



Legislation Details (With Text)

**File #:** 21-90      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Agenda Ready

**File created:** 2/22/2021      **In control:** BOARD OF SUPERVISORS

**On agenda:** 3/9/2021      **Final action:**

**Title:** Approve Authorization of Destruction of Records

**Sponsors:** Registrar of Voters

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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**Memorandum**

**Date:** March 9, 2021

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Maria Valadez, Registrar of Voters

**Subject:** Authorization of Destruction of Records

**Executive Summary:**

Government Code section 26202 provide that the Board may authorize the destruction or disposition of any record, paper or document which is more than two years old.

Division 17 of the Elections Code authorizes the elections official the retention and preservation of election records.

The Registrar of Voters office requests your Boards' approval to destroy the following records:

- Affidavits of Registration and Voter Registration Indexes (EC 17100 - 171001) - 2016 and prior
- Initiative and Referendum Petitions (EC 17200) - 2020 and prior
- Precinct Supplies and Ballots (EC 17300 - 17306) - 2020 and prior
- Recall Petitions (EC 17400) - 2020 and prio
- Miscellaneous (VBM Applications) (EC 17504 - 17505) - 2020 and prior

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

Not applicable

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> <i>Technology Upgrades</i> |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce | <input type="checkbox"/> <i>Revenue Generation</i>  |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> <i>Cost Savings</i>        |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

**Recommended Action:**

It is recommended that your Board approve the destruction of documents by the Registrar of Voters office specified above.