



# COUNTY OF LAKE

255 North Forbes Street  
Lakeport, CA 95453

## Meeting Minutes - Final BOARD OF SUPERVISORS

---

Tuesday, June 16, 2020

9:00 AM

Board Chambers

---

**Budget Hearings - Please see agenda for public participation information or send written comments to: [PublicComment@lakecountyca.gov](mailto:PublicComment@lakecountyca.gov) and note the item number addressed.**

### 1. Call to Order

*The virtual meeting held via ZOOM was called to order at 9:00 a.m. by Chair Simon. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Johanna DeLong were present, along with the following Supervisors:*

*Present: Supervisor Sabatier, Supervisor Crandell, Supervisor Scott, Supervisor Brown and Chair Simon*

### 2. Moment of Silence

*A moment of silence was observed.*

### 3. Pledge of Allegiance

*Led by Supervisor Crandell.*

### 4. Consideration of Extra Items Not Appearing on the Posted Agenda

**4.1 EXTRA ITEM - (A) Consideration Of "Extra" Agenda Item, And, (B) Consideration Of A Request For Proposals For Daily Operations And Fiscal Management Of A Temporary Support Shelter Targeting Lake County's Chronically Homeless Population**

*a) Supervisor Scott presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

*b) Social Services Director Crystal Markytan presented the item to the Board. Behavioral Health Director Todd Metcalf and County Administrative Officer Carol Huchingson spoke.*

*Chair Simon asked if anyone present wished to speak and the following people spoke via zoom: Silence Dogood, Matthew Nelson, John Arndt, and John Sheridan. No one else wished to speak and the public input portion of this item was closed.*

**a) On motion of Supervisor Scott, and by vote of the Board, approved to take this item up as an extra, as there is a need to take immediate action and the need for action came to attention of the County subsequent to the agenda being posted. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

**b) On motion of Supervisor Scott, and by vote of the Board, approved the RFP for Daily Operations and Fiscal Management of a Temporary Support Shelter Targeting Lake County's Chronically Homeless Population. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

## **5. Approval of the Consent Agenda**

**5.1 Approve Addition of Special Meeting to the Board's Annual Meeting Calendar for 2020**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**There was Board consensus for the addition of Special Meeting to the Board's Annual Meeting Calendar for 2020.**

**5.2 Approve to Waive the 900 Hour Extra Help Limit for Samuel Euston, Senior Videographer, for Fiscal Year 2019-20**

**5.3 Adopt Resolution Establishing 2020-2021 Appropriations Limit for the County of Lake and Special Districts Governed by the Board of Supervisors**

Enactment No: Resolution No. 2020-68

- 5.4** (a) Waive the formal bidding process, pursuant to the Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Hardeep Singh, MD to fulfill the responsibilities of the substance use disorder (SUD) Medical Director for Fiscal Year 2020-21 for a contract maximum of \$90,000 and authorize the Board Chair to sign.

*Supervisor Sabatier presented the item to the Board. County Counsel Anita Grant spoke.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

- a) On motion of Supervisor Sabatier, and by vote of the Board, waived the formal bidding process, pursuant to the Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

- b) On motion of Supervisor Sabatier, and by vote of the Board, approved the Agreement between the County of Lake and Hardeep Singh, MD to fulfill the responsibilities of the substance use disorder (SUD) Medical Director for Fiscal Year 2020-21 for a contract maximum of \$90,000 and authorized the Board Chair to sign. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

- 5.5** (a) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the state of emergency; and (b) Approve First Amendment to the Agreement Between the County of Lake and CrackerJack Cleaning, LLC for the cleaning of the Child Support office at 3980 Gard Street, Kelseyville, for Fiscal Year 20-21 for a maximum increase of \$26,400 and authorize the Board Chair to sign the Agreement.
- 5.6** Approve Resolution Of The City Council Of The City Of Lakeport Calling For And Providing For And Giving Notice Of The General Municipal Election To Be Held In The City Of Lakeport, County Of Lake, State Of California, On The 3rd Day Of November, 2020, For The Purpose Of Electing Three (3) City Council Members, Each To Hold Office For A Term Of Four Years, Or Until Their Successors Are Elected And Qualified, Requesting Consolidation Of That Election With The State General Election And Requesting Approval Of The Lake County Board Of Supervisors For Election Services To Be Provided By The Lake County Registrar Of Voters
- 5.7** Adopt Resolution Approving the AIDS Drug Assistance Program Site Enrollment Agreement Between the California Department of Public Health and the County of Lake Health Services Department for Fiscal Years 2020-2023 and Authorize the Health Services Director to Sign

