



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Meeting Minutes - Final BOARD OF SUPERVISORS

Tuesday, March 17, 2020

9:00 AM

Board Chambers

### 1. Call to Order

*The meeting was called to order at 9:00 a.m. by Chair Scott. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Johanna DeLong were present, along with the following Supervisors:*

*Present: Supervisor Sabatier, Supervisor Crandell, Supervisor Scott, Supervisor Brown and Chair Simon*

### 2. Moment of Silence

*Chair Simon observed a moment of silence and dedicated it to the lives lost due to the Corona Virus (COVID-19).*

### 3. Pledge of Allegiance

*Led by Ed Robey.*

### 4. Consideration of Extra Items Not Appearing on the Posted Agenda

#### 4.1 EXTRA ITEM - (a) Consideration of "extra" agenda item; and (b) Consideration of Ratification of Proclamation of a Local Emergency due to COVID-19

*Sheriff Brian Martin presented the item to the Board. County Counsel Anita Grant and Public Health Officer Dr. Gary Pace spoke.*

*Chair Simon asked if anyone present wished to speak and Ed Robey spoke. No one else wished to speak and the public input portion of this item was closed.*

**(a) On motion of Supervisor Brown, and by vote of the Board, approved this item be taken up as an extra, as it was brought up after the posted agenda and needs to be addressed before the next available agenda. The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**(b) On motion of Supervisor Scott, and by vote of the Board, approved the ratification of Proclamation of a Local Emergency due to COVID-19. The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

- 4.2 EXTRA ITEM - (a) Consideration of “extra” agenda item; and (b) Consideration of impacts of the four week closure of local schools on the County workforce with possible direction to staff.**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**(a) On motion of Supervisor Brown, and by vote of the Board, approved this item be taken up as an extra, as it was brought up after the posted agenda and needs to be addressed before the next available agenda. The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**(b) Direction to staff to bring back revisions to the vacation donation and catastrophic compensation policy, also possible advanced leave to employees, flex time or extended work hours to employees and suggestions from employees on other options.**

- 4.3 EXTRA ITEM - (a) Consideration of “Extra” Agenda Item; and (b) Consideration of Proposed Closure of Lake County Library Branches due to COVID-19**

*County Librarian Christopher Veach presented the item to the Board. Mr. Veach reported that all library due dates are extended so there should be no late fees until April 14, 2020.*

*Chair Simon asked if anyone present wished to speak and Erin McCarrick spoke. No one else wished to speak and the public input portion of this item was closed.*

**(a) On motion of Supervisor Brown, and by vote of the Board, approved this item be taken up as an extra, as it was brought up after the posted agenda and needs to be addressed before the next available agenda. The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**(b) Supervisor Brown offered the Resolution and it was passed by roll call vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

Enactment No: Resolution No. 2020-26

**4.4 EXTRA ITEM - (a) Consideration of "Extra" Agenda Item; and (b) Consideration of a Resolution Imposing Substantive Limitations on Residential and Commercial Evictions**

*Supervisor Brown presented the item to the Board. Sheriff Brian Martin spoke. County Counsel Anita Grant spoke and pointed out a typographical error on Page 3, line 7 to change the year from 2018 to 2020.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

*Later in the meeting, County Counsel Anita Grant asked to reopen the item to clarify wording in the Resolution.*

*The item was reopened and Ms. Grant suggested the language on Page 2, Line 2 of the Resolution, after the words "Residential or commercial property", add "in the unincorporated area of the County".*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**(a) On motion of Supervisor Brown, and by vote of the Board, approved this item be taken up as an extra, as it was brought up after the posted agenda and needs to be addressed before the next available agenda. The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**(b) Supervisor Brown offered the Resolution, as amended on page 3, and it was passed by roll call vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**On motion of Supervisor Sabatier, and by vote of the Board, moved to reopen Item 4.4 to clarify wording in the document. The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**Supervisor Sabatier offered the Resolution, as amended on page 2, and it was passed by roll call vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

