



Legislation Text

File #: 24-679, Version: 1

Memorandum

Date: June 18, 2024

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Lars Ewing, Public Services Director

Subject: A) Approve the General Services Agreement between the County of Lake and California Engineering Company, Inc. for Capital Project Management Services; and
B) Approve Supplemental Services Agreement Number One for the Kelseyville Senior Center Project in the amount of \$339,715.00

Executive Summary:

On February 27, 2024 your Board approved a pre-qualified list of capital project management service providers available for future work with the County. Since then, Public Services staff negotiated with one of the firms on the list, California Engineering Company (CEC), for a scope of work for professional planning, design and construction management services for the renovation of the Kelseyville Senior Center.

For your Board's consideration are two agreements with CEC:

- 1) General Services Agreement that defines general terms and conditions; and
- 2) Supplemental Service Agreement One that covers CEC's scope of work for the Kelseyville Senior Center, which includes master planning, design development, construction documents, bid assistance, and construction administration. Funding for this scope of work is included in Budget Unit 1778, Capital Projects.

Staff recommends your Board's approval of the General Services Agreement and Supplemental Services Agreement One.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☐ Not applicable

☒ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee

<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf> ("Yes," if checked)

☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <http://www.lakecountycalifornia.gov/Government/Directory/Administration/Visioning/Vision2028.htm>

(check all that apply):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable | |
| <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input checked="" type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> County Workforce |
| | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |

Recommended Action: A) Approve the General Services Agreement between the County of Lake and California Engineering Company, Inc. for Capital Project Management Services, and authorize the Chair to sign; and B) Approve Supplemental Services Agreement Number One for the Kelseyville Senior Center Project in the amount of \$339,715.00, and authorize the Chair to sign