



Legislation Details (With Text)

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File created: 12/6/2016 **In control:** BOARD OF SUPERVISORS

On agenda: 1/3/2017 **Final action:**

Title: Approve Recommended Changes to the Employee Appreciation and Team Building Policy (EATS).

Sponsors: Administrative Office

Indexes:

Code sections:

Attachments: 1. EATS Policy.pdf

Date	Ver.	Action By	Action	Result
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MEMORANDUM

TO: Board of Supervisors

FROM: Carol J. Huchingson, County Administrative Officer

DATE: January 3, 2017

SUBJECT: Approve Recommended Changes to the Employee Appreciation and Team Building Policy (EATS)

EXECUTIVE SUMMARY:

As your Board is aware, with your adoption of the Final Recommended Budget for Fiscal Year 2016-2017, we reinstated the EATS policy. Department Heads and staff are already enthusiastically planning their respective teambuilding activities.

The original policy provided for EATS funds to be allocated in advance, to each applicable Budget Unit. However, with reinstatement of this program, departments that have non-General Fund (GF) sources of funding will simply charge allowable EATS expenses to object code 28.30. For departments reliant on the GF, claims will be sent to the Administrative office for processing. The changes recommended to the policy (see attached) provide for this change in process, while the concept for the EATS program remains the same.

FISCAL IMPACT: None Budgeted Non-Budgeted

Estimated Cost:

Amount Budgeted:

Additional Requested:

Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): None

STAFFING IMPACT (if applicable): None

RECOMMENDED ACTION:

Approve Recommended Changes to the Employee Appreciation and Team Building Policy (EATS)