



Legislation Details (With Text)

**File #:** 24-319      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Agenda Ready

**File created:** 3/18/2024      **In control:** BOARD OF SUPERVISORS

**On agenda:** 4/2/2024      **Final action:**

**Title:** Adopt Resolution to Establish Two Extra-Help Classifications - Certified Law Clerk and Legal Intern - for the District Attorney's Office, Budget Unit 2110

**Sponsors:** District Attorney

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution-2110 establish Extra Help positions.pdf

Date	Ver.	Action By	Action	Result
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Memorandum

**Date:** April 2, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Susan Kronen, District Attorney

**Subject:** Adopt Resolution to Establish Two Extra-Help Classifications - Certified Law Clerk and Legal Intern - for the District Attorney's Office, Budget Unit 2110

Executive Summary:

Due to the difficulties in hiring and retaining Deputy District Attorneys, we would like to establish two Extra-Help positions which can be filled by law students and graduates who have not yet passed the State Bar.

It is our hope that the Certified Law Clerks and/or Legal Interns that we hire will have a strong desire and sense of commitment to stay in Lake County and eventually be hired as Deputy District Attorneys.

If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

Purchasing Considerations (check all that apply):

Not applicable

Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://cnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4\\_2021v2.pdf](http://cnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

- For Technology Purchases: Vetted and Supported by the [Technology Governance Committee](http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf)  
<<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> (“Yes,” if checked)  
 Other (*Please describe in Executive Summary*)

**Consistency with Vision 2028** <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable              | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development               | <input checked="" type="checkbox"/> Public Safety    | <input checked="" type="checkbox"/> County Workforce                 |
| <input type="checkbox"/> Community Collaboration            | <input type="checkbox"/> Infrastructure              | <input type="checkbox"/> Clear Lake                                  |
|   | <input type="checkbox"/> Business Process Efficiency |  |

**Recommended Action:**

**Adopt Resolution to Establish Two Extra-Help Classifications - Certified Law Clerk and Legal Intern - for the District Attorney's Office, Budget Unit 2110**