



COUNTY OF LAKE

Legislation Details (With Text)

File #: 24-244 Version: 1 Name:

Type: Action Item Status: Agenda Ready

File created: 2/29/2024 In control: BOARD OF SUPERVISORS

On agenda: 3/12/2024 Final action:

Title: Consideration of Revisions to the Employee Appreciation and Team Building Policy

Sponsors: Administrative Office, Auditor-Controller/County Clerk

Indexes:

Code sections:

Attachments: 1. Employee Appreciation and Team Building Strategy_Redline, 2. Employee Appreciation and Team

Building Strategy_Revised 3.24, 3. Corrected_Employee Appreciation and Team Building Strategy Redline, 4. Corrected Employee Appreciation and Team Building Strategy Revised

Date Ver. Action By Action Result

3/12/2024 1 BOARD OF SUPERVISORS

Memorandum

Date: March 12, 2024

To: The Honorable Lake County Board of Supervisors

From: Susan Parker, County Administrative Officer

Jenavive Herrington, Auditor-Controller/County Clerk

Subject: Consideration of Revisions to the Employee Appreciation and Team Building

Policy

Executive Summary:

The current Employee Appreciation and Team Building Policy was initially adopted by the Board of Supervisors in 2007 and portions of the policy have been updated throughout the years, most recently in 2018.

The Administrative and Auditor-Controller offices have worked with County Departments to address necessary updates to the Employee Appreciation and Team Building Policy. The revised policy adds accommodations for departments with a widespread workforce or active teleworkers, reduces the burden on department heads, and provides a \$5 increase in per employee allocation.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$5,500.00

File #: 24-244, Version: 1	
Amount Budgeted: Additional Requested: Future A	nnual Cost:
Purchasing Considerations (check all that apply): ☑ Not applicable	
□ Fully <u>Article X. <a <a="" article="" fully="" href="https://library.municode.com/ca/lake_county/codes/code_of_ordinances?" x.="" ="">https://library.municode.com/ca/lake_county/codes/code_of_ordinances?</u>	
nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy	
http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies%2B%24!26%2BProcedures%	
-Compliant (describe process undertaken in "Executive Summary")	
□ Section 2-38 Section 2-38 https://library.municode.com/ca/lake county/codes/code of ordinances?	
nodeId=COOR CH2AD ARTXPU S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive	
Summary," attach documentation, as needed)	
☐ For Technology Purchases: Vetted and Supported by the <u>Technology Governance Committee</u>	
http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet%2BForms/Information%2BTechnology/AdvPlan.pdf	
"Yes," if checked)	
☐ Other (<i>Please describe in Executive Summary</i>)	
Consistency with Vision 2028	
http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm (check	
all that apply): ☐ Not applicable	
☐ Well-being of Residents ☐ Public Safety	☐ Disaster Prevention, Preparedness, Recovery
☐ Economic Development ☐ Infrastructure	□ County Workforce
□ Community Collaboration □ Business Process Efficiency	☐ Clear Lake
Recommended Action: Consideration and approval of revisions to the Employee Appreciation and Team Building Policy.	