Bldgs & Imprvmts-	70,350	67,550	0	0	67,550
19-40 Medical Expense-Medical Supplies	250	250	0	0	250
20-00 Memberships-	4,700	4,900	0	0	4,900
23-77 Prof & Specialized Svcs-Labor-In House	385,582	423,893	0	0	423,893
23-80 Prof & Specialized Svcs-Professional & Specialize	214,902	217,334	0	0	217,334
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	534,155	577,760	0	0	577,760
23-90 Prof & Specialized Svcs-Administrative Services	32,786	15,178	0	0	15,178
26-00 Rents & Leases-Bldg & Imp-	5,754	5,754	0	0	5,754
27-00 Small Tools & Instruments-	7,000	7,000	0	0	7,000
28-30 Special Departmental Exp-Supplies & Services	287,774	243,354	0	0	243,354
30-00 Utilities-	887,005	902,402	0	0	902,402

## Revenue and Appropriation Detail

Fund: 255 : LACOSAN NW Regional Sys

Budget Unit: 8355 : H & S Utilities, LACOSAN NW Regional Sys

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
38-00 Inventory Items-	4,000	0	0	0	0
48-00 Taxes & Assessments-	430	430	0	0	430
61-60 Cap. FA-Bldgs & Imp-Current	50,000	0	0	0	0
62-74 Cap. FA-Equipment-Other	55,000	58,700	0	0	58,700
<b>Appropriation - Summary</b>	<b>2,643,003</b>	<b>2,628,124</b>	<b>0</b>	<b>0</b>	<b>2,628,124</b>
<b>NET COST</b>	<b>256,887</b>	<b>192,367</b>	<b>0</b>	<b>0</b>	<b>192,367</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8356 – Anderson Springs Sewer District (Fund 256)

### DEPARTMENT OVERVIEW

Budget Unit 8356 provides funding for the Anderson Springs Sewer System. This is a new sewer system within the boundaries of Lake County Sanitation District. The district is made up of approximately 3.5 miles of low pressure sewer force main within the community and about 2 miles of transmission main along State Highway 175 to the Middletown wastewater treatment plant. Each active parcel within the district has an onsite grinder pump/wet well configuration which collects the residential waste, processes it and pumps it into the collection system to the treatment plant.

The community lost 198 of 212 homes during the Valley Fire and most could not be rebuilt without a sewer system due to building and code changes for septic systems.

Many agencies and organizations worked together to secure funding for this system. The system became operational in 2020 and there are currently 75 active customers with more coming online on a regular basis.

### ACCOMPLISHMENTS IN FY 2020-21

- Completion of the collection system to serve approximately 300 lots as well as the installation of about 75 localized grinder pump stations.
- Creation and implementation of application forms, standard details specific to the District, and inspection cards to facilitate development within the District.

### GOALS FOR FY 2021-22

- Addition of solar backup to one of the 5 telemetry communication stations
- Continue to meet with and work with property owners as they rebuild to facilitate construction to the sewer collection system.

## Revenue and Appropriation Detail

Fund: 256 : Anderson Springs Sewer

Budget Unit: 8356 : H & S Utilities, Anderson Springs Sewer

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	0	2,364	0	0	2,364
54-90 State Aid-Other	108,876	0	0	0	0
56-01 Other Federal-Other	499,672	0	0	0	0
66-50 Charges for Services-Auditing & Accounting	0	135	0	0	135
70-40 Sewer-Sales and Service	26,914	28,260	0	0	28,260
70-51 Sewer-Special Assmt-Cap Imp	10,404	9,426	0	0	9,426
<b>Revenue - Summary</b>	<b>645,866</b>	<b>40,185</b>	<b>0</b>	<b>0</b>	<b>40,185</b>
<b>Appropriation</b>					
11-00 Clothing & Personal Suppl-	100	100	0	0	100
12-00 Communications-	300	300	0	0	300
14-00 Household Expense-	200	200	0	0	200
17-00 Maintenance-Equipment-	500	500	0	0	500
18-00 Maint-Bldgs & Imprvmnts-	1,000	1,000	0	0	1,000
23-77 Prof & Specialized Svcs-Labor-In House	19,016	20,905	0	0	20,905
23-80 Prof & Specialized Svcs-Professional & Specialize	2,084	2,784	0	0	2,784
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	6,366	8,268	0	0	8,268
23-90 Prof & Specialized Svcs-Administrative Services	885	384	0	0	384
27-00 Small Tools & Instruments-	200	2,500	0	0	2,500
28-30 Special Departmental Exp-Supplies & Services	1,000	1,000	0	0	1,000
30-00 Utilities-	10,000	10,000	0	0	10,000
48-00 Taxes & Assessments-	50	50	0	0	50
63-05 Construction in Progress-Sewer Systems	501,192	0	0	0	0
<b>Appropriation - Summary</b>	<b>542,893</b>	<b>47,991</b>	<b>0</b>	<b>0</b>	<b>47,991</b>
<b>NET COST</b>	<b>(102,973)</b>	<b>7,806</b>	<b>0</b>	<b>0</b>	<b>7,806</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8460 – Spring Valley Campground (Fund 260)

### DEPARTMENT OVERVIEW

Budget Unit 8460 funds the Spring Valley Campground. This campground is located in County Service Area #2, Spring Valley. The CSA has a campground committee and an advisory board that helps Special Districts maintain and operate the campground.

### ACCOMPLISHMENTS IN FY 2020-21

- Maintained facilities and grounds to promote public safety and enjoyment.

### GOALS FOR FY 2021-22

- Coordinate placement of spoils with the Lakebed Recovery Project
- Special Districts does not have an expertise in Campground Management. This budget unit would be better served by the Parks Department. This is a self-supporting County Park that is ran much like a private campground.



## Revenue and Appropriation Detail

Fund: 260 : CSA #2-Spr Valley Cmpgrnd

Budget Unit: 8460 : Public Ways & Facilities, CSA #2-Spr Valley Cmpgrnd

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	215	220	0	0	220
66-50 Charges for Services-Auditing & Accounting	300	300	0	0	300
69-02 Other Current Services-Park and Recreation Fees	17,500	18,375	0	0	18,375
79-91 Other-Cancelled Checks	0	15	0	0	15
<b>Revenue - Summary</b>	<b>18,015</b>	<b>18,910</b>	<b>0</b>	<b>0</b>	<b>18,910</b>
<b>Appropriation</b>					
14-00 Household Expense-	100	100	0	0	100
15-12 Insurance-Public Liability	0	1,000	0	0	1,000
18-00 Maint-Bldgs & Imprvmts-	9,500	7,500	0	0	7,500
22-70 Office Expense-Supplies	100	100	0	0	100
22-71 Office Expense-Postage	2,500	2,500	0	0	2,500
23-80 Prof & Specialized Svcs-Professional & Specialize	4,600	4,100	0	0	4,100
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	2,338	2,529	0	0	2,529
30-00 Utilities-	850	750	0	0	750
48-00 Taxes & Assessments-	8	8	0	0	8
<b>Appropriation - Summary</b>	<b>19,996</b>	<b>18,587</b>	<b>0</b>	<b>0</b>	<b>18,587</b>
<b>NET COST</b>	<b>1,981</b>	<b>(323)</b>	<b>0</b>	<b>0</b>	<b>(323)</b>

# SPECIAL DISTRICTS

SCOTT HARTER, Administrator



## BU 8462 – CSA #2 Spring Valley (Fund 262)

### DEPARTMENT OVERVIEW

Budget unit 8462 provides the funding and operation of the potable water system in County Service Area #2 – Spring Valley Lakes Subdivision and also includes roads, bridges, and dams. This system contains 495 single family dwelling unit connections.

The rate structure allows for all water expenses to be paid with fees collected from water customers and allowing property tax revenues to build reserve designations for Roads/Bridges and Dams. The rate structure also includes a CIP fee and money collected through this fee is being placed in the Capital Improvement Reserve Designation.

### ACCOMPLISHMENTS IN FY 2020-21

- Secured IRWM funding of \$900k for the Lakebed Recovery Project.
- Secured IRWM funding of \$495k for the Quail Trail Water Line Replacement Project
- Ongoing work with DPW/Caltrans related to the three Bridge Replacement Projects
- Continued work with the State Waterboard regarding the Distribution Pressure Zone grant application.
- Acquired at no cost and repaired a hot mix asphalt patch box to facilitate better pothole patching and minor road repairs
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations.

### GOALS FOR FY 2021-22

- Complete design and construction of Quail Trail Water Line Replacement Project
- Complete design, permitting, and begin construction on the Lakebed Recovery project
- Receive funding for the Distribution Pressure Zone study project
- Complete Shasta Road crack seal/seal coat project to prolong the useful life of Shasta Road
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.

## Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley

Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	115,412	117,412	0	0	117,412
10-20 Property Taxes-Current Unsecured	2,660	2,512	0	0	2,512
10-25 Property Taxes-Supp 813-Current	531	550	0	0	550
10-35 Property Taxes-Supp 813-Prior	350	352	0	0	352
10-40 Property Taxes-Prior Unsecured	65	75	0	0	75
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	1,200	50	0	0	50
42-01 Revenue from Use of Money-Interest	4,856	5,100	0	0	5,100
54-60 State Aid-HOPTR	1,375	1,290	0	0	1,290
54-90 State Aid-Other	924,750	1,795,000	0	0	1,795,000
56-01 Other Federal-Other	584,658	499,558	0	0	499,558
66-50 Charges for Services-Auditing & Accounting	10,890	7,520	0	0	7,520
71-21 Water-Sales & Svcs Misc	202,540	208,616	0	0	208,616
71-25 Water-Water Collection-Tax Roll	4,930	2,929	0	0	2,929
71-26 Water-Reconnections	4,880	1,229	0	0	1,229
71-51 Water-Special Assmt-Cap Imp	40,300	39,469	0	0	39,469
<b>Revenue - Summary</b>	<b>1,899,397</b>	<b>2,681,662</b>	<b>0</b>	<b>0</b>	<b>2,681,662</b>

### Appropriation

12-00 Communications-	1,085	1,196	0	0	1,196
17-00 Maintenance-Equipment-	19,328	19,328	0	0	19,328
18-00 Maint-Bldgs & Imprvmts-	59,235	55,000	0	0	55,000
23-77 Prof & Specialized Svcs-Labor-In House	90,080	99,030	0	0	99,030
23-80 Prof & Specialized Svcs-Professional & Specialize	69,267	41,058	0	0	41,058
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	95,062	89,996	0	0	89,996
23-90 Prof & Specialized Svcs-Administrative Services	8,464	8,689	0	0	8,689
28-30 Special Departmental Exp-Supplies & Services	20,262	21,262	0	0	21,262
30-00 Utilities-	53,995	56,452	0	0	56,452
38-00 Inventory Items-	3,765	1,750	0	0	1,750

## Revenue and Appropriation Detail

Fund: 262 : CSA #2-Spring Valley  
 Budget Unit: 8462 : Public Ways & Facilities, CSA #2 Spring Valley

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
48-00 Taxes & Assessments-	96	96	0	0	96
62-74 Cap. FA-Equipment-Other	400,000	400,000	0	0	400,000
63-02 Construction in Progress-Bridges	1,080,158	1,431,099	0	0	1,431,099
63-04 Construction in Progress-Water Systems	74,250	495,000	0	0	495,000
<b>Appropriation - Summary</b>	<b>1,975,047</b>	<b>2,719,956</b>	<b>0</b>	<b>0</b>	<b>2,719,956</b>
<b>NET COST</b>	<b>75,650</b>	<b>38,294</b>	<b>0</b>	<b>0</b>	<b>38,294</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 8463 – CSA #3 Twin Lakes (Fund 263)

### DEPARTMENT OVERVIEW

This Budget Unit provides for the routine maintenance of the service area that was created for this subdivision. Work includes patching, shoulder restoration, ditch cleaning and pavement rehabilitation. Funding for the Budget Unit is from a share of the property taxes of the properties within the subdivision, interest earnings, and fund balance carryover.