Enactment No: Resolution No. 2020-69

- 5.8** Approve Contract between the County of Lake Health Services and Sheila McCarthy, for Occupational Therapy Services in Support of the California Children's Services Program (CCS) and the Medical Therapy Program (MTP) for a term starting July 1, 2020 through June 30, 2021 and a maximum amount of \$33,436.80; and Authorize the Board Chair to Sign
- 5.9** Approve Agreement Amendment between the County of Lake Health Services Department and Sheila McCarthy, Occupational Therapist to increase total hours worked and total compensation for contracted Occupational Therapy Services in Support of the California Children's Services Program (CCS) and the Medical Therapy Program (MTP), and authorize Board Chair to sign
- 5.10** Approve the Continuation of Local Health Emergency Related to the 2019 Coronavirus (COVID-19) as Proclaimed by the Lake County Public Health Officer
- 5.11** Approve the Continuation of a Local Emergency due to the Mendocino Complex Fire Incident (River and Ranch Fires).
- 5.12** Approve the Continuation of a Local Emergency due to the Pawnee Fire Incident.
- 5.13** Approve the Continuation of a Local Emergency due to COVID-19
- 5.14** (a) Approve rental Agreement between the County of Lake and Paul and Shery Loewen for Hangar #1 at Lampson Field for the Monthly Amount of \$300, and Authorize the Chair to Sign; and (b) Approve the Rental Agreement between the County of Lake and Paul and Shery Loewen for Hangar #2 at Lampson Field for the Monthly Amount of \$500 and Authorize the Chair to Sign.
- 5.15** Adopt Resolution to Amend the Adopted Budget for FY 2019/2020 Fund 168 Budget Unit 5011 Social Services Administration by Appropriating Unanticipated Revenue in the Amount of \$100,000 Awarded to Lake County for COVID-19 Non Congregate Sheltering and Authorizing the Social Services Director to Sign Award Related Documents

Enactment No: Resolution No. 2020-70

- 5.16** (a) Approval of Agreement with International Business Information Technologies, Inc (LEFTA) (b) Waive the formal bidding process, pursuant to Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services and (c) authorize the Sheriff/Coroner or his designee to sign the agreement.

**On motion of Supervisor Sabatier, and by vote of the Board, approved Consent Agenda Items 5.1 through 5.16 with the exception of items 5.1 and 5.4 which were pulled for further discussion. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

**6. Timed Items**

**6.1 9:01 A.M. - PUBLIC INPUT**

*There was no public input.*

**6.2 9:02 A.M. - Consideration of Update on COVID-19**

*Public Health Officer Dr. Gary Pace presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak and the following people spoke via zoom: Dolores Parker, Terre Logsdon, John Sheridan, Matthew Nelson, John Arndt, Kelvin, and Melissa Fulton*

**6.3 9:45 A.M. - Consideration of Continuation of a Local Health Emergency and Order Prohibiting the Endangerment of the Community through the Unsafe Removal, Transportation, and Disposal of Fire Debris for the Mendocino Complex Fire.**

*Public Health Director Dr. Gary Pace presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Crandell, and by vote of the Board, approved Continuation of a Local Health Emergency and Order Prohibiting the Endangerment of the Community through the Unsafe Removal, Transportation, and Disposal of Fire Debris for the Mendocino Complex Fire. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

**6.4 10:00 A.M. - PUBLIC HEARING - Consideration of the Draft Lake County Housing Element as an Interim Housing Element to Bring Lake County Back Into Compliance with State Regulations**

*Interim Community Development Director Scott De Leon presented the item to the Board. Community Development Deputy Director Toccarra Thomas, Behavioral Health Director Todd Metcalf, and County Counsel Anita Grant spoke.*

*Chair Simon asked if anyone present wished to speak and the following person spoke via Zoom: Jessica Pyska. No one else wished to speak and the public input portion of this item was closed.*

**Supervisor Crandell offered the resolution as amended and it was passed by roll call vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

Enactment No: Resolution No. 2020-71

**6.5 10:30 A.M. - PUBLIC HEARING - Consideration of Valley Oaks Subdivision Vesting Tentative Subdivision Map Extension, SDX 19-02**

*Interim Community Development Director Scott De Leon presented the item to the Board. County Counsel Anita Grant spoke.*

