



Legislation Details (With Text)

**File #:** 20-649      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Agenda Ready

**File created:** 7/7/2020      **In control:** BOARD OF SUPERVISORS

**On agenda:** 7/14/2020      **Final action:**

**Title:** Discussion and Consideration of next steps for filling the Special Districts Administrator position upon the retirement of the incumbent

**Sponsors:** Administrative Office

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
7/14/2020	1	BOARD OF SUPERVISORS		

**Memorandum**

**Date:** July 14, 2020

**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors

**From:** Carol J. Huchingson, County Administrative Officer

**Subject:** Discussion/consideration of next steps for filling the Special Districts Administrator position upon the retirement of the incumbent

**Executive Summary:** (include fiscal and staffing impact narrative):

Special Districts Administrator Jan Coppinger will be retiring on December 1, 2020. I am seeking the direction of your Board regarding recruitment for a new Special Districts Administrator.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

- Well-being of Residents
- Economic Development
- Community Collaboration
- Public Safety
- Disaster Recovery
- Business Process Efficiency
- Infrastructure
- County Workforce
- Clear Lake
- Not applicable
- Technology Upgrades*
- Revenue Generation*
- Cost Savings*

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
 How long has Agreement been in place?  
 When was purchase last rebid?  
 Reason for request to waive bid?

**Recommended Action:**

Direction to staff.