COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Meeting Minutes - Final
BOARD OF SUPERVISORS

Tuesday, April 26, 2022 | **9:00 AM** | **Board Chambers**

Please see agenda for public participation information and eComment submission on any agenda item.

1. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Crandell. County Administrative Officer Carol Huchingson, County Counsel Anita Grant, and Assistant Clerk of the Board Johanna DeLong were present, along with the following Supervisors:

Present: Supervisor Simon, Supervisor Sabatier, Supervisor Scott, Supervisor Pyska, and Chair Crandell

2. Moment of Silence

A moment of silence was dedicated to crime victims and their families.

3. Pledge of Allegiance

Led by Supervisor Scott.

4. Consideration of Extra Items Not Appearing on the Posted Agenda

There were no Extra Items to consider.

5. Approval of the Consent Agenda

5.1 Adopt Proclamation Commending County Administrative Officer Carol J. Huchingson for Her 29 Years of Service to the County of Lake

5.2 a) Rescind the Wireless-Communications Devices Policies; and b) Approve the Smartphone Stipend Policy

Supervisor Sabatier pulled the item from the Consent Agenda. County Administrative Officer Carol Huchingson spoke.

Chair Crandell asked if anyone present wished. No one wished to speak and the public input portion of this item was closed.

This item was pulled and continued to a future agenda.

5.3 Approve Public Defender Contract Amendment Number 7 Between the County of Lake and Lake Indigent Defense, LLP for the Purpose of Removing Mitchell Hauptman as Partner and Authorize Chair to Sign

5.4 Approve Board of Supervisors Meeting Minutes April 5, 2022

5.5 Adopt Proclamation Designating the week of April 24-30, 2022 as National Crime Victims' Rights Week

5.6 Adopt Resolution Authorizing the Lake County Health Services Department to Accept Funding from the California Department of Public Health's (CDPH), Oral Health Program (OHP) for Fiscal Years 2022 Through 2027

Enactment No: Resolution No. 2022-48

5.7 Approve the Purchase of Professional Services from CivicPlus in the amount of $62,853.29 for Website Redesign, Migration, and Hosting, and authorize the Board Chair to sign Statement of Work

5.8 a) Approve Agreement for Federal Apportionment Exchange Program and State Match Program for California Department of Transportation - Non MPO County, Agreement No. X22-5914(124); and b) Adopt Resolution Authorizing and Directing the Chair of the Board of Supervisors to execute the Agreements for Federal Apportionment Exchange Program and State Match Program for California Department of Transportation – Non MPO County, Agreement No. X22-5914(124) , and authorize the Chair to Sign the Resolution and Agreement

Enactment No: Resolution No. 2022-49

5.9 Approve the submission of an electronic grant application to the State of California Department of Boating and Waterways in the Amount of $125,000 for the Purchase of a New Law Enforcement Patrol Boat and Trailer

On motion of Supervisor Sabatier, and by vote of the Board, approved Consent Agenda Items 5.1 through 5.9 with the exception of item 5.2 which was pulled for further discussion. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska, and Crandell

6. Timed Items

6.1 9:05 A.M. - Lake County Animal Care and Control Pet of the Week

Pet of the Week

Animal Care and Control Officer Hailey Del Fiorentino Presented the dog of the week to the Board.

Presentation Only.

6.2 9:06 A.M. - Public Input

Environment Health Director Craig Wetherbee and Public Member Jean Yanich spoke.

6.3 9:07 A.M. - Presentation of Proclamation Commending County Administrative Officer Carol J. Huchingson for Her 29 Years of Service to the County of Lake

Chair Crandell read the Proclamation into the record and presented it to County Administrative Officer Carol Huchingson. Assembly Member Cecilia Aguiar-Curry, Senator Mike McGuire, Behavioral Health Director Todd Metcalf, Social Services Director Crystal Markytan, County Counsel Anita Grant, Deputy County Administrative Officer Matthew Rothstein, Human Resources Director Pam Samac, and Deputy Health Services Director Jennifer Baker spoke.

Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

This Ceremonial Item was read into the record and presented.