*Chair Simon asked if anyone present wished to speak and the following person spoke via Zoom: Jessica Pyska. No one else wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Sabatier, and by vote of the Board, approved Valley Oaks Subdivision Vesting Tentative Subdivision Map Extension, SDX 19-02. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

**6.6 11:00 A.M. - PUBLIC HEARING - a) Consideration of the Fiscal Year 2020-2021 Recommended Budget; b) Consideration of the proposed Resolution Amending the Position Allocation Chart for Fiscal Year 2020-2021 to Conform to the Recommended Budget; and c) Consideration of Authorization for affected Department Heads to proceed with purchasing selected Capital Assets prior to the adoption of the Fiscal Year 2020-2021 Final Recommended Budget**

*County Administrative Officer Carol Huchingson presented the item to the Board. Deputy County Administrative Officer Stephen Carter, County Counsel Anita Grant, Public Works/ Water Resources Director Scott De Leon, Special Districts Administrator Jan Coppinger, Auditor-Controller Cathy Saderlund, and Public Services Director Lars Ewing.*

*Chair Simon asked if anyone present wished to speak. County Administrative Officer Carol Huchingson read public comment from Steph Lucas*

**a) On motion of Supervisor Sabatier, and by vote of the Board, approved Fiscal Year 2020-2021 Recommended Budget. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

**b) Supervisor Sabatier offered the resolution and it was passed by roll call vote.**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

**c) On motion of Supervisor Sabatier, and by vote of the Board, authorized for affected Department Heads to proceed with purchasing selected Capital Assets prior to the adoption of the Fiscal Year 2020-2021 Final Recommended Budget. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

Enactment No: Resolution No. 2020-72

## **7. Non-Timed Items**

### **7.1 Supervisors' weekly calendar, travel and reports**

**7.2 Consideration of Update to Return to Work Protocol**

*County Administrative Officer Carol Huchingson presented the item to the Board. Health Director Denise Pomeroy and Sheriff Brian Martin spoke.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**On motion of Supervisor Sabatier, and by vote of the Board, approved Update to Return to Work Protocol. The motion carried by the following vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

**7.3 Consideration of a Resolution Amending Resolution No. 2020-32, Revising and Extending the County of Lake COVID-19 Interim Policy for Working Remotely**

*County Administrative Officer Carol Huchingson presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Supervisor Sabatier offered the resolution and it was passed by roll call vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

Enactment No: Resolution No. 2020-73

**7.4 Consideration of Urgency Ordinance Establishing Temporary Compliance Officers to Assist Local Businesses and Members of the Public in the Gradual Reopening of Lake County During the Continuing Public Health Emergency and to Provide a Process for the Assessment of Administrative Fines for Violators of State and Local Public Health Orders**

*County Administrative Officer Carol Huchingson presented the item to the Board. County Counsel Anita Grant and Public Health Officer Dr. Gary*

*Chair Simon asked if anyone present wished to speak and the following people spoke via zoom: John Arndt, Sally Peterson, MLB, Stephanie Pahwa, Dee Promasking, John Sheridan on behalf of Brian Dobrowski, Teresa Harboth, Denise Loustalot, Val Lancaster, Lisa Pavlov, Melissa Fulton, Dolores Parker, Matthew Nelson, Derina Lucas, Eric B, Michael Green, Moses, Gillian Parillo, and Guy. No one else wished to speak and the public input portion of this item was closed.*

**No action taken.**

**7.5 Consideration of Resolution of the Board of Supervisors of the County of Lake, State of California, Authorizing the Konocti Unified School District to Issue its Konocti Unified School District General Obligation Bonds, Election of 2016, Series 2020**

*County Counsel Anita Grant presented the item to the Board.*

*Chair Simon asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.*

**Supervisor Sabatier offered the resolution and it was passed by roll call vote:**

**Ayes- Supervisors: 5 - Sabatier, Crandell, Scott, Brown, and Simon**

---

Enactment No: Resolution No. 2020-74


## 8. Closed Session


*There were no closed session items to consider.*

## 9. Adjournment

*There being no further business, the Board of Supervisors adjourned at 3:50 p.m.*

**CAROL J. HUCHINGSON**  
Clerk of the Board

  
By: Johanna DeLong (Sep 15, 2020 17:08 PDT)  
**Johanna DeLong**  
Assistant Clerk of the Board

  
Moke Simon (Sep 15, 2020 19:34 AKDT)  
**Chair-Lake County Board of Supervisors**

