



Legislation Text

File #: 24-608, Version: 1

Memorandum

Date: June 11, 2024

To: The Honorable Lake County Board of Supervisors

From: Tammie Widener, Child Support Services Director

Subject: Approve Agreement between the County of Lake and Crackerjack Cleaning for Janitorial Services from July 1, 2024 through June 30, 2025, not to exceed \$35,000 and authorize the Board Chair to sign.

Executive Summary:

The current contract for janitorial services for Lake County Department of Child Support Services is scheduled to expire on June 30th, 2024.

Child Support Services requested informal written quotes from three separate business on April 8th, 2024. Two businesses responded and Crackerjack Cleaning was selected based on their pricing.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☐ Not applicable

☒ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOB1>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (describe process undertaken in "Executive Summary")

☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOB1> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☐ Not applicable

☐ Well-being of Residents

☐ Public Safety

☐ Disaster Prevention, Preparedness, Recovery

☐ Economic Development

☐ Infrastructure

☒ County Workforce

☐ Community Collaboration

☐ Business Process Efficiency

☐ Clear Lake

Recommended Action:

Approve Agreement between the County of Lake and Crackerjack Cleaning for Janitorial Services from July 1, 2024 through June 30, 2025, not to exceed \$35,000 and authorize the Board Chair to sign.