6.4 9:08 A.M. - Presentation of Proclamation Designating the week of April 24-30, 2022 as National Crime Victims' Rights Week

Supervisor Pyska read the proclamation into the record and presented it to the Victim Witness Division. Victim Witness Program Administrator Crystal Martin spoke.

Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

This Ceremonial Item was read into the record and presented.

6.5 9:30 A.M. - Public Hearing on Account and Proposed Assessment for 6329 10th Ave, Lucerne, CA

Code Enforcement Manager Marcus Baltramo introduced the item to the Board. Code Enforcement Officer Tina Rasburg presented the item to the Board. County Counsel Anita Grant spoke.

Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Simon, and by vote of the Board, approved Notice of Lien against the property in the amount of $6,948.06. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska, and Crandell

6.6 10:15 A.M. - a) Consideration of Presentation on the Organized Delivery System (ODS) 1115 Demonstration and 1915(b) Waiver for Substance Use Disorder Treatment Services; and b) Approve joining the Organized Delivery System.

Director of Behavior Health Services Todd Metcalf presented the item. Mental Health Advisory Board Chair, Julie Colfax, Substance Abuse Program Manager April Giambra, Jennifer Kent, and Mark Bontrager spoke.

Chair Crandell asked if anyone wished to speak. The following people in the Board Chambers spoke : Hilltop Recovery Executive Director Lori Carter-Runyon, Joan Moss, Bob Gardner, and Zackery Ray. The following people spoke via zoom: Victoria Kelly and Deputy Behavioral Health Director Elise Jones spoke. No one else wished to speak and the public input portion of this item was closed.

On motion of Supervisor Scott, and by vote of the Board, approved joining the Organized Delivery System. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska and Crandell

On motion of Supervisor Scott, and by vote of the Board, approved using the Regional Model. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska and Crandell

6.7 10:45 A.M. - a) Consideration of Update by the Public Works Director on the status of the 5-Year Pavement Rehabilitation Plan; and b) Direction to staff for next steps in completing the Plan

Public Works Director Scott De Leon presented the item to the Board. County Counsel Anita Grant spoke.

Chair Crandell asked if anyone wished to speak. No one wished to speak and the public input portion of this item was closed.

There was Board direction to have staff return with a resolution.

6.8 11:30 A.M. - Discussion of Potential Transient Occupancy Tax Ordinance Revision and Voluntary Collection Agreements

County Administrative Officer Carol Huchingson introduced the item to the Board. Tax Administrator Patrick Sullivan presented the item to the Board. County Counsel Anita Grant spoke.

Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

There was Board direction to have staff return with Ordinance revisions, voluntary collection agreements, and a host compliance agreement back to the Board for approval.

6.9 12:00 P.M. - Consideration of a 5 year Agreement by and between the County of Lake and ECS Imaging, Inc. for Document Management Software & Scanning, Indexing, Conversion and Destruction Services; Year 1 in the amount $191,950.50, Year 2 in the amount of $67,500.00, Year 3 in the amount of $67,500.00, Year 4 in the amount of $67,500.00 and Year 5 in the amount of $67,500.00 for a total of $461,950.50, and authorize the Chair to sign

County Administrative Officer Carol Huchingson introduced the item to the Board. Administrative Analyst Carolyn Purdy presented the item to the Board. Pete Herschelman and Chief Deputy County Administrative Officer Stephen Carter spoke.

Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Sabatier, and by vote of the Board, Approved 5 year Agreement by and between the County of Lake and ECS Imaging, Inc. for Document Management Software & Scanning, Indexing, Conversion and Destruction Services; Year 1 in the amount $191,950.50, Year 2 in the amount of $67,500.00, Year 3 in the amount of $67,500.00, Year 4 in the amount of $67,500.00 and Year 5 in the amount of $67,500.00 for a total of $461,950.50, and authorized the Chair to sign. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska and Crandell

7. Non-Timed Items

7.1 Supervisors' weekly calendar, travel and reports

7.2 Consideration of Board of Supervisor salaries in twelve comparison counties

County Administrative Officer Carol Huchingson introduced the item to the Board. Director of Human Resources Pam Samac presented the item to the Board.

Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

Discussion Only.

