

Lake County Sheriff's Department
Addendum XV COVID-19 Guidelines for Critical Infrastructure
Staff Shortage and Outbreaks

Unvaccinated Sheriff Department Employee has had Close Contact with Person who Tests Positive

Prolonged contact with the affected person within 6 feet for greater than 15 minutes in a 24 hour period.

1. Instruct the employee to quarantine up to 10 days.
2. Employees who quarantine for 10 days should monitor for symptoms of COVID-19 for 14 days following an exposure.
3. The employee should contact the County Department of Public Health.
4. Notify other employee(s) within one day that may have been in prolonged contact with the affected employee (within 6 feet for greater than 15 minutes in a 24 hour period). Do not disclose the identity of any person, in the workplace, who tested positive for COVID-19.
5. If there has been a possible exposure to any employee(s) in the workplace, due to prolonged contact with the affected employee, client, or member of the public, send the exposed employee(s) to quarantine for up to 10 days, and complete Workers Compensation claims forms.

Fully Vaccinated Sheriff Department Employee Guidelines Following an Exposure

- Fully vaccinated employees with no COVID-like symptoms do not need to quarantine.
- Fully vaccinated employees who do not quarantine should monitor for symptoms of COVID-19 for 14 days following an exposure.
- If they experience symptoms, they should isolate themselves from others, be tested, and follow up with their care provider.

Jail COVID-19 Testing

- Asymptomatic unvaccinated or incompletely vaccinated workers are required to undergo weekly diagnostic testing.
- All positive test results will result in the application of the County of Lake COVID-19 policy for isolation/quarantine, investigation/contact tracing, and notification to the Lake County Public Health Department.
- Testing will be provided at the Lake County Jail each Monday and Thursday at 1730 hours. This testing will be conducted by trained Sheriff's Office staff with the assistance of Wellpath medical staff when available. An antigen test will be utilized to diagnose workers attending these on-site tests.
The test date, time, test administrator, worker name, and results shall be documented for each test.
- Workers may choose to get tested on their own time by a health care provider or testing facility of their choice and will be required to submit documentation of the date of their test and that they received a negative result. Staff who choose to get tested on their own time will still be required to be tested or provide date-stamped

Critical Infrastructure Staff Shortage

The Sheriff's Department may consider allowing exposed and asymptomatic critical infrastructure workers to continue to work in select instances when it is necessary to preserve the function of critical infrastructure workplaces. This option should be used as a last resort and only in limited circumstances, such as when cessation of operation of a facility may cause serious harm or danger to public health or safety.

The Sheriff or Capitan may request in writing a Critical Infrastructure Staff Shortage exception during staff shortages or during COVID-19 outbreaks, from the Public Health Officer, to temporarily allow asymptomatic critical infrastructure workers to continue to work without quarantining due to close contact until the outbreak is over.

When a Critical Infrastructure Staff Shortage exception is granted, critical infrastructure unvaccinated workers may be permitted to continue work following exposure to a person with suspected or confirmed COVID-19 provided they remain asymptomatic and have not tested positive.

Enhanced COVID-19 Testing Requirements during COVID-19 Outbreaks

To reduce possible exposures, COVID-19 testing will be increased to twice a week for all staff (including vaccinated employees), or more frequently if recommended by the local health department during an outbreak.

COVID-19 outbreak is defined when there are three or more COVID-19 cases in an exposed workplace within a 14-day period. A major outbreak is defined when there are 20 or more COVID-19 cases within a 30-day period in an exposed workplace.

In addition to increased testing, the following risk mitigation precautions will be implemented during an outbreak of COVID-19:

- Ensure strict adherence to OSHA PPE requirements.
- Ensure that staff who require respiratory protection (e.g., N95 respirator) for their work responsibilities have been medically cleared, trained, and fit-tested in the context of an employer's respiratory protection program.
- If individuals wearing N95 respirators have facial hair, it should not protrude under the respirator seal, or extend far enough to interfere with the device's valve function.
- When feasible and consistent with security priorities, encourage staff to maintain a distance of 6 feet or more from an individual with COVID-19 symptoms while interviewing, escorting, or interacting in other ways, and to wear recommended PPE if closer contact is necessary.
- Ask staff to keep interactions with individuals with COVID-19 symptoms as brief as possible.
- Ensure that all staff and incarcerated/detained persons who will have contact with infectious materials in their work placements have been trained to correctly don, doff, and dispose of PPE relevant to the level of contact they will have with individuals with confirmed and suspected COVID-19.
- Ensure that all staff are trained to perform hand hygiene after removing PPE.
- Ensure that PPE is readily available where and when needed, and that PPE donning/doffing/disposal stations have been set up

