Legislation Text

File #: 21-493, **Version:** 1

Memorandum

Date: June 8, 2021

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Crystal Markytan, Social Services Director

Subject: **Approve First Amendment to the Lease Agreement between the County of Lake and Pauline Usher Revocable Trust for the premises located at 9245 Hwy 53 in Lower Lake, in the amount of $6,078.12 per fiscal year, from July 1, 2018 to June 30, 2024, and authorize the Chair to sign.**

Executive Summary: (include fiscal and staffing impact narrative):
The Lease Agreement with Pauline Usher Revocable Trust is for storage space located in Lower Lake, which has been utilized by the Department of Social Services since 1998. This First Amendment will extend the term of the Lease by 3 years for an end date of June 30, 2024, and increase the rent by $6.30 for a total monthly rent cost of $506.51. There are no other changes included within this Amendment.

If not budgeted, fill in the blanks below only:
Estimated Cost: _$6,078.12__ Amount Budgeted: $6,078.12_ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or *Fiscal Crisis Management Plan* (check all that apply): ☐ Not applicable

☐ Well-being of Residents ☐ Public Safety ☒ Infrastructure ☐ *Technology Upgrades*
☐ Economic Development ☐ Disaster Recovery ☐ County Workforce ☐ *Revenue Generation*
☐ Community Collaboration ☐ Business Process Efficiency ☐ Clear Lake ☐ *Cost Savings*

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action: Approve First Amendment to the Lease Agreement between the County of Lake and Pauline Usher Revocable Trust for the premises located at 9245 Hwy 53 in Lower Lake, in the amount of $6,078.12 per fiscal year, from July 1, 2018 to June 30, 2024, and authorize the Chair to sign.