



Legislation Text

File #: 24-273, Version: 1

Memorandum

Date: March 7, 2024

To: The Honorable Lake County Board of Supervisors

From: Chief Probation Officer Wendy Mondfrans

Subject: Approve Purchase of one (1) Vehicle from Downtown Ford through the State Contract, in the amount of \$57,374.76, and authorize the Probation Chief to issue Purchase Order

Executive Summary:

The 2023/2024 Budget allowed for the Probation Department to purchases two new vehicles. The State Contract (cooperative purchases) was utilized, and Public Works Fleet Maintenance was able to secure one Ford Explorer for the Probation Department to add to the vehicles it uses. The quote for the proposed vehicle is attached for review.

Probation is seeking approval of adding this vehicle to inventory and the authority to sign a Purchase Order for said vehicle.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☐ Not applicable

☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (*describe process undertaken in "Executive Summary"*)

☒ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☐ Not applicable

☒ Well-being of Residents

☒ Public Safety

☐ Disaster Prevention, Preparedness, Recovery

☐ Economic Development

☐ Infrastructure

☐ County Workforce

☐ Community Collaboration

☐ Business Process Efficiency

☐ Clear Lake

Recommended Action: Approve Purchase of one (1) Vehicle from Downtown Ford through

the State Contract, in the amount of \$57,374.76, and authorize the Probation Chief to issue Purchase Order