### ACCOMPLISHMENTS IN FY 2020-21

- The only project completed this year was regular, routine maintenance

### GOALS FOR FY 2021-22

- The only projects planned for this CSA are a chip seal in August 2021, and routine maintenance throughout the year.

# Revenue and Appropriation Detail

Fund: 263 : CSA #3-Twin Lakes

Budget Unit: 8463 : Public Ways & Facilities, CSA #3-Twin Lakes

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	63,919	66,445	0	0	66,445
10-20 Property Taxes-Current Unsecured	1,225	2,500	0	0	2,500
10-25 Property Taxes-Supp 813-Current	500	500	0	0	500
10-35 Property Taxes-Supp 813-Prior	100	405	0	0	405
10-40 Property Taxes-Prior Unsecured	30	450	0	0	450
42-01 Revenue from Use of Money-Interest	6,500	6,500	0	0	6,500
54-60 State Aid-HOPTR	650	650	0	0	650
54-70 State Aid-Disaster Rev Loss Backfil	125	0	0	0	0
<b>Revenue - Summary</b>	<b>73,049</b>	<b>77,450</b>	<b>0</b>	<b>0</b>	<b>77,450</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	125,000	250,000	0	0	250,000
23-85 Prof & Specialized Svcs-DPW Services	5,426	5,426	0	0	5,426
23-90 Prof & Specialized Svcs-Administrative Services	802	705	0	0	705
30-00 Utilities-	310	310	0	0	310
<b>Appropriation - Summary</b>	<b>131,538</b>	<b>256,441</b>	<b>0</b>	<b>0</b>	<b>256,441</b>
<b>NET COST</b>	<b>58,489</b>	<b>178,991</b>	<b>0</b>	<b>0</b>	<b>178,991</b>

# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



BU 8464, 8465, 8468, 8470, 8471, 8472,  
8483 thru 8492 – CSA #23 Benefit Zones

## DEPARTMENT OVERVIEW

These Budget Units were created to track the revenues and expenses of the various Benefit Zones that have been created throughout the County for road maintenance purposes. Depending on the scope of work approved for the Benefit Zone, work includes patching, shoulder restoration, ditch cleaning and pavement preservation/rehabilitation. Funding for the Budget Units is from a share of the property taxes of the properties within the Benefit Zones, interest earnings, and fund balance carryover.

## ACCOMPLISHMENTS IN FY 2020-21

Several chip seal projects were completed this year, along with regular, routine maintenance. Benefit Zones receiving chip seal were:

- Zone B – Stonefield Court
- Zone C – Oak Tree Court
- Zone D – Shadow Hill
- Zone E – Monte Vista
- Zone G – Vista Mountain
- Zone H – Dohnary Ridge
- Zone L – Walnut Vista

## GOALS FOR FY 2021-22

- No significant projects are planned for these Benefit Zones, only routine maintenance throughout the year.

## Revenue and Appropriation Detail

Fund: 264 : CSA #23 Zone A Gordon Spr

Budget Unit: 8464 : Public Ways & Facilities, Zone A-Gordon Springs

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	300	65	0	0	65
66-40 Charges for Services-Assess & Tax Collection	3,276	3,276	0	0	3,276
<b>Revenue - Summary</b>	<b>3,576</b>	<b>3,341</b>	<b>0</b>	<b>0</b>	<b>3,341</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	425	425	0	0	425
<b>Appropriation - Summary</b>	<b>1,425</b>	<b>1,425</b>	<b>0</b>	<b>0</b>	<b>1,425</b>
<b>NET COST</b>	<b>(2,151)</b>	<b>(1,916)</b>	<b>0</b>	<b>0</b>	<b>(1,916)</b>



## Revenue and Appropriation Detail

Fund: 265 : CSA #23-Zone B Stonefield

Budget Unit: 8465 : Public Ways & Facilities, Zone B Stonefield Court

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	100	100	0	0	100
66-40 Charges for Services-Assess & Tax Collection	1,308	1,308	0	0	1,308
<b>Revenue - Summary</b>	<b>1,408</b>	<b>1,408</b>	<b>0</b>	<b>0</b>	<b>1,408</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	337	337	0	0	337
<b>Appropriation - Summary</b>	<b>1,337</b>	<b>1,337</b>	<b>0</b>	<b>0</b>	<b>1,337</b>
<b>NET COST</b>	<b>(71)</b>	<b>(71)</b>	<b>0</b>	<b>0</b>	<b>(71)</b>

## Revenue and Appropriation Detail

Fund: 268 : CSA#23 Zone M Riviera Hgh

Budget Unit: 8468 : Public Ways & Facilities, CSA#23 Zone M Riviera Hgh

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	130	25	0	0	25
66-40 Charges for Services-Assess & Tax Collection	21,368	18,365	0	0	18,365
81-23 Operating Transfers-Out	(21,498)	(18,390)	0	0	(18,390)
<b>Revenue - Summary</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Revenue and Appropriation Detail

Fund: 270 : CSA#23 Zone P CL Keys

Budget Unit: 8470 : Public Ways & Facilities, CSA#23 Zone P CL Keys

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,300	1,300	0	0	1,300
66-40 Charges for Services-Assess & Tax Collection	1,187	1,187	0	0	1,187
<b>Revenue - Summary</b>	<b>2,487</b>	<b>2,487</b>	<b>0</b>	<b>0</b>	<b>2,487</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	118,502	119,377	0	0	119,377
<b>Appropriation - Summary</b>	<b>118,502</b>	<b>119,377</b>	<b>0</b>	<b>0</b>	<b>119,377</b>
<b>NET COST</b>	<b>116,015</b>	<b>116,890</b>	<b>0</b>	<b>0</b>	<b>116,890</b>

## Revenue and Appropriation Detail

Fund: 271 : CSA #23 Zone Q Orchard Sh

Budget Unit: 8471 : Public Ways & Facilities, CSA #23-Zone Q-Orchard Sh

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	7	2	0	0	2
66-40 Charges for Services-Assess & Tax Collection	339	339	0	0	339
81-23 Operating Transfers-Out	(346)	(341)	(1)	0	(342)
<b>Revenue - Summary</b>	<b>0</b>	<b>0</b>	<b>(1)</b>	<b>0</b>	<b>(1)</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>

## Revenue and Appropriation Detail

Fund: 272 : CSA#23 Zone R Chippewa So

Budget Unit: 8472 : Public Ways & Facilities, CSA#23 Zone R Chippewa So

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	100	100	0	0	100
66-40 Charges for Services-Assess & Tax Collection	14,060	14,608	0	0	14,608
<b>Revenue - Summary</b>	<b>14,160</b>	<b>14,708</b>	<b>0</b>	<b>0</b>	<b>14,708</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	6,749	23,025	0	0	23,025
42-11 Principal & Interest-Advances	11,439	3,150	0	0	3,150
<b>Appropriation - Summary</b>	<b>18,188</b>	<b>26,175</b>	<b>0</b>	<b>0</b>	<b>26,175</b>
<b>NET COST</b>	<b>4,028</b>	<b>11,467</b>	<b>0</b>	<b>0</b>	<b>11,467</b>

## Revenue and Appropriation Detail

Fund: 283 : CSA#23 Zone C Oak Tree Ct

Budget Unit: 8483 : Public Ways & Facilities, CSA#23 Zone C Oak Tree Ct

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	250	200	0	0	200
66-40 Charges for Services-Assess & Tax Collection	2,160	2,160	0	0	2,160
<b>Revenue - Summary</b>	<b>2,410</b>	<b>2,360</b>	<b>0</b>	<b>0</b>	<b>2,360</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	338	338	0	0	338
<b>Appropriation - Summary</b>	<b>1,338</b>	<b>1,338</b>	<b>0</b>	<b>0</b>	<b>1,338</b>
<b>NET COST</b>	<b>(1,072)</b>	<b>(1,022)</b>	<b>0</b>	<b>0</b>	<b>(1,022)</b>

## Revenue and Appropriation Detail

Fund: 284 : CSA#23 Zone D Shadow Hill

Budget Unit: 8484 : Public Ways & Facilities, CSA#23 Zone D Shadow Hill

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	2,010	2,010	0	0	2,010
66-40 Charges for Services-Assess & Tax Collection	13,039	13,039	0	0	13,039
<b>Revenue - Summary</b>	<b>15,049</b>	<b>15,049</b>	<b>0</b>	<b>0</b>	<b>15,049</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,600	1,600	0	0	1,600
23-85 Prof & Specialized Svcs-DPW Services	628	628	0	0	628
<b>Appropriation - Summary</b>	<b>2,228</b>	<b>2,228</b>	<b>0</b>	<b>0</b>	<b>2,228</b>
<b>NET COST</b>	<b>(12,821)</b>	<b>(12,821)</b>	<b>0</b>	<b>0</b>	<b>(12,821)</b>

## Revenue and Appropriation Detail

Fund: 285 : CSA#23 Zone E Monte Vista

Budget Unit: 8485 : Public Ways & Facilities, CSA#23 Zone E Monte Vista

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	270	120	0	0	120
66-40 Charges for Services-Assess & Tax Collection	1,988	1,988	0	0	1,988
<b>Revenue - Summary</b>	<b>2,258</b>	<b>2,108</b>	<b>0</b>	<b>0</b>	<b>2,108</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	331	331	0	0	331
<b>Appropriation - Summary</b>	<b>1,331</b>	<b>1,331</b>	<b>0</b>	<b>0</b>	<b>1,331</b>
<b>NET COST</b>	<b>(927)</b>	<b>(777)</b>	<b>0</b>	<b>0</b>	<b>(777)</b>



## Revenue and Appropriation Detail

Fund: 286 : CSA#23 Zone F Piner Court

Budget Unit: 8486 : Public Ways & Facilities, CSA#23 Zone F Piner Court

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	110	85	0	0	85
66-40 Charges for Services-Assess & Tax Collection	1,001	1,001	0	0	1,001
<b>Revenue - Summary</b>	<b>1,111</b>	<b>1,086</b>	<b>0</b>	<b>0</b>	<b>1,086</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	758	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	326	326	0	0	326
<b>Appropriation - Summary</b>	<b>1,084</b>	<b>1,326</b>	<b>0</b>	<b>0</b>	<b>1,326</b>
<b>NET COST</b>	<b>(27)</b>	<b>240</b>	<b>0</b>	<b>0</b>	<b>240</b>

## Revenue and Appropriation Detail

Fund: 287 : CSA#23 Zone G Vista Mount

Budget Unit: 8487 : Public Ways & Facilities, CSA#23 Zone G Vista Mntn

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	520	250	0	0	250
66-40 Charges for Services-Assess & Tax Collection	4,542	4,542	0	0	4,542
<b>Revenue - Summary</b>	<b>5,062</b>	<b>4,792</b>	<b>0</b>	<b>0</b>	<b>4,792</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-85 Prof & Specialized Svcs-DPW Services	360	360	0	0	360
<b>Appropriation - Summary</b>	<b>1,360</b>	<b>1,360</b>	<b>0</b>	<b>0</b>	<b>1,360</b>
<b>NET COST</b>	<b>(3,702)</b>	<b>(3,432)</b>	<b>0</b>	<b>0</b>	<b>(3,432)</b>

## Revenue and Appropriation Detail

Fund: 288 : CSA#23 Zone H Dohnary Rdg

Budget Unit: 8488 : Public Ways & Facilities, CSA#23 Zone H Dohnary Rdg

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	600	300	0	0	300
66-40 Charges for Services-Assess & Tax Collection	4,570	4,570	0	0	4,570
<b>Revenue - Summary</b>	<b>5,170</b>	<b>4,870</b>	<b>0</b>	<b>0</b>	<b>4,870</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,300	1,300	0	0	1,300
23-85 Prof & Specialized Svcs-DPW Services	410	410	0	0	410
<b>Appropriation - Summary</b>	<b>1,710</b>	<b>1,710</b>	<b>0</b>	<b>0</b>	<b>1,710</b>
<b>NET COST</b>	<b>(3,460)</b>	<b>(3,160)</b>	<b>0</b>	<b>0</b>	<b>(3,160)</b>