Enactment No: Resolution No. 2020-27

**5. Approval of the Consent Agenda**

**5.1 Adopt Proclamation Commending Operation Tango Mike for 17 Years of Support for Military Personnel and Their Families**

**5.2 Adopt Proclamation Designating the Month of March 2020 as March for Meals Month**

- 5.3** Adopt Resolution Authorizing the Planning Division of the Community Development Department to File a Grant Application to the California Strategic Growth Council for a Proposition 84 Wildfire and Resiliency and Recovery Planning Grant to Update the Upper Lake/Nice Area and Riviera's Area Plans

Enactment No: Resolution No. 2020-28

- 5.4** Approve Wildfire Resiliency and Recovery Planning Grant Letter of Commitment for updates to the Upper Lake-Nice and Riviervas Area Plans and authorize Chair to sign.
- 5.5** Approve California Mutual Aid Region II Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Assistance and authorize Board Chair to Sign
- 5.6** Approve PC Purchase for District Attorney
- 5.7** Approve Supplemental Service Agreement between the County of Lake and Mead & Hunt, Consultants, for Mandatory Filings of Lampson Field Airport Capital Improvement Plan 2020-2025, not to Exceed \$5,000.00, and Authorize the Chair to Execute the Agreement.
- 5.8** Adopt Resolution Authorizing the Director of Social Services to Execute the Standard Agreement and All Other Documents Necessary to Participate in the HOME Program Administered by the California Department of Housing and Community Development (HDC).

Enactment No: Resolution No. 2020-29

- 5.9** Adopt Resolution authorizing the Lake County Water Resources Department to file a grant application to the California Strategic Growth Council for a Proposition 84 Wildfire and Resiliency and Recovery Planning Grant to update the Lake County Storm Water Management Plan.

**On motion of Supervisor Scott, and by vote of the Board, approved consent agenda items 5.1 through 5.9. The motion carried by the following vote:**

**Ayes- Supervisors:** 5 - Simon, Sabatier, Crandell, Scott and Brown

Enactment No: Resolution No. 2020-30

## **6. Timed Items**

### **6.1 9:05 A.M. - Public Input**

*There was no public input.*

- 6.2** 9:06 A.M. - (a) Presentation of Proclamation Commending Operation Tango Mike for 17 Years of Support for Military Personnel and their Families; and (b) Presentation of Proclamation Designating the Month of March 2020 as March for Meals Month

*(a) Supervisor Brown read the proclamation into the record and presented it to Ginny Craven of Operation Tango Mike. Ms. Craven spoke. (b) Chair Simon read the proclamation into the record and presented it to Social Services Director Crystal Markytan, Kelli Page, and Dena Eddings-Green. Ms. Markytan spoke.*

**This Ceremonial Item was read into the record and presented**

- 6.3** 9:10 A.M. - Consideration of Update on the Coronavirus

*Public Health Officer Dr. Gary Pace presented the item to the Board. Sheriff Brian Martin, County Administrative Officer Carol Huchingson, Health Services Director Denise Pomeroy and AAA Coordinator Dena Eddings-Green spoke.*

*Chair Simon asked if anyone present wished to speak and Bill Kearney spoke. No one else wished to speak and the public input portion of this item was closed.*

**Update only.**

- 6.4** 9:20 A.M. – Presentation of Annual Report by Lake County PEG TV

**This item was pulled and will be continued to a date uncertain.**

- 6.5** 9:40 A.M. - Consideration of Ag Department Ordinance for Industrial Hemp Regulations

*Supervisor Sabatier presented the item to the Board and reviewed the revisions made to the Ordinance for a first reading.*

*Chair Simon asked if anyone present wished to speak and Brenna Sullivan spoke. Ms. Sullivan requested that the October 2020 date be removed from the Ordinance. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Sabatier, and by vote of the Board, waived the reading of the Ordinance, to be read in title only. The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**On motion of Supervisor Sabatier, and by vote of the Board, advanced the Ordinance as amended to the March 24, 2020 meeting. The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

