



Legislation Details (With Text)

File #: 21-171 **Version:** 1 **Name:**

Type: Action Item **Status:** Agenda Ready

File created: 3/11/2021 **In control:** BOARD OF SUPERVISORS

On agenda: 3/16/2021 **Final action:**

Title: Approve Agricultural Specialist Extra-Help Position

Sponsors: Administrative Office

Indexes:

Code sections:

Attachments: 1. Agricultural Specialist Extra Help

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Memorandum

Date: March 16, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Carol Huchingson, County Administrative Officer

Subject: Agricultural Specialist Extra-Help Position

Executive Summary: (include fiscal and staffing impact narrative):

Staff submits for your Board's consideration and approval the creation of an Extra Help Agricultural Specialist, tied to grade 107 at \$15.84 per hour.

There are various departments within the County that use extra help staff to perform clerical, administrative, general support, and seasonal work.

The creation of the Extra Help Agricultural Specialist classification will give Agricultural Department the ability to hire seasonal Specialist to carry out the duties assigned in the Insect Detection Trapping Program. This is an Extra-Help temporary position starting the last week of April and ending last week of October each year.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- Well-being of Residents
- Economic Development
- Community Collaboration
- Public Safety
- Disaster Recovery
- Business Process Efficiency
- Infrastructure
- County Workforce
- Clear Lake
- Not applicable
- Technology Upgrades
- Revenue Generation
- Cost Savings

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action: Staff requests your Board's approval to create an Extra Help Agricultural Specialist, tied to grade 107 at \$15.84 per hour.