## Revenue and Appropriation Detail

Fund: 289 : CSA#23 Zone I No Buckingh

Budget Unit: 8489 : Public Ways & Facilities, CSA#23 Zone I No Buckingh

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
66-40 Charges for Services-Assess & Tax Collection	1,391	0	0	0	0
81-23 Operating Transfers-Out	(1,391)	0	0	0	0
<b>Revenue - Summary</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Revenue and Appropriation Detail

Fund: 290 : CSA#23 Zone J So Buckingh

Budget Unit: 8490 : Public Ways & Facilities, CSA#23 Zone J So Buckingh

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	305	150	0	0	150
66-40 Charges for Services-Assess & Tax Collection	1,628	1,628	0	0	1,628
<b>Revenue - Summary</b>	<b>1,933</b>	<b>1,778</b>	<b>0</b>	<b>0</b>	<b>1,778</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	22,841	24,429	0	0	24,429
<b>Appropriation - Summary</b>	<b>22,841</b>	<b>24,429</b>	<b>0</b>	<b>0</b>	<b>24,429</b>
<b>NET COST</b>	<b>20,908</b>	<b>22,651</b>	<b>0</b>	<b>0</b>	<b>22,651</b>

## Revenue and Appropriation Detail

Fund: 291 : CSA#23 Zone K Riviera Wst

Budget Unit: 8491 : Public Ways & Facilities, CSA#23 Zone K Riviera Wst

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	800	0	0	0	0
66-40 Charges for Services-Assess & Tax Collection	4,178	0	0	0	0
<b>Revenue - Summary</b>	<b>4,978</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	44,023	39,255	0	0	39,255
<b>Appropriation - Summary</b>	<b>44,023</b>	<b>39,255</b>	<b>0</b>	<b>0</b>	<b>39,255</b>
<b>NET COST</b>	<b>39,045</b>	<b>39,255</b>	<b>0</b>	<b>0</b>	<b>39,255</b>

## Revenue and Appropriation Detail

Fund: 292 : CSA#23 Zone L Walnut Vist

Budget Unit: 8492 : Public Ways & Facilities, CSA#23 Zone L Walnut Vist

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	315	150	0	0	150
66-40 Charges for Services-Assess & Tax Collection	2,682	2,682	0	0	2,682
<b>Revenue - Summary</b>	<b>2,997</b>	<b>2,832</b>	<b>0</b>	<b>0</b>	<b>2,832</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	3,594	0	0	3,594
23-85 Prof & Specialized Svcs-DPW Services	338	338	0	0	338
<b>Appropriation - Summary</b>	<b>1,338</b>	<b>3,932</b>	<b>0</b>	<b>0</b>	<b>3,932</b>
<b>NET COST</b>	<b>(1,659)</b>	<b>1,100</b>	<b>0</b>	<b>0</b>	<b>1,100</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8466 – CSA #6 Finley (Fund 266)

### DEPARTMENT OVERVIEW

Budget Unit 8466 provides the funding for the operation and maintenance of the potable water system in County Service Area #6 - Finley Water, located southeast of Lakeport. This system contains 251 single family dwelling unit connections. This system is physically consolidated with the Kelseyville County Waterworks District #3 water system and no longer recognized by the State Water Resource Control Board as a separate public water system.

### ACCOMPLISHMENTS IN FY 2020-21

- Provided continuous water service that complied with State and Federal regulations in the most cost effective manner.

### GOALS FOR FY 2021-22

- Continue to provide continuous water service that complies with State and Federal regulations in the most cost effective manner.



## Revenue and Appropriation Detail

Fund: 266 : CSA #6-Finley

Budget Unit: 8466 : Public Ways & Facilities, CSA #6 Finley

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	2,000	2,200	0	0	2,200
66-50 Charges for Services-Auditing & Accounting	1,705	1,555	0	0	1,555
71-21 Water-Sales & Svcs Misc	68,208	70,981	0	0	70,981
71-25 Water-Water Collection-Tax Roll	365	250	0	0	250
71-26 Water-Reconnections	1,200	300	0	0	300
71-90 Water-Other Contributions	180	180	0	0	180
<b>Revenue - Summary</b>	<b>73,658</b>	<b>75,466</b>	<b>0</b>	<b>0</b>	<b>75,466</b>
<b>Appropriation</b>					
15-13 Insurance-Fire & Allied Cvrgrs	293	36	0	0	36
17-00 Maintenance-Equipment-	2,250	3,000	0	0	3,000
18-00 Maint-Bldgs & Imprvmts-	4,240	4,240	0	0	4,240
23-77 Prof & Specialized Svcs-Labor-In House	15,308	16,829	0	0	16,829
23-80 Prof & Specialized Svcs-Professional & Specialize	26,400	25,000	0	0	25,000
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	15,945	17,739	0	0	17,739
23-90 Prof & Specialized Svcs-Administrative Services	3,967	4,073	0	0	4,073
28-30 Special Departmental Exp-Supplies & Services	2,000	2,500	0	0	2,500
30-00 Utilities-	1,512	1,512	0	0	1,512
48-00 Taxes & Assessments-	13	13	0	0	13
<b>Appropriation - Summary</b>	<b>71,928</b>	<b>74,942</b>	<b>0</b>	<b>0</b>	<b>74,942</b>
<b>NET COST</b>	<b>(1,730)</b>	<b>(524)</b>	<b>0</b>	<b>0</b>	<b>(524)</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8467 – CSA #7 Bonanza Springs (Fund 267)

### DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #7 - Bonanza Springs. This system is in the Cobb Mountain area southeast of Loch Lomond. Prior to the Valley Fire, it contained 179 single family dwelling unit connections. It now has 152 connections.

## Revenue and Appropriation Detail

Fund: 267 : CSA #7-Bonanza Springs

Budget Unit: 8467 : Public Ways & Facilities, CSA #7-Bonanza Springs

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
54-40 State Aid-Disaster Relief	122,773	0	0	0	0
81-31 Residual Equity Transfers-Residual Equity Transfer	(146,305)	(40,123)	0	0	(40,123)
<b>Revenue - Summary</b>	<b>(23,532)</b>	<b>(40,123)</b>	<b>0</b>	<b>0</b>	<b>(40,123)</b>
<b>NET COST</b>	<b>23,532</b>	<b>40,123</b>	<b>0</b>	<b>0</b>	<b>40,123</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8473 – CSA #13 Kono Tayee (Fund 273)

### DEPARTMENT OVERVIEW

Budget unit 8473 provides the funding for the operation and maintenance of the potable water system in County Service Area #13 – Kono Tayee Water. The community is on the Northshore of Clear Lake and contains 141 single family dwelling unit connections.

### ACCOMPLISHMENTS IN FY 2020-21

- Maintain compliance with all health and safety regulations.
- Provide high quality customer service.
- Provide safe, dependable drinking water to all of our customers.  
Promoting awareness, protection and conservation of our natural resources & environment.

### GOALS FOR FY 2021-22

- Continue to provide high quality customer service.
- Continue to maintain compliance with all health and safety regulations.
- Continue to provide safe, dependable drinking water to all of our customers.
- Continue to promote awareness, protection and conservation of our natural resources & environment.
- Inspection & Engineering erosion of pad on tank #1

## Revenue and Appropriation Detail

Fund: 273 : CSA #13-Kono Tayee

Budget Unit: 8473 : Public Ways & Facilities, CSA #13 Kono Tayee

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	48,000	49,530	0	0	49,530
10-20 Property Taxes-Current Unsecured	1,085	1,100	0	0	1,100
10-25 Property Taxes-Supp 813-Current	500	510	0	0	510
10-35 Property Taxes-Supp 813-Prior	120	120	0	0	120
10-40 Property Taxes-Prior Unsecured	20	25	0	0	25
42-01 Revenue from Use of Money-Interest	3,500	3,750	0	0	3,750
54-60 State Aid-HOPTR	536	530	0	0	530
66-50 Charges for Services-Auditing & Accounting	1,490	1,350	0	0	1,350
71-21 Water-Sales & Svcs Misc	55,554	57,018	0	0	57,018
71-25 Water-Water Collection-Tax Roll	1,200	1,200	0	0	1,200
71-26 Water-Reconnections	294	112	0	0	112
71-51 Water-Special Assmt-Cap Imp	15,550	16,016	0	0	16,016
<b>Revenue - Summary</b>	<b>127,849</b>	<b>131,261</b>	<b>0</b>	<b>0</b>	<b>131,261</b>
<b>Appropriation</b>					
12-00 Communications-	528	576	0	0	576
17-00 Maintenance-Equipment-	14,500	14,500	0	0	14,500
18-00 Maint-Bldgs & Imprvmts-	10,950	10,950	0	0	10,950
23-77 Prof & Specialized Svcs-Labor-In House	34,384	37,800	0	0	37,800
23-80 Prof & Specialized Svcs-Professional & Specialize	6,050	6,050	0	0	6,050
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	41,684	45,087	0	0	45,087
23-90 Prof & Specialized Svcs-Administrative Services	2,462	2,528	0	0	2,528
28-30 Special Departmental Exp-Supplies & Services	4,120	4,120	0	0	4,120
30-00 Utilities-	10,450	10,450	0	0	10,450
62-74 Cap. FA-Equipment-Other	28,830	12,000	0	0	12,000
<b>Appropriation - Summary</b>	<b>153,958</b>	<b>144,061</b>	<b>0</b>	<b>0</b>	<b>144,061</b>
<b>NET COST</b>	<b>26,109</b>	<b>12,800</b>	<b>0</b>	<b>0</b>	<b>12,800</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

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SCOTT DE LEON, Interim Director



## BU 8475 – Wildfire Benefit (Fund 275)

### DEPARTMENT OVERVIEW

Following a vote of the property owners in the Clearlake Riviera, Riviera West, Riviera Heights and Buckingham, on April 16, 2019, your Board established Zones of Benefit, within Community Services Area (CSA) 23, for a pilot program taking a proactive approach for protecting County roadways from wildfire damage. Appropriations from this Budget Unit, generated from assessments collected in FY 2019-20, are used toward the cost of fire fuels abatements in the affected areas.

## Revenue and Appropriation Detail

Fund: 275 : CSA #23-Wildfire Benefit

Budget Unit: 8475 : Public Ways & Facilities, CSA #23-Wildfire Benefit

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	1,750	500	0	0	500
66-40 Charges for Services-Assess & Tax Collection	0	5,000	0	0	5,000
<b>Revenue - Summary</b>	<b>1,750</b>	<b>5,500</b>	<b>0</b>	<b>0</b>	<b>5,500</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	416,361	228,722	0	0	228,722
23-91 Prof & Specialized Svcs-Intra-Div Services	16,750	16,750	0	0	16,750
<b>Appropriation - Summary</b>	<b>433,111</b>	<b>245,472</b>	<b>0</b>	<b>0</b>	<b>245,472</b>
<b>NET COST</b>	<b>431,361</b>	<b>239,972</b>	<b>0</b>	<b>0</b>	<b>239,972</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8476 – CSA #16 Paradise Valley (Fund 276)

### DEPARTMENT OVERVIEW

This budget unit 8476 Paradise Valley Water System, was previously for the CSA #16 Public Water System. That water system was consolidated with Clearlake Oaks County Water District to resolve capacity issues that had plagued the water system for many years. The consolidation was completed in 2019/2020.

County Service Area #16 has been dissolved. This budget unit continues to exist to repay a general fund loan that was borrowed for the consolidation project. The loan is repaid by property owners whose property was accepted by Clearlake Oaks County Water District.

A two year property assessment was created to repay the loan in two years. 2020/2021 is the second and final year of the assessment and loan payment.



## Revenue and Appropriation Detail

Fund: 276 : CSA #16-Paradise Valley

Budget Unit: 8476 : Public Ways & Facilities, CSA #16 Paradise Valley

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
71-25 Water-Water Collection-Tax Roll	99,250	0	0	0	0
80-99 Loans/Int Fin/Bonds-Subsequent Yr Adv Repay	(99,250)	0	0	0	0
81-31 Residual Equity Transfers-Residual Equity Transfer	(35,335)	(35,549)	0	0	(35,549)
<b>Revenue - Summary</b>	<b>(35,335)</b>	<b>(35,549)</b>	<b>0</b>	<b>0</b>	<b>(35,549)</b>
<b>NET COST</b>	<b>35,335</b>	<b>35,549</b>	<b>0</b>	<b>0</b>	<b>35,549</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8478 – CSA #18 Starview Water (Fund 278)

### DEPARTMENT OVERVIEW

This budget provides the funding for the operation and maintenance of the potable water system in County Service Area #18–Starview Water System.

