



Legislation Details (With Text)

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**Type:** Action Item      **Status:** Agenda Ready

**File created:** 2/8/2024      **In control:** BOARD OF SUPERVISORS

**On agenda:** 2/27/2024      **Final action:**

**Title:** Consideration of the Lake County Library Collection Development Policy

**Sponsors:** Library

**Indexes:**

**Code sections:**

**Attachments:** 1. Collection Development Policy Proposed

Date	Ver.	Action By	Action	Result
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**Memorandum**

**Date:** February 6, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Christopher Veach, County Librarian

**Subject:** Consideration of the Lake County Library Collection Development Policy

**Executive Summary:** Attached please find the Lake County Library Collection Development Policy for consideration for approval. This policy guides staff in developing the collection and informs the public of the principles on which collection development decisions are based. It's purpose is to serve as a guide to build a diverse, balanced, and high quality collection that represents a multiplicity of viewpoints.

This policy has been in use by the library as a department level policy for over 20 years with only minor updates. The changes before your Board today update the list of primary sources used by the library for selection, expand and rename the section titled "Concern about Library Resources" to make it clear the steps the library will take, and include the most recent versions of the America Library Associations Library Bill of Rights and Freedom to Read Statement and Freedom to View Statement.

**If not budgeted, fill in the blanks below only:**  
 Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Purchasing Considerations** (check all that apply):

Not applicable

- Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (*describe process undertaken in "Executive Summary"*)
- Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)
- For Technology Purchases: Vetted and Supported by the [Technology Governance Committee](http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf) <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- Other (*Please describe in Executive Summary*)

**Consistency with Vision 2028** <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

Not applicable

- |                                                  |                                                      |                                                                      |
|--------------------------------------------------|------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Infrastructure              | <input type="checkbox"/> County Workforce                            |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                                  |

**Recommended Action:** Approve the Lake County Library Collection Development Policy.