



Legislation Details (With Text)

**File #:** 24-358      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Agenda Ready

**File created:** 3/22/2024      **In control:** BOARD OF SUPERVISORS

**On agenda:** 4/2/2024      **Final action:**

**Title:** Approve Waiver of 900-hour Limit for Extra-Help Accountant, Cindy Silva-Brackett

**Sponsors:** Health Services

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Memorandum

**Date:** April 2, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Anthony Arton, Health Services Director

**Subject:** Approve Waiver of 900-hour Limit for Extra-Help Accountant, Cindy Silva-Brackett

Executive Summary:

The Health Services Department respectfully requests your approval to exceed the 900-hour extra help limit for Cindy Silva-Brackett, Accountant, not to exceed 960 hours.

Cindy has worked additional hours this fiscal year providing grant billing, accounts payable support, historical knowledge, and training expertise for the Health Administration Division while we actively recruit to fill vacancies. Health Services requests exceeding the 900-hour limit to continue fiscal support of our programs.

If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

Purchasing Considerations (check all that apply):

Not applicable

- Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")
- Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)
- For Technology Purchases: Vetted and Supported by the [Technology Governance Committee](#)

<<http://lcnnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> (“Yes,” if checked)

Other (*Please describe in Executive Summary*)

**Consistency with Vision 2028** <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable              | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Public Safety               | <input checked="" type="checkbox"/> County Workforce                 |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Infrastructure              | <input type="checkbox"/> Clear Lake                                  |
|  | <input type="checkbox"/> Business Process Efficiency |  |

**Recommended Action:**

**Approve Waiver of 900-hour Limit for Extra-Help Accountant, Cindy Silva-Brackett**