



Legislation Details (With Text)

<b>File #:</b>	24-167	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Agreement	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	2/14/2024	<b>In control:</b>		BOARD OF SUPERVISORS	
<b>On agenda:</b>	2/27/2024	<b>Final action:</b>			
<b>Title:</b>	a) Approve the General Services Agreement between the County of Lake and SHN Engineers & Geologists, Inc. for Landfill Environmental Services and authorize Chair to sign; and (b) Approve Supplemental Services Agreement Number One for the 2024 Monitoring and Reporting Program and authorize Chair to sign				
<b>Sponsors:</b>	Public Services				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. General Services Agreement - ESL Environmental Services (SHN), 2. Supplemental Services Agreement 1 - SHN - 2023-24 MRP R5-2019-0009				

Date	Ver.	Action By	Action	Result
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**Memorandum**

**Date:** February 27, 2024

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Lars Ewing, Public Services Director

**Subject:** a) Approve the General Services Agreement between the County of Lake and SHN Engineers & Geologists, Inc. for Landfill Environmental Services and authorize Chair to sign; and (b) Approve Supplemental Services Agreement Number One for the 2024 Monitoring and Reporting Program and authorize Chair to sign

**Executive Summary:**

The Public Services Department regularly requires professional environmental services at the Eastlake Landfill for work such as testing, sampling, reporting, monitoring, engineering, and other services necessary to comply with landfill permit and operating requirements. To ensure a consultant is selected well in advance of services being required so that the services can be provided in a timely manner, staff solicited a Request for Qualifications (RFQ) with the intent to enter into a multi-year agreement with a firm to provide on-call landfill environmental services.

The County received two responses to the RFQ. After reviewing the responses, a selection committee determined SHN Engineering & Geologists, Inc. (SHN) to be the most qualified firm in response to the RFQ. Consequently, staff prepared a General Services Agreement with SHN for your Board’s consideration. The General Services Agreement defines the general provisions for the contractual agreement between the County and SHN, with subsequent agreements to be executed

for the specific tasks that need to be completed.

If the General Services Agreement is approved by your Board, the first task requested of SHN is to provide services in support of the requirements set forth in California Regional Water Quality Control Board Monitoring and Reporting Program Order No. R5-2019-0009 for assessing groundwater, surface water, leachate, and related operations at the Eastlake Landfill. To that end, staff prepared Supplemental Services Agreement No. 1 for your Board's consideration.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Purchasing Considerations** (check all that apply):

Not applicable

Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://cnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4\\_2021v2.pdf](http://cnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://cnnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

Other (Please describe in Executive Summary)

**Consistency with Vision 2028** <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

Not applicable

Well-being of Residents

Public Safety

Disaster Prevention, Preparedness, Recovery

Economic Development

Infrastructure

County Workforce

Community Collaboration

Business Process Efficiency

Clear Lake

**Recommended Action:**

- a) **Approve the General Services Agreement between the County of Lake and SHN Engineers & Geologists, Inc. for Landfill Environmental Services and authorize Chair to sign.**
- b) **Approve Supplemental Services Agreement Number One for the 2024 Monitoring and Reporting Program and authorize Chair to sign.**