- 6.6** 10:00 A.M. - Consideration of CPS HR's County of Lake Total Compensation Report

**This item was pulled and will be continued to a date uncertain.**

## **7. Non-Timed Items**

### **7.1 Supervisors' weekly calendar, travel and reports**

**7.2 Continuation of Consideration of a Temporary Policy for Telework**

*County Administrative Officer Carol Huchingson introduced the item to the Board. Information Technology Director Shane French presented the item to the Board. Deputy County Administrative Officer Matthew Rothstein, Public Works/Water Resource Director and Interim Community Development Director Scott DeLeon spoke.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Direction to staff to bring back a temporary policy for telework for County employees.**

**7.3 Consideration of Accommodations to Facilitate Broader Electronic Access to Board of Supervisors Meetings in Light of COVID-19 and Executive Order N-25-20**

*County Administrative Officer Carol Huchingson introduced the item to the Board. Deputy County Administrative Officer Matthew Rothstein presented the item to the Board. Videographer Sam Euston, County Counsel Anita Grant and Internet Technology Director Shane French spoke.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**No action taken.**

**7.4 Consideration of structure of the Department of Public Works (DPW) and the Community Development Department (CDD)**

*Supervisor Sabatier presented the item to the Board. Public Works/Water Resources Director and Interim Community Development Director Scott DeLeon spoke.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Report only.**

**7.5 Consideration of the following appointment:**

**Audit Committee**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Sabatier, and by vote of the Board, reappointed Ronald Nagy to the Audit Committee. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Simon, Sabatier, Crandell, Scott and Brown**

**7.6** Consideration of Proposed Findings of Fact and Decision in the Appeal of Antonio and Doris Guerra-Freire (AB 19-02)

*County Counsel Anita Grant presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**(a) On motion of Supervisor Sabatier, and by vote of the Board, approved as amended, the Findings of Fact and Decision in the Appeal of Antonio and Doris Guerra-Freire (AB 19-02). The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

**(b) On motion of Supervisor Sabatier, and by vote of the Board, denied the appeal of Antonio and Doris Guerra-Freire (AB 19-02). The motion carried by the following vote:**

**Ayes: Supervisors Sabatier, Crandell, Scott, Brown and Simon**

## **8. Closed Session**

*The Chair announced that the Board would now go into Closed Session at 12:30 p.m. for the reasons stated on the agenda.*

**8.1** Conference with Labor Negotiator: (a) Chief Negotiator: M. Long; County Negotiators: C. Huchingson and P. Samac; and (b) Employee Organizations: LCDDAA, LCDSA, LCCOA, LCEA, LCSEA and LCSMA

**8.2** Public Employee Evaluations  
Title: Animal Control Director

**8.3** Conference with (a) Temporary Representatives designated to meet with County Department Heads regarding salary and benefits and (b) Unrepresented management employees

**8.4** Conference with Legal Counsel: Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2), (e)(3) Threat of Litigation – City of Clearlake

**8.5** Conference with Legal Counsel: Existing litigation pursuant to Government Code section 54956.9(d)(1) – Ugorji v. County of Lake, et al.

**8.6** Public Employee Evaluations  
Title: Interim Community Development Director/ Interim Water Resource Director/ Public Works Director

*Item 8.6 was pulled from Closed Session.*

**The Board reconvened into Regular Session at 1:42 p.m. having taken no action.**

## 9. Adjournment

*There being no further business, the Board of Supervisors adjourned at 1:42 p.m.*

**CAROL J. HUCHINGSON**  
Clerk of the Board

DocuSigned by:  
*Johanna DeLong*  
By: \_\_\_\_\_  
Johanna DeLong  
Assistant Clerk of the Board

DocuSigned by:  
*Mike Simon*  
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Chair-Lake County Board of Supervisors