This system is in the Cobb Mountain area. Prior to the Valley Fire, it contained 151 single family dwelling unit connections. It now has 75 connections.

The water system was completely repaired and or replaced after the Valley Fire.

## Revenue and Appropriation Detail

Fund: 278 : CSA #18-Starview Water

Budget Unit: 8478 : Public Ways & Facilities, CSA #18 Starview Water

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
81-31 Residual Equity Transfers-Residual Equity Transfer	(502)	(505)	0	0	(505)
<b>Revenue - Summary</b>	<b>(502)</b>	<b>(505)</b>	<b>0</b>	<b>0</b>	<b>(505)</b>
<b>NET COST</b>	<b>502</b>	<b>505</b>	<b>0</b>	<b>0</b>	<b>505</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8480 – CSA #20 Soda Bay Water (Fund 280)

### DEPARTMENT OVERVIEW

Budget unit 8480 provides the funding for operation and maintenance of the potable water system in County Service Area #20 – Soda Bay Water on the southwest shore of Clear Lake. This system contains 861 single family dwelling unit connections. There is also a small area served by lighting with seven street lights.

### ACCOMPLISHMENTS IN FY 2020-21

- Completed the HMGP Soda Bay Redwood Tank Replacement Project. Replaced two aging redwood tanks with new bolted steel tanks funded 75% by a CalOES/FEMA Hazard Mitigation Grant. Construction cost of approximately \$650k.
- Completed annual maintenance and inspection of all fire hydrants in the district
- Continued work with State Water Resources Control Board to secure \$5M in funding for treatment plant upgrades. Application complete just awaiting funding.
- Negotiated an additional 56 connections for use in the District under the current moratorium. Moratorium to be reconsidered when State funds treatment plant improvements.
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations.

### GOALS FOR FY 2021-22

- Secure funding through the HMGP program for replacement of the remaining two redwood tanks in the District.
- Perform annual maintenance and inspection of all fire hydrants within the district
- Secure funding for water treatment plant upgrade project and negotiate removal of connection moratorium
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.

## Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	350	0	0	0	0
42-01 Revenue from Use of Money-Interest	9,224	11,075	0	0	11,075
54-90 State Aid-Other	5,000,000	5,000,000	0	0	5,000,000
55-40 Other Federal-Disaster Relief	664,048	600,000	0	0	600,000
66-50 Charges for Services-Auditing & Accounting	9,429	8,750	0	0	8,750
70-51 Sewer-Special Assmt-Cap Imp	65,300	69,093	0	0	69,093
71-21 Water-Sales & Svcs Misc	400,000	406,239	0	0	406,239
71-25 Water-Water Collection-Tax Roll	2,500	1,828	0	0	1,828
71-26 Water-Reconnections	3,500	786	0	0	786
71-50 Water-Special Assmt-Loans	84,000	82,000	0	0	82,000
71-90 Water-Other Contributions	2,574	2,424	0	0	2,424
<b>Revenue - Summary</b>	<b>6,240,925</b>	<b>6,182,195</b>	<b>0</b>	<b>0</b>	<b>6,182,195</b>
<b>Appropriation</b>					
12-00 Communications-	7,776	8,184	0	0	8,184
14-00 Household Expense-	600	600	0	0	600
17-00 Maintenance-Equipment-	30,000	25,000	0	0	25,000
18-00 Maint-Bldgs & Imprvmnts-	65,000	72,000	0	0	72,000
19-40 Medical Expense-Medical Supplies	100	100	0	0	100
23-77 Prof & Specialized Svcs-Labor-In House	153,908	169,200	0	0	169,200
23-80 Prof & Specialized Svcs-Professional & Specialize	140,578	136,428	0	0	136,428
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	183,269	198,229	0	0	198,229
23-90 Prof & Specialized Svcs-Administrative Services	11,045	11,709	0	0	11,709
27-00 Small Tools & Instruments-	2,700	2,700	0	0	2,700
28-30 Special Departmental Exp-Supplies & Services	90,040	47,040	0	0	47,040
30-00 Utilities-	88,694	97,563	0	0	97,563
38-00 Inventory Items-	8,000	0	0	0	0
48-00 Taxes & Assessments-	86	86	0	0	86

## Revenue and Appropriation Detail

Fund: 280 : CSA #20-Soda Bay Water

Budget Unit: 8480 : Public Ways & Facilities, CSA #20 Soda Bay Water

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
63-04 Construction in Progress-Water Systems	5,799,000	5,400,000	0	0	5,400,000
<b>Appropriation - Summary</b>	<b>6,580,796</b>	<b>6,168,839</b>	<b>0</b>	<b>0</b>	<b>6,168,839</b>
<b>NET COST</b>	<b>339,871</b>	<b>(13,356)</b>	<b>0</b>	<b>0</b>	<b>(13,356)</b>

# SPECIAL DISTRICTS

SCOTT HARTER, Administrator



## BU 8481 – CSA #21 North Lakeport Water (Fund 281)

### DEPARTMENT OVERVIEW

Budget unit 8481 provides funding for the operation and maintenance of the potable water system in County Service Area #21 – North Lakeport Water. This system contains 1,906 single family dwelling unit connections.

North Lakeport water system is supplied by treated surface water from Clear Lake.

### ACCOMPLISHMENTS IN FY 2020-21

- Installation of Tesla Backup Battery system at the water treatment plant. This will assist with PG&E PSPS events as well as provide for peak power usage shifting resulting in lower operating costs. This was accomplished at no cost to the District through SGIP (Self Generation Incentive Program) funding. Approximate value of infrastructure installed \$736,000
- Enhancements to chemical delivery system allowing for more effective treatment of water during high raw water turbidity events. These enhancements led to a reduction in use of the intertie between North Lakeport Water and the City of Lakeport water systems.
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations.
- Applied for construction funding for major water treatment plant upgrades/improvements

### GOALS FOR FY 2021-22

- Perform annual maintenance and inspection of all fire hydrants within the district
- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Secure construction funding for plant upgrades/improvements.

# Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
31-95 Fines, Forfeit, Penalties-Penalties & Cost on Delq	300	325	0	0	325
42-01 Revenue from Use of Money-Interest	9,184	9,200	0	0	9,200
42-10 Rents & Concessions-Rents & Concessions	22,279	22,947	0	0	22,947
66-50 Charges for Services-Auditing & Accounting	10,864	9,370	0	0	9,370
71-21 Water-Sales & Svcs Misc	728,196	728,196	0	0	728,196
71-22 Water-Capacity Expansion Fee	5,632	0	0	0	0
71-23 Water-Connection Fee	2,570	0	0	0	0
71-25 Water-Water Collection-Tax Roll	5,456	6,125	0	0	6,125
71-26 Water-Reconnections	6,453	1,833	0	0	1,833
71-90 Water-Other Contributions	1,133	1,166	0	0	1,166
79-91 Other-Cancelled Checks	10	10	0	0	10
<b>Revenue - Summary</b>	<b>792,077</b>	<b>779,172</b>	<b>0</b>	<b>0</b>	<b>779,172</b>

## Appropriation

12-00 Communications-	2,775	3,092	0	0	3,092
14-00 Household Expense-	3,000	3,000	0	0	3,000
15-13 Insurance-Fire & Allied Cvrsg	57	57	0	0	57
17-00 Maintenance-Equipment-	83,000	78,000	0	0	78,000
18-00 Maint-Bldgs & Imprvmts-	108,600	97,000	0	0	97,000
19-40 Medical Expense-Medical Supplies	100	100	0	0	100
23-77 Prof & Specialized Svcs-Labor-In House	155,424	171,774	0	0	171,774
23-80 Prof & Specialized Svcs-Professional & Specialize	64,362	48,350	0	0	48,350
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	255,619	276,486	0	0	276,486
23-90 Prof & Specialized Svcs-Administrative Services	22,022	22,645	0	0	22,645
27-00 Small Tools & Instruments-	1,200	1,200	0	0	1,200
28-30 Special Departmental Exp-Supplies & Services	48,623	57,419	0	0	57,419
30-00 Utilities-	138,771	138,771	0	0	138,771
38-00 Inventory Items-	6,000	0	0	0	0



## Revenue and Appropriation Detail

Fund: 281 : CSA #21-North Lkpt Water

Budget Unit: 8481 : Public Ways & Facilities, CSA #21 N Lakeport Water

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
48-00 Taxes & Assessments-	10	10	0	0	10
62-74 Cap. FA-Equipment-Other	39,500	0	0	0	0
<b>Appropriation - Summary</b>	<b>929,063</b>	<b>897,904</b>	<b>0</b>	<b>0</b>	<b>897,904</b>
<b>NET COST</b>	<b>136,986</b>	<b>118,732</b>	<b>0</b>	<b>0</b>	<b>118,732</b>

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator



## BU 8482 – CSA #22 Mt. Hannah Water (Fund 282)

### DEPARTMENT OVERVIEW

This budget provides for the operation and maintenance of the potable water system in County Service Area#22 – Mt. Hannah Water. This system is in the Cobb Mountain area adjacent to Highway 175 and contains 40 single family dwelling unit connections.

## Revenue and Appropriation Detail

Fund: 282 : CSA #22-Mount Hannah Wtr

Budget Unit: 8482 : Public Ways & Facilities, CSA #22 Mt Hannah Water

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
81-31 Residual Equity Transfers-Residual Equity Transfer	(681)	(1,342)	0	0	(1,342)
<b>Revenue - Summary</b>	<b>(681)</b>	<b>(1,342)</b>	<b>0</b>	<b>0</b>	<b>(1,342)</b>
<b>NET COST</b>	<b>681</b>	<b>1,342</b>	<b>0</b>	<b>0</b>	<b>1,342</b>

# SPECIAL DISTRICTS

SCOTT HARTER, Administrator



## BU 8593 – Kelseyville Waterworks District #3 (Fund 293)

### DEPARTMENT OVERVIEW

Budget unit 8593 provides funding for the operation and maintenance of the water and wastewater systems for Kelseyville County Waterworks District #3. The water system serves 1,542 single family dwelling unit connections, while the wastewater system serves 1,326 single family dwelling unit connections.

Water for the water system is sourced from 4 groundwater wells within the Big Valley Groundwater Basin.

### ACCOMPLISHMENTS IN FY 2020-21

- Installation of Tesla Backup Battery systems at wastewater treatment plant. This will assist with PG&E PSPS events as well as provide for peak power usage shifting resulting in lower operating costs. This was accomplished at no cost to the District through SGIP (Self Generation Incentive Program) funding. Approximate value of infrastructure installed \$910,000
- Continued to provide high quality potable water while maintaining compliance with all health and safety regulations.
- Secured \$337,500 in grant funding through the Westside IRWM for water main line improvements on Live Oak Drive

### GOALS FOR FY 2021-22

- Provide high quality, potable water while maintaining compliance with all health and safety regulations.
- Complete design and begin construction of the Live Oak Drive Water Line Replacement Project.
- Perform annual maintenance and inspection of all fire hydrants within the district.
- Design and complete construction of a water main repair project at the Adobe Creek crossing. Water main crossing under the creek to be abandoned in place and the new crossing to be suspended on the bridge.

# Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	112,353	115,792	0	0	115,792
10-20 Property Taxes-Current Unsecured	2,280	2,325	0	0	2,325
10-25 Property Taxes-Supp 813-Current	2,469	2,609	0	0	2,609
10-35 Property Taxes-Supp 813-Prior	236	317	0	0	317
10-40 Property Taxes-Prior Unsecured	60	75	0	0	75
42-01 Revenue from Use of Money-Interest	11,184	13,414	0	0	13,414
54-60 State Aid-HOPTR	1,000	1,195	0	0	1,195
54-90 State Aid-Other	50,625	337,500	0	0	337,500
66-50 Charges for Services-Auditing & Accounting	6,765	6,765	0	0	6,765
70-40 Sewer-Sales and Service	299,499	299,499	0	0	299,499
70-42 Sewer-Capacity Expansion Fee	8,600	8,600	0	0	8,600
70-51 Sewer-Special Assmt-Cap Imp	140,323	140,323	0	0	140,323
71-21 Water-Sales & Svcs Misc	410,542	446,079	0	0	446,079
71-22 Water-Capacity Expansion Fee	5,000	2,500	0	0	2,500
71-23 Water-Connection Fee	1,575	525	0	0	525
71-25 Water-Water Collection-Tax Roll	3,161	5,088	0	0	5,088
71-26 Water-Reconnections	4,921	2,460	0	0	2,460
71-93 Water-Other Contrib CL State Pk	5,431	5,403	0	0	5,403
79-91 Other-Cancelled Checks	15	5	0	0	5
<b>Revenue - Summary</b>	<b>1,066,039</b>	<b>1,390,474</b>	<b>0</b>	<b>0</b>	<b>1,390,474</b>

## Appropriation

12-00 Communications-	9,048	9,984	0	0	9,984
14-00 Household Expense-	6,000	5,500	0	0	5,500
15-13 Insurance-Fire & Allied Cvrgrs	611	851	0	0	851
17-00 Maintenance-Equipment-	59,553	59,553	0	0	59,553
18-00 Maint-Bldgs & Imprvmts-	76,205	72,205	0	0	72,205
23-77 Prof & Specialized Svcs-Labor-In House	401,110	425,122	0	0	425,122
23-80 Prof & Specialized Svcs-Professional & Specialize	69,250	53,781	0	0	53,781
23-89 Prof & Specialized Svcs-Spec Dist Admin's Svcs	191,976	207,648	0	0	207,648

## Revenue and Appropriation Detail

Fund: 293 : Co Wtrwrks Dist #3 Kville

Budget Unit: 8593 : Co Wtrwrks Dist #3 Kville, Co Wtrwrks Dist #3 Kville

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
23-90 Prof & Specialized Svcs- Administrative Services	26,884	29,131	0	0	29,131
25-00 Rents & Leases-Equipment-	105,180	105,180	0	0	105,180
27-00 Small Tools & Instruments-	6,000	6,000	0	0	6,000
28-30 Special Departmental Exp-Supplies & Services	70,091	75,091	0	0	75,091
30-00 Utilities-	120,750	132,825	0	0	132,825
38-00 Inventory Items-	18,100	22,600	0	0	22,600
48-00 Taxes & Assessments-	82	82	0	0	82
61-60 Cap FA-Bldgs & Imp-Current	7,300	0	0	0	0
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	38,000	0	0	38,000
62-74 Cap. FA-Equipment-Other	6,000	70,000	0	0	70,000
63-04 Construction in Progress-Water Systems	80,625	337,500	0	0	337,500
80-80 Other Financing Uses-Interfund Reimbursements	(30,000)	(30,000)	0	0	(30,000)
<b>Appropriation - Summary</b>	<b>1,224,765</b>	<b>1,621,053</b>	<b>0</b>	<b>0</b>	<b>1,621,053</b>
<b>NET COST</b>	<b>158,726</b>	<b>230,579</b>	<b>0</b>	<b>0</b>	<b>230,579</b>

# SPECIAL DISTRICTS

SCOTT HARTER, Administrator



## BU 8695 – Special Districts Administration (Fund 295)

### DEPARTMENT OVERVIEW

The Special Districts Administration (SDA) is the water and wastewater agency of the County of Lake. Special Districts oversees the operation of ten water systems and four wastewater systems serving over 35,000 people in twenty-one communities. SDA also oversees street lighting districts, some roads, bridges, dams and a campground.

Our mission includes:

- Provision of high quality customer service.
- Protection of the environment.
- Support for local economic development with community infrastructure.
- Providing safe, dependable drinking water to all of our customers in each of our water districts.
- Maintain the safe collection, transfer & treatment of waste water throughout our sewer districts.
- Promoting awareness, protection and conservation of our natural resources & environment.

Special Districts manages 23 separate, independent budget units with a combined total of \$32 million. Each district is self-supporting and none of our districts utilize general fund money.

With a staff of 47 trained and certified professionals, we provide coverage throughout the entire county 365 days of the year.

### ACCOMPLISHMENTS IN FY 2020-21

- Over 45 essential employees safely managed 5 water districts and 5 sewer service areas through the pandemic without interruption of service to our customers.
- Staff coordinated and completed Tesla Backup Battery installations in 4 of our districts with a combined value of \$9.7 million dollars through the SGIP program at no cost to Special Districts.
- Installation of backup generator interconnect and purchase of an appropriately sized generator to power the SDA building during outages providing for uninterrupted services during PG&E PSPS events.
- Secured millions of dollars in grant funding through multiple sources providing for capital projects in the districts we manage.

# SPECIAL DISTRICTS

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SCOTT HARTER, Administrator  
BU 8695 – Special Districts Administration

## GOALS FOR FY 2021-22

- Complete design and construction of fiber optic cable connection to Courthouse IT providing a more stable network connection for software and staff
- Resumption of career outreach activities to local schools COVID protocol's permitting
- Continued pursuit of various grants for capital projects
- Modernization of software and processes which promote staff efficiency
- Additional EOC training for management staff to provide depth to the OES staffing chart
- Increase of capital reserves
- Facilitate larger BOS vision projects such as the Full Circle Pipeline, and small water system consolidations



# Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin

Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	3,500	3,900	0	0	3,900
54-90 State Aid-Other	65,057	438,500	0	0	438,500
66-11 Charges for Services-Subdivision Insp Fees	26	26	0	0	26
66-50 Charges for Services-Auditing & Accounting	0	4,780	0	0	4,780
66-51 Charges for Services-Accounting Fees S.D.A.	4,902,207	5,341,218	0	0	5,341,218
<b>Revenue - Summary</b>	<b>4,970,790</b>	<b>5,788,424</b>	<b>0</b>	<b>0</b>	<b>5,788,424</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	2,314,543	2,582,557	0	0	2,582,557
01-12 Salaries & Wages-Extra Help	60,200	60,200	0	0	60,200
01-13 Salaries & Wages-OT, Holiday, Stby	184,939	184,939	0	0	184,939
01-14 Salaries & Wages-Other, Term	19,647	37,528	0	0	37,528
02-21 Retirement Contributions-FICA	194,828	216,814	0	0	216,814
02-22 Retirement Contributions-PERS	516,143	629,369	0	0	629,369
03-30 Insurance-Health/Life	493,043	548,363	0	0	548,363
03-31 Insurance-Unemployment	16,640	18,533	0	0	18,533
03-32 Insurance-Opt Out	2,400	4,800	0	0	4,800
04-00 Worker's Compensation-	103,942	85,172	0	0	85,172
11-00 Clothing & Personal Suppl-	19,500	19,500	0	0	19,500
12-00 Communications-	25,980	22,380	0	0	22,380
14-00 Household Expense-	6,220	5,500	0	0	5,500
15-12 Insurance-Public Liability	76,992	79,645	0	0	79,645
15-13 Insurance-Fire & Allied Cvrgrs	24,601	42,774	0	0	42,774
17-00 Maintenance-Equipment-	146,029	123,338	0	0	123,338
18-00 Maint-Bldgs & Imprvmnts-	22,540	22,540	0	0	22,540
19-40 Medical Expense-Medical Supplies	500	500	0	0	500
20-00 Memberships-	8,284	7,575	0	0	7,575
22-70 Office Expense-Supplies	32,020	33,720	0	0	33,720
22-71 Office Expense-Postage	55,000	45,000	0	0	45,000
22-72 Office Expense-Books & Periodicals	1,500	1,500	0	0	1,500
23-80 Prof & Specialized Svcs-Professional	87,600	94,280	0	0	94,280

## Revenue and Appropriation Detail

Fund: 295 : Special Districts Admin

Budget Unit: 8695 : Admin - Special Dist, Special Districts Admin

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
& Specialize					
23-90 Prof & Specialized Svcs- Administrative Services	120,025	88,572	0	0	88,572
25-00 Rents & Leases-Equipment-	500	500	0	0	500
27-00 Small Tools & Instruments-	13,000	9,500	0	0	9,500
28-30 Special Departmental Exp-Supplies & Services	108,680	108,680	0	0	108,680
29-50 Transportation & Travel- Transportation & Travel	60,000	45,000	0	0	45,000
29-51 Transportation & Travel-Cent. Gar.- Pool Mlg ONLY	136,800	143,640	0	0	143,640
30-00 Utilities-	16,260	17,724	0	0	17,724
38-00 Inventory Items-	7,775	1,000	0	0	1,000
48-00 Taxes & Assessments-	75	75	0	0	75
62-71 Cap. FA-Equipment-Office	26,000	60,000	0	0	60,000
<b>Appropriation - Summary</b>	<b>4,902,206</b>	<b>5,341,218</b>	<b>0</b>	<b>0</b>	<b>5,341,218</b>
<b>NET COST</b>	<b>(68,584)</b>	<b>(447,206)</b>	<b>0</b>	<b>0</b>	<b>(447,206)</b>

# AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



## BU 8798 – Air Control Officer’s Special Programs (Fund 298)

### DEPARTMENT OVERVIEW

This Budget, #8798, was created from the discontinued APCO’s Trust Fund. That fund was limited to enforcement related expenses (testing, litigation, expert witnesses, etc.), grant programs, and specific projects. A Designated Reserve for enforcement activities exists.

The 8798 Budget, for administrative reasons, covers multi-year projects, grants, and processes and thus is not completely expended, though budgeted to cash balance on a yearly basis. Some projects and funding have explicit constraints on spending and accounting and are in this budget to ensure a separation from AQMD operational budget and grant supported activities.

### ACCOMPLISHMENTS IN FY 2020-21

- Woodstove Change Out Program funded the replacement of 15 woodstoves with cleaner certified wood or gas stoves to date.
- Partially completed updated emissions inventory work.
- FARMER Grant Program funded the replacement of 4 agricultural diesel engines.
- Prescribed Fire Grant funded work to mitigate wildfires. Work expected to continue this FY.

### GOALS FOR FY 2021-22

- To protect and preserve our air quality through an active and effective enforcement program that is adequately funded and has reserves for the unexpected situation as outlined in the purpose of the fund.
- Adopt and adapt state and federal programs for air quality that require specialized project/grant specific fiscal tracking and accounting over a multi-year period utilizing the least complex method possible that is compatible with the County Auditor’s system and is compliant with program requirements.

## Revenue and Appropriation Detail

Fund: 298 : Air Control Spec Programs

Budget Unit: 8798 : Air Quality, Air Cntrl Officer Sp Prog

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	5,500	5,500	0	0	5,500
53-81 State Admin Program-ARB Funding	1,045,698	943,190	0	0	943,190
<b>Revenue - Summary</b>	<b>1,051,198</b>	<b>948,690</b>	<b>0</b>	<b>0</b>	<b>948,690</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	40,517	40,517	0	0	40,517
23-90 Prof & Specialized Svcs-Administrative Services	2,973	7,467	0	0	7,467
28-30 Special Departmental Exp-Supplies & Services	22,200	22,200	0	0	22,200
28-73 Special Departmental Exp-Moyer	1,637,764	1,783,665	0	0	1,783,665
55-20 Other Charges-GAMP I Data Mgmt System	9,201	9,201	0	0	9,201
<b>Appropriation - Summary</b>	<b>1,712,655</b>	<b>1,863,050</b>	<b>0</b>	<b>0</b>	<b>1,863,050</b>
<b>NET COST</b>	<b>661,457</b>	<b>914,360</b>	<b>0</b>	<b>0</b>	<b>914,360</b>

# AIR QUALITY MANAGEMENT DISTRICT

DOUGLAS GEARHART, Air Pollution Control Officer



## BU 8799 – Air Quality Management District (Fund 299)

### DEPARTMENT OVERVIEW

The mission of the Lake County Air Quality Management District (AQMD) is to maintain a proactive, effective air quality management program to protect and enhance air quality for residents and visitors of the Lake County Air Basin. This is accomplished by consistent application of Federal, State, and Local laws and regulations with a priority to retaining our healthful air and our Ambient Air Quality Standards (AAQS) attainment designation. This accomplishment continues to be a shared responsibility of the community, regulated sources, Local, Federal and State agencies. The AQMD has primary responsibility for non-vehicle air emissions. The AQMD will continue to emphasize a technologically trained staff, advanced testing, monitoring and enforcement methods with an emphasis on significant air emission sources to include geothermal operations, area wide source management, NESHAP asbestos (building materials), outreach on serpentine (asbestos), and vegetative waste burning.

