

## **COUNTY OF LAKE**

## Legislation Details (With Text)

| File #:  | 24-1  | 3  | Version:   | 1  | Name:  |  |   |  |
|--|---|--|--|--|--|--|---|--|
| Туре:  | Actio   | on Item  |  |  | Status:  | Agenda Ready   |   |  |
| File created:  | 12/2  | 20/2023  |  |  | In control:  | BOARD OF SUPERVISO   | ORS   |  |
| On agenda:   | 1/9/2   | 2024   |  |  | Final action:  |  |   |  |
| Title:   | Approve Request to Hire Extra-Help OAIII, Denise Danae Bowen, at Advanced Step 4.   |  |  |  |  |  |   |  |
| Sponsors:  | Community Development   |  |  |  |  |  |   |  |
| Indexes:   |   |  |  |  |  |  |   |  |
| Code sections:   |   |  |  |  |  |  |   |  |
| Attachments:   |   |  |  |  |  |  |   |  |
| Date   | Ver.  | Action E   | <br>Зу   |  | Act  | ion  | Result  |  |
| 1/9/2024   | 1   | BOARI  | OF SUPER   | RVISC  | DRS  |  |   |  |
|  |   |  |  |  | Memorand   | ım   |   |  |
| Date:  | lanu  | ary 9, 2   | 0024   |  |  |  |   |  |
| Date.  | Janu  | ary 3, 2   | .024   |  |  |  |   |  |
| То:  | The H   | lonora   | ble Lake (   | Cour   | nty Board of S   | Supervisors  |   |  |
| From:  | Mireya G. Turner, Community Development Director  |  |  |  |  |  |   |  |
| Subject:   | Approve Request to Hire Extra-Help Office Assistant III (OAIII), Denise Danae Bowen, at Advanced Step 4 due to Extraordinary Qualifications |  |  |  |  |  |   |  |
| serve as the and the resig have not bee regulations g Ms. Bowen s very experier records. She system. She Additionally, department in The funding for the Classific | Clerk in ation overni erved in also a is unicular with the its material for this ation, a reques  | to the F<br>of the<br>vided to<br>ing the<br>as the lassisted<br>quely qualis added<br>anager<br>s position<br>Compe | Planning Coprevious porevious porevious pring our creation of all the departualifies to ped staff research of the pon will comensation, Rusupports the property of the supports the supports the property of the supports the supports the supports the property of the supports the property of the supports th | ommerso<br>curre<br>age<br>comr<br>geno<br>tmeno<br>ource<br>vari<br>e fro<br>ecru | n filling that poent staff up to sent staff up to sent staff up to sent staff up to sent staff support during the trace the detailed e capacity, we sous contracts man unfilled sent staff support of the staff support staff. | unately, there was no obsition. As a result, essepeed with the intricate ntenance of vital record on an OAIII position for sort at the meetings, and ansition to the Legistar I training needed to out intend to assign additional held in each division. Staff Services Analyst petention Committee (CO | ds. sixteen years. She is d maintenance of vital r electronic agenda r current staff. ional tasks to assist the |  |
|  |   |  |  |  | Additional Requ  | ested: Future Annu   | al Cost:  |  |

☐ Not applicable

Purchasing Considerations (check all that apply):

| File #: 24-13, Version: 1  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
| □ Fully Article X. <a assets="" href="https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeld=COOR_CH2AD_ARTXPU_S2-38EXCOBI&gt;- and/or Consultant Selection Policy &lt;a href=" https:="" intranet="" lcnet.co.lake.ca.us="" policies+\$!"="" policy="">https://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\$!</a> 26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (describe process undertaken in "Executive Summary")  □ Section 2-38 |  |  |  |  |  |  |  |  |  |

Surface Boweri, at Advanced Stop 4 dde to Extraordinary Qualifications.