



Legislation Text

File #: 24-276, Version: 1

Memorandum

Date: March 19, 2024

To: The Honorable Lake County Board of Supervisors

From: Scott De Leon, Public Works Director

Subject: Approve Purchase of two (2) vehicles from Downtown Ford - Sacramento in the amount of \$57,347.76 each for the Central Garage Fleet and authorize the Public Works Director/Assistant Purchasing Agent to issue the Purchase Orders

Executive Summary:

The adopted FY 23/24 budget for the ISF Central Garage Division (BU 9905) of the Public Works Department included appropriations for the purchase of a total of eight vehicles to replace existing units already in the Central Garage Fleet. The list of vehicles to be replaced along with the estimated cost of the new vehicles is attached to this memorandum. Several purchases have already been made, and today's item is for the purchase of the final two vehicles - replacements for P0178 and P0211.

Annually, the State of California's Procurement Division, complying with legal competitive bidding requirements, solicits vehicle bids throughout the State of California. A State Contract is issued to the low bidders and the results are published and distributed to local agencies. Local agencies are given the opportunity to purchase these vehicles through the state at the same cost as the state. The quotes received for the vehicles are also attached.

In an effort to purchase vehicles locally, vehicle make and models are identified in the State Contract and this detailed information is delivered to our local dealership to solicit their proposals on suggested or equivalent vehicles. Our local vendor advised us that they were unable to provide a price quotation for any of the vehicles.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☐ Not applicable

☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

- ☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)
- ☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- ☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountycalifornia.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- | | | |
|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable | |
| <input type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> County Workforce |
| | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |

Recommended Action:

Staff recommends that the Board of Supervisors approve the purchase of two (2) vehicles from Downtown Ford - Sacramento in the amount of \$57,347.76 each for the Central Garage Fleet and authorize the Public Works Director/Assistant Purchasing Agent to issue the Purchase Orders