The AQMD implements Local, State, and Federal laws regulating stationary air emission sources. We desire to be proactive by participating in the permitting of area sources, participation in California Environmental Quality Act (CEQA) review, and through coordination with other agencies such as the Community Development Department (CDD), Fire Protection Districts (FPD), and neighboring Air Districts. We implement our local (and State) serpentine/asbestos management program. Additionally, we have been providing monitoring assistance for emergency response situations, working with Legislators and California Air Resources Board (ARB) to develop grant funding mechanisms and spending increased time in meetings with the State to ensure Lake County's attainment status is recognized as new statewide regulations and/or requirements are developed. All of these activities are unfunded or underfunded, but are necessary activities.

### ACCOMPLISHMENTS IN FY 2020-21

- Maintained Clean Air Attainment Status despite significant increases in EPA & ARB Quality Assurance requirements and updates to the monitoring program.
- Replaced woodstoves with cleaner burning units through the Woodstove replacement program.
- Continued to maintain EPA & ARB certification for monitoring program.
- Maintained air monitoring program and laboratory operations despite ARB shut down and withdrawal of services during Pandemic/Shelter in Place order.
- Permit Issuances: Assessment and issuance of various types of permits including operating permits, new stationary source permits and/or modified project permits, ownership changes, source compliance reviews, burn permits and smoke management plans.

# AIR QUALITY MANAGEMENT DISTRICT

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DOUGLAS GEARHART, Air Pollution Control Officer  
BU 8799 – Air Quality Management District

- CEQA reviews and comments to appropriate agencies.
- Collaboration with CalFire in an Online burn permit program (ongoing project).
- Developed methods to take payment and process permits, smoke management plans, and exemptions during the Pandemic so District operations and community support could continue.
- Worked with CalFire and State Association to help promote and educate the public about prescribed fire projects in the coming year(s).

## GOALS FOR FY 2021-22

- Our highest priority is to continue to protect and preserve our air quality and maintain attainment with all State AAQS, and to accomplish this even with growth. This will continue to benefit the quality of life and economic status of the air basin, and prevent increasing costs and minimize additional regulations if successful. We continue to be the only AQMD in California that is in compliance with all State and Federal AAQS and as a result have greater local flexibility and autonomy, including avoiding costly programs. Costs of non-compliance are substantial and include but are not limited to: costs for increased state vehicle fees, mandatory inspection, implementation of many ATCM requirements impacting local industry and agriculture, developing more stringent burn regulations, developing and implementing an attainment plan and an emissions credit and banking program, which would add additional costs to the program, public, and local government agencies. Progress toward the goal will be measured through monitoring efforts of GAMP, SLAMS, and other air quality indicators. The performance criteria include: 1) the annual legal attainment determinations by the ARB; 2) public complaint activity; and 3) ambient air monitoring, marker results and trends.
- Adapt State and Federal programs governing stationary sources in an appropriate, fair, wise, responsible, and effective manner as possible. Enhance and preserve air quality while using an approach best adapted to local opportunities and benefits. Accomplish this goal in a manner that retains local control and meaningful decision making on how to achieve and maintain clean, healthful air. The measure of success is to avoid sanctions, and retain local control of decision-making authority.
- Continue to improve the organization, recruit new staff, build staffing effectiveness with a special emphasis on training. Success will be determined by whether we can continue to provide the public services required by the expanding responsibilities, and challenges of retaining qualified staff.
- Review our Rules and Regulations. Several rules and definitions need to be updated to meet current standards. Additionally, new State mandates must be incorporated into our Rules and/or Fee structure. This goal is dependent on staff time. Other mandatory activities have priority.

## Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist

Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
21-60 Permits-Other	624,428	697,542	0	0	697,542
31-70 Fines, Forfeit, Penalties-Vehicle Code Fines	50	50	0	0	50
31-84 Fines, Forfeit, Penalties-Civil Fines	50,000	50,000	0	0	50,000
42-01 Revenue from Use of Money-Interest	8,000	8,000	0	0	8,000
53-81 State Admin Program-ARB Funding	306,834	311,500	0	0	311,500
56-01 Other Federal-Other	9,610	9,610	0	0	9,610
69-20 Other Current Services-Other	300	300	0	0	300
69-23 Other Current Services-Air Monitoring	15,000	15,000	0	0	15,000
79-50 Sales-Revenue Applic Prior Year	4,000	4,000	0	0	4,000
<b>Revenue - Summary</b>	<b>1,018,222</b>	<b>1,096,002</b>	<b>0</b>	<b>0</b>	<b>1,096,002</b>

### Appropriation

01-11 Salaries & Wages-Permanent	345,170	395,116	0	0	395,116
01-12 Salaries & Wages-Extra Help	48,600	44,982	0	0	44,982
01-13 Salaries & Wages-Overtime	32,500	18,000	0	0	18,000
01-14 Salaries & Wages-Other, Term	8,453	5,435	0	0	5,435
02-21 Retirement Contributions-FICA	30,754	33,257	0	0	33,257
02-22 Retirement Contributions-PERS	87,308	106,703	0	0	106,703
03-30 Insurance-Health/Life	60,246	60,246	0	0	60,246
03-31 Insurance-Unemployment	2,757	3,080	0	0	3,080
03-32 Insurance-Insurance / Opt Out	2,400	2,400	0	0	2,400
04-00 Worker's Compensation-	3,141	2,243	0	0	2,243
11-00 Clothing & Personal Suppl-	3,000	3,000	0	0	3,000
12-00 Communications-	18,500	18,500	0	0	18,500
14-00 Household Expense-	4,500	4,500	0	0	4,500
15-12 Insurance-Public Liability	13,107	14,718	0	0	14,718
15-13 Insurance-Fire & Allied Cvrgrs	3,986	4,814	0	0	4,814
17-00 Maintenance-Equipment-	18,000	18,000	0	0	18,000
18-00 Maint-Bldgs & Imprvmts-	35,000	35,000	0	0	35,000
19-40 Medical Expense-Medical Supplies	10,000	10,000	0	0	10,000
20-00 Memberships-	2,500	2,500	0	0	2,500
22-70 Office Expense-Supplies	4,500	5,500	0	0	5,500

## Revenue and Appropriation Detail

Fund: 299 : Air Quality Mgmt Dist

Budget Unit: 8799 : Air Quality, Air Quality Mgmt District

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
22-71 Office Expense-Postage	4,000	4,000	0	0	4,000
22-72 Office Expense-Books & Periodicals	2,000	2,000	0	0	2,000
23-80 Prof & Specialized Svcs-Professional & Specialize	35,000	35,000	0	0	35,000
23-90 Prof & Specialized Svcs- Administrative Services	28,206	58,555	0	0	58,555
24-00 Publications & Legal Ntcs-	2,500	2,500	0	0	2,500
25-00 Rents & Leases-Equipment-	25,000	10,000	0	0	10,000
27-00 Small Tools & Instruments-	3,000	3,000	0	0	3,000
28-30 Special Departmental Exp-Supplies & Services	29,857	29,857	0	0	29,857
29-50 Transportation & Travel- Transportation & Travel	15,500	15,500	0	0	15,500
30-00 Utilities-	25,000	25,000	0	0	25,000
38-00 Inventory Items-	36,500	36,500	0	0	36,500
61-69 Cap. FA-Bldgs & Imp-Prior	225,000	225,000	0	0	225,000
62-71 Cap. FA-Equipment-Office	15,000	15,000	0	0	15,000
62-72 Cap. FA-Equipment-Autos & Light Trucks	30,000	0	0	0	0
62-79 Cap. FA-Equipment-Prior Years	105,000	105,000	0	0	105,000
90-91 Transfers & Contingencies- Contingencies	20,000	20,000	0	0	20,000
<b>Appropriation - Summary</b>	<b>1,335,985</b>	<b>1,374,906</b>	<b>0</b>	<b>0</b>	<b>1,374,906</b>
<b>NET COST</b>	<b>317,763</b>	<b>278,904</b>	<b>0</b>	<b>0</b>	<b>278,904</b>



# COUNTY ADMINISTRATIVE OFFICE

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CAROL J. HUCHINGSON, County Administrative Officer



## BU 8826 – Redevelopment Obligations (Fund 126)

### DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to repay the housing loan and General Fund loans made by the County to the former Redevelopment Agency, with 80% allocated to BU 1120, and 20% to BU 8894 for housing projects. This Budget Unit is funded by the Redevelopment Property Tax Trust Fund.

## Revenue and Appropriation Detail

Fund: 126 : Co RDA Oblig Retirement

Budget Unit: 8826 : Agency Fund, Redevelopment Obligations

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
10-10 Property Taxes-Current Secured	126,854	129,391	0	0	129,391
42-01 Revenue from Use of Money-Interest	500	300	0	0	300
81-23 Operating Transfers-Out	(50,742)	(51,756)	0	0	(51,756)
<b>Revenue - Summary</b>	<b>76,612</b>	<b>77,935</b>	<b>0</b>	<b>0</b>	<b>77,935</b>
<b>Appropriation</b>					
42-11 Principal & Interest-Advances	202,966	207,026	0	0	207,026
52-10 Other Charges-Contib to Non-Co Gov Agen	2,435	2,501	0	0	2,501
<b>Appropriation - Summary</b>	<b>205,401</b>	<b>209,527</b>	<b>0</b>	<b>0</b>	<b>209,527</b>
<b>NET COST</b>	<b>128,789</b>	<b>131,592</b>	<b>0</b>	<b>0</b>	<b>131,592</b>

# COUNTY ADMINISTRATIVE OFFICE

CAROL J. HUCHINGSON, County Administrative Officer



## BU 8894 – Redevelopment Housing (Fund 938)

### DEPARTMENT OVERVIEW

The purpose of this Budget Unit is to account for assets, liabilities and obligations of the former Low and Moderate Income Housing Fund (LMIHF) that was part of the now dissolved Lake County Redevelopment Agency. This Budget Unit is funded by the Lake County Redevelopment Successor Agency Fund No. 126 for repayment of General Fund loans made to the former Redevelopment Agency. This fund will receive 20% of the loan repayments from the former Redevelopment Agency to the General Fund through FY 2030-31. (H&S Code Section 34191.4(b)(2)(C). This BU is intended to accrue funding until there is a sufficient amount collected to help finance a housing project for low and moderate income households.

### ACCOMPLISHMENTS IN FY 2020-21

- The Board of Supervisors adopted a Resolution to reaffirm the transfer of the assets after the dissolution of the Lake County Redevelopment Agency to the Lake County Housing Authority and directed staff to develop an agreement and necessary legal instruments needed to develop the property located in Nice, CA for low and moderate income households.

### GOALS FOR FY 2021-22

- Develop agreement and necessary legal instruments for the Board of Supervisors' consideration involving the affordable housing development of the property located in Nice, CA.
- Explore additional possible uses such as seed money or matching funds of the accrued Housing Fund to develop new low and moderate housing projects.

