



Legislation Details (With Text)

File #: 20-303 **Version:** 1 **Name:**

Type: Action Item **Status:** Agenda Ready

File created: 3/30/2020 **In control:** BOARD OF SUPERVISORS

On agenda: 4/7/2020 **Final action:**

Title: Approve Late Travel Claim for County Administrative Officer Carol Huchingson for January 2020, authorizing the Auditor-Controller to pay.

Sponsors: Administrative Office

Indexes:

Code sections:

Attachments: 1. late travel claim january 2020

Date	Ver.	Action By	Action	Result
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Memorandum

Date: April 7, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: Approve payment of late travel claim for County Administrative Officer Carol Huchingson for January 2020, authorizing the Auditor-Controller to pay.

Executive Summary: (include fiscal and staffing impact narrative):
 I am requesting your Board authorize the Auditor-Controller to pay my late travel claim for mileage only for the month of January. Typically, I submit claims every other month, in two month increments, to minimize the resulting workloads needed to process claims. However, due to the need to focus on response to the COVID-19 disaster, I missed the 60 day submittal deadline for the earliest dates I traveled in January 2020.

If not budgeted, fill in the blanks below only:
 Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

- Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply): Not applicable
- Well-being of Residents Public Safety Infrastructure Technology Upgrades
 - Economic Development Disaster Recovery County Workforce Revenue Generation
 - Community Collaboration Business Process Efficiency Clear Lake Cost Savings

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
 How long has Agreement been in place?
 When was purchase last rebid?

Reason for request to waive bid?

Recommended Action: Approve payment of late travel claim for County Administrative Officer Carol Huchingson for January 2020, authorizing the Auditor-Controller to pay.