



Legislation Details (With Text)

File #: 21-825 **Version:** 1 **Name:**

Type: Action Item **Status:** Agenda Ready

File created: 8/18/2021 **In control:** BOARD OF SUPERVISORS

On agenda: 9/14/2021 **Final action:**

Title: Approve Late Travel Claim for Mental Health Case Manager in the Amount of \$200.07 and Authorize the Auditor-Controller to Process Payment

Sponsors: Behavioral Health Services

Indexes:

Code sections:

Attachments: 1. BOS MEMO_Late Travel Reimbursement Approval_20210818, 2. FORM_Travel Expense Claim - Mileage ONLY_LCalderon_20210521

Date	Ver.	Action By	Action	Result
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Memorandum

Date: August 20, 2021

To: The Honorable Lake County Board of Supervisors

From: Todd Metcalf, Director Behavioral Health Services

Subject: Approve Late Travel Claim for Mental Health Case Manager in the Amount of \$200.07 and Authorize the Auditor-Controller to Process Payment

Executive Summary:

Due to technical difficulties in the electronic signing of Ms. Calderon’s Travel Expense Claim form for May 2021, processing was delayed resulting in this late submission of the claim.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$200.07 Amount Budgeted: \$200.07 Additional Requested: N/A Future Annual Cost: N/A

Consistency with Vision 2028 (check all that apply):

Not applicable

- Well-being of Residents
- Economic Development
- Community Collaboration
- Public Safety
- Infrastructure
- Business Process Efficiency
- Disaster Prevention, Preparedness, Recovery
- County Workforce
- Clear Lake

Recommended Action:

Approve Late Travel Claim for Laura Calderon, Mental Health Case Manager, in the Amount of

\$200.07 and Authorize the Auditor-Controller to Process Payment.