## Revenue and Appropriation Detail

Fund: 938 : Housing Successor Agency  
 Budget Unit: 8894 : Agency Fund, RDA Housing

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	10,000	5,000	0	0	5,000
81-22 Operating Transfers-In	50,742	51,756	0	0	51,756
<b>Revenue - Summary</b>	<b>60,742</b>	<b>56,756</b>	<b>0</b>	<b>0</b>	<b>56,756</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	5,900	5,900	0	0	5,900
57-07 Home/Rental Loans-Housing Development Loans	684,802	733,437	0	0	733,437
<b>Appropriation - Summary</b>	<b>690,702</b>	<b>739,337</b>	<b>0</b>	<b>0</b>	<b>739,337</b>
<b>NET COST</b>	<b>629,960</b>	<b>682,581</b>	<b>0</b>	<b>0</b>	<b>682,581</b>

# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



## BU 9905 – ISF Central Garage (Fund 905)

### DEPARTMENT OVERVIEW

The Central Garage (BU 9905) operation is an Internal Service Fund (ISF) that is responsible for providing safe and economical automobile and light truck transportation for all County departments. It maintains a "Pool" fleet of approximately 134 vehicles consisting of 69 sedans and 65 vans/pickup trucks/4-wheel drive vehicles. These vehicles are charged out to their respective assigned county departments on a mileage basis wherein the rates are established to cover the costs of operation and maintenance as well as to fund vehicle replacement. There is a proposed change to the mileage rates for this fiscal year of a \$0.01/mile reduction for operations. Staff will also continue the effort to add leased vehicles to the fleet, which currently includes eleven (11) total vehicles of which there are five (5) sedans and six (6) trucks.

### ACCOMPLISHMENTS IN FY 2020-21

- Maintained the service level at Central Garage/ISF to the high standard and good value that our "customers" deserve and grow the fleet as other county departments learn about the services we perform – despite having multiple vacant positions the majority of the year
- Continued developing further training of staff and use of on line diagnostic resources
- Continued to promote the services of Central Garage with the intent of bringing more new vehicles into the Pool from other County Departments
- Continued to expand the number of vehicles in the lease trial – getting closer to the goal of having at least twelve leased vehicles in the trial

### GOALS FOR FY 2021-22

- Continue to provide excellent customer service to the customers of Central Garage
- Continue to add leased vehicles into the fleet to complete the trail of this option
- Begin an analysis of leased vehicles to determine the viability of leasing vehicles instead of purchasing them

## Revenue and Appropriation Detail

Fund: 905 : ISF-Central Garage

Budget Unit: 9905 : Workers Compensation, Central Garage

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	17,500	7,500	0	0	7,500
42-11 Rents & Concessions-Equipment Replacement	51,000	32,000	0	0	32,000
69-20 Other Current Services-Other	17,500	21,000	0	0	21,000
69-25 Other Current Services-Central Garage	661,642	627,947	0	0	627,947
79-60 Sales-Sale of Fixed Assets	7,250	7,650	0	0	7,650
79-90 Other-Miscellaneous	2,500	0	0	0	0
<b>Revenue - Summary</b>	<b>757,392</b>	<b>696,097</b>	<b>0</b>	<b>0</b>	<b>696,097</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	92,700	90,900	0	0	90,900
22-72 Office Expense-Books & Periodicals	1,500	350	0	0	350
23-80 Prof & Specialized Svcs-Professional & Specialize	550	790	0	0	790
23-85 Prof & Specialized Svcs-DPW Services	51,577	51,000	0	0	51,000
23-91 Prof & Specialized Svcs-Intra-Div Services	129,817	126,374	0	0	126,374
28-30 Special Departmental Exp-Supplies & Services	434,235	394,208	0	0	394,208
48-00 Taxes & Assessments-	375	475	0	0	475
62-72 Cap. FA-Equipment-Autos & Light Trucks	0	32,000	0	0	32,000
62-79 Cap. FA-Equipment-Prior Years	51,000	0	0	0	0
<b>Appropriation - Summary</b>	<b>761,754</b>	<b>696,097</b>	<b>0</b>	<b>0</b>	<b>696,097</b>
<b>NET COST</b>	<b>4,362</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



## BU 9907 – ISF Heavy Equipment (Fund 907)

### DEPARTMENT OVERVIEW

The Heavy Equipment Maintenance Division (BU 9907) is an Internal Service Fund (ISF) that is responsible for performing scheduled services, maintenance, and repairs on approximately 128 pieces of equipment that are used by the Road Maintenance Division. Additionally, this division is responsible for administering the state-mandated Biennial Inspection Terminal (BIT). The BIT program consists of performing complete detailed inspections of all commercial trucks every 90 days, administering proficiency tests to every employee designated to drive commercial vehicles, keeping accurate weekly records on the operation and maintenance of these vehicles for review by the California Highway Patrol, and responding to the additional legal aspects required by the program.

This Division also coordinates and provides services, inspections and repairs for other County Departments that utilize heavy equipment and trucks to perform their operations such as Solid Waste, Agriculture Department, Special Districts and Flood Control.

This Division is self-supporting in that the County Road Department, who is the primary user of this Division's equipment, is charged an hourly rental rate on equipment used, which recovers operation/maintenance costs as well as a component for replacement costs. A five-year equipment replacement plan has been established which is reviewed and updated several times each year. In conjunction with the plan, approximately \$250,000 is programmed each year to fund that budget year's scheduled equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated with the hourly rates paid for equipment. The depreciation is tracked in BU 9908.

### ACCOMPLISHMENTS IN FY 2020-21

- Maintained equipment utilized by the Road Department and maximized their usage through efficient repairs and pro-active maintenance, including adding upgraded diagnostic equipment, which was a goal last year
- Improved efficiency by providing training for technicians to further increase their skill level
- Continued to provide excellent maintenance and repair services to heavy equipment to maximize usage with minimum down-time
- Successfully completed a recruitment for two (2) vacant Heavy Equipment Mechanic position

### GOALS FOR FY 2021-22

- Continue to maintain equipment utilized by the Road Department and maximize their usage through efficient repairs and pro-active maintenance
- Continue to provide training for technicians to further increase their skill level
- Maintain a fully-staffed team

## Revenue and Appropriation Detail

Fund: 907 : ISF-Hvy Equip-Rental Op

Budget Unit: 9907 : Workers Compensation, Heavy Equipment

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-10 Rents & Concessions-Rents & Concessions	976,623	950,535	0	0	950,535
69-20 Other Current Services-Other	15,500	19,500	0	0	19,500
<b>Revenue - Summary</b>	<b>992,123</b>	<b>970,035</b>	<b>0</b>	<b>0</b>	<b>970,035</b>
<b>Appropriation</b>					
17-00 Maintenance-Equipment-	257,500	250,050	0	0	250,050
18-00 Maint-Bldgs & Imprvmnts-	1,000	750	0	0	750
22-72 Office Expense-Books & Periodicals	400	250	0	0	250
23-80 Prof & Specialized Svcs-Professional & Specialize	850	895	0	0	895
23-85 Prof & Specialized Svcs-DPW Services	56,469	58,348	0	0	58,348
23-91 Prof & Specialized Svcs-Intra-Div Services	376,364	381,162	0	0	381,162
27-00 Small Tools & Instruments-	4,950	7,800	0	0	7,800
28-30 Special Departmental Exp-Supplies & Services	294,590	270,780	0	0	270,780
<b>Appropriation - Summary</b>	<b>992,123</b>	<b>970,035</b>	<b>0</b>	<b>0</b>	<b>970,035</b>
<b>NET COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# DEPARTMENT OF PUBLIC WORKS

SCOTT DE LEON, Director



## BU 9908-9909 – ISF Heavy Equipment Restricted and Replacement (Funds 908 & 909)

### DEPARTMENT OVERVIEW

BU 9908 was created specifically for equipment replacement in accordance with the Division's five-year equipment replacement plan. This plan is reviewed and updated several times during the year and approximately \$250,000 is programmed each year to fund that budget-cycle's equipment replacement. Equipment replacement funding is based on depreciation schedules for each piece of equipment and it's generated from a portion of the hourly rates paid for the use of the equipment.

BU 9909 is a special Budget Unit created to track equipment replacement funding and it only provides a small portion of revenue for BU 9908.

### ACCOMPLISHMENTS IN FY 2020-21

- Replaced a 2002 Street Sweeper with a new machine

### GOALS FOR FY 2021-22

- Purchase a new, 10-ton fifth-wheel equipment trailer
- Install diesel exhaust after-treatment on an existing piece of equipment to satisfy CARB compliance
- Retrofit a tractor to accommodate a fifth-wheel connection (to satisfy DMV commercial drive test requirements)
- Purchase new John Deere 60g Excavator

## Revenue and Appropriation Detail

Fund: 908 : ISF-Hvy Equip-Restricted

Budget Unit: 9908 : Workers Compensation, Heavy Equip-Restricted

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-11 Rents & Concessions-Equipment Replacement	348,050	244,349	0	0	244,349
79-60 Sales-Sale of Fixed Assets	19,000	11,000	0	0	11,000
81-22 Operating Transfers-In	0	5,411	0	0	5,411
<b>Revenue - Summary</b>	<b>367,050</b>	<b>260,760</b>	<b>0</b>	<b>0</b>	<b>260,760</b>
<b>Appropriation</b>					
62-74 Cap. FA-Equipment-Other	305,000	158,000	0	0	158,000
<b>Appropriation - Summary</b>	<b>305,000</b>	<b>158,000</b>	<b>0</b>	<b>0</b>	<b>158,000</b>
<b>NET COST</b>	<b>(62,050)</b>	<b>(102,760)</b>	<b>0</b>	<b>0</b>	<b>(102,760)</b>

## Revenue and Appropriation Detail

Fund: 909 : ISF-Hvy Equip-Replacement

Budget Unit: 9909 : Workers Compensation, Heavy Equip-Replacement

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
81-23 Operating Transfers-Out	0	(5,411)	0	0	(5,411)
<b>Revenue - Summary</b>	<b>0</b>	<b>(5,411)</b>	<b>0</b>	<b>0</b>	<b>(5,411)</b>
<b>Appropriation</b>					
62-74 Cap. FA-Equipment-Other	0	158,000	(158,000)	0	0
<b>Appropriation - Summary</b>	<b>0</b>	<b>158,000</b>	<b>(158,000)</b>	<b>0</b>	<b>0</b>
<b>NET COST</b>	<b>0</b>	<b>163,411</b>	<b>(158,000)</b>	<b>0</b>	<b>5,411</b>

# DEPARTMENT OF PUBLIC WORKS

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SCOTT DE LEON, Director



## BU 9911 – ISF Fleet Maintenance (Fund 911)

### DEPARTMENT OVERVIEW

BU 9911 is the Budget Unit that accounts for the personnel of the Division. Revenue is generated for this Budget Unit through the “sale” of labor services to the other Budget Units. Staff time is tracked and charged depending on the vehicle or equipment receiving the work.

