

COUNTY OF LAKE
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

BUDGET TRANSFER

Fiscal Year: 21/22

Budget Title: Facilities Maintenance
Budget Unit No. 1671

Budget Transfer #B _____
(Admin. Office Completes this section)

TRANSFER FROM:

From: Fund 001 Dept 1671
(000) (0000)

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
716.1-11	Salaries Permanent	\$ 100,000
716.30-00	Utilities	\$ 77,519
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

TRANSFER TO:

To: Fund 001 Dept 1671
(000) (0000)

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
716.62-74	Cap - Equipment	\$ 177,519
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Department's explanation of why savings will be available in the account from which the money is requested to be transferred:

Object codes 1.11 and 30.00 have funds available until a reimbursement to BU1671 can be completed during the FY21-22 mid-year budget process in February 2022.

Department's justification & explanation of why transfer is necessary (A brief statement such as, "To cover anticipated deficit," is not adequate and, therefore, not acceptable.)

Transfer is necessary to purchase and procure 2 trailer mounted emergency standby generators. The purchase must be completed by October 30th to utilize funding from an outside source.

Authorized Department Signature: _____ Date: _____

☐ APPROVED

☐ DENIED

COUNTY ADMINISTRATIVE OFFICER DATE

CHAIRPERSON, BOARD OF SUPERVISORS DATE

Auditor-Controller Use Only

Date _____ JE# _____ By: _____