7.3 Consideration of the following Advisory Board Appointments:
Maternal, Child and Adolescent Health
Lower Lake Waterworks District

Chair Crandell introduced the item to the Board.

Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Scott, and by vote of the Board, appointed Samantha Bond to the Maternal, Child and Adolescent Health Advisory Board. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska, and Crandell

On motion of Supervisor Simon, and by vote of the Board, appointed Noel Negrete to the Lower Lake Waterworks District. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska, and Crandell

7.4 Consideration of Clearlake Oaks Road Map Task Force Community-Driven Revitalization Action Plan

Community Development Director Mary Darby and Code Enforcement Manager Marcus Baltramo presented the item to the Board.

Chair Crandell asked if anyone wished to speak and the following person spoke via Zoom: Katie Moore. No one else wished to speak and the public input portion of this item was closed.

Supervisor Sabatier offered the Resolution and it passed by role call vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska and Crandell

Enactment No: Resolution 2022-50

7.5 Consideration of use of PG&E Settlement Funds for Various Road Projects and Authorize the Public Works Department to Include Appropriations in the FY22-23 Budget

County Administrative Officer Carol Huchingson introduced the Item to the Board. Public Works Director Scott De Leon presented the item to the Board.

Chair Crandell asked if anyone wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Pyska, and by vote of the Board, approved use of PG&E Settlement Funds for Various Road Projects and Authorized the Public Works Department to Include Appropriations in the FY22-23 Budget. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska, and Crandell

7.6 a) Presentation and Discussion on Proposed Routes to Ensure Compliance with Senate Bill 552; and b) Identify and Authorize the Most-Viable Route as Recommended for Lake County's Compliance with Senate Bill 552

Deputy Water Resources Director Marina Deligiannis presented the item to the Board. County Counsel Anita Grant spoke.

Chair Crandell asked if anyone present wished to speak. No one wished to speak and the public input portion of this item was closed.

On motion of Supervisor Sabatier, and by vote of the Board, Identified and Authorized the Most-Viable Route as Recommended for Lake County's Compliance with Senate Bill 552 as described by Deputy Water Resources Director Marina Deligiannis and County Counsel Anita Grant's recommendations. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska, and Crandell

On Motion of Supervisor Sabatier, and by a vote of the Board, approved to Reform the Workgroup's name from the County Comprehensive Drought Planning Workgroup to the Lake County Drought Task Force (LCDTF) with the participants of the original Workgroup remaining the same. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska and Crandell

On motion of Sabatier, and by a vote of the Board, approved to Identify the current Lake County Drought Task Force, a non-board appointed group of interested stakeholders, as an advisory committee to the modified and reauthorized Lake County Drought Task Force (LCDTF) resulting in the original LCDTF group being now identified as the Lake County Drought Task Force Advisory Committee (LCDTFAC). The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska and Crandell

On Motion of Supervisor Sabatier, and by vote of the Board, directed The LCDTF, in compliance with SB 552, to facilitate drought and water shortage preparedness for state small water systems and domestic wells within the county's jurisdiction and develop a plan that includes potential drought and water shortage risk and proposed interim and long-term solutions. The motion carried by the following vote:

Ayes- Supervisors: 5 - Simon, Sabatier, Scott, Pyska and Crandell

7.7 ADDENDUM - Consideration of Resolution Re-Establishing The Human Resources Department As A Stand-Alone Department

Supervisor Sabatier introduced the item to the Board. Human Resources Director Pam Samac and County Counsel Anita Grant spoke.

Chair Crandell asked if anyone wished to speak. No one wished to speak and the public input portion of this item was closed.

8. Closed Session

Chair Crandell announced that the Board would now go into Closed Session at 3:33 p.m. for the reasons stated on the agenda.

8.1 Public Employee Evaluation:
Title: County Librarian

8.2 Public Employee Evaluation:
Title: Public Services Director

The Board reconvened into Regular Session at 5:40 p.m. having taken no action.

9. Adjournment

There being no further business, the Board of Supervisors adjourned at 5:40 p.m.

CAROL J. HUCHINGSON
Clerk of the Board

By: _____
Johanna DeLong
Assistant Clerk of the Board

_____
Chair-Lake County Board of Supervisors