



Legislation Details (With Text)

**File #:** 21-860      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Agenda Ready

**File created:** 8/26/2021      **In control:** BOARD OF SUPERVISORS

**On agenda:** 8/31/2021      **Final action:**

**Title:** Approve Amendment No. 1 to Agreement for Recruitment Services for Lake County Public Health Officer

**Sponsors:** Administrative Office

**Indexes:**

**Code sections:**

**Attachments:** 1. Amendment 1 PHO Recruitment Agreement - unsigned, 2. Agreement For Recruitment Services for Lake County Public Health Officer..\_ - signed

Date	Ver.	Action By	Action	Result
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**Memorandum**

**Date:** August 31, 2021

**To:** The Honorable Lake County Board of Supervisors

**From:** Carol J. Huchingson, County Administrative Officer, Interim CDD Director

**Subject:** Amendment No. 1 to Agreement for Recruitment Services for Lake County Public Health Officer

**Executive Summary:**

As your Board is aware, it has been challenging, during the continuing pandemic, to secure the next full-time Public Health Officer (PHO) for the County of Lake. We have been actively recruiting since mid March 2021, with the support of a recruitment firm that has had considerable experience and success in filling this class in other jurisdictions. We are now in our third round of recruitment for the position and while the basic consulting rate is fixed, additional funds are needed for the third round of advertising, including geofencing, digital media, job boards and print.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \$25,000. Amount Budgeted: 25,000. Additional Requested: \$3,000. Future Annual Cost: -0-  
Costs are being charged to the Planning Budget and funds will be shifted internally, as needed, to cover.

**Consistency with Vision 2028** (check all that apply):

Not applicable

- Well-being of Residents
- Economic Development
- Community Collaboration
- Public Safety
- Infrastructure
- Business Process Efficiency
- Disaster Prevention, Preparedness, Recovery
- County Workforce
- Clear Lake

**Recommended Action:**

Approve Amendment No. 1 to Agreement for Recruitment Services for Lake County Public Health Officer