### ACCOMPLISHMENTS IN FY 2020-21

- Provided quality, professional mechanic services for the maintenance and repair of vehicles and heavy equipment

### GOALS FOR FY 2021-22

- Continue to provide excellent maintenance and repair services to vehicles and heavy equipment to maximize usage with minimum down-time

## Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance

Budget Unit: 9911 : Workers Compensation, Fleet Maintenance

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
69-20 Other Current Services-Other	506,181	508,169	0	0	508,169
<b>Revenue - Summary</b>	<b>506,181</b>	<b>508,169</b>	<b>0</b>	<b>0</b>	<b>508,169</b>
<b>Appropriation</b>					
01-11 Salaries & Wages-Permanent	219,462	220,163	0	0	220,163
01-13 Salaries & Wages-OT, Holiday, Stby	2,500	2,500	0	0	2,500
01-14 Salaries & Wages-Other, Term	3,150	3,107	0	0	3,107
02-21 Retirement Contributions-FICA	17,221	17,271	0	0	17,271
02-22 Retirement Contributions-PERS	48,940	53,654	0	0	53,654
03-30 Insurance-Health/Life	64,748	65,058	0	0	65,058
03-31 Insurance-Unemployment	1,558	1,563	0	0	1,563
04-00 Worker's Compensation-	22,745	12,766	0	0	12,766
11-00 Clothing & Personal Suppl-	1,270	1,270	0	0	1,270
12-00 Communications-	6,611	6,578	0	0	6,578
14-00 Household Expense-	7,062	8,160	0	0	8,160
15-12 Insurance-Public Liability	5,243	9,796	0	0	9,796
15-13 Insurance-Fire & Allied Cvrgrs	9,050	14,386	0	0	14,386
17-00 Maintenance-Equipment-	4,350	4,350	0	0	4,350
18-00 Maint-Bldgs & Imprvmnts-	4,000	4,000	0	0	4,000
19-40 Medical Expense-Medical Supplies	300	300	0	0	300
20-00 Memberships-	100	0	0	0	0
23-80 Prof & Specialized Svcs-Professional & Specialize	2,075	2,775	0	0	2,775
23-90 Prof & Specialized Svcs-Administrative Services	59,371	59,057	0	0	59,057
24-00 Publications & Legal Ntcs-	100	0	0	0	0
27-00 Small Tools & Instruments-	4,180	3,980	0	0	3,980
28-30 Special Departmental Exp-Supplies & Services	3,275	3,775	0	0	3,775
29-50 Transportation & Travel-Transportation & Travel	300	300	0	0	300
30-00 Utilities-	11,998	11,150	0	0	11,150
38-00 Inventory Items-	2,210	2,210	0	0	2,210
<b>Appropriation - Summary</b>	<b>501,819</b>	<b>508,169</b>	<b>0</b>	<b>0</b>	<b>508,169</b>

## Revenue and Appropriation Detail

Fund: 911 : ISF-Fleet Maintenance

Budget Unit: 9911 : Workers Compensation, Fleet Maintenance

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
NET COST	(4,362)	0	0	0	0

# HUMAN RESOURCES

PAMELA Z. SAMAC, Director



## BU 9917 – ISF Employee Health/Wellness (Fund 917)

### DEPARTMENT OVERVIEW

Human Resources (HR) oversees this Internal Service Fund is for the restricted purpose of employee health and wellness related to health, dental, and/or vision. This ISF was initially funded by the unexpended residual of the County's prior self-funded Dental/Vision insurance. The revenue for this fund is primarily interest accrued. Also, unanticipated revenues may be added if the usage of such revenues is restricted to health and wellness purposes.

### ACCOMPLISHMENTS IN FY 2020-21

Created Virtual Health and Wellness on the HR Intranet page

- Diabetes Education
- Exercise & Healthy Living
- First Aid & CPR
- Healthy Recipes
- Heart, Cholesterol & Blood Pressure
- Children Health & Immunization Schedules
- Men's and Women's Health
- Mental Health
- Sleeping Health
- Smoking, Drugs, Alcohol
- Weight Management
- Wellness Newsletter

### GOALS FOR FY 2021-22

- Establish an Employee Health and Wellness Committee
- Work with our medical plan to provide health and wellness content to address our top medical issues
- Offer quarterly lunch and learn presentations
- Provide wellness content to the County Intranet Wellness page
- Promote wellness activities
- Work with Behavior to create mental health toolkit
- Provide financial wellness content and seminars
- Coordinate Flu Shots

## Revenue and Appropriation Detail

Fund: 917 : Employee Health/Wellness

Budget Unit: 9917 : Workers Compensation, Self-Funded Dental Vision

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	500	900	0	0	900
<b>Revenue - Summary</b>	<b>500</b>	<b>900</b>	<b>0</b>	<b>0</b>	<b>900</b>
<b>Appropriation</b>					
28-30 Special Departmental Exp-Supplies & Services	151,438	280,952	0	0	280,952
<b>Appropriation - Summary</b>	<b>151,438</b>	<b>280,952</b>	<b>0</b>	<b>0</b>	<b>280,952</b>
<b>NET COST</b>	<b>150,938</b>	<b>280,052</b>	<b>0</b>	<b>0</b>	<b>280,052</b>



# HUMAN RESOURCES

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PAMELA Z. SAMAC, Director



## BU 9918 – ISF Unemployment (Fund 918)

### DEPARTMENT OVERVIEW

This is an Internal Service Fund managed by Human Resources to pay the cost of unemployment claims that are filed by former County employees. Unemployment claims are investigated and administered by a third-party administrator (TPA) in coordination with HR staff. The County is required to pay the full cost of claims instead of paying a lump sum insurance premium to the State.

Revenues for this Internal Service Fund are from all County departments that will contribute 0.7% of their budgeted salaries for the unemployment claim costs this year.

## Revenue and Appropriation Detail

Fund: 918 : ISF-Unemployment Ins

Budget Unit: 9918 : Workers Compensation, Unemployment Insurance

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	6,000	3,500	0	0	3,500
79-90 Other-Miscellaneous	378,816	398,817	0	0	398,817
<b>Revenue - Summary</b>	<b>384,816</b>	<b>402,317</b>	<b>0</b>	<b>0</b>	<b>402,317</b>
<b>Appropriation</b>					
23-80 Prof & Specialized Svcs-Professional & Specialize	1,000	1,000	0	0	1,000
23-91 Prof & Specialized Svcs-Intra-Div Services	10,000	10,000	0	0	10,000
46-21 Claims & Judgements-Current Claims	930,297	876,085	0	0	876,085
<b>Appropriation - Summary</b>	<b>941,297</b>	<b>887,085</b>	<b>0</b>	<b>0</b>	<b>887,085</b>
<b>NET COST</b>	<b>556,481</b>	<b>484,768</b>	<b>0</b>	<b>0</b>	<b>484,768</b>

# COUNTY COUNSEL

ANITA L. GRANT, County Counsel



## BU 9919 – ISF Public Liability (Fund 919)

### DEPARTMENT OVERVIEW

The County Counsel's Office provides risk management services in response to public liability claims. Both counsel and the third-party administrator for liability claims are appointed through the County's membership in PRISM, an independent joint powers authority that manages a risk-sharing pool for public entities (formerly known as the CSAC-EIA Insurance Authority). Our office oversees and, as directed by the Board of Supervisors, provides direction to both the third-party administrator and the assigned counsel.

Additionally and consequent to our review of all claims and legal actions, we offer departments recommendations to reduce and/or prevent the reoccurrence of similar claims and/or litigation in the future.

### ACCOMPLISHMENTS IN FY 2020-21

- There have been some significant settlements in cases in recent years that will continue to have an impact as to premium costs, but a number of other cases and claims have been resolved successfully such that we anticipate a more positive impact on premium costs in the future. Unfortunately, premium costs are also driven by the market and global economic pressures.

### GOALS FOR FY 2021-22

- Supporting the reduction of blight in communities, improving disaster prevention, preparedness and recovery, fostering economic development, and investing in the workforce are not directly advanced by the goals of this Budget Unit. However, by maintaining the continuing goals of reducing the number of liability claims and fostering the responsible handling of cases, the reduction of premium costs may allow for an increase in available funding to pursue them.

## Revenue and Appropriation Detail

Fund: 919 : ISF-Public Liab Ins

Budget Unit: 9919 : Workers Compensation, Public Liability

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	25,000	10,000	0	0	10,000
79-90 Other-Miscellaneous	1,800,000	2,400,000	0	0	2,400,000
<b>Revenue - Summary</b>	<b>1,825,000</b>	<b>2,410,000</b>	<b>0</b>	<b>0</b>	<b>2,410,000</b>
<b>Appropriation</b>					
12-00 Communications-	400	400	0	0	400
15-10 Insurance-Other	1,800,000	2,146,901	0	0	2,146,901
15-12 Insurance-Public Liability	2,621	4,898	0	0	4,898
15-13 Insurance-Fire & Allied Cvrgrs	27	8,132	0	0	8,132
17-00 Maintenance-Equipment-	100	100	0	0	100
20-00 Memberships-	10,000	10,000	0	0	10,000
22-70 Office Expense-Supplies	150	150	0	0	150
22-71 Office Expense-Postage	50	50	0	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	201,502	171,700	0	0	171,700
23-90 Prof & Specialized Svcs-Administrative Services	105,910	26,969	0	0	26,969
23-91 Prof & Specialized Svcs-Intra-Div Services	79,444	66,212	0	0	66,212
28-30 Special Departmental Exp-Supplies & Services	24,500	15,000	0	0	15,000
29-50 Transportation & Travel-Transportation & Travel	1,500	2,000	0	0	2,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	300	300	0	0	300
38-00 Inventory Items-	200	200	0	0	200
46-20 Claims & Judgements-Judgements	500,000	500,000	0	0	500,000
46-23 Claims & Judgements-Miscellaneous Uninsured	412,117	600,000	0	0	600,000
90-91 Transfers & Contingencies-Contingencies	50,000	50,000	0	0	50,000
<b>Appropriation - Summary</b>	<b>3,188,821</b>	<b>3,603,012</b>	<b>0</b>	<b>0</b>	<b>3,603,012</b>
<b>NET COST</b>	<b>1,363,821</b>	<b>1,193,012</b>	<b>0</b>	<b>0</b>	<b>1,193,012</b>



## BU 9920 – ISF Workers’ Compensation (Fund 920)

### DEPARTMENT OVERVIEW

The fiscal functions under this budget unit include the payment of insurance premiums.

The services which are provided include general oversight of the County’s third-party administrator regarding the County’s workers’ compensation claims. Additional services include interfacing with departments regarding the status of injured workers and reasonable accommodation and return to work issues, and responding to questions and concerns of employees regarding claim status.

The workers’ compensation program requires continual monitoring and supervision.

### ACCOMPLISHMENTS IN FY 2020-21

- We continue to work diligently to maintain the efficacy of the team created to address workers’ compensation claims to ensure efficient handling of claims without sacrificing attention to the needs of County workers. We have been able to reduce the amount of workers’ compensation premium payments significantly and we continue to keep those costs down.

### GOALS FOR FY 2021-22

- Supporting the reduction of blight in communities, improving disaster prevention, preparedness and recovery, and economic development are not directly advanced by the goals of this Budget Unit, but maintaining the goals of reduction of workers’ compensation claims and responsible handling of cases will result in some reduction of premium costs which may allow for an increase in available funding to pursue each of the above-described goals. Further, the reduction of workers’ compensation claims and the return of County employees to work does directly support the workforce.

## Revenue and Appropriation Detail

Fund: 920 : ISF-Workers Compensation

Budget Unit: 9920 : Workers Compensation, Workers Compensation

	2020-21 Adopted	2021-22 Requested	Admin Adjustments Prelim	Admin Adjustments Final	2021-22 Adjusted Requests
<b>Revenue</b>					
42-01 Revenue from Use of Money-Interest	30,000	8,000	0	0	8,000
79-90 Other-Miscellaneous	2,100,000	1,500,000	0	0	1,500,000
<b>Revenue - Summary</b>	<b>2,130,000</b>	<b>1,508,000</b>	<b>0</b>	<b>0</b>	<b>1,508,000</b>
<b>Appropriation</b>					
12-00 Communications-	100	100	0	0	100
15-10 Insurance-Other	2,100,000	1,843,698	0	0	1,843,698
15-13 Insurance-Fire & Allied Cvrgrs	16,561	50	0	0	50
20-00 Memberships-	9,500	9,500	0	0	9,500
22-70 Office Expense-Supplies	250	250	0	0	250
22-71 Office Expense-Postage	50	50	0	0	50
23-80 Prof & Specialized Svcs-Professional & Specialize	35,200	35,200	0	0	35,200
23-90 Prof & Specialized Svcs-Administrative Services	40,012	35,224	0	0	35,224
23-91 Prof & Specialized Svcs-Intra-Div Services	79,444	66,212	0	0	66,212
28-30 Special Departmental Exp-Supplies & Services	30,000	30,000	0	0	30,000
29-50 Transportation & Travel-Transportation & Travel	3,700	3,000	0	0	3,000
29-51 Transportation & Travel-Cent. Gar.-Pool Mlg ONLY	300	300	0	0	300
38-00 Inventory Items-	8,520	8,520	0	0	8,520
46-23 Claims & Judgements-Miscellaneous Uninsured	1,064,471	1,100,000	0	0	1,100,000
90-91 Transfers & Contingencies-Contingencies	450,000	400,000	0	0	400,000
<b>Appropriation - Summary</b>	<b>3,838,108</b>	<b>3,532,104</b>	<b>0</b>	<b>0</b>	<b>3,532,104</b>
<b>NET COST</b>	<b>1,708,108</b>	<b>2,024,104</b>	<b>0</b>	<b>0</b>	<b>2,024,104</b>