



Legislation Details (With Text)

**File #:** 24-37      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Agenda Ready

**File created:** 1/2/2024      **In control:** BOARD OF SUPERVISORS

**On agenda:** 1/9/2024      **Final action:**

**Title:** Approve Reissuance of Property Tax Refund Check from FY 14/15 in the amount of \$363.42 issued to Catherine Orloff Trustee

**Sponsors:** Auditor-Controller/County Clerk

**Indexes:**

**Code sections:**

**Attachments:** 1. C. Orloff Trustee\_Ck Reissue.pdf

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**Memorandum**

**Date:** January 9, 2023

**To:** The Honorable Chair, Lake County Board of Supervisors

**From:** Jenavive Herrington, Auditor-Controller/County Clerk

**Subject:** Approve Reissuance of Property Tax Refund Check from FY 14/15 in the amount of \$363.42 issued to Catherine Orloff Trustee

**Executive Summary:**

The Auditor-Controller’s office has received a request to reissue a check that was not cashed within six months of the date of issuance and is now void.

Check number 712206 was a supplemental tax refund in the amount of \$363.42, issued to Catherine Orloff Trustee on 06/24/2015. Mrs. Orloff states that the check was misplaced and recently discovered outside of the two-year timeframe allowable for the Auditor-Controller to approve reissuance. She has returned the check to our office uncashed and has requested that we reissue the check.

Government Code §29802 sets guidelines by which the Auditor-Controller or your Board may authorize replacement for void checks. The date of the checks falls outside the two-year timeframe allowable for the Auditor-Controller to approve reissuance; therefore, I respectfully request your approval to reissue the check to Catherine Orloff Trustee.

If not budgeted, fill in the blanks below only:

Estimated Cost:   N/A      Amount Budgeted:   N/A      Additional Requested:   N/A      Future Annual Cost:   N/A

**Purchasing Considerations (check all that apply):**  Not applicable

- Fully Article X.- and/or Consultant Selection Policy-Compliant (describe process undertaken in "Executive Summary")
- Section 2-38 Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)
- For Technology Purchases: Vetted and Supported by the Technology Governance Committee ("Yes," if checked)
- Other (Please describe in Executive Summary)

**Consistency with Vision 2028 (check all that apply):**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Not applicable                              |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Infrastructure              | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> County Workforce                            |
|  |  | <input type="checkbox"/> Clear Lake                                  |

**Recommended Action:**

**Approve Reissuance of Property Tax Refund Check from FY 14/15 in the amount of \$363.42 issued to Catherine Orloff Trustee**