



Legislation Details (With Text)

File #: 24-104 **Version:** 1 **Name:**

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File created: 1/25/2024 **In control:** BOARD OF SUPERVISORS

On agenda: 2/27/2024 **Final action:**

Title: Approve Request to Close the Probation Department on Thursday, March 14, from 8:45 a.m. - 11:30 a.m for All-Staff Training

Sponsors: Probation

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Memorandum

Date: January 25, 2024

To: The Honorable Lake County Board of Supervisors

From: Chief Probation Officer Wendy Mondfrans

Subject: Approve Request to Close the Probation Department on Thursday, March 14, from 8:45 a.m. - 11:30 a.m for All-Staff Training

Executive Summary:

I respectfully request the Board’s approval to close the Probation Department to the public on March 14, 2024 from 8:45 a.m. to 11:30 a.m. for All-Staff training.

While closed, the Probation Department will participate in a facilitated training program by the Blue Zones Project to enhance team wellness, cohesion, and morale.

The Chief Probation Officer and Department management staff remain on call during these times to respond as needed to emergent situations.

Your approval of these requests will enhance Department wellness and morale.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

Not applicable

Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeld=COOR_CH2AD_ARTXPU_S2-

- 38EXCOBI>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (describe process undertaken in "Executive Summary")
- Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)
- For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> County Workforce |
| <input checked="" type="checkbox"/> Community Collaboration | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Clear Lake |
| | <input type="checkbox"/> Business Process Efficiency | |

Recommended Action:

Approve Request to Close the Probation Department on Thursday, March 14, from 8:45 a.m. - 11:30 a.m for All-Staff Training