



Legislation Details (With Text)

File #: 24-319 **Version:** 1 **Name:**
Type: Action Item **Status:** Agenda Ready
File created: 3/18/2024 **In control:** BOARD OF SUPERVISORS
On agenda: 4/2/2024 **Final action:**
Title: Adopt Resolution to Establish Two Extra-Help Classifications - Certified Law Clerk and Legal Intern - for the District Attorney's Office, Budget Unit 2110
Sponsors: District Attorney
Indexes:
Code sections:
Attachments: 1. Resolution-2110 establish Extra Help positions.pdf

Date	Ver.	Action By	Action	Result
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Memorandum

Date: April 2, 2024
To: The Honorable Lake County Board of Supervisors
From: Susan Kronen, District Attorney
Subject: Adopt Resolution to Establish Two Extra-Help Classifications - Certified Law Clerk and Legal Intern - for the District Attorney's Office, Budget Unit 2110

Executive Summary:

Due to the difficulties in hiring and retaining Deputy District Attorneys, we would like to establish two Extra-Help positions which can be filled by law students and graduates who have not yet passed the State Bar.

It is our hope that the Certified Law Clerks and/or Legal Interns that we hire will have a strong desire and sense of commitment to stay in Lake County and eventually be hired as Deputy District Attorneys.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☒ Not applicable

☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")
☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

- ☐ For Technology Purchases: Vetted and Supported by the [Technology Governance Committee](http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf)
<<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- ☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> County Workforce |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |

Recommended Action:

Adopt Resolution to Establish Two Extra-Help Classifications - Certified Law Clerk and Legal Intern - for the District Attorney's Office, Budget Unit 2110