- **Pre-Screen:** Encourage employees planning to enter the workplace to self-screen at home prior to coming onsite and encourage employees to stay home when sick.
- **Screen at the workplace:** Employers should conduct an on-site symptom assessment, including temperature screening, prior to each work shift. Ideally, screening should happen before the individual enters the facility.
- Remind staff to stay at home if they are sick.
- **Regularly monitor:** As long as the employee doesn't have a fever or new or worsening symptoms, they should self-monitor under the supervision.
- **Social Distance:** Employee should stay at least 6 feet apart from others and practice social distancing as work duties permit in the workplace.
- **Clean and disinfect workspaces more frequently:** Clean and disinfect all areas such as reception areas, inmate pods, offices, bathrooms, common areas, shared equipment routinely.
- Notify all employee(s) within one day that may have been in prolonged contact with the affected employee or inmate.

Enhanced PPE

During an Outbreak and Critical Infrastructure Staff Shortage periods enhanced PPE will be worn when you may have contact with a COVID-19 positive individual or an inmate in the isolation units.

Correctional Staff Enhanced PPE and Staff Safety Procedures during an Outbreak and following a Close Contact during a Critical Infrastructure Staff Shortage Period

- Goggles or disposable face shield that fully covers the front and sides of the face.
- Disposable patient examination gloves. Gloves should be changed if they become torn or heavily contaminated.
- Disposable medical gown or coveralls.
- If custody staff are unable to wear a disposable gown or coveralls because it limits access to their duty belt and gear, ensure that duty belt and gear are disinfected after close contact with an individual with confirmed or suspected COVID-19, and that clothing is changed as soon as possible and laundered.
- Clean and disinfect duty belt and gear prior to reuse using a household cleaning spray or wipe, according to the product label.
- When entering isolation units staff will wear a N95 mask, gloves, gown and a face shield or goggles.
- When you leave these units, remove your PPE and sanitize them if applicable.
- Staff will wear a N95 respirator while working.
- Unvaccinated employees who do not quarantine should monitor for symptoms of COVID-19 for 14 days following an exposure. If they experience any symptoms, they should isolate themselves from others and be tested.

Enforcement Staff Enhanced PPE and Safety Procedures during an Outbreak and following a Close Contact during a Critical Infrastructure Staff Shortage Period

- Enforcement Staff will wear a N95 respirator while working during an outbreak.
- Enforcement Staff will get tested for COVID-19 twice a week during an outbreak.

- Unvaccinated Enforcement staff will wear a N95 respirator while working for 14 days following close contact with a COVID positive person.
- Unvaccinated Enforcement employees who do not quarantine should monitor for symptoms of COVID-19 for 14 days following an exposure. If they experience any symptoms, they should isolate themselves from others and be tested.

Inmates / Detained Persons Enhanced Safety Guidelines and PPE during Outbreaks

- All inmates are provided a surgical mask and directed to wear them when interacting with staff or other inmates / detained persons.
- All inmates in the isolation units are given N95 masks and directed to wear them when interacting with staff or other inmates / detained persons.
- Disposable patient examination gloves will be provided.
- Ensure the inmates have sufficient sanitizer and microfiber towels to sanitize the hard surfaces in the unit.
- The kitchen will use disposable Styrofoam trays in isolation units.

If inmates in the isolation units are required to be moved outside of their respective units they will be required to wear an N95 mask and gloves. Inmates will not be moved out of the unit unless, there is a medical emergency, they are getting released or they have court and the courts have determined they have to be seen. All outside visits for these inmates will be with the Video Visit System. They will not be taken to the visiting rooms. Attorney visits will also be completed through the VVS.

Alternative COVID-19 Testing Services and Appointments

OptumServe is now offering testing services

- SCHEDULE ONLINE AT [HTTPS://LHI.CARE/COVIDTESTING](https://LHI.CARE/COVIDTESTING)
- Call 888-634-1123 for assistance with scheduling.
- Appointments are highly recommended; limited on-site registration is available.
- Rite Aid is conducting Drive-Thru testing in Clearlake and Ukiah. Appointments can be made online at <https://www.riteaid.com/pharmacy/services/covid-19-testing>. Insurance is not required.
- Lake County Tribal Health offers testing by appointment to established patients with or without symptoms. For appointments, call 707-263-1000. For pediatric appointments, call 707-263-1010.