



Legislation Details (With Text)

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<b>Type:</b>	Action Item	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	2/8/2024	<b>In control:</b>		BOARD OF SUPERVISORS	
<b>On agenda:</b>	2/27/2024	<b>Final action:</b>			
<b>Title:</b>	Approve the Qualified List from the Request for Qualifications for Capital Project Management Services				
<b>Sponsors:</b>	Public Services				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. Qualified List - Capital Project Management Service Providers, 2. Capital Project Management Services RFQ - excerpt				

Date	Ver.	Action By	Action	Result
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**Memorandum**

**Date:** February 27, 2024

**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

**From:** Lars Ewing, Public Services Director

**Subject:** Approve the Qualified List from the Request for Qualifications for Capital Project Management Services

**Executive Summary:**  
 In December 2023 the Public Services Department solicited a Request for Qualifications (RFQ) for capital project management services. The general scope of work is to provide services that support the delivery of capital projects through the various phases of infrastructure development - planning, design, and construction. There were no specific projects intended for the solicitation; rather, the objective was to establish a list of firms most qualified to the type of services requested, with the intent to enter into contracts for specific projects in the future, as the need arises, with a firm (or firms) from that list.

Public Services received six responses to the RFQ. A selection committee reviewed the responses in accordance with the County’s Policy for Review and Selection of Professional Consultants and Other Contract Service Providers, which resulted in a short list of firms to consider for future work. The qualified list is based strictly on the requirements and criteria of the County’s RFQ and does not in any way reflect judgment of any responding firms’ capabilities to perform work outside of this specific solicitation. Public Services, as well as other departments, may use the resulting list for contracts on an “as-needed” basis depending on project priorities and available funding.

Staff recommends your Board’s approval of the attached “Qualified List of Capital Project

Management Service Providers”, effective for 24 months from the date of approval.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Purchasing Considerations** (check all that apply):

Not applicable

Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in “Executive Summary”)

Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (rationale in “Executive Summary,” attach documentation, as needed)

For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> (“Yes,” if checked)

Other (Please describe in Executive Summary)

**Consistency with Vision 2028** <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

Not applicable

Well-being of Residents

Public Safety

Disaster Prevention, Preparedness, Recovery

Economic Development

Infrastructure

County Workforce

Community Collaboration

Business Process Efficiency

Clear Lake

**Recommended Action:** Approve the Qualified List from the Request for Qualifications for Capital Project Management Services