



Legislation Text

File #: 24-57, Version: 1

Memorandum

Date: February 6, 2024
To: The Honorable Lake County Board of Supervisors
From: Crystal Markytan, Director, Social Services
Subject: Approve First Amendment to Master Contract between County of Lake and Qualified Contractors in amounts up to \$100,000, and authorize the Chair to sign.

Executive Summary:

This First Amendment to the Master Contract for Out-of-County Wraparound Services changes the compensation section to allow LCDSS to make agreements with qualified contractors up to \$100,000. Previously, the Master Contract had only allowed agreements between \$25,000 and \$100,000 dollars due to an internal miscommunication. This original language places an undue restriction on the compensation limits and therefore restricts the utility of the Master Contract because the CWS Division cannot always predict Contractor compensation ahead of time. Under current purchasing guidelines, contracts under \$25,000 do not need Board approval, however, it was the intention of this Master Contract to include all agreements with out-of-county facilities for wraparound placements. Therefore, we request a change to the compensation range, to ensure the Master Contract can function as intended.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

Not applicable

Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (describe process undertaken in "Executive Summary")

Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- Well-being of Residents
- Economic Development
- Community Collaboration
- Not applicable
- Public Safety
- Infrastructure
- Business Process Efficiency
- Disaster Prevention, Preparedness, Recovery
- County Workforce
- Clear Lake

Recommended Action: Approve First Amendment to Master Contract between County of Lake and Qualified Contractors in amounts up to \$100,000, and authorize the Chair to sign.