



Legislation Text

File #: 24-478, Version: 1

Memorandum

Date: May 7, 2024

To: The Honorable Lake County Board of Supervisors

From: Anthony Arton, Health Services Director

Subject: Adopt Resolution Amending Resolution No. 2023-117 Establishing Position Allocations for Fiscal Year 2023-2024, Budget Unit No. 4011 Public Health

Executive Summary:

This position allocation resolution will add two Health Program Coordinator allocations to budget unit 4011 to support the SafeRx, California Children's Services (CCS), and Medical Therapy Programs (MTP).

The SafeRx functions are currently coordinated by our Deputy Public Health Director in collaboration with an AmeriCorps Vista. Adding this allocation will allow staff to return to assigned duties while supporting consistency in the program. The SafeRx allocation will be fully funded by existing SafeRx grant funds.

The CCS and MTP programs require additional coordination and administrative support to maintain compliance with state requirements, coordinate clinic days, and train others. Currently, a Health Admin Staff Services Analyst (SSA) is filling in this role while also working to maintain current grant reporting required of their permanent position, creating an overtime burden. Adding this allocation will allow the SSA to return to Admin/grant reporting duties while allowing us to fill this urgently needed role. This allocation will be funded by the CCS & MTP programs at a percentage, with other grant funding (Future of Public Health) covering the remainder.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☒ Not applicable

☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (describe process undertaken in "Executive Summary")

☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountycalifornia.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> County Workforce |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |

Recommended Action: Adopt Resolution Amending Resolution No. 2023-117 Establishing Position Allocations for Fiscal Year 2023-2024, Budget Unit No. 4011 Public Health