



Legislation Details (With Text)

<b>File #:</b>	21-952	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Action Item	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	9/18/2021	<b>In control:</b>	BOARD OF SUPERVISORS		
<b>On agenda:</b>	10/5/2021	<b>Final action:</b>			
<b>Title:</b>	(a) Approve purchase of Civil software and (b) Authorize the Sheriff to enter into a contract with Teleosoft, Inc.				
<b>Sponsors:</b>	Sheriff				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. Civil Selection Form_20210920143625 - signed, 2. Civil 1_20210921141503, 3. Civil 2_20210921141615, 4. Tyler_20210921141835				

Date	Ver.	Action By	Action	Result
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**Memorandum**

**Date:** September 18, 2021

**To:** The Honorable Lake County Board of Supervisors

**From:** Brian L. Martin, Sheriff/Coroner

**Subject:** **(a) Approve purchase of Civil software and (b) Authorize the Sheriff to enter into a contract with Teleosoft, Inc.**

**Executive Summary:** Civil is a division of the Lake County Sheriff's Department. Its current software, Sirron Inc, is scheduled to cease operations at the end of 2021. On April 14, 2021, the Sheriff's Department issued RFP #21-07 for the replacement of the Civil Process System Management software. This software is necessary to run the day to day operations of the Civil Division. Bids were sent to Teleosoft, Inc, Tyler Technologies and Permutium as well as postings on both the County and Sheriff's websites. Two responses were received; Tyler Technologies and Teleosoft, Inc.

A Consultant Selection Board (CSB), with the following panel members; Lt. Richard Ward, Assistant Chief Probation Officer Wendy Mondfrans, Operations Manager of the Superior Court Melissa Perry, IT Director Shane French, Retired Sergeant Steve Herdt and Sheriff/Coroner Administrative Manager Mary Beth Strong reviewed the proposals and provided their input on choice of system. Demonstrations were provided by both providers during separate sessions. In attendance at these sessions were both civil and fiscal staff members including Senior Law Enforcement Records Technician Laura Najd, Senior Accounting Technician Eugenio Ortega and Senior Staff Service Analyst Nancy McCarrick.

All purchases are being paid from the Sheriff/Civil Budget unit 2207, object code 62.74 and are fully funded from civil fees so there is no cost to the County for this purchase. The annual maintenance is also paid from this budget. Costs for hardware upgrades and licensing has been determined by our IT Department.

The Sheriff's Department requests authorization to issue a purchase order to Teleosoft, Inc in the amount of \$49,500 to include any miscellaneous costs arising from the installation of this system and authorize the Sheriff to enter into a contract with Teleosoft, Inc. Licensing costs should not exceed \$5,000. There will be miscellaneous hardware purchases including a new printer.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\$60,959\_\_ Amount Budgeted: \_\_60,959\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028** (check all that apply):

Not applicable

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety    | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Infrastructure              | <input type="checkbox"/> County Workforce                            |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                                  |

**Recommended Action:**

**(a) Approve purchase of Civil software and (b) Authorize the Sheriff to enter into a contract with Teleosoft, Inc.**